

TRADE WASTE APPLICATION

Water Supply (Safety & Reliability) Act 2008

This information is designed to assist you with the preparation of the required documentation for a Trade Waste Application so it can be assessed by Council in a timely manner. Please note, applications missing essential information will trigger a Request for Information, which will cause delays in the assessment process.

Application checklist	<input type="checkbox"/> Trade waste application		
	<input type="checkbox"/> Details of pre-treatment device		
	<input type="checkbox"/> Plan of location of device		
Property where trade waste is being discharged	Address		
	Lot & Plan		
	Owners Name		
	Owners Address		
	Phone		Mobile
	Email		
Business discharging trade waste	Name		
	Postal Address		
	Contact Person		
	Email		
	Phone		Mobile
Business type and trade waste process	Describe the type of business carried out on the premises		
	What type of process on the premises is generating trade waste?		
	Daily discharge volume? This can be calculated using the tenancy water meter		

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the *Right to Information Act 2009* and *Information Privacy Act 2009*). This information will be stored on Council's database. The information collected will be retained as required by the *Public Records Act 2002*.

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The times during which the discharge will or may take place	Days of the week	Hours of the day	
		Between	And
		Between	And
		Between	And
What substances are being discharged in the waste stream	Examples being oil/fat, dyes, medical waste, cleaning products, acids etc		
What is the present/ proposed method of treatment before discharging to sewer?	Treatment Devices	Capacity in Litres	
Proposed/ existing Trade Waste Service contractor			
<p>Owner's consent: By signing this declaration, I, the Owner of the property, agree that if Council accepts this application, the trade waste generator noted will comply with all the requirements of the Trade Waste Permit, Council's Trade Waste Environmental Management Policy and Council's Trade Waste Environmental Management Plan. Note; If the application is assessed as a category C generator, a full Trade Waste discharge report will be required from a certified Hydraulic Designer.</p>			
Signature		Date	
Internal Administration Use Only Below			
Assessed By		Date Approved	
Paid		Expiry Date	
Category	A B C	TW Number	

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