



CHARTERS TOWERS
REGIONAL COUNCIL

Annual Report

1 July 2013 - 30 June 2014

ABN 67 731 313 583

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Contents

CORE ANNUAL REPORT

Contents	Page 1
Charters Towers Regional Council... Vision, Mission & Values	Page 2
Mayor's Report	Page 3
Council	Page 5
Organisational Structure	Page 15
Chief Executive Officer's Report	Page 16
Office of the CEO	Page 17
Directors	Page 21
Director Planning & Sustainable Development	Page 22
Director Roads Infrastructure	Page 56
Director Utilities & Facilities	Page 62
Corporate Services Chart	Page 82
Director Corporate Services Report	Page 83
- Audited Financial Statements	
- Community Financial Report	



Vision

*Exceptional Service
for an
Exceptional Community*

Mission

To meet the needs of its community
through timely and economical
provision of quality
infrastructure and services

Corporate Values

- ⇒ **I**nnovation
- ⇒ **C**ustomer Service Focused
- ⇒ **A**ccountable
- ⇒ **R**espect
- ⇒ **E**xcellence

ICARE

Mayor's Report



It gives me pleasure to report on our Council's progress for the last twelve (12) months.

We have seen a number of projects finished.

The new parking restrictions in Gill Street are in place and the Hodgkinson Street car park is finished. This should provide additional parking opportunities for those who work in Gill Street and enable easier parking for those who are shopping.

The CCTV camera installation has been completed in the CBD.

We have seen the Towers Hill Walking Track completed and a drive past in the morning or afternoon sees many people utilising this first class recreational facility, whether it be walking or running.

The Greenvale and Pentland pools have had major upgrades.

This year has seen the commencement of the process for the major upgrade of the Charters Towers Water Supply.

Completion of the repairs to Charters Towers Regional Council's road network following the 2012 flood event through the National Disaster Recovery and Relief Arrangements (NDRRA) and the Queensland Reconstruction Authority (QRA) was a most significant achievement. This project was completed by 30 June 2014 at a cost of \$47.7 million.

During the past twelve (12) months, Council has hosted a number of international investor groups with a focus on the establishment of a meatworks/abattoir in the region. Investors from both China and Vietnam have been hosted by Council during these visits. Council's efforts in this area have been supported by the Charters Towers Chamber of Commerce and Mines and grazing industry stakeholder group, NorthBeef.

Council has also completed the preparation of a Meat Processing Prospectus that will be useful tool in attracting potential investors to the Charters Towers Region.

Councillors and senior staff undertook a number of road trips and community visits to the rural areas of the Council region during 2013, and will do the same towards the end of 2014. These annual visits are of vital importance to Council as part of the consultation and communication process with residents throughout the region.

Council has representation on the following significant Regional Committees:

This representation has provided opportunities to network on matters of importance to our region, including economic development, infrastructure development, funding and finance, transport and tourism.

- ◇ MITEZ (Mount Isa to Townsville Economic Zone) - the peak regional development organisation for the area encompassing the local government areas of Mount Isa, Cloncurry, Mckinlay, Richmond, Flinders, Charters Towers and Townsville.
- ◇ NQROC (North Queensland Regional Organisation of Councils) is a collaboration of North Queensland Councils consisting of the Charters Towers Regional Council, Hinchinbrook Shire Council, Townsville City Council, Palm Island Aboriginal Council and Burdekin Shire Council. This group consists of Mayors and Chief Executive Officers from within those Councils. This committee works together on different matters that relate to Councils on a regional basis.
- ◇ REDROC (Regional Economic Development Sub-Committee of the North Queensland Regional Organisation of Councils, as per above) works in partnership with the Department of State Development, Infrastructure and Planning in respect to collaborative economic development projects within the region.
- ◇ NQLGA (North Queensland Local Government Association). The NQLGA represents local governments in Queensland whose area, or part thereof, is north of Latitude 21. Most Councils within this catchment are members of the association. Charters Towers Regional Council currently holds the Secretariat for the NQLGA and the Mayor is the President. The Secretariat organises an annual conference to provide networking and advocacy opportunities for Councils within the catchment area. In 2013 the annual conference was held in Cooktown, and in 2014 will be held in Richmond.

Mayor's Report cont'd



A worrying trend which is expected to continue is the reduction of State and Federal funding. This has had an impact on rural councils such as Charters Towers Regional Council and has caused us to “tighten our belts”. Council is currently doing a service review to find efficiencies.

A potential new funding opportunity for us is the State Government's leasing of assets. Council has put forward four (4) potential projects:

- the Motorsport Facility;
- the White Mountains project;
- the Saleyards Upgrade; and
- the Wildlife Sanctuary

These infrastructure projects have the potential to create jobs and increase our region's sustainability.

Frank Beveridge
Mayor

Council



Councillors

(L – R)

Cr Bernie Robertson, Cr Barbara Robinson, Cr Mervyn (known as “Roma”) Bailey, Cr Wally Brewer (Deputy Mayor), Cr Joe Cooper, Cr Brian Beveridge, Cr Frank Beveridge (Mayor)

Cr Frank BEVERIDGE - Mayor

Remuneration	\$91,376
Expenses	\$15,552
Council Meetings attended	12
Superannuation contributions	\$10,965

Cr Wally BREWER - Deputy Mayor

Remuneration	\$52,717
Expenses	\$ 5,474
Council Meetings attended	14
Superannuation contributions	\$ 6,326

Cr Roma BAILEY

Remuneration	\$45,688
Expenses	\$ 2,597
Council Meetings attended	13
Superannuation contributions	\$ 5,483

Cr Bernie ROBERTSON

Remuneration	\$45,688
Expenses	\$ 1,741
Council Meetings attended	13
Superannuation contributions	\$0

Cr Brian BEVERIDGE

Remuneration	\$45,688
Expenses	\$ 5,065
Council Meetings attended	14
Superannuation contributions	\$ 5,483

Cr Barbara ROBINSON

Remuneration	\$45,688
Expenses	\$ 1,712
Council Meetings attended	14
Superannuation contributions	\$0

Cr Joe COOPER

Remuneration	\$45,688
Expenses	\$ 6,118
Council Meetings attended	12
Superannuation contributions	\$0

Changes to Councillor's Remuneration effective January 2013

That, in accordance with the recommendation of the Local Government Remuneration and Discipline Tribunal, for the period commencing 1 January 2013 to 31 December 2013 unless otherwise resolved, Council authorise the payment of remuneration to a Councillor of the Charters Towers Regional Council, for carrying out the duties of the office as undermentioned at the rate of remuneration as undermentioned and being an amount of remuneration as detailed in the Remuneration Schedule for the Category of Local Government to which Charters Towers Regional Council belongs:

Mayor \$91,376 per annum

Deputy Mayor \$52,717 per annum

Councillor \$45,688 per annum



COUNCILLORS' EXPENSES REIMBURSEMENT POLICY

1) Commencement

This policy will take effect from its adoption by resolution of Council's General Meeting of 11 June 2008.

2) Purpose

The purpose of this policy is to ensure that Councillors and the Mayor can receive reimbursement of reasonable expenses and be provided with necessary facilities in the performance of their roles.

3) Definitions

Council Business: This is official business conducted on behalf of, and approved by, Council where a Councillor is required to undertake certain tasks to satisfy legislative requirements or achieve business continuity for the Council.

Council Business should result in a benefit being achieved either for the Local Government and/or the Local Government area.

Example: *Council may decide that Council business includes civic ceremony duties such as opening a school fete.*

Participating in a community group event or being a representative on a board not associated with Council is not regarded as Council Business.

Expense: Expenses are payments made by Council to reimburse Councillors for their reasonable expenses incurred or to be incurred when discharging their duties as Councillors. These payments are not regarded as remuneration. The expenses may be either reimbursed to Councillors or paid direct by Council for something that is deemed a necessary cost or charge when performing their roles.

Facility: Facilities provided by Councils to Councillors are the 'tools of trade' required to enable them to perform their duties with relative ease and at a standard appropriate to fulfil their professional role for the community.

Reasonable: Council must make sound judgements and consider what is prudent, responsible and acceptable to its community when determining reasonable levels of facilities and expenditure. The community expects limits and does not want to see excessive use or abuse of public funds.

4) Statement of Principles

This policy complies with the Statement of Principles, set out in the guidelines:

- Reasonable expenses reimbursement to Councillors
- Public accountability and transparency
- Public perceptions and community expectations
- Equity and participation
- No private benefit to be derived

Council cont'd



PAYMENT OF EXPENSES

Expenses will be paid to a Councillor through administrative processes approved by Council's Chief Executive Officer subject to:

- the limits outlined in this policy and
- Council endorsement by resolution.

EXPENSE CATEGORIES

Professional Development

Council will reimburse expenses incurred for:

- mandatory professional development;
- discretionary professional development deemed essential for the Councillor's role to a limit of \$5000.00 per Councillor per term; and
- only with the express prior approval of such development expenses by Council.

Travel as required to represent Council

Council may reimburse local and in some cases interstate and overseas travel expenses (eg flights, car, accommodation, meals and associated registration fees) deemed necessary to achieve the business of Council where:

- a Councillor is an official representative of Council and
- the activity/event and travel have been endorsed by resolution of Council.

Councillors are to travel via the most direct route, using the most economical and efficient mode of transport.

Council will pay for reasonable expenses incurred for overnight accommodation when required.

That payment of expenses of Councillors' spouses attending Local Government Conferences be borne by Council, with the exclusion of the spouse's airfares. If a change is required to airfares, by Elected Members, after the airfares have been booked and payment effected, then the cost of the difference is to be borne by the Elected Member, unless otherwise stated.

NOTE: Any fines incurred while travelling in Council owned vehicles or privately owned vehicles when attending Council business, will be the responsibility of the Councillor incurring the fine.

Travel Bookings

All Councillor travel approved by Council will be booked and paid for by Council.

Economy class is to be used where possible although Council may approve business class in certain circumstances.

Airline tickets are not transferable and can only be procured for the Councillor's travel on Council business. They cannot be used to offset other unapproved expenses (eg. cost of spouse accompanying the Councillor)

Council cont'd



Travel transfer costs

Any travel transfer expenses associated with Councillors travelling for Council approved business will be reimbursed.

Example: Trains, taxis, buses and ferry fares.

Cab charge vouchers may also be used if approved by Council where Councillors are required to undertake duties relating to the business of Council.

Private vehicle usage

Councillors' private vehicle usage may be reimbursed by Council if the:

- travel has been endorsed by Council Resolution;
- claim for mileage is substantiated with log book details; and
- total travel claim does not exceed the cost of the same travel using economy flights plus the cost of taxi transfers.

Accommodation

All Councillor accommodation for Council business will be booked and paid for by Council. Council will pay for the most economical deal available. Where possible, the minimum standards for Councillors' accommodation should be three or four star rating.

Where particular accommodation is recommended by conference organisers, Council will take advantage of the package deal that is the most economical and convenient to the event.

Meals

A Local Government will reimburse reasonable costs of meals for a Councillor when:

- the Councillor incurs the cost personally and
- the meal was not provided:
 - within the registration costs of the approved activity/event
 - during an approved flight.

Guidelines relative to meal claims are contained within the Travel and Expenses Claim Form.

- No alcohol will be paid for by Council.

Council cont'd



Incidental Allowance

Other actual expenses may be paid by Council to cover any incidental costs incurred by Councillors required to travel, and who are away from home overnight, for official Council business, provided documentation including but not limited to receipts, is received and approved by Council.

ADDITIONAL EXPENSES FOR THE MAYOR

Hospitality

Council may reimburse the Mayor up to \$1,000 per annum for hospitality expenses deemed necessary in the conduct of Council's business.

PROVISION OF FACILITIES

All facilities provided to Councillors remain the property of Council and must be returned to Council when a Councillor's term expires.

Private use of Council owned facilities

Based on the principle that *no private benefit is to be gained* the facilities provided to Councillors by the Council are to be used only for Council business unless prior approval has been granted by Resolution of Council.

The Council Resolution authorising private use of Council owned facilities will set out the term under which the Councillor will reimburse Council for the percentage of private use. This will apply when Councillors have private use of Council owned motor vehicles and/or mobile telecommunication devices.

Notwithstanding the above, any and all costs incurred by virtue of the Mayor's garaging of the vehicle assigned to him and its use for travel for and, in association with, Council's business shall be borne by Council.

FACILITIES CATEGORIES

Administrative tools

Administrative tools may be provided to Councillors as required to assist Councillors in their role.

Administrative tools include:

- office space and meeting rooms
- computers
- stationery
- access to photocopiers
- printers
- facsimile machines
- publications
- use of Council landline telephones and internet access in Council offices.

Council cont'd



Maintenance costs of Council owned equipment

Secretarial support may also be provided for the Mayor and Councillors.

Council may provide a Councillor with home office equipment including computer and internet access if necessary.

Council will be responsible for the ongoing maintenance and reasonable wear and tear costs of Council owned equipment that is supplied to Councillors for official business use.

This includes the replacement of any facilities which will fall under Council's asset replacement program.

Name Badge

Council will provide Councillors with:

- a name badge
- the necessary safety equipment for use on official business eg. safety helmet/boots.

Safety equipment for Councillors

Use of Council vehicles on Council business

Councillors may have access to a Council vehicle for official business.

Private use of vehicles

Private use of Council owned vehicles is permitted if prior approval has been granted by Resolution of Council. Council will, in its Resolution authorise private use, set out the terms for the Councillor to reimburse Council for private use.

Telecommunication needs – mobile devices

(i) Mobile telecommunications devices owned by Council may be used by Councillors for official Council business use.

Where Council deems it necessary to acquire new mobile devices due to the new Local Government structure, extra facilities may be approved by Council resolution.

Example: Mobile telephones or hand-held personal digital assistants (ie 'Blackberry')

(ii) Council may, by resolution, purchase for Councillors mobile phone/personal digital assistance hardware and software to be owned by those Councillors and to enable Councillors to more efficiently effect their civic duties.

Insurance cover

Council will indemnify or insure Councillors in the event of injury sustained while discharging their civic duties.

Council will pay the excess for injury claims made by a Councillor resulting from conducting official Council business.

Fuel costs

Fuel for a Council owned vehicle used for official Council business including the Mayoral use specifically provided for, herein, will be provided or paid for by Council.

Car parking amenities

Council will provide Councillors with:

- car parking at the Local Government office premises and/or
- reimbursement of parking costs paid by Councillors while attending to official Council business.



COUNCILLORS

Section 186 of the Local Government Regulation 2012, requires that Council's Annual Report contain the number of orders or recommendations made by the Regional Conduct Review Panel or the Mayor in relation to Councillor misconduct or inappropriate conduct. Council must also provide a report on the complaints it has received and dealt with for the financial year in relation to Councillors.

For the 2013/14 financial year there have been no orders or recommendations made and no complaints received in relation to Councillors.

ADMINISTRATIVE ACTION COMPLAINTS

An Administrative Directive has been developed in accordance with Section 187 of the Local Government Regulation 2012 for the guidance of staff on the requirements of processing, resolving and recording of customer requests and complaints in the appropriate manner in compliance with Council's General Complaints Process (GCP) Procedures.

A complaint received in writing must be dealt with pursuant to the formal General Complaints Process and entails the formal appointment by the Chief Executive Officer of a Complaints Officer pursuant to the GCP.

Complaints are viewed as an opportunity as they provide feedback to Council about a product or service experience and will assist in continually improving the quality of service provided by Council.

A quality database of timely and accurate information is an integral component of improving customer satisfaction. Consequently, all action requests and complaints are electronically recorded. The medium for recording and tracking action requests and complaints is the Technology One Enterprise Content Management System (or 'ECM').

All action requests and complaints are recorded in the system, whether they are received verbally, in writing or via electronic means. Regular reports from the system are provided to Senior Management as part of Council's overall customer service quality improvement strategy.

A review of Council's complaints management system took place in 2013/14 and a recommendation adopted to implement a complaints management system designed solely for the recording, tracking, resolution and reporting of complaints. It is considered the introduction of this system in late 2014 will provide Council with greater clarity over the types of complaints received and the efficiency of its systems for tracking, resolving and reporting on complaints.

In accordance with S187 (2) of the Regulation, Council reports the following:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| (a) The Number of administrative action complaints: | |
| (i) made to Council | 2 |
| (ii) resolved by Council under the complaints management process | 1 |
| (iii) not resolved by Council under the complaints management process | 1 |
| (b) The Number of administrative action complaints not resolved by Council under the complaints management process, that were made in a previous financial year. | NIL |

Council cont'd



OVERSEAS TRAVEL

Name	Position	Dates of Travel	Destination	Purpose	Cost	Further information
Cr Frank Beveridge	Mayor	16/07/13 to 20/07/13	Port Moresby, Papua New Guinea	Townsville Chamber of Commerce & Townsville City Council Mayoral and Business Delegation to Papua New Guinea	\$4949.61	N/A

EXPENDITURE ON GRANTS TO COMMUNITY ORGANISATIONS

Expenditure for the financial year on grants to community organisations was **\$827,762**.

COUNCILLORS' DISCRETIONARY FUNDS

In accordance with Section 202(7) of the *Local Government Regulation 2012*, the following discretionary funds have been allocated by each Councillor (Please note: Amounts listed exclude GST where applicable):

Mayor FC Beveridge:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
15-05-14	Charters Towers Restorers Club	Assist with 36 th annual swap meet	\$1000	\$1000	Nil

Deputy Mayor WOE Brewer:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
21-05-14	CT Rugby League	Assist replacement of lighting	\$1000	\$1000	Nil

Councillor BP Robertson:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
15-05-14	Diabetes Australia - Qld	J&J Barrett fundraiser	\$100	\$1000	\$900
21-05-14	CT Burnouts Car & Bike Club Inc	Assist preparation for 2014 event	\$300		\$600

Councillor BH Robinson:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
15-05-14	Diabetes Australia - Qld	J&J Barrett fundraiser	\$100	\$1000	\$900
15-05-14	Lucky Strike Line Dancers	Assist with 2014 work-shop	\$75		\$825
18-06-14	Towers Jockey Club Inc	Assist with preparation for Towers Cup 21-06-2014	\$150		\$675

Councillor BJ Beveridge:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
15-05-14	Diabetes Australia - Qld	J&J Barrett fundraiser	\$100	\$1000	\$900
03-06-14	Ken Tuckey	"Tractor Trek" 07-06-2014: fundraiser for Liver Research, Make a Wish, Care Flight, Westpac Rescue Helicopter, Kids Cancer	\$200		\$700
18-06-14	Towers Jockey Club Inc	Assist with preparation for Towers Cup 21-06-14	\$150		\$550



Councillor MJ Bailey:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
15-05-14	Diabetes Australia - Qld	J&J Barrett fundraiser	\$100	\$1000	\$900
15-05-14	Lucky Strike Line Dancers	Assist with 2014 workshop	\$75		\$825
21-05-14	CT Rugby League	Assist replacement of lighting	\$440		\$385
21-05-14	CT Burnouts Car & Bike Club Inc	Assist preparation for 2014 event	\$385		Nil

Councillor JJ Cooper:

Date	Organisation	Purpose	Donation amount	Allocation	Balance Remaining
15-05-14	Diabetes Australia - Qld	J&J Barrett fundraiser	\$100	\$1000	\$900

RESERVES & CONTROLLED ROADS

Charters Towers Regional Council has control of:

- 1100.77ha of parks (including 79.439ha leased to sporting clubs), on land that comprises 49 reserves under the Land Act 1994; and
- 4,177 kilometres of local roads and maintains 867.50 kilometres of declared roads on behalf of the Department of Transport & Main Roads, but does not own these roads.

The land does not have a value for Council's financial statements.

INVITATIONS TO CHANGE TENDERS

No invitations to change tenders were made under *Section 228(7) of the Local Government Regulations 2012*.

SUMMARY OF CONCESSIONS TO RATES & CHARGES

Council provides rating concessions on properties owned by Pensioners registered with Centrelink, where the property is their principal place of residence, and where the rate account is fully paid by 15 June within the rating period. The concession for eligible pensioners is made up of a remission calculated on the general rate, to a maximum of 27% of the general rate levy applicable to the rating category designated, capped at \$280.

REMUNERATION FOR SENIOR CONTRACT EMPLOYEES

- 1 senior contract employee with a total remuneration package in the range of \$210,000 and \$245,000; and
- 4 senior contract employees with a total remuneration package in the range of \$140,000 and \$170,000.

EQUAL OPPORTUNITY

A key corporate objective of this Council is to ensure that the workplace is free of discrimination and that recruitment, selection, promotion and transfer of employees are dealt with on the basis of merit. Since people are our most important resource we must ensure that skills and potential are recognised, developed and used to best advantage, so we obtain the best person for the job. This in turn will ensure we provide a more effective service to the community we serve.

During the financial year Council's recruitment processes were reviewed to ensure that merit was the over-riding principle in the employment of staff.

A network of anti-discrimination contact officers was established throughout Council as a point of first contact for employees who want to talk to someone regarding any concerns they have about possible discrimination, bullying/harassment, or unfair treatment in the workplace.

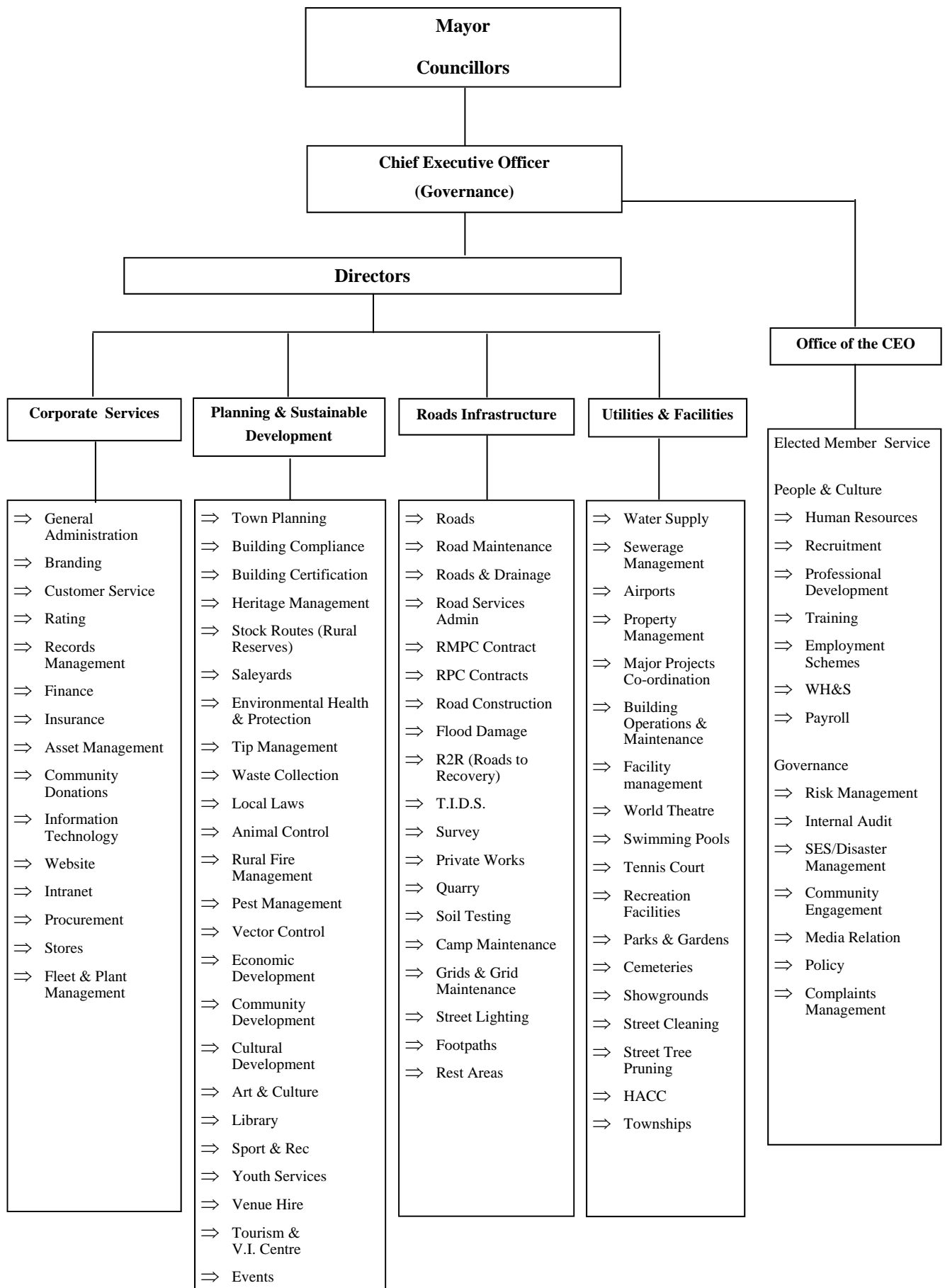


LIST OF REGISTERS KEPT BY COUNCIL

The List of Registers as required by the *Local Government Regulation 2012, s190*, maintained by Council and open for inspection, is as set out hereunder:

SECTION OF ACT	NAME OF REGISTER	HELD BY
Local Government Regulation 2012, S290	Register of Interests of the CEO	Mayor
Local Government Regulation 2012, S290	Councillors' Registers of Interests	Office of the CEO
S125 -137 LGA 2009	Authorised Persons	Office of the CEO
S260 of LGA 2009 S305 of Local Government Regulation 2012	Register of Delegations by Chief Executive Officer to employees	Office of the CEO
Local Government Act 2009 S181 A(1)	Register of written complaints received by the Office of the CEO, outcome of each complaint including any disciplinary action taken in relation to the complaint.	Office of the CEO
S98 of LGA 2009	Register of Planning & Sustainable Development Fees	Corporate Services
S74 of LGA 2009 S57 of the Local Government Regulation 2012	Map and Register of Roads	Roads Infrastructure
Local Law No. 2 (Animal Management) 2011	Impounded Animals	Planning & Sustainable Development
S51 of Animal Management (Cats and Dogs) Act 2008	Cat and Dog Register	Planning & Sustainable Development
S172 of Animal Management (Cats and Dogs) Act 2008	Regulated Dog Register	Planning & Sustainable Development
S540 of Environmental Protection Act 1994	Environmentally Relevant Activities—Development Approvals	Planning & Sustainable Development
S540 of Environmental Protection Act 1994	Environmental Authorities	Planning & Sustainable Development
S540 of Environmental Protection Act 1994	Environmental Development Approvals and Registrations	Planning & Sustainable Development
S31 of LGA 2009 S14 of the Local Government Regulation 2012	Register of Local and Subordinate Local Laws	Planning & Sustainable Development
Local Government Regulation 2012 S56	Register of Business Activities to which competitive neutrality applies	Planning & Sustainable Development

Organisational Structure



Chief Executive Officer's Report



It is with pleasure that I present my report for the 2013-2014 financial year.

At a strategic level we continued to finalise the important corporate documents that provide the longer term vision for the Council and its community. A number of master plans for Council facilities were also prepared and circulated during the year for feedback. Council will continue to develop and review the strategic documents to ensure they remain relevant and deliver on the economic drivers for our community.

During the year we completed the flood restoration work to ensure our assets were restored to their pre-existing service level. This was by far the biggest part of our operations during the reporting period. A total of \$47.7 million was expended and all works were completed within the timeframe allocated by the Queensland Reconstruction Authority. There were no lost time injuries or environmental incidents reported during the restoration works. A report in relation to the Charters Towers Regional Council NDRRA works will be provided to Council in the new financial year to highlight the key points for similar projects in the future.

The planning report for the Water upgrade was completed during the year and the scoping of the works for the new financial period will be undertaken in accordance with the report provided to Council. This will be the next major infrastructure project for the Council in the coming budget along with a generous allocation to the maintenance and upgrade of the significant road network.

Some lifestyle projects were completed during the year with the most significant of those being the Walking Track to Towers Hill. This project was jointly funded by Council and the Department of Local Government, Community Recovery and Resilience and provided an opportunity to have the community involved in the process by engaging with the schools to assist with the tree and other plantings on the site.

We increased our digital presence during the reporting period when we joined Facebook, Council also commenced the redesign of its website and opened a YouTube, Instagram and Pinterest accounts to continue to engage with the community. These will all become useful tools to allow the community to engage with the Council using these modern technologies now and into the future.

I would like to place on the public record my appreciation to the Mayor and Councillors for their support and direction during the past 12 months.

Could I also thank the Directors and staff for their support and ongoing commitment to providing Exceptional Service for an Exceptional Community.

Mark Crawley
Chief Executive Officer



PEOPLE & CULTURE

At 30 June 2014 Charters Towers Regional Council employed 264 staff. Council continues to have a stable workforce with a turnover rate for 2013/2014 of 6.82% (total 18 unplanned separations).

Council currently has 7% of employees at 65 years of age or over, with the rate being 9% for field staff. This will increase markedly in the future with 36% of field staff in the 55-64 years age group, and 29% overall. Thus the ageing workforce is the workforce planning challenge for Council and not retention of staff.

With an ageing workforce Council has taken steps to develop staff preparing to move into supervisory and management positions.

Organisational culture was the focus in 2013/2014 with the People and Culture section driving positive change. There has been an emphasis on empowering supervisors to supervise and managers to manage through a Supervisory capability framework project.

We are also driving change in the safety culture of the organisation. The Charters Towers Regional Council Safety Management System is being reviewed to ensure compliance with all relevant legislation and standards. Education and training is the focus of the cultural change.

DISASTER MANAGEMENT

The following is a message from the Honourable David Crisafulli MP, Minister for Local Government, Community Recovery and Resilience taken from the foreword of a publication “Queensland Strategy for Disaster Resilience” and it is used on this occasion as a preface to this section of Council’s annual report:

“In building resilience, we will reduce dependency. Every Queenslanders needs to do their part to become more resilient and face any disaster. We need to change our thinking to accept that extreme weather is a part of our lives and that we must be able to stand up to disasters and their repercussions. Governments can only do so much. But we can map a way forward for communities to build their resilience. Working together will give us the best defence to face the next disaster.”

Local Disaster Management Plan



2013 saw Council’s Local Disaster Management Plan return nineteen (19) “good practice” (gold star) scores from the review of the plan carried out by representatives from Queensland Fire and Emergency Services and the Townsville District Disaster Group.

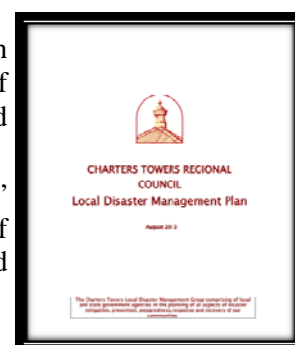
In addition to the nineteen (19) elements deemed “good practice” recommendations were also made on ways a number of other elements of the plan could be improved in the coming year to ensure the high standard of the assessment will continue.

Get Ready Funding



In 2013 the Queensland Government released to Councils Get Ready funding to assist Council’s across Queensland to help their communities to build resilience. Charters Towers Regional Council received \$10,000 in funding. This funding assisted with the purchase of pull up banners; the production of emergency contact magnets; purchase of waterproof document wallets and provided funding to assist with the printing of Business Continuity Planning Workshop booklets.

In partnership with the Charters Towers Chamber of Commerce and Mines, Queensland Fire and Emergency Services, Council arranged a Business Continuity Planning Workshop. The purpose of business continuity planning is a process used to develop a practical plan for how businesses could recover or partially restore critical business activities within a predetermined timeframe after a crisis or disaster. This workshop was well received by all who participated and it is intended to hold another in the future. As mentioned, the Get Ready funding assisted with the printing of participant Workbooks.



**The Key to
Business Resilience**
How to prepare for and respond to disasters

Office of the CEO



Council staff (L-R) Ashleigh Meredith, Dallis Von Wald and Sally Curley display Get Ready funded items

Animals in Disaster Workshop



Staff from Planning and Sustainable Development, Utilities and Facilities, Office of the Chief Executive Officer and members of the Local Disaster Management Group participated in an “Animals in Disaster Workshop” conducted by the RSPCA.

The content of the Workshop included:

- lessons learned from previous events.
- legislation relating to pets and animals.
- incorporating pets into disaster planning.
- concepts and principles of pet disaster management, coordinating a response, evacuation & relocation and recovery.

The workshops provided by the RSPCA are consistent with the Queensland Flood Commission of Inquiry Recommendations 2011 regarding Pets and Animals:

- 5.71 Councils, as part of their community education program for disaster preparation, should encourage pet owners to consider what they will do with their pets if they need to evacuate.
- 5.72 Councils should work with the RSPCA to develop plans about transporting and sheltering pets should they need to be evacuated with their owners.
- 5.73 Animal shelters, zoos, stables, and similar facilities should develop plans for evacuating or arranging for the care of animals in consultation with their local council. Local disaster co-ordinators should be aware of what plans exist.

This workshop was for Council staff, however, a further Workshop will be organised sometime in the future for members of the public.



Disaster Management Training



The Charters Towers Regional Council is one (1) of fifty (50) Councils throughout Queensland and the Northern Territory that has adopted the Guardian System as its Disaster Management System.

The Guardian System has been developed by QIT Plus, a GISC accredited (Q-3906) software provider based in Queensland.

Regular training of Council staff and Local Disaster Management Group members is conducted with the professional staff of QIT Plus, a three day training course was held in January 2014.



In February 2014, Council staff and Councillors, participated in a desktop exercise with Mr Rob Clark, former Chief Executive Officer of Hinchinbrook Shire Council, in respect to Council's Recovery Plan. This Plan, together with other documents concerning Disaster Management are a work in progress and continue to be refined to ensure the regions public safety.

All members of the Local Disaster Management Group are to be trained in various modules as required for their particular role. In partnership with Queensland Fire and Emergency Services, members of the Local Disaster Management Group have been working through the required modules that are required for their role in the Group.

Queensland Government Flood Mapping Project

The State Government developed the Queensland Flood Mapping Program (QFMP) in response to specific recommendations from the Queensland Flood Commission of Inquiry (QFCoI) following the 2011 floods.

The Queensland Flood Mapping Program (QFMP) was initially developed and delivered by the QLD Reconstruction Authority and supported by a number of agencies. The responsibility of the Queensland Flood Mapping Program (QFMP) has now transferred to the Department of Natural Resources and Mines (DNRM).

Department of Natural Resources and Mines (DNRM) had Natural Disaster Resilience Program (NDRP) funding to work with local governments and local disaster management groups to prepare flood maps that meet multiple needs i.e. land use planning, disaster management and community awareness and resilience building.

As part of the response to the Queensland Flood Commission of Inquiry (QFCoI), the State Government committed to undertake Level 2 flood investigations to the State's most at risk communities. Level 2 flood investigations are a basic validated model to further refine the existing Level 1 State-wide mapping (which mapped the extent of the floodplains around the state) around key townships and provide outputs such as flood mapping based on actual events. This refined mapping further supports land use responses particularly for many of the local governments who are currently preparing their new planning schemes. These maps also support improved emergency management.

The project worked through a matrix of available data (*existing Lidar, river gauge availability, BoM priority, population density, catchment size etc*) to determine which locations satisfy the basic criteria to undertake a Level 2 study. The Department identified approximately 80 towns within 38 local government areas where this data is available and therefore suitable for further investigation.

Office of the CEO

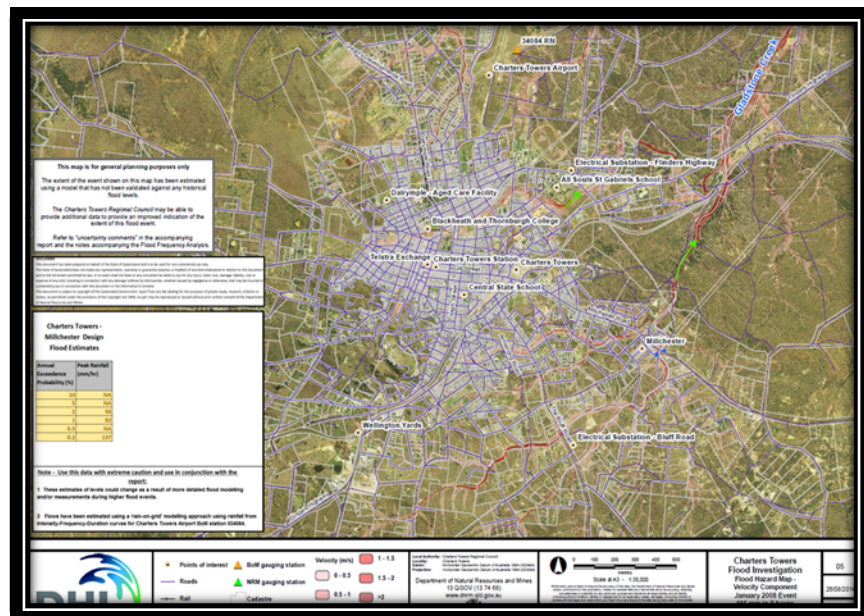


Charters Towers Regional Council was one of the Councils selected for this project and the locations nominated were:

- Charters Towers/Millchester
- Sellheim
- Bivouac Junction
- Pentland

Meetings were held with the Department of Natural Resources and Mines and historic data together with photographs and survey information was forwarded to the Department so that the maps could be finalised. The finalisation and release of the maps is due to occur in September 2014.

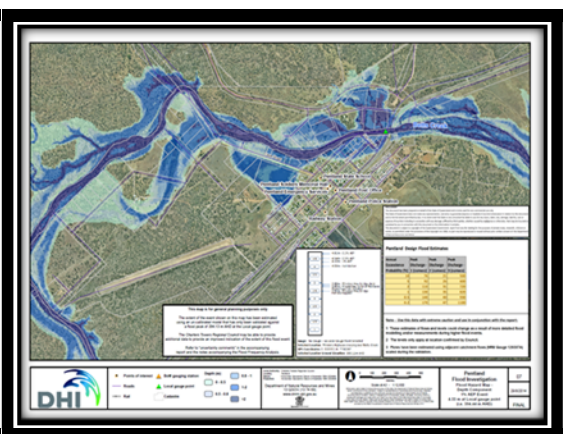
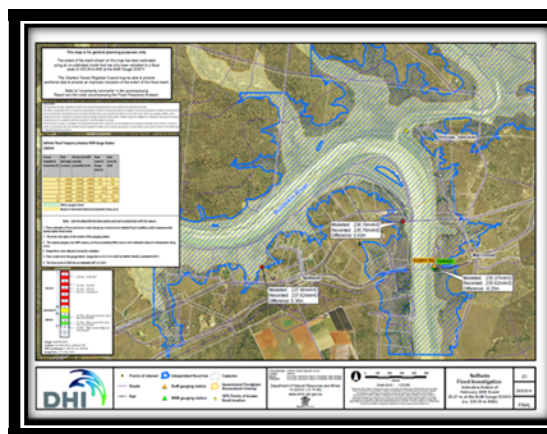
Example of Flood Maps provided by the Department of Natural Resources and Mines



Charters Towers

Sellheim/Bivouac Junction

Pentland



Directors



Directors - Charters Towers Regional Council

(L - R):

Mrs Marnie Taylor, Director Utilities & Facilities, **Mr Ramon Jayo**, Director Planning & Sustainable Development, **Mr Mark Crawley**, Chief Executive Officer, **Mr Cameron Scott**, Director Roads Infrastructure, **Mrs Tammy Power**, Director Corporate Services.

Planning & Sustainable Development

Director: Ramon Jayo



This report summarises the activities and achievements of Planning & Sustainable Development during the past twelve months. The achievements reflect the combined efforts of Councillors and staff in continuing to ensure a safe, healthy and liveable environment for the residents of the region and the efforts to deliver projects and services to the community at large.

Building Certification Services

Comparison of the previous three (3) years.

	2011/2012	2012/2013	2013/2014
Council Certified	107	128	127
Privately Certified	104	55	49
Number of Dwellings Constructed	45	36	50

Planning & Development

	2011/2012	2012/2013	2013/2014
Reconfiguration of a Lot	24	15	14
Material Change of Use	19	15	8

Local Law & Other Statutory Licensing

Council issued the following licences/permits as per requirements:

- 84 x Food Licences.
- 5 x Mobile Food Licences.
- 1x Outdoor Dining Permit.
- 6 x Stable Permits with conditions.
- 5 x Itinerant Vendor Permits with conditions.
- 8 x Caravan Park Permits with conditions.

Animals

Council has continued its efforts in animal control toward ensuring that the regions animals are kept in an enjoyable and responsible manner without disrupting the amenity or causing nuisance to neighbours and public at large.

Animal Registration comparison for last three (3) years:

	2011/2012	2012/2013	2013/2014
Dogs	3158	3082	2995
Cats	622	582	527

Planning & Sustainable Development Report cont'd



Notices

Notices / Complaints	Number	Percentage Complied (%)
Animals complaints received (Customer Requests)	200	99%
Health & Environment complaints received (Customer Requests)	67	100%
Planning & Sustainable Development general (Customer Requests)	40	100%
First and Final Notices (Animal Issues)	254	
First and Final Notices (Other)	2	
Cleanup / Overgrown / Intrusive Vegetation Notices	65	
Notices to Remove Abandoned Vehicles	3	
Mosquito/Rainwater Tank Notices	30	
Parthenium Notices	11	
Proposed Regulated Dog Notices	5	
Regulated Dog Declarations	3	
Impounded Dog Notices	8	
Letters of Intention to Enter	3	
Notices to Abate Nuisance	3	
Infringement Notices Issued	108	80%
Infringement Notices referred to SPER	21	

ECONOMIC DEVELOPMENT

During the course of the last financial year, Council has progressed significantly in several areas of Economic Development.

Strategic Regional Planning: North Queensland Regional Economic Development Plan 2014 – 2031

A North Queensland group of Councils (Charters Towers, Townsville, Hinchinbrook, Burdekin and Palm Island) has successfully adopted a high level regional planning document.

Regional Vision:

“In the period to 2031, North Queensland will experience sustainable economic and population growth, becoming a nationally competitive and diversified economy and a preferred lifestyle choice for visitors and skilled workers”.

The Strategic Regional Goals guiding the implementation of the NQ2031 vision are:

- Infrastructure to drive population and economic growth.
- Innovation and developing new industries.
- Ensuring a strong and unified regional profile to maximise investment.
- Building the capabilities of our people in terms of skills and employment.
- Maintaining our great North Queensland lifestyle.



Key Regional Themes:

Five Key Regional Themes were developed in consultation with key stakeholders to prioritise regional projects.

- Growing Agriculture.
- Unlocking Resources Wealth.
- Energy Resilience.
- Commercial Hub for Northern Australia and the Asia Pacific.
- Building a Knowledge and Services Economy.

North Queensland is well placed to take advantage of these five Key Regional Themes to help drive development toward 2031. Consequently, within each of the five Key Regional Themes important development opportunities have been identified to promote growth in the region across agriculture, resource supply chains, the energy sector and building a hub for Northern Australia and the knowledge economy. These opportunities range from expanding and diversifying irrigated cropping, driving efficiency within strategic resource supply chains, meeting the challenge of securing affordable energy for the region, to positioning Townsville as a commercial hub, and taking advantage of the region's expertise in education, technology and health to establish knowledge-based centres of innovation.

Council Economic Development Priorities

Building Knowledge and Services Economy

Charters Towers Regional Council is a champion for this regional project.

The drivers of job creation in the modern global economy are changing. Business, education, economies and society will not be immune to the globalisation of the economy forced by technology. The pace of change is likely to steeply accelerate. For Northern Queensland, this will present opportunities and challenges requiring the region to be adaptable, smart and adroit, to capitalise upon its natural advantages.

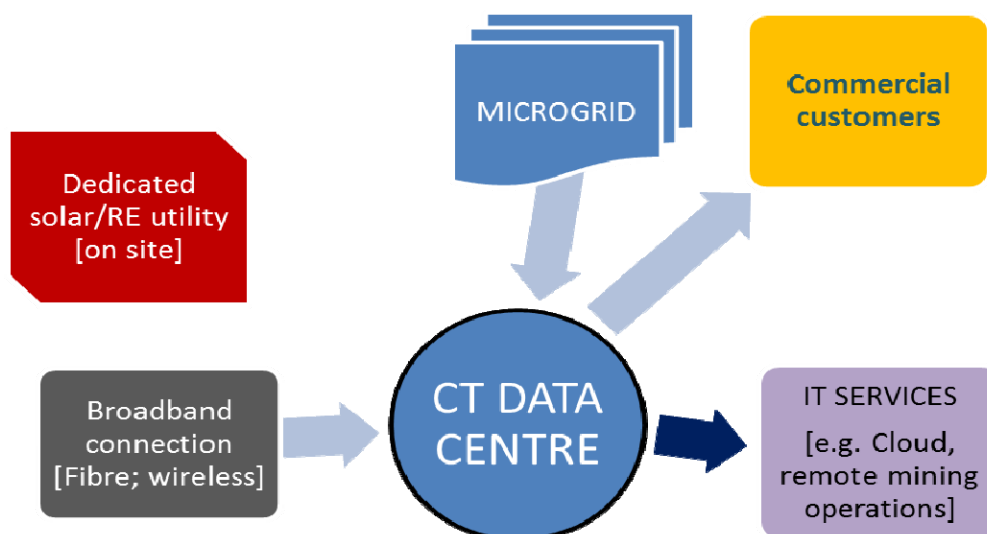
North Queensland has world class higher education providers and the best of the world's minds and teaching available online. The NBN satellite and fixed wireless will give ubiquitous, low-cost access to bandwidth. The region has some smart businesses and services, and a small core group of skilled people that have the capacity to support the region's transition into the global knowledge economy.

The region's students and young people will be at the forefront of this technological revolution. They will need to engage in an innovation culture and learn to connect with business and industry, to find creative solutions to the unique issues facing the development of Northern Australia, all within a commercial framework.

Council supports the concept of decentralisation of digital economy activities into the smaller regional centres. Currently work is done on a concept of integrated 'Towers Energy and Data Park' [TED Park].



KEY TED PARK COMPONENTS

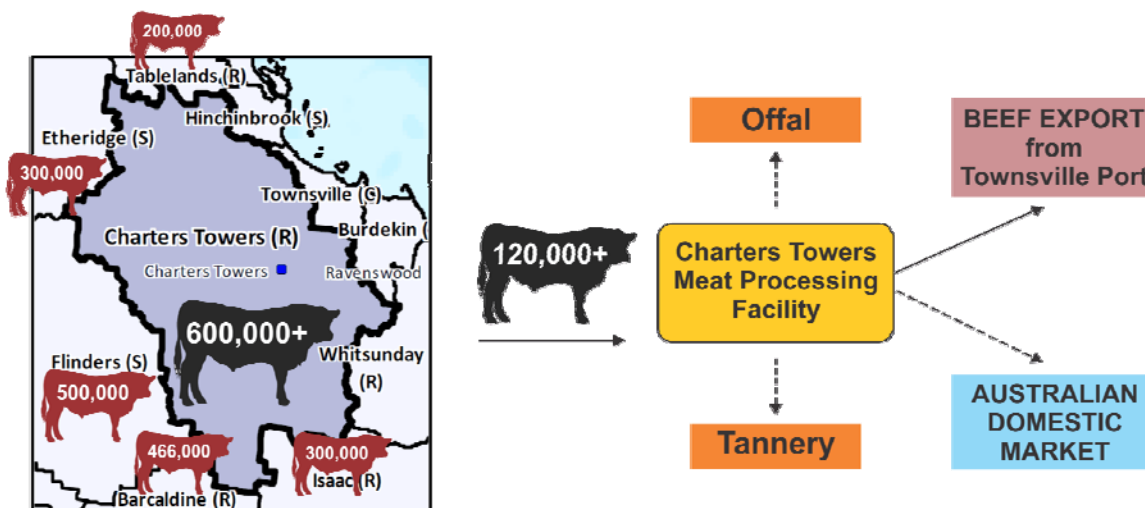


Meat Processing Facility

Council supports investment into value adding to our key agricultural commodities. Beef is the major commodity in our regional economy's mix.

A new meat processing facility project would significantly stimulate economic, business and community growth for the next 20 years, while providing a solid return on investment options for investors and stakeholders.

CHARTERS TOWERS MEATWORKS CONCEPT



Small and Medium Business Development

Council recognises that small and medium businesses are the backbone of the Charters Towers regional economy. Council, jointly with the Charters Towers Chamber of Commerce and Mines organised a two day Forum in May 2014 for businesses and stakeholders to share their opinions about the future growth of the region and to contribute to development scenarios from a business and community point of view.

• CASE studies PRESENTED FOCUSED ON:

Industry diversity through engagement.

Retail / commercial council and business engagement.

Regional planning (waiting on June to confirm).

Council's Economic Development Plan 2012 – 2017 update.



Industrial Land

Council is continuing development of former unallocated state lands for industrial use adjacent to the existing Cunningham Industrial Estate. Located on the north eastern extreme of the City of Charters Towers, the industrial park enjoys direct access to a heavy vehicle multi combination route (Flinders Highway bypass) and will be serviced with all necessary infrastructure including single and three phase power, sealed roads and street lighting.

Zoning allows for all traditional industrial uses without the requirement for any further planning approval in the form of material change of use (excepting requirements for environmental licensing). Stage one of the development comprising nine serviced allotments has been released.

Although Council has approved a concept subdivision, allotment sizes are indicative only and Council is happy to consider differing lot sizes for specific industry needs so as to ensure that the most contemporary design features addressing industry specific needs are available to industry users.

Water Release

From an agriculture perspective Council has petitioned and continues to discuss the undermentioned water related matters with the State Government.

1. The quantum of general reserve capacity that the State would be inclined to release for development purposes as proposed.
2. Water harvest options available (ie flood harvest/base flow).
3. Licence conditions that would apply.
4. The criteria favoured for purchase of unallocated water (ie competition tender process or otherwise).

Motor & Water Sports

Council is continuing the development of land for recreational purposes including drag strip and motor sport complex and potential for recreational activity on the Burdekin River through a water activity zoning plan.

Development of a Sport & Recreation Master Plan for the benefit of the various affiliations is considered a priority for the forthcoming year.

PEST MANAGEMENT

Local Government Area Pest Management Plan (LGAPMP)

Council has undergone an extensive consultation process with all stakeholders for pest management which resulted in the production of the Charters Towers Regional Council Local Government Pest Management Plan.

The LGAPMP sets out the the Desired Outcomes in relation to Pest Management and the Strategic Direction Council proposes to take to achieve such outcomes including action plans detailing the works required to be undertaken. The strategic directions include:

- To increase community awareness and understanding of pests, their impacts, legal obligations and how to manage them.
- Ensure that reliable information is gathered and available as a basis for decision making.
- Strategic directions are established, maintained and owned by all stakeholders.
- Prevent the introduction, spread and establishment of pest plants and pest animals.
- Integrated systems for managing the impacts of established pests plants and pest animals are developed and widely implemented.
- All stakeholders are committed to implementing and/or participating in coordinated management of pest plants and pest animals.



Individual Pest Management Plans

The *Land Protection (Pest and Stock Route Management) Act 2002* requires all landowners to effectively control declared pests upon their property to the extent that same are prevented from spreading and are ultimately eradicated. A property pest management plan is a tool landowners can use to identify and manage the issues and risks associated with weeds and pest animals on their property. The approach taken by Council is that of self-attainment.

The main concept behind such management plans is that it allows the owner to budget with respect to time and finances available for declared pest control having regard to individual circumstances. The Plans, which must be approved by Council, must evidence a reasonable and bona fide intention on the part of a landowner to clearing the land of declared pests.

Council has been working with property owners on the most suitable methods for such control. Consultation and collaboration with Dalrymple Landcare, Biosecurity Queensland and NQ Dry Tropics has allowed for greater service to the public. Increasing peri-urban land ownership within the region requires Council to ensure that not only the larger grazing properties are monitored and serviced but the smaller acreage as well.

Pest Control Projects

Two collaborative projects being undertaken with the Department of Agriculture, Fisheries and Forestry (DAFF) and NQ Dry Tropics are:

1. DAFF Feral Pig Control using aerial platform shooting combined with the use of factory manufactured 1080 baits and Wild Dog Control using a combination of trapping and pulse baiting using factory manufactured 1080 baits in the Charters Towers Agricultural Region.
2. NQ Dry Tropics - Belly Ache Bush Containment and Control within Selected Camping and Watering Reserves of Charters Towers.

Wild Dog Control

Council provides a biannual baiting service within the region during the periods April/May and Sept/Oct to coincide with the breeding cycle of the wild dog and neighbouring Council conducted campaigns. Council also facilitates factory made 1080 baits for pulse baiting opportunities outside the service periods. This year has seen an increase in participation in the bait stations due to an increase in wild dog numbers

Feral Pig Control

Feral pig numbers have increased in the riparian areas of the region due to limited water which has resulted in damage to some horticultural enterprises on the Burdekin River. Council provides a 1080 baiting service to coincide with the wild dog campaign as well as factory made 1080 baits for property owners to use. The drought conditions have seen an increase in feral pig numbers in the riparian areas especially within the horticultural areas on the Burdekin River.

STOCK ROUTES

The Queensland Government shares responsibility for the management of the stock route network with local governments under the *Land Protection (Pest and Stock Route Management) Act 2002*.

Council is responsible for day-to-day administration and management of the stock routes as well as network maintenance, while State Government is responsible for providing policy and legislative advice; operational guidelines and compliance support; reviewing decisions; managing asset maintenance; and training local government stock route officers.

Council is continuing to conduct inspections of known declared plants on properties that have taken on sections of Stock Routes to ascertain infestations levels and review individual pest management plans.

Planning & Sustainable Development Report cont'd



Passive weed seed spread preventative infrastructure has been maintained through the maintenance of Council's wash down bays for both passenger vehicle and road trains. Utilisation of both facilities has been constant throughout the year with car and caravan being a major user as well as mining contractors and stock cartage contractors. The wash-down facility was utilised a total of 589 times by 92 customers for a total period of 636 hours washing.

SALEYARDS

Cattle Sales

Dalrymple Saleyards has had another busy year despite the seasonal shortfall being experienced by many other parts of Northern Australia. Sale cattle have been limited due to market restrictions but live cattle export has continued its presence in the north.

Throughput figures for the Dalrymple Saleyards are as follows:

Prime Auction Cattle	23,784
Store Auction Cattle	19,042
Horse Sales	106
Private Treaty	32,091
Stud Auction Cattle	1,131
Export Cattle	182,171

Infrastructure Improvements

Improvements undertaken to infrastructure in 2013/2014 include:

- New load out walkway, enabling for more expedient and safer loading of cattle.
- New walkway to No 1 draft allowing for better operator access.
- New roof over No 1 & 2 drafts allowing for sun protection of operator.
- Splitting of export receiving yards to allow for better segregation of cattle lines.
- New solar hot water systems for the front and back public amenities blocks.
- New handrails in the Dalrymple Stadium for better user access.
- Additional hay feeders for export yards to allow for better utilisation of feed.

Strategic Plan

Council has also developed and adopted a Strategic Plan for the Saleyards which will provide strategic direction for the future growth, development and management of this asset.

Goals of the plan include:

- To continue to provide a suitable venue for livestock to be sold efficiently thereby enabling an opportunity for an increase in throughput.
- To maintain a competitive market position so that economic benefits continue to flow to industry, business and the wider Charters Towers Regional community.
- To maintain the physical assets of the Dalrymple Saleyards in an effective manner whilst promoting a safe environment for all users of the facility and the general public through the implementation of a comprehensive Safety Management System.
- To ensure that operations conducted at the Dalrymple Saleyards are of contemporary best practice by continuing to embrace and employ the quality programmes and procedures as defined in Council's quality programme as underpinned by the Australian Saleyards Quality Assurance Programme.

Planning & Sustainable Development Report cont'd



- To ensure that the welfare of stock held within the saleyards area is properly attended to and that the provisions of the Animal Care and Protection Act 2002 are observed.
- To ensure that the activities at the Dalrymple Saleyards are undertaken in an environmentally sensitive fashion.
- To undertake on a continuing basis in conjunction with the Charters Towers Livestock Selling Agents, promotion of the Dalrymple Saleyards to ensure maximisation of throughput of livestock and to promote Charters Towers as a major regional livestock selling centre in Queensland.
- To upgrade and expand to meet future trends and technologies in the industry.

Cattle Tick Control

Council is registered with the State Government as a Cattle Tick Clearance Facility that provides a service to industry to inspect and dip cattle destined for the Cattle Tick Free Areas of Queensland, Northern Territory and New South Wales as well as providing the husbandry service for the region.

Council staff are authorised to conduct these inspections and treatments which makes up a considerable part of staff duties during certain times of the year.

Cattle tick control fees are charged by Council to include inspection and chemical; used for mainly cattle and horses.

Throughput figures for dipping and inspection for the period are as follows:

Dipping Figures Only	37,326
Export Dipping	82,820
Dipping and Inspection	18,389

EQUESTRIAN CENTRE

Events

The Dalrymple Equestrian Centre hosted 33 events for the 2013/2014 season with most weekends being utilised.

Major events included:

- New Year's Eve PBR.
- Gold City Camp draft.
- Horse of the North.
- Charters Towers Rodeo.
- NQ Team Roping.
- Dryander's Performance Group.

Infrastructure Improvements

Improvements undertaken to infrastructure in 2013/2014 include:

- New loading ramp with upgraded force and receiving yards that allows for road train access.
- New concrete drainage for stormwater in front of arena seating.
- Completed repairs to skylights.
- New emergency lighting upgrades.



PUBLIC HEALTH

Dengue Fever

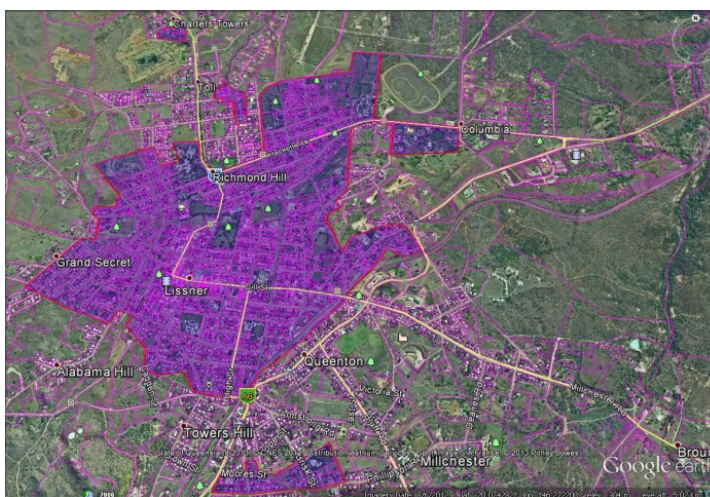
On 9 April 2014, the first locally acquired case of Dengue Type 1 was confirmed, which represented the first case of Dengue in the Charters Towers region since 1993. In response, Queensland Health declared a Dengue outbreak in Charters Towers.

The Queensland Health Dengue response was swift with three (3) Dengue Action Response teams (DART) deployed to Charters Towers to assist in limiting the scale of the outbreak. The DART teams concentrated on internal house sprays within a 100 metre of each probable case and deployment of Ovitrap to assist in determining mosquito type, and were ably assisted by Council staff who performed yard inspections out to 200 metres from each probable case.

In addition, Council inspected the childcare centres, the kindergarten, all secondary and tertiary schools and colleges, tyre businesses and properties with old style water tanks.

As of 31 May 2014, Charters Towers had 16 confirmed cases and 5 probable cases with the last on-set noted 25 May 2014. Several cases were identified in areas separate to the 4 original focal points with several cases amongst extended family groups.

The last positive notification for Dengue occurred 21 June 2014, with 29 positive cases of Dengue confirmed for the Charters Towers Region. The total area inspected is illustrated on the following map:



Flying Foxes

New legislation was enacted 29 November 2013, enabling Council to manage flying foxes in accordance with a flying fox Code of Practice. From this date there was no longer a requirement to apply for damage mitigation permits under the Nature Conservation Act 1992 in the event that traditional methods of non-lethal disturbances were proposed. The change however did not permit the use of helicopters, water sprays/cannon, fire hoses etc., and Council was still required to gather advice from a flying fox expert/carer prior to any engagement with flying foxes.

In October 2013, Council made application for a Damage Mitigation Permit to relocate flying foxes from Lissner Park prior to Christmas. What set this apart was Council's pursuit to utilise helicopters for the relocation effort. The permit was granted in November 2013, and Council commenced the relocation effort on 10 December 2013.



Planning & Sustainable Development Report cont'd



Within 26 hours, 30,000 flying foxes were successfully relocated to a location unknown. The non-community backlash regarding the use of helicopters resulted in CASA withdrawing approval for the use of helicopters. Council is in discussion with CASA concerning issue of a new permit.

ENVIRONMENTAL HEALTH MANAGEMENT

Education and Promotion

Council remains proactive in ensuring that all food businesses have acquired food safety training accreditation, are operating in accordance with relevant legislative safety requirements and are kept informed of the latest innovations in food management through the circulation of bi-monthly newsletters.

Food Safety Week

To commemorate Australian Food Safety Week (11 – 17 November 2013), Council combined with Townsville City, Burdekin Shire and Hinchinbrook Shire Council, in conjunction with Queensland Health to perform a regional food blitz. The food blitz contained educational materials with an emphasis on Hand Washing, Hand Wash Facilities and 'Using my thermometer'. The food blitz itself was aimed at 20% of food businesses under the jurisdictions of Queensland Health and each of the Council's mentioned above. The business types selected were restaurants and cafes and were selected through a random process. The follow-up inspections revealed a 100% compliance for the non-compliance issues noted during the Food Blitz.

Food Business Type	Number
Catering	6
Farm stays	6
Mobile Businesses	5
Small Manufacture	1
Hotel or Motel	12
Bakery	2
Café or Café/Restaurant	12
Canteen	1
Caravan Park	1
Club House/clubs	6
Hotel Restaurant	2
Mobile Kitchen	1
Restaurant	11
Motel Restaurant	1
Catering - Dining Halls	4
Roadhouses	5
Take Away	12
Tavern	1
Tea Rooms	1
TOTAL	90

Planning & Sustainable Development Report cont'd



ENVIRONMENTAL MANAGEMENT

Clean-up Australia Day

Council held its Clean-up Australia Day event on Sunday 22 October 2013. The 4-wheel drive club offered refreshments and a BBQ. As a Council team building event and in terms of environmental benefit, the day was a success.

In all Council collected 17 x 'Clean-up Bags' of litter including some tyres, an old bike frame, a car bonnet and heaps of litter.



Bulk rubbish Collection

Council commenced its Bulk Rubbish Collection on 19 October and completed same on 24 October 2013. Although Township collections were down when compared to previous years, properties serviced in Charters Towers were up by 56%.

The quantity of waste collected from residents in each township is listed below:

Location	No. of Loads
Hervey Range	13 Truck Loads
Charters Towers	7 Truck Loads
Balfes Creek	2 Truck Loads
Sellheim	1 Truck Load
Homestead	1 Ute Load
Pentland	1 Ute Load
Mingela	Nil
Ravenswood	Nil
Greenvale	Nil
TOTAL LOADS	23 Trucks + 2 Utes

Littering

Council remains proactive in addressing waste dumping and littering issues. Two Council officers attended training in regards to legislative changes and privacy requirements around surveillance. As part of a litter minimisation program, Council installed ten (10) signs at key locations to help promote awareness. Two applications for surveillance camera funding were submitted and approved. Problems with illegal waste activities appear to be reducing, however, illegal dumping at one Council block off Mafeking Road is still of concern.



Planning & Sustainable Development Report cont'd



Environmental Management System

In early 2014, Sci-Qual International appointed an auditor to measure Council's Quality and Environmental Management Systems against international standards ISO9001 & ISO14001 over four (4) days.

No non-compliance issues were noted and as a result Council's Environmental Management System was registered in compliance with ISO 14001:2204 with Jas-Anz on 4 March 2014 (Certificate of Registration Number – 4200).

In the 12 months, Council conducted two internal environmental audits requiring corrective actions around clean-ups at council depots, the Department of Transport and Main Roads conducted three (3) environmental audits for RPC and RMPC work. No non-conformance issues were noted.

Environmental Licensing

Rehabilitation Report – Environmental Authority ENRE00878409

In July 2013, Council performed rehabilitation works on the Mount Oweenee gravel pit to ensure compliance with environmental authority conditions stipulated by the Department of Environment and Heritage Protection. The aims of rehabilitation were to minimise soil loss and downstream sedimentation, landscape the land to form a terminal lake, to retain water (and sediment) that falls on the catchment area relevant to active gravel pit and to monitor sediment control devices after rain events.

In September 2013, Council made application to the State government for surrender of Environmental authority ENRE00878409. The application was approved in-line with the rehabilitation report saving Council \$5,000 a year in annual licensing fees.



Before



After

WASTE MANAGEMENT ACTIVITIES

Regional Waste Strategy

In late 2013, JACOBS SKM was commissioned to develop a Regional Waste Reduction & Recycling Plan 2014 – 2024 (waste strategy) in accordance with the requirements of the *Waste Reduction and Recycling Act 2001 (WRRRA 2011)* on behalf of Townsville City Council, Burdekin Shire Council, Hinchinbrook Shire Council and Charters Towers Regional Council. The process in developing the plan focused its findings and recommendations on two (2) phases of public consultation and Council input.

The Regional Waste Reduction & Recycling Plan 2014 – 2024 is available on Council's webpage.



Hydrogeological Report – Stubley Street Landfill

In 2013, Golder and Associates were commissioned to develop a hydrogeological report for the Stubley Street Landfill and surrounding area. The report was presented to Council early in 2014 and detailed the following:

1. A conceptual hydrogeological model of the existing landfill and a proposed extension to the north.
2. A Water Balance Model that documents climate conditions, stormwater run-off, leachate generation and groundwater recharge.
3. Conceptual geotechnical stability assessment of the proposed landfill extension area.
4. A review of the current landfill operations.
5. A review of the current landfill extension proposal against current licensing standards.

Boundary Fence – Stubley Street Landfill

In 2014, a 2.1 x 400 metre section of compound fence was erected along the northern boundary of the Stubley Street Landfill. The primary function of the fence was to better capture the litter emanating from the site due to uncontrollable site winds.



The fence was delivered on time and under budget.

Recycling

Council continues to support recycling as an important tool in waste management operations, but costs associated with accessing suitable markets limits Council's ability to meet best practice. Totals recycled for the 2013 – 14 year are listed in the table below:

Recyclate	Quantity
Mixed Paper (excluding newsprint)	185 tonnes
Aluminium / Aluminium Cans	3 tonne
Mixed Plastic	28 tonnes
Steel (including cans)	135 tonne
Green Waste	4,560 tonnes
Motor Oil	11,600 litres
Batteries	18 tonne

Planning & Sustainable Development Report cont'd



Stubley Street Landfill

The 2013-14 financial year represented the first complete year of weighbridge recordings at the Stubley Street Landfill (refer table below).

Landfill Site	Month	Municipal Solid Waste (tonnes)	Commercial Waste (tonnes)	Demolition Waste (tonnes)	Green Waste (tonnes)	Regulated Waste (tonnes)
Stubley Street Landfill 2013/14	July	400.18	196.05	108.74	144.28	34.1
	August	373.12	191.81	242.46	157.56	2.70
	Sept.	384.09	184.13	131.76	192.96	2.88
	October	416.75	226.29	155.92	187.12	2.28
	November	402.01	197.26	126.72	182.23	2.56
	December	607.16	194.85	106.72	137.46	0.86
	January	515.61	138.78	186.70	122.96	1.00
	February	394.87	186.78	181.30	150.06	5.48
	March	395.25	200.97	215.20	156.68	13.20
	April	520.68	177.13	71.96	140.75	192.00
	May	613.78	222.75	152.98	129.16	526.95
	June	605.36	206.65	100.38	150.35	157.42
	<i>Sub Totals</i>	<i>5628.86</i>	<i>2323.47</i>	<i>1781.24</i>	<i>1857.57</i>	<i>941.55</i>
Greenvale Landfill	2013/14	148	35	3	7	2.0
Ravenswood Landfill	2013/14	130	25	0	9	0
Pentland Landfill	2013/14	115	27	0	11.00	0
	TOTALS	6,021.86	2,410.47	1,784.24	1,884.57	943.55
		GRAND TOTAL	13,044.39 tonnes			

Green Waste & Mulching

Mulching of Green waste at the Stubley Street landfill resulted in approximately 3,200 metres of mulch. The majority of this mulch was used to create low quality topsoil for intermediate and final cover material.





Water Monitoring Program – Landfills

Council continues to monitor the landfills for elevated toxicity levels on an annual basis, including surface and ground water. The results for 2013-14, were positive with no chemical results exceeding acceptable environmental limits.

Education and Promotion

Promotion and education of various aspects of waste management, including recycling was provided to various students of private schools by way of demonstration and talks given as part of assignment assessments.

Regional Landfills

There were big changes in 2013-14 for the landfills in Pentland, Ravenswood and Greenvale, with all three (3) sites losing their status as unsupervised sites. In October 2013, the Pentland Rural Fire Brigade entered into an agreement with Council to supervise the Pentland landfill on Wednesdays and Saturdays from 8:00am to 6:00pm.

The Ravenswood and Greenvale landfills had their hours cut-back to 8 hours a week including 08:00am to 12:00pm on Wednesdays and Saturdays in Ravenswood and 8:00am to 12:00pm on Tuesdays and Saturdays.



In addition to these changes, the Department of Environment and Heritage Protection decided to commence an annual inspection of the sites to ensure compliance with licence conditions.

Refuse Collections

Garbage Truck Trial

In 2013, Council took advantage of a trial offer to demonstrate a Dennis Eagle Truck fitted with a McDonald Johnson body. The truck was well received by all operators and provided insight to some of the latest technologies available in Waste disposal.

Wheelie Bins

In 2013-14, there were no changes, reductions or expansions to the defined refuse collection areas. A breakdown for each area is provided in the table below.



Planning & Sustainable Development Report cont'd



Breakdown by Area

Area	Properties	Wheelie Bins
Charters Towers	3801	4811
Greenvale	105	105
Ravenswood	105	115
Pentland	112	121
Hervey Range	70	72
Homestead	33	33
Balfes Creek, Mingela, Sellheim & outer region	57	61
Council as Trustee	6	59
TOTAL	4289	5377
SUMMARY BY TYPE		
Domestic Total	3977	4234
Commercial Total	312	1123
Public Bins		345
Street Bins (Gill & Mosman)		27

COMMUNITY DEVELOPMENT

Community Development during the 2013/2014 year saw a number of accomplishments, including staff position description work plans initiated, extensive professional development training, multiple reviews and audits completed and a broad expansion of Council's marketing tools including social media embraced by this department.

Broader community engagement around planning conversations that align with State Government initiatives such as DestQ, Queensland Plan, Youth Recommissioning and Arts Qld, LGAQ Arts and Cultural Development Policy have also seen a year of strategic alignment, around tourism, youth services, events and culture. Economic Development planning has expanded and is now inclusive of Community Development considerations that are comprehensive of this community's capacities and aspirations.

In one of the hardest economic years for rural grazing families within this region, Community Development has been able to advocate and influence around funding dispersal, greater innovative service delivery and foster increases in health and welfare resources for the rural and remote communities within this region.

This whole of department report contains a number of significant activities, initiatives, projects and events that were undertaken during the year.

Community Development report against Councils Corporate planning under a number of strategic headings:

Corporate Plan Strategy 4.1

Provision of facilities and programs that support community wellness have included;

- Healthy Lifestyle programs for community groups - e.g. *Sports and Recreations outreach to small communities.*
- Evaluations of artistic and cultural needs of community- e.g. *ArtsLink Animating Spaces.*
- Facilitate the development and maintenance of a range of activities designed at partnering with the community – e.g. *Charters Towers Regional Council Community Grants program.*
- Master planning for small communities – e.g. *commenced discussions and desk top audit.*



Corporate Plan Strategy 4.2

Ongoing support for healthy lifestyle events:

- Support and promotion of healthy lifestyle event- e.g. *Healthy Lifestyle Festival*.

Support and promote healthy lifestyle programs – e.g. *Council has supported and promoted, the government's Sports and Recreation officers and independent suppliers to deliver training workshops around club development including 'The Growing Community Sport Program'.*

Corporate Plan Strategy 5.1

Protection of facilities and programs that support community wellbeing:

- Support and promote a range of festivals and events, e.g. *Heritage and Cultural festival and RADF funded workshops that focused on business development.*
- Regional Arts Development Fund has seen key performance indicators met each quarter.

Departmental sections (Events, Library, Tourism, Youth and Sport and Recreation) have delivered services and programs that meet the quarterly Key Performance Indicators.

Projects ranged from hands on programs, partnerships and brokerage considerations, whilst the services provided were delivered across a spectrum of considerations ranging from whole of community, through to targeted sectors, isolated communities and socio-economic groups.

Including:

- Advocacy around appropriate fund dispersal processes attached to the Premier's Drought Assistance for this community;
- Regional Development Australia's, 'North West Telecommunications Infrastructure Review' report including Greenvale and Ravenswood;
- Aussie Helpers delivery of hay to 88 rural properties within this region;
- Council represented on the advisory panel with regards the development of Queensland's Drive Tourism Strategy and Councils own localised new Overflow Policy stemming from the Qld Camping Option Toolkit;
- New outreach Library service monthly to small communities;
- New youth and recreational programs delivered biannually to small communities;
- Development of Council's Community Grants Policy and biannual distribution of funds;
- Assisting Allied Health Service Providers from within the region and beyond to access smaller communities advocating for regular service delivery including mobile dentist;
- Locality Place Name changes for Pentland and Homestead.
- Finalised Council's licenses attached to digital switchover from Analogue to Digital within the small communities; and
- Development of a Charters Towers Chamber of Commerce and Mines Strategic Plan, facilitated by Economic Development Australia and with Charters Towers Regional Council input.

Small Community Development

Council's region contains eight (8) smaller communities (Ravenswood, Greenvale, Hervey Range, Pentland, Homestead, Balfes Creek, Mingela and Hidden Valley). Five of these communities receive annual grants funding to assist them via their Progress and Restoration Associations to deliver community driven programs and services to empower and sustain these groups and allow them to play a valuable and active role in maintaining and developing services and facilities within each community.



Combined Progress Association

A 'Small Community Association' meeting occurs annually, providing the opportunity for rural community representatives to come together to network, submit annual audited reports and engage with Councillors and staff on important issues, services and facilities within their respective communities of interest. Since amalgamation, response time, planning and communication have improved significantly between council and its geographically isolated smaller communities. These active Associations are to be acknowledged for their sense of accomplishment and services they facilitate annually.

The community of Ravenswood has taken its activity further by being part of the Ravenswood Advisory Committee, a key stakeholder planning group that includes Council, Carpentaria Gold and Ravenswood Restoration and Preservation Association. The committee meets quarterly and is currently working through a number of projects including – the upgrade of the Heritage Walking Trails, monitoring new street signage, commitment to developing a 10 year community plan along with being selected through an Expression of Interest application with Artslink becoming part of a state wide project called 'Animating Spaces' in 2015.

Animating Spaces is an innovative, three-year state-wide multi-arts project, which works to revitalize and celebrate significant or unusual spaces within five regional communities through locally-driven arts activities and events. Communities have the opportunity to re-imagine their town, employ local artists and creatives, build capacity around arts tourism and appropriate business skills, develop cultural project management skills, receive mentoring and support and funding assistance to present three arts projects. Ravenswood is looking at a planar sculptural trail, mural work on public furniture and a heritage site theatrical production. Charters Towers Regional Council was one of five (5) councils selected in the first year of this 3 year program with a project called 'LATTE' and has been the only rural community in Queensland to be selected a second time for the third year of this funding, with the focus on Ravenswood.

In September 2013, 'The Letters Around The Towers Extravaganza' (LATTE) animated the main street of Charters Towers with an explosion of light, colour, sound and movement of stories relevant to a bygone era through performance, digital projection and sculpture.

LATTE as it was called was integral to the **Charters Towers Cultural and Heritage Festival 2013** and was staged during sundown over two evenings. This cultural experiment impressed participants and spectators alike through a creative display of arty artifacts, visual vignettes and moving memories, leaving the community a little richer and appreciative of the vibrant community they live within.

Animating the Golden Mile of Charters Towers with an explosion of light, colour, sound and movement





Arts and Culture

Council has entered into another three (3) year Community Pass sponsorship package with the Museum of Tropical Queensland. This sponsorship package allows for free general admission to Council's rate payers, the free entry to educational programs for schools, exhibition opportunity and mentoring by the Museum staff. Sponsorship programs like this support Council's Corporate planning objectives by facilitating the up skilling of local keeping places and the cultural collectors, whilst educating the public about the importance of collections and instilling a sense of value and pride for the extensive collections that sit within this region. Charters Towers' residents will receive an expanded range of benefits under the new Community Pass agreement and for the next three years the new arrangements will include:

- free general admission;
- free entry for Charters Towers school students for both self-led and led programs;
- museum participation in the Charters Towers Annual Science Fair during National Science Week;
- a Charters Towers community display in the museum each year; and
- half price annual MyMuseum membership.

Arts Queensland

Significant changes to Arts Queensland, including the 'Arts for all Queenslanders Strategy' and the 'The Artbeat: Regional Arts and Cultural Strategy 2010-2014', are strategic planning documents that will help Arts Queensland grow its engagement and partnerships with local councils to collectively rethink, reshape and reimagine future investment in arts and culture within each council region.

Some of the significant changes that will impact on council are related to the Arts for all Queenslanders Strategy' including:

- renewal of the Protocol between local and state governments in relation to arts and culture;
- development of Regional Snapshots for each local council;
- facilitating arts and cultural Connector Events in partnership with local governments;
- supporting the growth of Cultural Tourism across Queensland; and
- renewal of Regional Arts Development Fund (RADF).

Council continued to contribute \$21,000 in support of the Arts Queensland Regional Arts Development Fund (RADF). Total funds of \$75,615 were available for distribution of grants to Regional Community Arts Projects, and Council's own strategic planning initiatives that focused on Youth & Cultural Tourism for this financial year.

A functioning and efficient community advisory committee ensured that the approval and distribution of annual arts funding allocations were based upon the underlying principles of equity, merit and broad representation of activities within the Regional Arts community. In total \$56,773 were allocated to seventeen projects in the 2013/14 financial year. That is six (6) more projects than last financial year.

Other Arts Programs

Council was also able to offer the community 'other' arts programs that supported this regions development of a technology/communication hub by introducing Film as a creative medium. Examples included: opportunity for schools to be mentored by Gregory Millar Production crews during the filming of *The Breaker Morant Retrial*, In The Bin Youth Film workshops and for the 4th year, the inclusion of the Sydney Film festival into the annual Heritage and Culture Arts Festival.

Creative Community Workshops

Throughout the year the arts community has had several opportunities to participate in arts and cultural training. Flying Arts have held two 'How To ' arts workshops for the broader community and workshopped participants about building an Arts Business as well as Business marketing which included how to develop an idea into a project and how to create connections with others for the betterment of the community.



Further training opportunities were made available for the Charters Towers Regional Arts Development Funding Committee (CTRADFC).

World Theatre Gallery

Correspondence received from Artslink in January 2014 brought to Council's attention the demise of the Exhibition Touring Program that has delivered over 40 years of touring exhibitions. The program ceased in 2014 due to the termination of state and federal funding. The loss of this exceptional program will leave a void in what was a cost effective and efficient process of accessing excellent visual arts touring programs for regional and remote Queensland. Council was still able to deliver a regular touring exhibition with over 10 State and National touring exhibitions. The gallery space continues to be popular with over 20,000+ people viewing exhibitions throughout the year. Exhibition subject matters have covered sculpture, indigenous artists, photography, paintings and local artists working in many and varied mediums. Activity and interest in the Gallery continues to grow.

TOURISM SERVICES & VISITOR INFORMATION CENTRE

The year has again seen further transition in staffing with a new Tourism Manager. The enthusiasm and commitment by a team of dedicated staff in the Tourism and Visitor Centre function has seen a professional and commendable approach to the tasks and objectives at hand with a focus on core elements and service levels.

Throughout the year, collaborative projects and initiatives have resulted in positive and direct impacts on the Charters Towers tourism industry sector, including visitor services e.g. Local operators attending Townsville tourism expo opportunities, increased media famils and the commitment to purchase an online booking, communications and sales system.

Working closer at all levels of local government with regional and state organisations and promotional committees is assisting in increasing the Charters Towers profile in the industry and in the marketplace generally. Developing working and strategic relationships has continued and is seeing positive results through an increase profile of and input from Charters Towers.

Efforts in this regard will continue to ensure publicity and promotion is secured at cost-efficient and outcome effective means and to ensure Charters Towers' voice is heard on the wider stage.

Staff played an important role again this year with Outback Queensland Tourism Association tending to display stands at the Melbourne, Sydney and Brisbane Caravan and Camping Shows. In addition, Charters Towers distributed promotional collateral to other major consumer shows in Perth, Adelaide, Penrith and Darwin through cooperative efforts with other likeminded organisations and commercial operators. Locally, displays were presented at three tourism expos in the Townsville area including those targeted at Defence Force personnel and families moving to and living in the region.

Development of product and facilities has seen a number of activities addressed throughout the year:

- The development, in conjunction with caravan park operators located within Charters Towers, of the Showground as an overflow camping facility in Charters Towers;
- The development of a new operator, Charters Towers Historical Tours, providing guided walking tours through the CBD; and
- Continuing marketing and sales efforts into the group travel industry, educational tours and cruise ship day tour markets to the region.

Visitor Information Centre

(VIC) Visitor levels to the Charters Towers region this year have remained reasonably consistent – showing only marginal decreases.



Visitor statistics provided by the National Visitor Survey conducted by Tourism Research Australia (www.tra.gov.au) records that Charters Towers region was second to Townsville in the top most visited areas in the Townsville North Queensland region with 264,000 visitors to the area (calendar year to December 2013). Of those, a total of 33,383 face-to-face visitors patronised the CTVIC indicating that approximately one in eight visitors to the Charters Towers region utilised the VIC service.

All local Charters Towers LGA tourism operators and approximately 30+ Charters Towers service and retail businesses provide brochures and/or promotional material for distribution through the Centre.

Approximately 60 private tourism operators external to Charters Towers' Local Government Area provide the Centre with promotional material while all Regional Tourism Authorities provide promotional touring booklets from central outback to Cooktown area for distribution and are sought after by visitors to the Centre.

Tourism and Visitor Information Centre staff continue to give priority to ensuring appropriate levels of up-to-date information is maintained. The Outback Queensland annual promotional booklet, Charters Towers Holiday Guide, Charters Towers Town Map and the self-drive "Ghosts of Gold" town tour CD remain our most powerful marketing tools. These are complemented by the team of dedicated, local volunteer staff who provide a personal greeting and impart their invaluable local knowledge and information to visitors on arrival.

Visitor surveys conducted in the second quarter through the Visitor Information Centre regarding information gathering habits and purchasing trends of visitors reflected the rise in the use of technology and electronic communications of the market. For Charters Towers' target market, use of websites was by far the favoured pre-arrival electronic information gathering technique used, combined with follow-up phone enquiries and VIC patronage, particularly to confirm their self-researched choices, once in the region.

It is clear that while face-to-face enquiries are still in high demand by the main segment of our target market, as are paper-based maps, promotional collateral and information brochures, the trend is gravitating to more frequent use of mobile technology.

To enhance the efforts and products used to extend the reach of the Charters Towers message, the implementation of the Tourism stand-alone website and online booking, communications and sales system will generate an increase in interest and inquiry from travellers and potential visitors located outside the region.

The system will also allow for an increased web presence for many local tourism operators currently unable to utilise such facilities which, in turn, provides a truer picture of what is available in Charters Towers.

The facility is now in the development stage and will be operated against an Action Plan that incorporates an integrated advertising plan for promotion overall, providing a series of measured key performance indicators that will be continually monitored, allowing for continual adjustments and improvements that expect to result in positive outcomes being achieved.



Visitor numbers through the Charters Towers Visitor Information Centre saw a decrease of just -5.27% compared with the previous year. When this traffic is compared to Tourism Research Australia's statistics for the region the number represents 1 in 8 visitors patronising the Centre. The leading area of origin of visitors was again Queensland, external to the 400km radius from Charters Towers, at 25.46% of all visitors. This is followed by NSW, those within a 400 radius, Victoria and Western Australia respectively. International visitors represented approximately 13% of overall visitation with Europe being the leading origin followed by UK, NZ and USA/Canada.

TOTAL VISITOR NUMBERS	
2012-13	2013-14
33,383	31,633

Planning & Sustainable Development Report cont'd



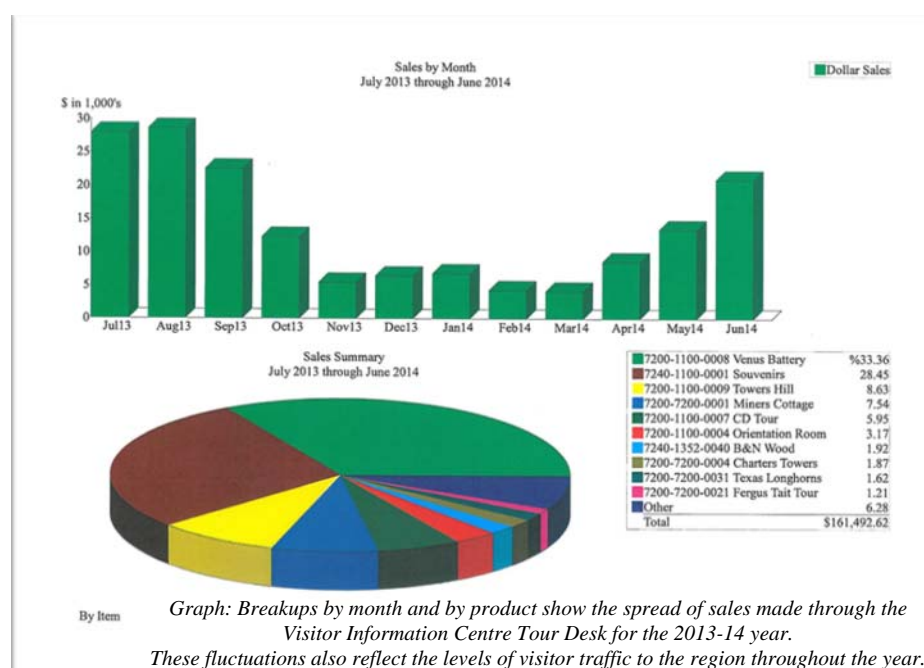
Tour Desk Revenue

Ticket prices of local attractions and group tours remained at the same level as the previous year. A small increase in this income, showed that more visitors were purchasing tours given that visitation through the Centre generally reflected a decrease of around -5% year-on-year.

TOUR DESK REVENUE COUNCIL ATTRACTIONS	
2012-13	2012-13
61,918	63,756

Venus Gold Battery and Towers Hill 'Ghosts After Dark' tours have shown an increase of around 3% this year on the previous year. This is particularly pleasing when considering that ticket prices have remained the same and general visitor traffic through the Centre for that period experienced a slight decrease of approximately -5%.

Other sales made through the Tour Desk within the VIC generated an additional \$46,537 income, made up of ticketing and tours of external attractions and some retail merchandise sales.



Ghosts of Gold Gift Shop Revenue

When comparing year-on-year, revenue through the Ghosts of Gold Gift Shop experienced a -8.2% decrease this year compared to the 2012-13 year. The end of year total revenue however, reflected an increase of \$3,468 (+7.7%) on revenue budget.

The first half of the year saw concerted efforts into merchandise ordering and displays and shop floor layout which resulted in a 14% increase during the second half of the year on the same six month period in 2012-13.

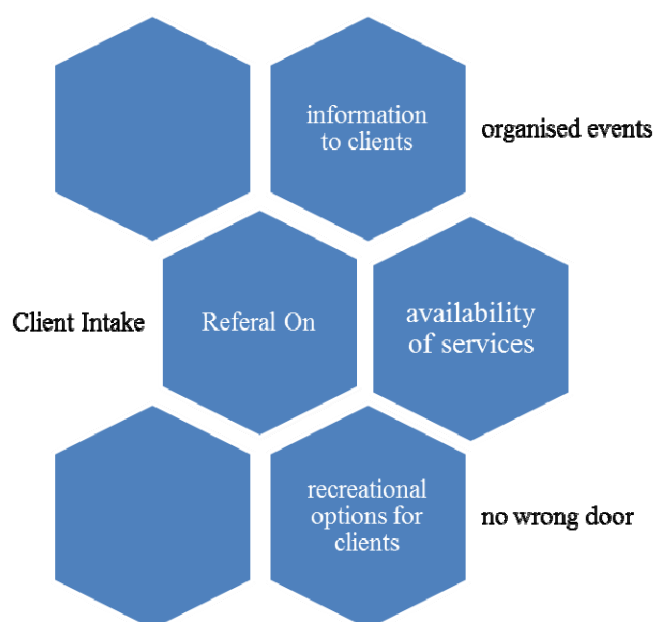
TOTAL GIFT SHOP SALES	
2012-13	2013-14
\$52,843.63	\$48,468

The full year's results show a decrease of -8.2% in revenue through the Gift Shop when compared to the previous year but an increase on revenue budget of 7.7%. With the second half of the years producing a 14% increase on the same half in the previous year.

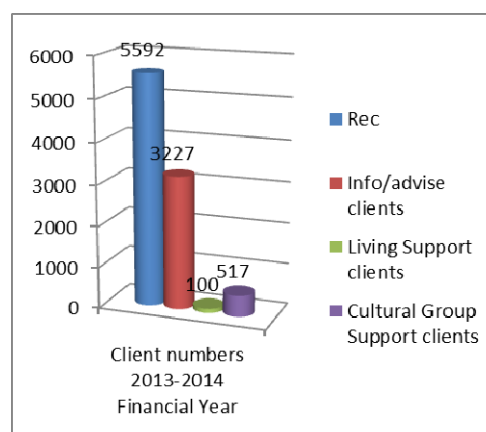
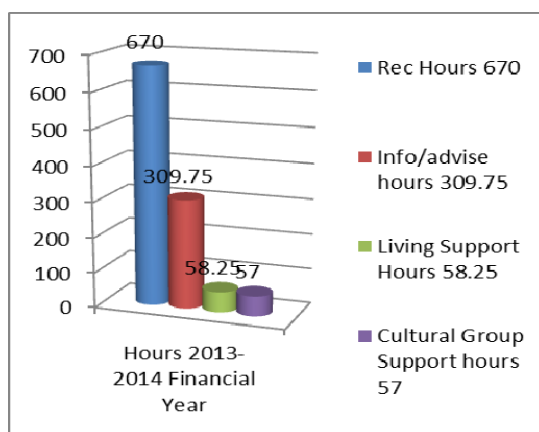
YOUTH SERVICES AND ACTIVITIES

Youth Services –Youth at Risk Initiative

Youth Services 2013-2014 ran a varied program for the Youth at Risk Initiative, as part of the Service Agreement with the Department of Community Services, Child Safety and Disability Services. Young people accessing the Service have been able to access information on payments, services and education options, including assistance with applying for university, resumés and applications for employment, TAFE or re-entering high school education. Youth services has supported local young people as they work to turn their lives around and overcome immense personal traumas such as neglect and physical, psychological and emotional abuse. Youth Services provides a "No Wrong Door" approach to meeting the complex needs of clients.



Youth at Risk Initiative Statistics for 2013/2014 Financial Year



Community Engagements / Partnerships

The Service has working relationships within the region and actively maintains these partnerships through regular attendance at network meetings and being readily available to meet the needs of young people and other service providers. Through effective communication and partnerships the Service is able to assist and support young people to access services in the community.

The service has engaged with:

- Charters Towers State High School;
- Charters Towers Neighbourhood Centre;
- Alcohol Drug Foundation Qld;
- InSTeP Youth Connections;
- Queensland Disability Services;
- Charters Towers Police Liaison Officers;
- Gudjal ATSI Corporation for Justice;
- Townsville Youth Justice;
- North Queensland TAFE;
- Youth Invest Partnership Brokers;



- Neato Employment services;
- Charters Towers Access Group;
- Central State School;
- Richmond Hill State School;
- Millchester State School;
- Soccer Club;
- Charters Towers Yarning Circle (in respect of Truancy);
- Circle of Respect (Based at PCYC);
- Jupiter Mossman Community Support Service;
- Townsville Department of Justice – Regional Advisor;
- Charters Towers Regional Youth Network;
- Gudjal Traditional Owners Aboriginal Corporation;
- Break Thru People Solutions;
- NQ Employment; and
- Job futures.

Art and Culture

Art Workshops at Wherry House were held throughout the year targeting different age groups. Children learnt basic art and painting techniques in these weekly workshops, which were held one afternoon per week during the school term. The program was developed for the Youth at Risk Initiative (YARI) targeting youth at risk in an alternative location and through an alternative recreational/leisure pursuit. The children also assisted with the preparation of artwork and banners to include in the country music float. Pottery club members attended and volunteered their time in Term 4 of 2013, sharing with the students their skills and knowledge to help them to create a number of different pottery and clay pieces. A local beading artist attended and volunteered her time to show the students native bead craft, using seeds from the local area and also using her skills of embroidery to show the children how to make Tibetan message or prayer flags.

Young Endeavour Program 2013/14

Council sponsored local teenager John Vinson to experience this voyage of a lifetime on the tall ship Young Endeavour. John has taken away with him skills for life including communication, leadership and teamwork. As one (1) of the 24-strong youth crew, John met the challenges of sailing the tall ship, including climbing the 32 metre mast, setting sails, navigating, keeping watch and taking the helm, and life 'between decks' in a close community with other youth crew. John sailed the Voyage from Mackay to Airlie Beach. This program continues to grow in popularity for Council's sponsorship program and a new recruitment process for Young Endeavour was endorsed this year.





NAIDOC (National Aboriginal and Islander Day Observance Committee) Week

Council's financial commitment to the National NAIDOC (National Aboriginal and Islander Day Observance Committee) continued with celebrations held locally in a variety of locations. There was a NAIDOC week Fun Day at the PCYC and the Defence Force visited where they attended a 'Welcome to Country' and brought tanks and weapons to show off to the children. The Jupiter Mossman Night Shelter held an opening ceremony for the memorial at the Vulture Street Night Shelter. A NAIDOC street march, NAIDOC Netball carnival and NAIDOC Touch Football Carnival which featured teams from the Defence Force and Palm Island Community culminated this annual celebration with the schools hosting NAIDOC assemblies, including aboriginal dancers and didgeridoo players.

National Youth Week 2014

This is another very fine example of programs that collaborate with the broader community, council and other youth service providers who partner and assist with programs and services that align with council's strategy of supporting community wellness. Children participated in a lino print making workshop with a visiting artist at the National Youth Week Fun Day held at the Skate Park.

Sporting Wheelies attended the main event with Wheel Chair Basketball held on the half court at Defiance Mill Park, with 10 wheelchairs brought in, which was very popular with children of all ages. National Youth Week celebrations also included the highly popular Battle of the Bands competition, which was held this year at Charters Towers State High. A collaborative partnership in National Youth Week with Youth Connections Officer IN-STeP: Industry-School Training Partnership Association Inc. led to another successful event, the "Amazing Race around the World."



Council's Youth Officer conducted a regional Art and Photographic Competition titled 'We are the World' encouraging local youth to produce and enter artworks in the themed event for the local area which were exhibited at the Excelsior library.

Community Services staff deliberately support a range of activities that fall out of Council's Corporate planning that link their own key planning objectives to other community programs so as to enhanced and capitalise on wellness opportunities eg. *Outreach programs that combined Youth and Sports and Recreational objectives.*

Example below showcases these community partnerships and related planning connectivity:

Healthy Lifestyle Festival whereby the youth of the region were actively invited to participate in the competitive Fun Run and took full advantage of the free festival activities throughout the day.

Work Experience Student

A participant from the Charters Towers State High School Work Experience Program for Year 12s gained experience in Council's Community Services, shadowing the Youth Officer for the week commencing 18 September 2013. The student was given the opportunity to engage with a range of Council staff, including Council's media officer, Events Coordinator and Sport and Recreation Officer.



Skate Park (Defiance Mill Park Centre) After School and School Holiday Activities

School holiday activities at the Skate Park were extremely popular within the community, with over 500 visits during the Christmas holiday period. Young people engaged in activities such as basketball, Wii games, multi-media, social media, art activities and socialising with friends. Children participated in the Touring Arts workshops provided by the Qld Art Gallery & Gallery of Modern Arts (GOMA) titled “Kids AP7” at the Excelsior Library. Organised activities, including recycled/up cycled art and craft making were popular with the children and attracted parent interest in the activities.

Afterschool program activities at the Skate Park are also extremely popular with young people between the ages of 10 and 17 years and as many as 25-30 children regularly attend three (3) afternoons per week during the school term.



Small Communities Outreach

Council’s Youth Services and Sport and Recreation Services hosted outreach fun days and sausage sizzles at Ravenswood, Greenvale and Pentland for the School Holiday Program. These activities were held at the relevant schools and swimming pools in each of these communities.

School Industry Forum

Council’s involvement with fostering partnerships included working with a Strategic Partnership Broker for Youth Invest, who hosted a school industry forum on 27 November 2013 at the Excelsior Library. The key purpose of this forum was to have teachers and industry, as well as other key government and community providers, attend to discuss issues/opportunities that will increase employment opportunities in Charters Towers and to discuss ways of achieving work readiness.

Charters Towers Country Music Festival 2014

Council entered a float in the Charters Towers Country Music Parade under the theme “Play Something Country” with 16 at risk youths participating in the procession on the “Youth Float” (and around it on scooters). All the children enjoyed the experience and were excited to participate in this community event with many of these children having not previously participated in the Country Music Parade. The opportunity for those most at risk is enormously beneficial for the broader community’s wellness and allowed these children an opportunity to be recognised for positive behaviour and communal contributions. The float won first prize for the Best Musical Float section of the parade. The large paper machete guitar was constructed at the skate park during the afterschool program in the lead up to the event and the painting of the banner for the side of the float was undertaken at the Art workshops at Wherry House using stencil art, acrylic, glitter and spray paints.





Careers in Health Day – All Souls St Gabrielle's College

Youth Services attended the Careers in Health Expo at All Souls St Gabrielle's School on 28 October 2013. The students rotated through a range of activities and classrooms for presentations by multiple local community professionals, including staff from Queensland Ambulance, Council's Youth Services, and Charters Towers Neighbourhood Centre, Body Fix, Queensland Health and others. Richard Roe from GTEC Training delivered basic CPR training to all students who attended the day. The day was organised by the Youth Invest Strategic Partnership Broker and targeted the Year 7 – 10 class groups. Year 11 and 12 students also interacted with the visiting professional during the lunch period.

Education Camp Distance Education Bivouac Junction Camp

Youth Services partnered with Family Support Services from Charters Towers Neighbourhood Centre and the Charters Towers State High School to attend the School of Distance Education Camp at Bivouac Junction on 31 October 2013 to conduct Self-esteem workshops with the children from year 7-10. Children from various remote locations in the region participated in the activities.

Careers and Information Day for Children and Parents of Children with Disabilities

Youth Services attended the Careers and Information day for children and parents of children with disabilities at Charters Towers State High School on Friday, 7 March 2014. This event was organised in conjunction with the Charters Towers Special Education Unit and staff from the National Disability Coordination Officer Program, Steps Group Australia. A range of organisations attended with stalls in the assembly hall for parents and students to discuss student prospects after school in the local community and opportunities available to students with disabilities who are still at school.

It was an opportunity for parents to access a range of information and services in the one location and was attended by all the 36 students from the Special Education Unit and a number of parents. Representation from local agencies of Cerebral Palsy League, Milestone Employment and NQ Employment attended the event. These agencies case manage job seekers with disabilities to find suitable employment, job matching and pathways to employment through education, training and work experience.

EVENTS SERVICES AND ACTIVITIES

Council and the community now have a broad calendar of events which support and partner with aged, sports and recreation, tourism, the arts, youth and indigenous to name a few. The current events program that Council facilitates internally reflects the comprehensive knowledge and understanding of whole of council planning, demographics and collaborative community partnerships. Delivery of these programs continues to service via resources attached to funding and expertise to the broader community. Of particular focus are the long term sustainability of existing significant local events and the development of new initiatives for the benefit of the community as a whole and in line with Council's Corporate planning. The events department planning reflects community development principles and as such actively instigates and evaluates economic and social outcomes relevant to all activities ranging from pursuing international /national and state conferences through to regionalized Christmas Light competitions.

Gold Fever Healthy Lifestyle Festival

The Healthy Lifestyle Festival is a significant community event to promote health and wellbeing. The lifestyle expo provides health and wellbeing initiatives through the promotion of local health, fitness, sporting organizations within the region. Festival activities and stalls included: local sporting clubs, physiotherapy and podiatry services, health funds, fresh produce, cooking and fitness demonstrations, rock climbing wall, jumping castles and face painting. The festival includes fun runs in which over 80 participants were involved in the 10km and 5km run with many more enjoying the leisurely 3km walk around the park.



The Le Tour saw competitors travel from as far as New South Wales and England to compete in the three stage competition which consisted of a time trial, criterium and road race. Local cycling enthusiasts rode in the 40km social ride around the Charters Towers district.



Heritage & Cultural Festival

The 30 day Heritage & Cultural Festival "Letters Around The World" engaged locals and tourists alike. Festival activities included the Heritage Race Day, featuring heritage displays, blacksmithing demonstrations, vintage car displays, live entertainment and more. The World Premier of Breaker Morant – The Retrial was held in Charters Towers following the documentary filming completion. The documentary was filmed in Charters Towers, the UK and South Africa earlier in 2013.



Australia Day & Australia Day Awards Celebrations 2014

The 2014 Australia Day Celebrations were held at Centenary Park with over 350 people enjoying the event – an increase on the previous year. Courtesy of the Australia Day Ambassador program, Jenny Woodward, an ABC TV news weather presenter, was the guest speaker and assisted with the award presentations. The event consisted of free children's activities, barbeque lunch, live entertainment, Australia Day Awards and Citizenship Ceremony.



ANZAC Day 2014

ANZAC Day saw most communities within this region hold commemorative events with a Councillor attending each event. There was a large public attendance in Charters Towers for both the Dawn service and the street parade. The commemorations were assisted by 1RAR BCOY in which over 100 soldiers marched, together with the local RSL Branch and the Charters Towers Air Force Cadets. This year 1,800 participated in the march. The parade was addressed by Reviewing Officer, Lt Col Eamon Lenagan.



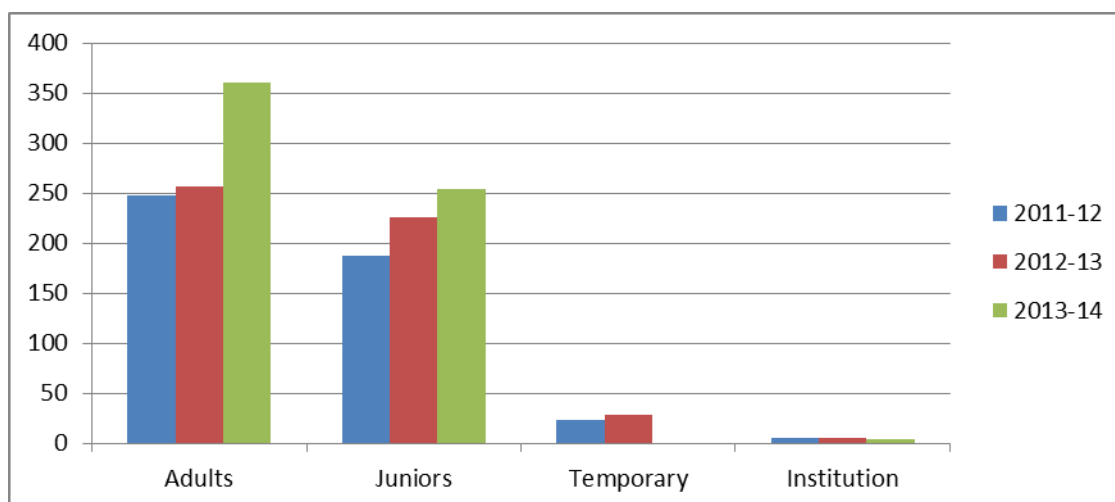


Other Events

- International Mining Conference (Assistance).
- Christmas Lights Competition – Light Up Our World.
- New Year's Eve Fireworks.
- New Year's Eve PBR.

EXCELSIOR LIBRARY SERVICES AND ACTIVITIES

COMPARATIVE MEMBERSHIPS OVER 3YRS

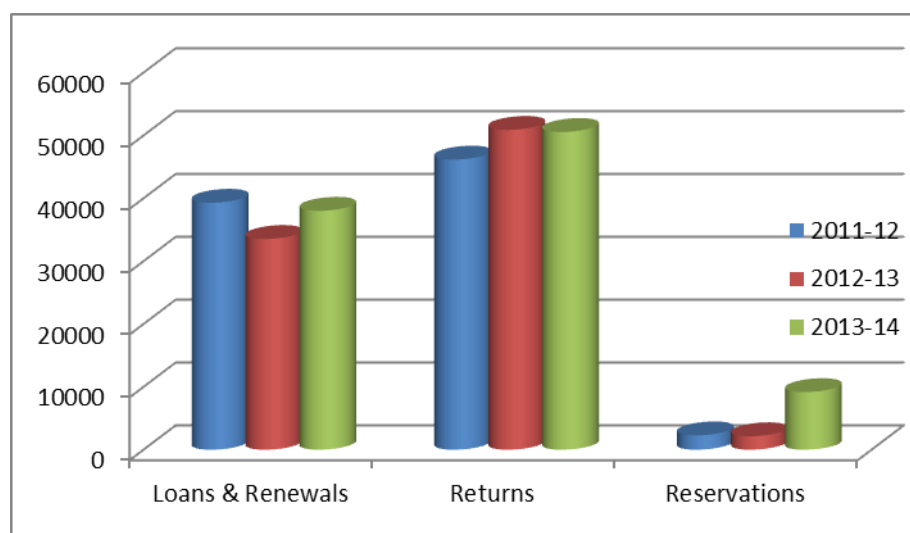


*This chart reflects the trend of Membership **Application** numbers continuing to increase over the 3 year period. These figures do not include borrowers returning to update expired memberships.*

Membership Application numbers have increased considerably and can be attributed to a 'cleaned' management system which produces more accurate statistics. There is a view that an increase in unemployment has played a big role in this activity.

Temporary memberships are no longer utilized within the Rural Libraries Queensland system as Tourist Memberships have replaced these and are not statistically attributed to the Library that processes them.

COMPARATIVE CIRCULATION STATISTICS FOR 12 MONTH PERIODS



Planning & Sustainable Development Report cont'd

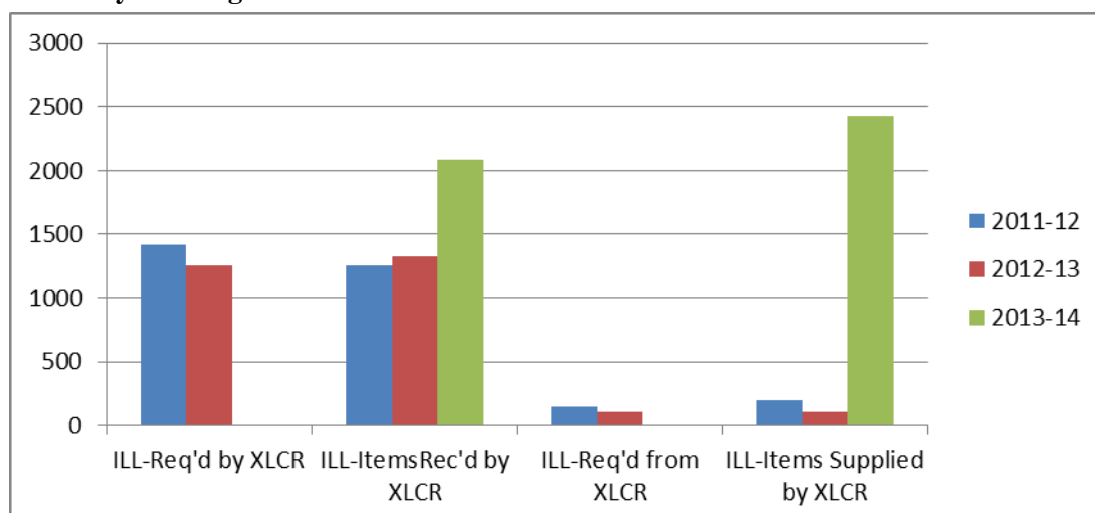


Comparative figures for Loans and Renewals show a significant increase in loans from last year. This is attributed to the increase in Memberships, the Library's extension of services on a regular basis to the rural communities and the ease of availability of items both physically and through e-services.

Reservations are increasing in volume due to a broader selection of titles that can be delivered in an acceptable period of time. Clients have progressed in skills and have the means to select and reserve their own titles from an on-line catalogue which equates to items being despatched from any of 72 participating libraries. The inclusion of e-services has also boosted these figures for those who prefer to read from their devices.

Many items have been donated by the public being: **672 Adult Books, 27 DVDs and 28 Junior Fiction** titles. A high percentage of these items were not up to State Library's recommendations for shelf standard and Guidelines for addition to the Rural Libraries Queensland system. All applicable items are now in circulation.

Inter-library Lending



Items 1 and 3 are no longer recorded.

The number of items received has increased with development of client skills and accessibility to services. Clients can now Reserve their own selections or Library Staff can place the reservations for those who prefer. The physical items arrive at the Library and are processed by staff for lending.

Other Interesting Statistics

Description of Services	2011-12			2012-13			2013-14		
Visitors to Library	33,986			36,764			46,779		
Activities	Programs	Attendees	Program Hrs	Programs	Attendees	Program Hrs.	Programs	Attendees	Program Hrs.
	32	194	40.5	244	1758	188.2	279	1924	248.4
Public Internet / Computer Use (Hrs.)	1037.5		133.5	1578.5	125.5		1704.5 (no longer recorded individually)		
Your Tutor (connections)	115			132			86		
Computer School (access)	Not Available			Not Available			1372		
Meeting Room Bookings	FFR		MR2	FFR		MR2	FFR		MR2
	195		72	175		82	123		115
	493.5hrs		354hrs	469hrs		551.5hrs	348		734.95hrs
Displays	75			56			85		



The number of visitors to the library continues to increase which is attributable to this library's expansion of services, a change in service delivery methods, improved advertising through both local physical avenues and social media, word of mouth by attendees and an increase in unemployment.

Attendee numbers to activities have increased as has the number of programs. Comments from parents who attend the "Baby Bounce" and "Storytime" sessions have been very favourable and staff have seen regular attendees introduce friends to these sessions. The Library is meeting most of the targets as set by State Library for these activities with exception of multi-cultural genres. These activities build membership and circulation statistics. Staff are on constant circulation service when activities are being held at the library.

Activities that are being delivered into the rural townships have been quite successful. Greenvale and Ravenswood are keen supporters of these events.

Library clients have utilised 'Your Tutor' without exceeding the quota. Parents and students have made mention of the wonderful assistance that is made available by the Council to aide their children's education.

Meeting Room Hire

Meeting Room hire for the Florence Fitzgerald Room has decreased although the amount of hours has increased which is again attributable to the increased number of activities presented by the Library and therefore the room not being as available for hire.

The hire of Meeting Room 2 has increased with use by external organizations as many enquiries have been directed to the Library by other departments of Council. Some of these referrals are due to the "free use for community organisations clause" which originated with the funding.

Meeting room bookings can now be viewed by other Council staff and logged only by Library Staff through "Outlook" in keeping with other Council meeting rooms.

Services to Ravenswood, Greenvale & Pentland

Library Services have been delivered to Greenvale, Ravenswood and Pentland once a month. Regular consignments of items are delivered and collected during these visits, whilst a second staff person presents children's activities or basic internet/i-pad training. Internet and i-pad training is more difficult at Ravenswood and Greenvale due to internet accessibility.

Electronic Systems

Wi-fi services have been upgraded at the Library and a ticketed automated monitoring system installed. This allows for clients to access the wi-fi for the designated half hour free and then for staff to charge for extensions on this time frame.

General Library & Precinct

Half-hour parking bay signs was erected on Church Street beside the Library which are utilised well by most. There are many people who disobey these time-frames.

The Library workroom underwent some ergonomic alterations to aide staff in work practices to prevent injury.

Banner bookings for the upstairs veranda can now be viewed by other Council staff and logged only by Library Staff through "Outlook" as with other Council meeting rooms.

Staff categorised, sorted and re-arranged Adult Non-fiction into Genres as opposed to the strict Dewey Decimal System.

Defunct stock was donated on two (2) occasions to Townsville Correctional Centre.

Planning & Sustainable Development Report cont'd



Invigilation was booked on eight (8) occasions with six (6) supervisions being carried out and one (1) cancellation and one (1) deferment due to illness on the student's part. These included different study organizations/ universities with such subjects as Law, Accounting, Equine Therapy Sciences, Strategic Supply Chain Management and Immunisation.

DISPLAYS

"Get Reading" – 50 books you can't put down	Holiday Fun @ your Library
"I talk like a Pirate" Day	Holiday Program x 4
"I think the cover was Red"	Incoming Exchange New Books
ABC Open Workshop with Michael Bromage	i-Pad Awareness Program
Adani Mining Project Submission & Report	Jeans for Genes
ANZAC Day	Justice of the Peace Booth
Art Display for Youth Services	Kids' Classics
Australia Day	Large Type Display
Australia's Favourite Library	LATTE Book Craft showcase
Australia's Top 100 Favourite Home Grown Reads	Legal Advice
Australian Breastfeeding Week	Library Information Week – Join the Dots
Back to Greenvale 2013	Library Lover's Day
Barrier Reef Coastal Zone Assessment Report	Literate Communities
Book Week	NAIDOC Week
Books into Movies	Pictorial 10 th Anniversary Memories
Breast Screen Australia	Qld Writer's Centre – Author Lindsay Simpson
Carmichael Coal Mine Rail Project Report	Qld Writer's Centre – Marianne De Pierres
Christmas Display	Queensland Ombudsman
Classics by Candlelight	RLQ Permanent and Tourist Memberships
Computer School	SLQ Social Media Workshop Event
Dog Registrations	Ten Days in the Towers
Girls' Night In	True Crime Display
GOMA Program	Welcoming Places
Halloween	World Theatre
Heritage & Cultural Festival Art & Photography Competition	XLCR Library 10 th Birthday Celebrations
Heritage and Cultural Festival	YourTutor

Programmes

Expanding Horizons Grants for Family Literacy – Local Projects 2010-11 – Literate Communities are empowered communities. One Volunteer Tutor has remained loyal to the program and has been providing services to one (1) person this financial year.

Local Government Increasing Accessibility Initiative – ALIA Program – Daisy Players

3 Daisy players remain in use by clients and 1 Daisy player has been returned.



Justice of the Peace Booth

The JP Booth when operational attracted a lot of custom but it was unable to maintain volunteer Justices of the Peace to operate on a regular basis. Available time and resources has prevented further investigation of this service.

SPORT AND RECREATION ACTIVITIES

The Sport and Recreation position has seen measurable growth around the eight (8) cluster clubs linked specifically to this funded position by the Department of Communities, Sports and Reaction Job Plan program.

The eight (8) identified Charters Towers Regional Council's Cluster Clubs, as they are referred to, include: Charters Towers Amateur Swimming Club, Greenvale Country Club, Charters Towers AFL Demons Club Inc., Charters Towers Cricket Association, Charters Towers Rugby League Limited, Charters Towers Bowls Club, Charters Towers Tennis Club Inc. and the Sutherland Park Campdraft Association and have spent a busy year working through club development programs on offer.

Activities are measured and key performance indicators are developed around management and operational activities and success particularly can be measured in the increase in clubs successfully receiving grant allocations in the last financial year.

Grant Applications

Get in the Game Applicants

Get Going (Club Development) \$10,000 grant

- Charters Towers Netball (Successful)
- Charters Towers Pony Club (Successful)
- North Queensland Motorsports (Successful)
- Charters Towers Golf Club (Successful)
- Charters Towers Rugby League (Successful)
- Charters Towers Athletics Club (Successful)

Get Playing (Minor Infrastructure) \$100,000 grant

- Charters Towers Motorcycle Club (Successful \$100,000)
- Charters Towers Kart Racing Club (Successful \$100,000)

Gambling Community Benefit Fund Applicants

- Charters Towers Amateur Swimming Club (Starting Blocks) (Successful \$20,000)
- Charters Towers Cricket Club (Furniture) (Successful \$35,000)

Jupiter's Casino Community Benefit Fund

- Charters Towers Swimming Club (Upgrade timing system) (Successful \$5,000)

Workshops and Courses

- Grant Writing Workshop- 22 attended
- Social Media Workshop- 8 attended
- Healthy Lifestyle Workshop- 30 attended
- Community Coaching Course (February)- 18 attended
- Community Coaching Course (July)- 10 attended

Planning & Sustainable Development Report cont'd



Youth Outreach Program – January to September

Numbers for Summer holiday Youth Outreach Program x two(2) x four (4 hour) programs

- Ravenswood- 31 attended
- Greenvale- 61 attended
- Pentland- 33 attended
- All Inclusive Activities Day- 36 attended.

NQ Sportstar Awards

The NQ Sportstar Awards were held on the 1st March 2014 in Charters Towers. The event ran smoothly and has received positive reviews. 130 people attended.

Growing Community Sports Program

The Growing Community Sport Program is an initiative designed to increase participation in structured physical activity in primary aged children as well as bridge the gap between schools and clubs in regards to participation. This program is run in partnership with the Australian Sports Commission “Active After School Communities Program, local primary schools (Millchester, Richmonds Hill, Central, All Souls) and four local sport and recreation clubs (soccer, athletics, golf and AFL). The four clubs deliver a 6-7 week program of their chosen sport in each of the schools over the course of the four school terms. The Youth Officer has supported elements of this program.

Participation Numbers =

- ASSG- 38 participants per week x 6 wk. x 3 terms.
- Millchester- 28 participants per week x 6 wk. x 3 terms.
- Richmond Hill- 34 participants per week x 6 wk. x 3 terms.
- Central State School- 34 participants per week x 6 wk. x 3 terms.

Cluster Clubs

Activity below reflects the Officers involvement within the club for the financial year.

Organisation	Meetings	Resources Provided	Funding Assistance	Volunteers	Members/Event Participants
Charters Towers Bowls Club	2	Yes	1	7	28
Charters Towers Rugby League	2	Yes	2	20	250
Charters Towers Cricket Club	3	Yes	2	6	Approx. 2000
Greenvale Country Club	2	Yes	1	16	115
Charters Towers Swimming Club	3	Yes	3	30	101
Charters Towers Tennis Club	2	Yes	1	12	100
Charters Towers Junior AFL	3	Yes	1	8	120
Sutherland Park Campdraft	1	Yes	0	13	13

The Sport and Recreation Coordinator also interacts with clubs outside of the 8 cluster clubs. These interactions can be seen mainly through the following:

- participation in Council events and initiatives;
- assistance offered in grant writing.

Roads Infrastructure Report

Director: Cameron Scott



Council's Roads Infrastructure Department helps to ensure that the region's road network of Charters Towers stays accessible and safe for all commuters.

Departmental activities include, but are not limited to areas of design, planning, capital works, project management, sub divisional and private development activities, asset management, reseals, footpath, drainage and road maintenance.

Roads Infrastructure undertakes its activities via internal resources and by external contractors. Activities are funded via Council revenue, Federal and State Government Grants and private developer contributions.

Charters Towers – Key Infrastructure Statistics

City & Rural Infrastructure	2013/14
Total kilometres of Council managed sealed roads	381.85 km
Total kilometres of Council managed un-sealed roads	3852.15 km
Total kilometres of Council footpaths	10.10 km
Total kilometres of city kerb and channel comprising both concrete barrier and rollover kerbs, and an extensive amount of stone pitch guttering which adds substantially to the historical image of the city area.	142.95 km
Kerb and channel (<i>this includes 220 metres of a V Drain Profile</i>)	10,270.00 m

Operations

- Council completed approximately \$4.8 million in new road works and reseals in 2013/2014;
- Continued with the investigation of a draft Levels of Service Standards for Roads and Drainage to be implemented in 2014/15;
- Operated and maintained Council's Road network to a high standard. Total cost for these operations was approximately \$4,156,392 million;
- Continued programme of footpath, bridge, road and grid inspections and facilitated installation of grid permit compliance;
- Commenced preliminary design for the upgrade of the Gill Street pedestrian crossing to alleviate flood mitigation and improve the disability access; and
- Commenced preliminary design work on the upgrade of the Reedybrook Bridge project to ensure its sustainability.

Roads to Recovery Program (R2R)

Council completed the last of the 2009-2014 R2R programs that was provided via a program payment of Commonwealth funds to contribute to Council's infrastructure through supporting maintenance of our region's local road infrastructure assets. This facilitates greater access for all commuters and improved safety, economic and social outcomes.

The following reseal projects delivered for the 2013/2014 programs worth approximately \$1,567,288 million included:

Millchester Rd	\$ 259,623.61
Bluff Rd	\$ 645,013.27
Cowards Rd	\$ 31,761.68
Elizabeth St	\$ 62,611.80
Millett St	\$ 217,507.21
Broughton Rd	\$ 125,078.34
Depot Rd	\$ 109,647.00
Alford Rd	\$ 28,061.86
Picnic Creek Rd	\$ 33,949.01
Sandy Creek Rd	\$ 59,882.05
Miner St	\$ 31,175.48
Mary St	\$ 320,504.32
Jesmond Rd	\$ 179,673.05

Roads Infrastructure Report cont'd



The delivery of the subject programs met all Council's KPIs.

Council's total allocation for 2014-15 to 2018-19 periods is \$7,481,248.

Transport Infrastructure Development Scheme (TIDS)

Council continued to embark on all four (4) key projects allocated for the 2013/14 year via state funding which is made available to the North Queensland Regional Roads and Transport Group (NQRRTGs) each year through the Transport Infrastructure Development Scheme (TIDS).

The provision to upgrade our regions road and transport infrastructure improves the safety of commuters travelling throughout the region and enhances the regional road network.

The following 4 projects were programmed with 1 completed and 3 initiated:

Broughton River Crossing – Bluff Rd
Valley of Lagoons Rd - commenced Construction of new Grid bridge.
Buchanan Creek Rd - commenced purchase of culverts for Buchanan Creek crossings.
Millchester Rd/York St - commenced widening Millchester Rd to improve road train turning radiuses.



The construction of the Broughton River crossing was completed in 2013/14 by Council crews



Road Maintenance Performance Contract (RMPC)

The RMPC services a total of 867.8km covering sections of the:

- Lynd Highway (north - south through Greenvale and Charters Towers).
- Flinders Highway (east - west through Mingela, Charters Towers, Balfes Creek, Homestead and Pentland).
- Clermont Highway (north - south from Charters Towers through Belyando).
- Ravenswood - Ayr Road.
- Burdekin Falls Dam Rd.
- Hervey Range Rd.

Roads Infrastructure Report cont'd



This one (1) year contract provides employment for approximately 12 equivalent full time operation and administration staff and utilises local sub-contractors to assist Council in the completion of the required works.

- Approximately \$2,378,013.00 million maintenance works were carried out during the 2013/2014 financial year.
- All profits derived from contract works and the RMPC have been returned to Council for distribution to fund regional roadworks and drainage projects, purchase of plant and equipment, and training.

Regional Alliances and networks

- North Queensland Regional Roads and Transport Group (NQRRTGs) comprising of:
 - Townsville City Council
 - Hinchinbrook Shire Council
 - Burdekin Shire Council
 - Charters Towers Regional Council
- Federal Government (R2R funding)
- State Government (TIDS funding)

Capital Works Program

Council completed the following Capital works projects:

- Mexican Lane K&C, seal
- Boystown Lane K&C, seal
- Corner Improvements - Church & Ryan Streets; King & Mary Streets
- Gill St Footpath Yack Shack
- Gill St Footpath Sovereign
- Gill St Footpath Titley's bottom shop
- Hodgkinson St footpath
- Miner St reseal
- Dean St Crossovers
- Frerichs Rd causeway



Frerichs Rd causeway constructed by Council crews

Roads Infrastructure Report cont'd



Other projects

- Car park facility within the City precinct (Hodgkinson Street) was installed and opened.
- The Towers Hill walking track was delivered by staff from the Roads Infrastructure and Utilities and Facilities and was jointly funded by the Department of Local Government, Community Recovery and Resilience and Council.
- Re-sheeting of Greenvale airstrip runway.

NDRRA – Natural Disaster Relief & Recovery Arrangements

This event, “Heavy rainfall and flooding, Northern and Far Northern Queensland, 15 March 2012” is for Category B: Restoration of essential public assets. The event caused widespread flooding and inundation to all areas of the Charters Towers region, ceasing works underway from the 2011 Yasi event by either causing additional damage or re-damaging repaired works.

An external project manager Project Delivery Managers (PDM) was engaged to provide a project management team to deliver the program of works utilising the contractors from Council’s list of approved suppliers.

The QRA (Queensland Reconstruction Authority) recommended value of rehabilitation works based on standard rates applied across the state after assessment of the scope of damage for works was \$64.2 million.

The recommended works were delivered by ten (10) of the fifteen (15) Contractors on the Panel of Prequalified Suppliers for Road Construction and Maintenance, including Council’s day labour contract crew.

The NDRRA works were completed within the allocated timeframe for a value of \$ 47.7 million without a loss time incident or major injury. Over the two year period that the rehabilitation program has been running there has been considerable development in the ability and standard of works by the Contractors which has provided Council with a more capable and effective pool of local contractors. Council are also able to demonstrate that all of the contractors involved in the works are operating to the required industry workplace health and safety legislation and standards reducing risks to Council when they engage these contractors.

Council had resolved to undertake works utilising the day labour model on three works packages that met the guidelines for eligibility. These guidelines involved Council demonstrating that they had potential to save money by undertaking the works instead of a contractor and then at the completion of the works, the actual savings were then compared with the estimated savings and the unit rates received from the contractors.

Council was able to show that there was significant savings made by Council undertaking NDRRA works. Another advantage of Council undertaking the NDRRA works was that they were able to undertake maintenance works on the roads between the areas funded by QRA where required. This saved the Council considerable establishment costs and, brought the whole road back to a suitable standard as opposed to the roads which were undertaken by the contractors. They were only paid to do the flood damage works and left considerable areas of road in a state that still required some maintenance. Council was able to take advantage of the contractors being in some areas to undertake complementary maintenance of roads in between the flood damage where the location and quantity of work made this economical, but this would not have been affordable on every road.

Council crews completed 21% of the restoration project under Day Labour arrangements capturing the following packages:

- Dotswood Road and accesses;
- Jessie Springs Road and accesses; and
- Gregory Springs Road and accesses.

Roads Infrastructure Report cont'd



As the asset owner of the roads Council were also able to undertake betterment works funded by Council, which were a variation of the scope approved by QRA and improved what previously existed in the location. NDRRA work is undertaken on a strict “Like for Like” basis where repairs are only undertaken to replace what was existing before the event, when Council officers were undertaking the works they were able to analyse the reason that the road was damaged and avoid a similar failure in the future. This meant that there was a saving to QRA and that the issue would not happen again potentially saving Council maintenance in the future.

Road Safety

Council continued with its commitment to improving safety on its road network via the maintenance and capital works programs. Six (6) meetings were undertaken throughout the year and the following road safety initiatives have been implemented:

- The implementation school zone signage at Columba Catholic College, St Mary’s Campus;
- Encouraging safe parking behaviour by liaising with schools within the region;
- Implementing signage at the intersection of Bluff Road and Jardine Street to discourage the use of the route from the Bluff Road-Jardine Street intersection to York Street by Type 2 road trains and larger;
- Investigating the speed zones within Charters Towers to ensure they meet the Manual Uniform Traffic Control Devices (MUTCD) guidelines; and
- Continual and open discussions with partner agencies and community organisations to promote road safety throughout the region.

Footpaths

During the year, Council constructed or refurbished 205m of footpath in various locations throughout the Charters Towers region.

The following roads had new or replaced footpaths:

- Gill St - Sovereign corner – 24m x 3.8m & 47m x 2.5m.
- Gill St - Yack Shack – 18m x 3.5m.
- Hodgkinson St. 40m x 3.5m & 76m x 3.5m

Development Applications

Council undertakes technical assessments on all Road infrastructure components of development applications. Issues addressed included infrastructure and amenity requirements, planning assessments and traffic studies.

Professional Development

Roads Infrastructure continue to develop their workforce in various areas and encourage the various opportunities made available through the People and Culture Department to expand on their current skills. This has included:

- 1 staff member completed the Diploma of Local Government Administration, Governance - delivered by LGAQ.
- 3 staff attended the 2013 Propeller Leadership Program – delivered by LGMA.
- 1 staff member attended Audit training – delivered by NADA.
- 4 staff attend the 2013 Rural Management Challenge – delivered by LGMA.
- 2 staff attended the 2013 State Management Challenge – delivered by LGMA.
- Implementation of the Roads Infrastructure Work plan.
- Implementation of the City and Rural Asset Management Plans.
- Implementation of the Rural Road Maintenance and Capital Works Program for 2014/15.

Roads Infrastructure Report cont'd



- Delivery of traffic control tickets – delivered internally.
- Attendance at the IPWEAQ conferences.
- Supervisor training – delivered internally by People & Culture.

Roads Infrastructure Current Initiatives for 2014/15

- A stormwater drainage study within the Mosman Creek catchment to determine the need for upgrades to meet increased development potential and the subsequent development of appropriate developer contribution plans.
- Streamlining of all road, grid, footpath and bridge inspections to be transferred from manual to electronic operations.
- Development of a 10 year Roads Infrastructure works program.

Cameron Scott

Director Roads Infrastructure

Utilities & Facilities Report

Director: Marnie Taylor



UTILITIES

WATER

- Finalisation of the Drinking Water Quality Management Plan – provided conditional of the Plan was received from the Department of Energy and Water Supply.
- Water Planning Reports were received from GHD. Work is now underway to commence the staged implementation of the recommended upgrades to the Water Treatment Plant, Reservoirs and water supply improvements.
- 4589.86 ML was extracted from the Charters Towers Weir of which 4,044 ML was treated and supplied to Charters Towers. Of the total water extracted, 545.39 ML was sold as raw water to Evolution mining under a long standing agreement.
- Total treated water supplied to the communities of Ravenswood, Greenvale and Pentland was approximately 346 ML.
- 194 meters were replaced as part of Council's rolling water meter replacement program.
- 22 new water connections in the Charters Towers water supply area were added during the year.
- Council's customer service levels were met throughout the year.

Reticulation

- Capital Works
 - Duman Road water main replacement.
 - 100mm main upgrade at Great Britain Road (development by Alloway).
- Maintenance
 - General maintenance on reticulation system, leaking stop taps, water meters and services in environs.
 - Water meter readings.
 - Replaced faulty and stopped meters identified during readings.
 - Repair and maintenance on mains.
 - Meter installations and relocations.
 - Water sampling.
 - Investigated low pressure concerns.
 - General hydrant and valve maintenance in Charters Towers environs.
 - Installed chlorine test points at Picnic Creek Road, Back Creek Road and Wilson Court.
 - Repaired roof vermin proofed vents on top of old reservoir on Towers Hill.
 - Lowered 12 stop taps on sprinklers located at the Charters Towers Showground ring for safety reasons.
 - Vacuumed out hydrant and valve boxes, painting and marking of hydrant and valve boxes, replacement of blue raised pavement markers eastern side of town.
 - Removal of soil and debris from boat ramp at Weir Water Park and Weir Wall following rain and a rise in the Burdekin River.
 - Installed automatic sensors and solenoids over urinal in Showgrounds main toilet block.
 - Reinstated blue raised pavement markers due to reseals of road pavements in town area.
 - Ravenswood
 - * General operation and maintenance activities on the reticulation mains and services
 - Pentland
 - * General operation and maintenance activities on the borefields, reservoir and reticulation mains and services.

Utilities & Facilities Report cont'd



- Greenvale
 - * Pump and pipe replacements at the bore field.
 - * General operation and maintenance activities on the borefield, reservoir and reticulation mains and services.
- Homestead
 - * Repairs to the bore at the public toilets.
 - * Reinstated bore water to hall.
- Saleyards
 - * General repairs to water services throughout Saleyards.
 - * Pump repairs to truck and weed wash down and repaired burst water main.

Weir Pump Station

- General repairs carried out, including repairs to fencing and walkways following vandalism activities.
- Replacement of leaking gland seal on No 1 weir pump.
- Replacement of No. 2 pump commenced.

Water Treatment Plant

- To improve the overall operation of the Water Treatment Plant the following improvements were implemented:
 - Upgrade of SCADA computer completed.
 - New signage placed around reservoir.
 - Placement of buoys upstream of Weir wall.
 - Clear well liner installed.
 - New chlorine analyser installed.
 - Second variable speed drive for weir pump No 2 sourced.
 - Filter media replacement.
 - Calibrated pH and turbidity meters.
 - Received new distilled water apparatus.
 - Clarifier optimisation works and filter maintenance works.
 - Cleaning and maintenance around chemical storage area.
 - Clarifiers repainted.
 - 7 turbidity meters installed at WTP.
 - Sand media replaced in filters 1 – 4.
 - Water pH meter installed.
 - Sample point with isolating valve installed on clear well.
 - Further testing carried out on generator in preparation for commissioning for future use on the site.
 - Bunding improvements for chemical storage in Chemical shed carried out following recommendations by Department of Environment and Heritage Protection.

SEWERAGE

- Sewerage Planning Reports were received from GHD. Much of Council's scheduled upgrades were identified in the reports and as a result, work is underway to ensure that these upgrades are completed in the coming years.

Utilities & Facilities Report cont'd



Reticulation

- Capital Works
 - Harte Street sewer main extension completed.
 - 10 new sewer connections.
- Maintenance
 - Repaired gear box and aerator at Greenvale Sewerage Treatment Plant.
 - Repaired sewer pipes and replaced jumps after damage from tree roots.
 - Camera inspected sewer lines.
 - New sewer cut ins.
 - Seals replaced on failed compressors used for air injection on 3 pump stations.
 - Manhole inspections in preparation for manhole refurbishment program during 2014/2015
 - Removed and replaced damaged sections of sewer drains.
 - Repairs carried out to on plumbing facilities after vandalism at various sites.
 - Relining of sewers with Interflow, 403m of 225AC and 33m of 150mmAC relined and 7 junctions resealed.

Sewerage Treatment Plant

- Maintenance
 - General repairs and maintenance carried out.
 - Installed phone dialler to chlorine leak alarm – sends alarm to SMS mobiles in event of gas leak.
 - Drive unit in secondary clarifier replaced and modified chain guard on unit.
 - Replacement of cables and burned out relay in sludge pumps.
 - Gearbox changed and screw wash press unit inspected.
 - Compliance inspection by the Department of Environment and Heritage Protection – certain compliance issues require follow up during 2014/2015
 - New switches installed at raw sludge well.
 - Missing sections of handrails at screens replaced.

FACILITIES

General

- Assisted with lights and Christmas tree installation for Events Coordinator.
- Installed signage and cigarette butt bins at work sites.
- CCTV Notices/signage installed in CBD.

Airports

- Airport Reporting Officer training completed by 3 officers.
- Airport Radio Operator's Course completed by 4 AROs.
- Charters Towers Airport
 - Remote controlled security gate installed to limit access.
 - Survey of apron area for scheduled resealing works.
 - Security fencing of generator and switchboards after vandalism to cables controlling the PAL lighting system.
 - Repairs to cross strip gate following vandalism.

Utilities & Facilities Report cont'd



- Fence outside terminal building raised to level of adjoining fence.
- Extended chain at grid entry.
- Runway markings repainted.



Remote controlled security gate installed at Charters Towers Airport



Runway markings repainted at Charters Towers Airport



New runway markings completed at Charters Towers Airport

- Rural Airports

- Funding received from the Federal Government for solar light upgrade at Pentland and Greenvale runways, and re-sheeting of Greenvale runway.
- Quotes currently being sourced for solar lighting for Pentland and Greenvale runways.

Utilities & Facilities Report cont'd



Airport Depot

- Removal by contractor of asbestos cement pipes stored at Airport Depot.
- Repairs carried out on wash down bay at Airport Depot, removal of damaged holding tanks and oil separator. Converted wash down area to Bio Retention System.
- Installed HAZMAT cabinet on front fence.
- Replaced lighting in main office, including adjustment of suspended ceiling by builders.
- Repaired security fence around depot after vandalism.

Administration Centre

- Respite Centre
 - Replaced roof and hand rail installed.
- Gold & Beef Rooms
 - ceiling outside toilets repaired, jumbo roll holders installed in toilets.
- Repaired and painted wall in P & C lunchroom.
- Concrete slab installed for gen-set fuel tank.
- Performed 3 monthly test runs of emergency generator system.

Arthur Titley Centre

- Installation by contractor of TV antenna and outlets in hall and function room for use by hirers.
- Repaired render prior to commencement of internal painting.
- Internal painting program completed.
- Fabrication and installation of removable ramp for stage area.
- Minor guttering and awning sheeting repairs following accident involving vehicle and power pole/lines in immediate area.
- New drip tray for bar fridge fabricated and installed to extend the lives of the existing refrigerators.
- Damaged floor boards replaced/repaired.



Removable ramp for Arthur Titley Centre stage area



Utilities & Facilities Report cont'd



Cemeteries

- Repainted Rotunda.
- Headstone restoration works carried out on all graves of interest as marked on the information handout at Charters Towers Cemetery.
- Restoration works carried out on Jupiter Mosman's grave.
- Repainted entrance gates to War Cemetery and Lawn Cemetery areas.
- General repairs to fencing and gates at Pioneer Cemetery.
- Installation of new irrigation controller and cable to part of lawn sections.
- Commencement of establishment of new section of Lawn Cemetery.

City Hall

- Garden bed removed and concrete slab laid for installation of generator for emergency communications system power.
- Touch up painting in PSD director's office.
- Installation of new cabinetry for cashier drawers.

Defiance Mill Park Community Centre

- Installed security cameras funded by GraffitiSTOP.
- Vandalism damage repairs to front wall and windows, security camera.
- Security cameras replaced (removed by vandals) and signage installed.
- Downpipes adjusted to allow for security cameras.
- Sub meter for payment of electricity consumption installed in office 7 as per new lease agreement.

Excelsior Library

- Installed replacement counter unit.
- Repaired awning post damaged by vehicle.
- Flo Fitzgerald Room – refitted ceiling panels.
- First aid kit mounted to wall in staff room.
- Shelving “stop” repaired.
- Installed after hours key return in Church St foyer.

Henry's Restaurant

- Investigated and repaired water damage in toilet walls.
- Toilet rooms repainted and new basin fittings installed.
- Locks changed to Council's master key system.
- Repairs to toilet ceiling after damage from sagging air conditioner overflow tray.
- Timber frames on windows on northern side of building repainted.

Highway Depot

- Sound proofed lab room.
- Painting of safety lines for workshop.
- New offices constructed and painting completed.
- Tiles installed and electrical fit-out finalised in new offices.
- Former procurement offices repainted.
- Installed cable for hoist.

Utilities & Facilities Report cont'd



New Highway Depot offices constructed & painting completed

Kennedy Regiment Memorial Pool

- Winter pool maintenance.
- Original opening plaque at main pool replaced with stainless steel plaque.
- Covered extension to southern (drain) end of heated pool.
- Repaired gates and fence after vandalism.
- Handrail on ramp of heated pool repaired after vandalism.
- Steel door frames in heated pool ablution/change rooms cleaned and repainted.
- Ropes replaced on heated pool blinds.
- Repairs to grandstand seating.
- Box gutters checked following entry of rainwater into change rooms (50m pool end).
- Removal and reinstallation of fence to allow EWP in for changing of light fittings.
- Investigations in problem with mosquito breeding – heated pool drain cleared of blockage and drain pit entry (raised level of base) to minimise further problems.

Old Pumping Station

- Cap for chimney fabricated as part of re-establishment of earthing for chimney and secured to top of old chimney.
- Earthing upgrade for chimney completed.
- Minor brickwork repairs to top of chimney carried out.



Earthing upgrade for Old Pumping Station chimney completed



Utilities & Facilities Report cont'd



Public structures

- Repainted bus shelters in Gill Street.
- Refurbished timber seat at entrance to hospital and concrete pad installed.
- Fitted arm rests to some bench seats in CBD regularly used by elderly residents.
- Minor repairs and improved securing of areas/gates at Poppet Head.
- Repairs to feature rubbish bins after vandalism.
- Cenotaph – repainted flag poles and cleaned monument.
- Rotary Lookout/Bucklands Hill – installed sole light pole and general repainting.

Refuse Tip

- Installed security camera signs and install fence.
- Ventilator installed on oil bund

Residences

- General repairs and maintenance to Council residences.
- Richmond Hill
 - Completed external painting of Richmond Hill residence and installation of security mesh.
 - Replaced veranda floor boards where required and veranda flooring oiled, rear decking roof replaced with insulated material.
 - Installation of roller blinds to complete veranda security upgrade.
 - Casement windows adjusted to allow for correct open/close action.
 - Security lighting upgrade.

Saleyards

- Repairs to concrete areas.
- Repairs to shade cover over play area (bullring).
- New master system locks installed.
- Fencing repainted.
- Air conditioner replacement in office.

SES Depot

- Repainted roof on office building
- Removed hand basins prior to removal of old ablution block.
- Installed new ablution blocks onto stumps together with joint access area.

Showgrounds

- Male Toilets repainted.
- Replaced rotten ply in shutters at Wallace James Hall.
- Replaced air conditioner in Show Committee office under grandstand.
- New roller door and additional lighting installed at Salatina Hall.
- Main supply board on western side of Showgrounds upgraded/replaced.
- Disused cattle yards removed and remediation of old post holes by contractor.
- Office above bar – replaced 2 sections of asbestos sheeting on rear wall to allow for installation of air conditioner, fitted floor skirting where missing, removed old air con and stove, refitted loose ceiling tiles.

Utilities & Facilities Report cont'd



*New roller door at Salatina Hall,
Charters Towers Showgrounds*



*Additional lighting installed in
Salatina Hall*

Tennis Courts

- Repairs to clubhouse roof.
- Repaired external seating.

Towers Hill

- Removed graffiti on chimney.
- Concrete pad installed for proposed installation of emergency generator.
- Repainted joints on railings on concrete walkway and on lookout veranda.
- Post installed at front gates to lock gates back during opening times.
- Reservoir lighting displays changed as required.

Venus Battery

- Repaired fence cut by vandals.
- Reinstalled interpretative panels shifted by previous lessee.
- Refurbished seating in Spectravision area.
- Installation of floating walkway along eastern section of main building.
- Reinstated leaning wall at the water screen display removed by previous lessee.
- Sumps and vats in cyanide treatment area pumped out to remove mosquito breeding potential.
- Barb wire re-tensioned on perimeter fence, fence re-strained and repaired.
- Open pavers refilled with decomposed granite mix.
- Replaced all blown lights in complex.



*Floating walkway installed
at Venus Battery*

Utilities & Facilities Report cont'd



Visitor Information Centre

- Evacuation sign relocated.
- Installed hooks on walls for displays.
- Rear door repainted and installed with kick panels.
- Investigated ventilation problems in toilet area.
- Lock on noticeboard repaired.

Water Treatment Plant

- Installed room for VFDs.
- Repairs to roof.

Wheelers House

- Repaired shop roof.
- Repaired gate latch after vandalism.
- Shop – floor raised in staff/store area and whole floor re-oiled.
- House – sign posts repainted.
- Missing/damaged fence palings replaced.
- Grab rail installed and door handle repaired in upstairs toilet.

Wherry House

- Repairs after break in.
- Lock changed to master key system.
- Repaired locks on first floor toilets.
- Installed seals to bottom of doors in ground floor office to prevent sparrows gaining access.
- Security camera pole manufactured and installed.
- Adjusted air conditioner discharge pipe away from new power box for CCTV equipment.

World Theatre

- Queensland Competition Authority review of World Theatre Cinema Operations following the lodgement of a Competitive Neutrality Complaint – issue ongoing.
- Full repaint of exterior carried out (excluding Henry's Restaurant).
- Removal of all decorative features on upper area of exterior, render and gyprock repairs to external walls including garden beds prior to painting.
- Mirror lights in dressing rooms replaced with LED strip lighting.
- Repairs, painting and electrical work to Candy Bar refurbishment, installed additional vents in cupboard doors at Candy Bar.
- Repairs to timber work at cinema entrance and damaged timber sections.
- Damaged seats repaired and re-upholstering as needed.
- Wall tiles in toilets redeployed and paint touched up.
- Replaced skylight in stairwell leading to roof following damage from violent storm.
- All decorative features attached to top of external walls removed.
- External walkways cleaned and sealed.
- Rails painted.
- Installed security camera signs.
- Repainted Green Room following repairs.
- Cleared blocked drains.

Utilities & Facilities Report cont'd



- Foyer lighting changed to energy efficient lamps.
- Roof leaks investigated and repairs carried out.
- Damaged external fire door repairs.
- Poster boards sliding door locking mechanism repaired.
- Render and ceiling repairs carried out in cinema entrance.
- Flag rope installed on Mosman St footpath pole.
- Repainted flag and light poles.
- Shifted 4 display cabinets and relocated 2 to Zara Clark Museum and 1 each to Greenvale and Admin Centre.
- Installation of satellite dish on roof of Theatre.



PARKS

General

- Graded access road to 22nd Bomb Group Memorial at Airport.
- Tree trimming, stump grinding and problem tree removal as required.
- Assisted with set up for festivals and deliver extra bins as required.
- Installed instructional signage of all electric BBQs.
- Upgraded control units fitted to green plate BBQs.
- Street spraying as required.
- Slashing as required.
- Washed down facade of Wherry House and World Theatre to remove build-up of dust and grime.
- Carry out annual bulk litter collection from various properties/locations on behalf of Planning and Sustainable Development.
- Cleaned out drains behind Excelsior Library.
- Slashing of car park and extra mowing at Towers Jockey Club for Heritage race day.
- Repaired wash outs along bypass drains.
- Assisted electricians with light repairs around Charters Towers.
- Assisted builders with preventative maintenance works to chimney at old pump station.
- Moved plants in Wheelers House garden beds to allow for flag poles to be installed.
- Cleaned Towers Hill communications compound.
- Cleared trees from Ravenswood walking trails.
- Removal of trees from pots in Marion St.

Utilities & Facilities Report cont'd



- New slashing program safety procedures implemented.
- Weir residence cleaned up.
- Cleaned off graffiti at men's toilet Gill St.
- Preparation of fields for Goldfields Ashes.
- Parks fertilised.
- Replaced Perspex cover on WWII target display with Lexon.
- Old light fittings purchased and collected from ex Motorcycle Club for stock to replace/repair existing similar fittings at Showground and Saleyard as required.
- Hodgkinson St car park - quotes sourced for solar powered security lighting and surveillance camera installation.
- Cleaned up around old reservoir on Towers Hill.

Alan Oshyer Park

- Old timber railway crossing gates painted.

Brownson Park

- Checked, cleaned and repainted concrete table settings.
- Replaced springer play equipment.
- Replacement of the old shelter.
- BBQ and steel table setting installed.
- Lock installed on new BBQ cabinet.

Cemetery

- Headstone restoration works carried out on all identified graves of interest.
- Top soil fill to sunken areas of lawn sections to eliminate trip hazards.
- New garden bed installed.

Centenary Park

- Replaced RCD for power point on light pole (pathway).
- Further protection for power points subject to irrigation sprinkler damage.
- Fittings for swings replaced.
- Repaired weather damage on Gold Panner Bicentennial monument.
- Pond sump cleaned and checked.
- External painting of toilet block, mural retained.
- Installed pole and bat sculpture at Gordon St end.
- Placed rocks in water feature outlet to minimise risk of children falling into outlet area.



Bat sculpture installed in Centenary Park

Utilities & Facilities Report cont'd



Defiance Mill Park

- Replaced lock on toilet door.
- Steel valve covers installed to protect control valves after continued vandalism to sprinklers.
- Replaced rock at front of park between car park and toilet block and reinstate plaque.
- Table settings cleaned and repainted.
- Repaired damage to park by vehicles.
- Painting to areas affected by vandalism.
- Refitted and treated fixings on security grill/gates on toilets after vandalism.
- Replaced toilet basin plumbing fittings smashed by vandals.
- Skate park sign reinstated.
- Repairs to steel outdoor setting (general wear).

Edmeades Park

- Front fence and flagpoles repainted.
- Plaque plinth levelled in front garden.
- Banner poles – grille reinstated, fixings upgraded, cover/cowl installed over motor.

Fred Bagnall Park

- Placed large rocks to limit vehicle damage to grassed areas.
- Repairs to bollards.
- Touch up of hurdles/bollards around shelters.

Laneyrie Park

- Repaired concrete path near toilets to prevent trip hazard.
- Disability grab rail replaced with correct fixture.

Lissner Park

- Repainted concrete tables.
- Installed 3 bay visitors car park at office.
- Installation of irrigation system around office.
- Installed drain pipe to air conditioner in main office area.
- New shade cover for fern house installed.
- Pathways from Federation Fountain to Deane St entrance concreted over to a width of 2.5m to provide vehicle access and raise to surrounding ground level and brass plaques installed.
- Top soil installed along paths to eliminate trip hazards.
- Installed concrete nib wall at Deane St bridge to prevent washout of new soil.
- Repairs to duck pond fence, cleaned out sludge around pump and replaced burnt out pump in duck pond.
- Repainted swing frames.
- Interpretative sign replaced.
- Old Pump Shed – lock and fitting replaced.
- Repaired lights in park.
- Replaced privacy locks on public toilets after vandalism.
- Repaired digger equipment following vandalism.
- Reinforced power box door damaged by vandalism.

Utilities & Facilities Report cont'd



Lissner Park pathways from Federation Fountain to Deane St entrance concreted over to a width of 2.5m to provide vehicle access, & raised to surrounding ground level with brass plaques installed.



Lissner Park another view of the pathway from Federation Fountain to Deane St entrance concreted over to a width of 2.5m to provide vehicle access, & raised to surrounding ground level with brass plaques installed.

Weir Recreation Park

- Improvement to latch for gate on fence made to reduce potential for gate remaining open after use and cattle entering into park area.
- Repaired fence and spring on fence gate.
- Installed warning signs.
- Hurdle vehicle barriers repainted around carpark and park area.
- Fence panel repaired in park area.

TOWNSHIPS

Ravenswood

- Inspected State Heritage Listed buildings for Exemption permit application works
- Pool
 - areas of pool surface patched.
 - installed concrete pads for pool blanket storage and outdoor settings.
 - repainted external door.
 - repaired pump shed doors, new concrete table settings assembled and placed on new slabs under shade cover.
 - shade sail over pool removed for repairs and reinstated and locked turn buckles.

Utilities & Facilities Report cont'd



*Ravenswood Pool
surface after patching*

- School of Arts
 - Floor sanded and re-oiled.
 - Painting of internal front wall and rear wall.
- Church
 - Reinstated old bricks on front entrance.
 - Repaired broken window.
 - Reattach gate and get template of window for reproduction of decal.
- Courthouse
 - Painted external doors and seats on verandas.
 - Changed locks to master key system.
 - Repaired gate hinge.
- Depot
 - Designated smoking area signage and butt bin installed.
- SES Depot
 - Adjusted roller doors.
 - Installed 2 roof mounted extraction fans.
- Assay Office
 - Replaced termite damaged timber sections.
- Recreation Reserve
 - Cleared overgrown area behind Caretaker's residence.
 - Installed new double sided signs at entrance.
 - Investigated problems with water drainage in disabled shower recess.
 - Replaced sub-mains to shelter and ablution blocks.
- Visitor Information
 - Stabilised step and punch nails in floor.
- Dump
 - New sign installed.
- Male public toilets repainted (internal)

Utilities & Facilities Report cont'd



Greenvale

- Pool
 - Finalisation of installation of new filtration system Greenvale Pool.
 - Installed roof and side security mesh for new filtration equipment.
 - Fencing repairs.
 - Installed shades for outdoor settings.
 - Light pole reinstated.
 - Completion of master key lock installation.
 - Repaired closing device on public entry gate.
- Community Park
 - Sign and surplus swing set installed.
 - Soft fall installed.
- Recreation Reserve
 - Ex-Greenvale Depot camp shelter installed in area for use by residents.
 - Bunding installed around the light towers on oval to prevent build up of soil and potential for rusting/ degradation.
- Community Hall
 - Foundation for cantilever umbrella prepared and umbrella installed.
- Depot
 - Replaced air conditioners in old camp donga.
 - Designated smoking area signage and butt bin installed.
 - Air conditioner changed in accommodation unit.
- Dump
 - Signage installed.
- Directional signage for public toilets installed on new street posts.
- Assisted general clean up of streets for Greenvale celebrations.
- Assisted Town Officer with fence repairs at tip.



New filtration system for Greenvale Pool



Relocated camp shelter installed for residents' use in Greenvale

Utilities & Facilities Report cont'd



Pentland

- Pool
 - New pump installed.
 - Diving blocks removed as they were no longer compliant and needed to be removed to allow for repairs to pool valve under that section on concrete. Currently no plans to reinstate the blocks. Repaired concrete area.
 - Relining works in conjunction with electrical and pumping equipment upgrade.
 - New entry gates installed.
 - Repairs to fencing.



Pentland Pool relining works in conjunction with electrical & pumping equipment upgrade

- Soldiers Memorial Hall
 - Refitted steps and cupboards in Nurses Room following vinyl installation.
 - Skirting to remainder of this room installed.
 - Small access door installed to stage room.
 - Doors adjusted after new flooring laid.
 - Air conditioner installed in Nurses Room.
 - Paint touch ups internally.
- Public toilets cleaned with pressure gurney.
- Bus shelter (outside school).
- Norwood Jails
 - Painted exposed timber rails and oiled veranda floor
- Depot
 - Window repaired.
 - Toilet doors painted.
- Dump
 - Installed signage.
- Cemetery
 - Installed signage.
- Racecourse
 - Shower cubicle and associated facilities installed in Jockey's Room.
- Assisted technician with repairs to Pentland SES radio antenna.

Utilities & Facilities Report cont'd



Mingela

- Toilet block – repaired door and lock, general painting.

Homestead

- Public toilets cleaned with pressure gurney.
- Indicator bolts replaced.

Fletcher Creek

- Installation of new septic trench and dump point for caravan and camping waste.
- Replaced damaged/missing timber bollards with pipe bollards.
- Minor touch up painting in toilet building.
- Replaced mirrors in female ablution block.
- Prepared and installed posts for new advisory signs.



Balfes Creek

- Arranged raising of float valve at toilet block overhead tank to avoid spillage onto tank/stand during expansion.

Eumara Toilets (on behalf of MRD)

- Repaired door and replaced lock after vandalism.

Macrossan Park

- Checked, cleaned and repainted concrete table settings.
- Toilets – general painting.
- Repaired damaged BBQ.
- Minor touch up painting.
- Recovered and dumped old damaged concrete setting.
- Prepared and installed posts for new advisory signs.

PROJECTS

GraffitiSTOP Funding 2013/14



Utilities & Facilities Report cont'd



The GraffitiSTOP Program is a statewide service funded by the Queensland Department of Local Government, Community Recovery & Resilience. Graffiti prevention is a challenge for all local governments in Queensland.

Council utilised the 2013/14 allocated funding to purchase an additional CCTV camera for the Defiance Mill Skate Park precinct to prevent graffiti and assist in reporting offences to the Queensland Police Service.

Towers Hill Walking Track



Towers Hill Walking Track

The Towers Hill Walking Track was a joint initiative of Council and the Queensland Government. The Walking Track connects the Charters Towers city to the iconic Towers Hill through an 800m path, featuring a recycled plastic boardwalk with a covered area, seating, solar lighting, drinking fountains and native landscaping.

Students from Charters Towers schools participated in planting days with the Parks & Garden staff and the Charters Towers Bush Care Group, learning about native plants and environmental sustainability. The planting days recognised the knowledge and skills held by the Parks & Garden staff, and their contribution to the project.

Council is committed to environmental and financial sustainability and the features on the track reflect this with recycled, low maintenance materials and climate appropriate vegetation used where possible. Social media users can “check-in” at the Towers Hill Walking Track using the “Towers Hill Walking Track” location created for Facebook and Instagram. Council is putting its green spaces on the map.

The project was successfully completed on time and under budget (\$1,147,615) on 27 June 2014.

CBD Car Park - Hodgkinson Street

The CBD Car Park – Hodgkinson Street was a joint initiative of Council and the Queensland Government. The project delivered allocated parking spaces in the Central Business District of Charters Towers, meeting the identified needs of the community for further parking spaces in the shopping precinct.

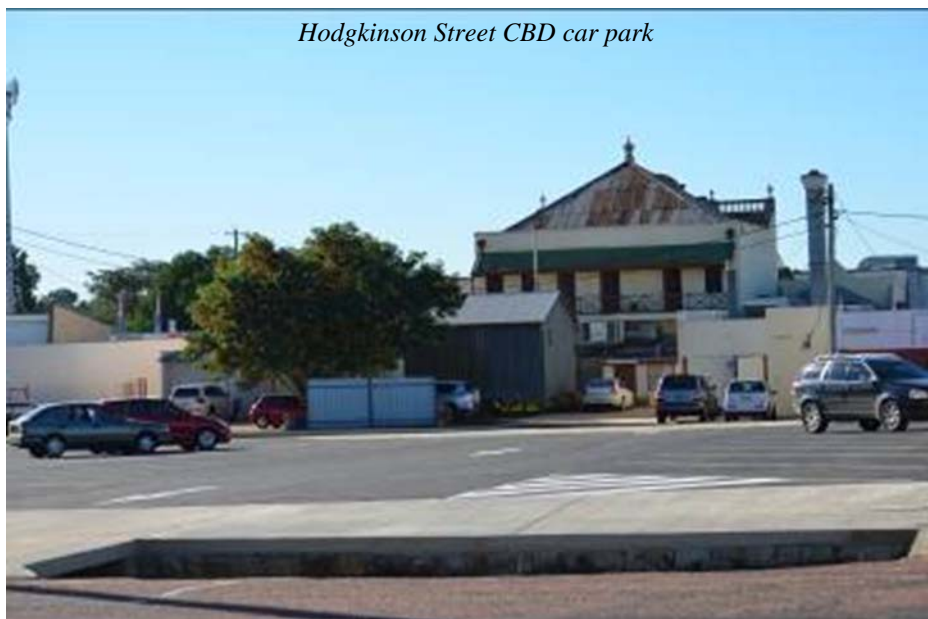
Utilities & Facilities Report cont'd



The CBD Car Park – Hodgkinson Street Project has responded to the pressures of a growing community with a growing tourist demand (particularly the motoring tourist) by providing further car spaces in the CBD, relieving congestion and improving traffic flow in the main street of Charters Towers. By having additional parking available in the immediate vicinity of Gill Street, the Charters Towers business community will be able to attract and retain the local and tourist dollar in the region.

The project was successfully completed on time and under budget (\$209,088), on 27 June 2014.

Hodgkinson Street CBD car park



HACC ANNUAL REPORT 2013/14

HACC BUDGET

- The 2013/14 Budget was \$124,724; \$108,282 was allocated to services to clients over 65yrs funded by the Commonwealth Government and \$16,442 was allocated to clients under 65yrs funded by the State Government.
- Council is funded \$35 for each service hour, to be delivered to 137 clients over 65yrs and 20 clients under 65yrs, per month.

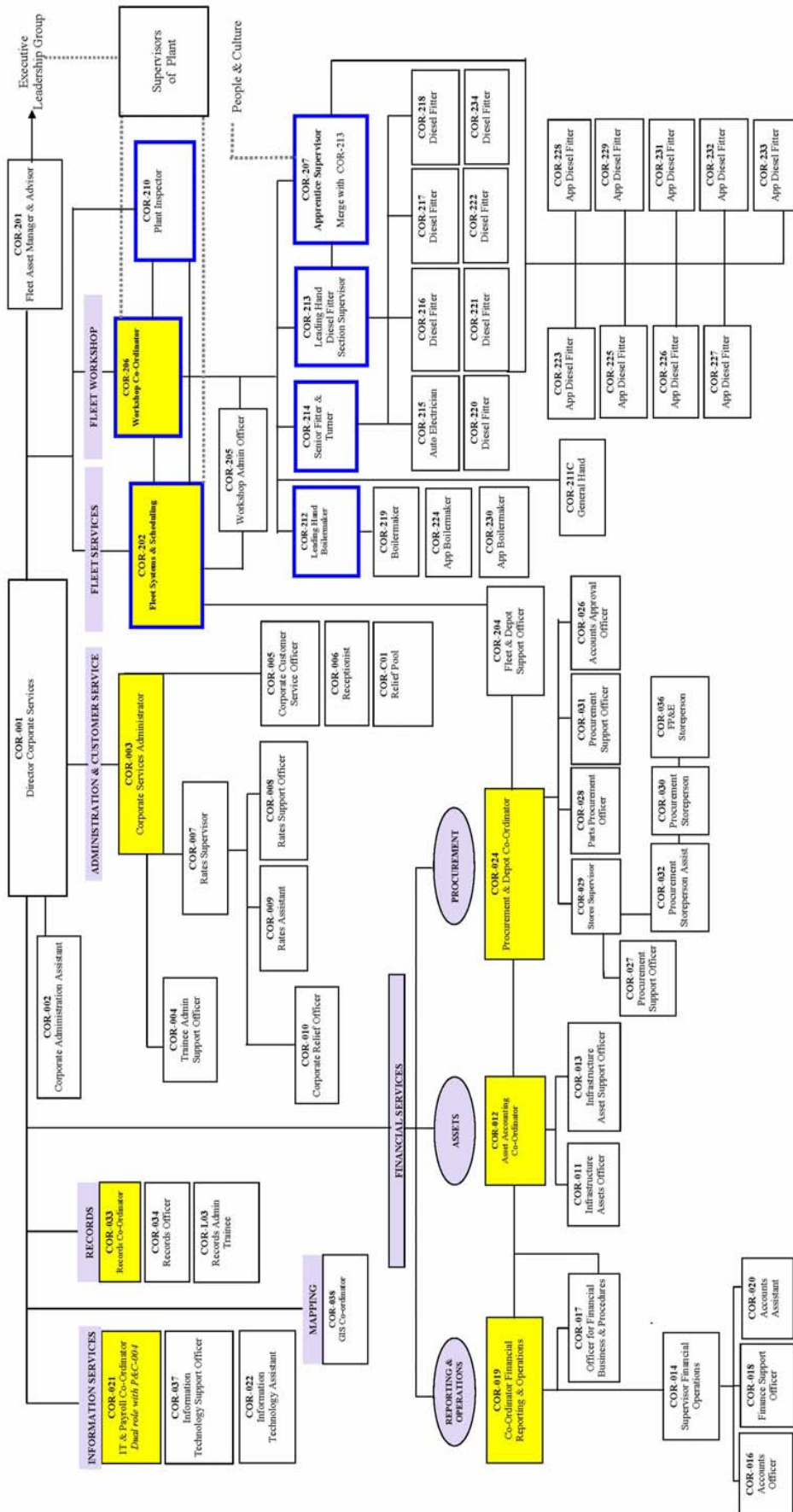
HACC SERVICES

- As at 30 June 2014, there were 155 clients on the mowing schedule and two people on the waiting list (over 65 years).
- During the 2013/14 service year, 27 clients ceased receiving lawn mowing services. This was due to either a change of circumstances (moved out of the area, moved to residential care) or passing away.
- 43 additional services were completed for 2013/14. Total Service Hours for 2013/14 – **3985** (3463 hours for clients over 65yrs/ 522 hours for clients under 65yrs).



Corporate Services Chart

CHARTERS TOWERS REGIONAL COUNCIL - CORPORATE SERVICES CHART



Represents
Section Leaders

Represents
Workshop Leadership Team

Corporate Services Report

Director: Tammy Power



Opening by Director Corporate Services

2013/2014 is the first year when the downturn in State and Federal funding has directly impacted Council financially. Virtually overnight, with little or no warning, core recurrent funding previously relied upon, has been withdrawn at least partially and in some cases, fully. This brings a whole new dynamic to financial management and sustainability, including asset management and ultimately service delivery, being what Council is all about.

These challenges are not isolated to our Region only, and Local Government Australia wide and right across the western world are faced with rethinking how and what services can be delivered within the modified financial framework. Especially in rural and small communities, with limited growth, rate levies have limited capacity to meet revenue shortfalls. Especially when the 'capacity of ratepayers to pay' is considered. The downturn that is affecting government funding also impacts on various sectors across the economy, and in our region specifically, the drought has had significant impacts on the rural industry and every industry and business that is impacted by the variations in the rural economy.

However, challenges and adversity are a wonderful ingredient to encouraging unity and understanding. With this in mind, while Council Policy remains consistent, variations are being extended within defined boundaries which provide flexibility where possible, to assist community members, especially in relation to customised instalment arrangements around paying rating levies. The fact that Council has to date been successful in keeping rate levies below the State average and consistently keeps annual rating arrears equal or close to the lowest in the State, confirms the dedication of all involved towards a community approach in sustaining our Region.

Corporate Services is made up of five primary areas with eight sections, each which have a Section Leader. A number of the Section Leaders have submitted a summary for the year, as follows.

ADMINISTRATION SERVICES

Written by Selina Pitt, Corporate Services Administrator

2013/2014 has been a year of maintaining the high level of service provided by Council.

Customer Service

Further stages to the pilot program commenced in 2012/2013 for our Customer Service area continued. The development of a Customer Service Survey & Customer Service Charter has been completed and it is proposed that they will be implemented in the latter part of 2014.

An extension to the above through the Customer Service Working Group has enabled Consultants to be engaged to provide 'Scripting' information. The information to be provided will enable Staff to have a unified and consistent approach to the delivery of information.

Additionally, through our regular staff meetings, feedback and discussions on operational matters, continue to identify issues that may need addressing, as well as an avenue for channelling information.

Rating

2013/2014 saw a significant review of Differential Rating Categories whereby the former nine categories were increased to 14 primary rating categories expanding into 134 sub-categories. The flexibility that the new rating structure now offers, enabled the former capping and remissions to be removed and absolute alignment of general rate levies, whereby all general levies across the region are now linked to the Valuation of the property as handed down by the State Government. This has resulted in a platform which provides consistency and equity moving forward.

Working Groups

Three Officers within Administration Services have been involved in the Customer Service Working Group and Job Rotation/Swap Working Group, created at the end of 2013, to review specific areas within Council operations and to implement new initiatives with the overall aim to improve productivity and service delivery. Also, the Working Groups have been another avenue to engage Staff in participating in processes and recommending change for more efficient outcomes.

Corporate Services Report cont'd



Relief Pool

Throughout the year, members of the Relief Pool have been a tremendous support in providing backfill in a variety of roles across Council, maintaining stability in day to day operations.

Training and Personnel Development

Administration Services employed their 7th Trainee Administration Support Officer, since the establishment of the Regional Council in 2008, under Council's twelve month traineeship program.

In the area of personal development, a most rewarding opportunity was made available to staff to participate in the LGMA Qld Rural Management Challenge that was conducted in Charters Towers in November 2013. Pre-Challenge tasks were required and Teams worked together to complete specific tasks & create a Media Release & Report prior to the Challenge Day.

On Challenge Day, teams from Townsville, Hughenden & Charters Towers competed for the day in a variety of tasks that needed to be completed within set timeframes, requiring reports to be submitted for assessment. One Officer from Administration Services competed in the Team named 'See-Do-Warriors' and the team was successful in winning the title of North Queensland Rural Management Challenge. It was a wonderful experience to work with colleagues from other Directorates within Council, going outside normal comfort zones and working on issues and combining ideas resulting in recommendations impacting Local Government.

Throughout the year, a variety of training sessions were conducted and attended by Administration Services Staff:

- Qld Police Service - Armed hold up and bomb threat training.
- Qld Ombudsman Office – Ombudsman Complaints training.
- Priority Management Australia - Working Smart with Microsoft Outlook training.
- LGMA Qld- Customer Service Village Forum.
- Planning & Sustainability - Prescribed Activities training.
- People & Culture - Manager & Supervisor Workshops.

Also, once a year the LGMA offers the Ignite Programme designed to provide new or aspiring managers/supervisors with the tools, insights and hands-on experience to take on the responsibility of leading a team with greater confidence. Administration Services was fortunate to have one officer participate in the programme, which extends across a five month period, and commenced April 2014.

In Closing

Administration Services has strived to achieve established goals to meet Council's objectives and to improve service delivery.

FINANCIAL SERVICES

Reporting & Operations

Written by Belinda Blokland, Coordinator Financial Reporting and Operations (CFRO)

Operational and reporting services from the finance section continues to be in high demand. The financial environment that Council operates in demands very close budget monitoring through many reports facilitated by finance staff on a fortnightly basis. In addition there are ever-present and daily budget/cost allocation enquiries and feed-back with staff at all levels of Council.

Council's commitment to legislative requirements and the procedures that support these requirements largely impact on the daily operational functions of financial services. To assist with meeting these requirements an Accounts Assistant was employed, part-time, in March. The appointment of this role has complemented the close-knit team.

Corporate Services Report cont'd



Much of the first quarter 2013-2014 was dedicated to bringing together the 2012-2013 Financial Statements, which were certified by the Queensland Audit Office with an Unqualified Audit opinion. Yet again, another outstanding result confirming the consistent standard of financial management and procedures delivered by the finance team, supported by staff across Council who are committed to making wise financial decisions when it comes to how community funds are spent.

From February, the preparation of the 2013-2014 amended and 2014-2015 original budget was the next focus for 2013-2014. Following on from the structural changes within financial services, whereby the Financial Manager position was removed and the (CFRO) position created, staff were introduced to more senior levels of involvement in the budget process than they had previously been. Although this process placed high demand on employee resources, the increased skill level attained during the process has better prepared staff for future budget preparation moving further into a tighter and more restricted financial climate.

A milestone was reached at the end of this Financial Year in that all flood repair work across the Charters Towers Region has now been completed with no NDRRA event open as at 30 June 2014. Over the last six years, flood events have overlapped many financial years, resulting in a significant project team managing the various events in conjunction with the Queensland Reconstruction Authority.

Assets

Written by Helen King, Infrastructure Asset Officer on behalf of the Section Leader, Paul Brennan

The strategic and long term management of Council's assets has continued throughout the year.

The ongoing inspection program for Rural and City Road Assets ran to schedule and the desk top revaluation was completed as per the 5 year plan.

Detailed Building Asset inspections have been conducted across all the townships. This has been integral in producing the 10 year Asset Management Program and has identified any high expenditure items. Building Assets in Charters Towers are undergoing the same rigorous inspection process. Desk top revaluations have been completed for Building and Land Assets under the same 5 year plan as Road Assets.

Water and Sewerage Assets are inspected according to an ongoing schedule. An extensive manhole inspection was completed this year with all data feeding back to the relevant catalogues and databases. The revaluation was again desk top as part of the 5 year plan.



Inspection of road causeway



Manhole inspection

PROCUREMENT & HIGHWAY DEPOT

Written by Paul Weston, Procurement & Depot Coordinator

SCI QUAL Audit

An audit was conducted by SCI QUAL International in November 2013. One of the outcomes of this audit was the housekeeping and environmental issues that required rectification at the Highway Depot. Since this report significant progress has been made in terms of improving the overall cleanliness and environmental concerns. Attached are some photos showing the improved status of this facility.

Corporate Services Report cont'd



Before



After



Before



After

LGW audit

In June 2014 an audit was conducted by JLT for Local Government Workcare in relation to WHS. While there are a number of issues that require rectification, it is pleasing that the auditor made special reference to the stores area and staff, acknowledging the presentation of their work area. This is what the auditor had to say in his report.

"I would like to make special mention of the way in which the Store at the Highway Depot was presented. This is an excellent example of Staff taking pride in their workplace."

"My congratulations to the team involved. It is one of the best kept and organised stores I have witnessed over the number of years I have been auditing".

Stock Movement

Over the 2013/14 financial year a number of bulky items have been relocated from the main compound to the recently fenced compound across the road. Items such as culverts, reinforcing mesh and reinforced concrete pipes have been moved allowing more room and less congestion in the main compound.

Depot Long Term Plan

Work has started on developing a long term vision and plan for the Highway Depot. Considerations need to be given to not only what may be required now but also into the future to ensure any funds allocated to this facility have long term advantages for all stake holders. This process is well under way and encouraging progress has been made.

Stock Levels

Stock levels and inventory continues to be monitored to ensure Council is not committing financial resources unnecessarily. Stock levels have been reduced which has resulted in financial savings for Council.

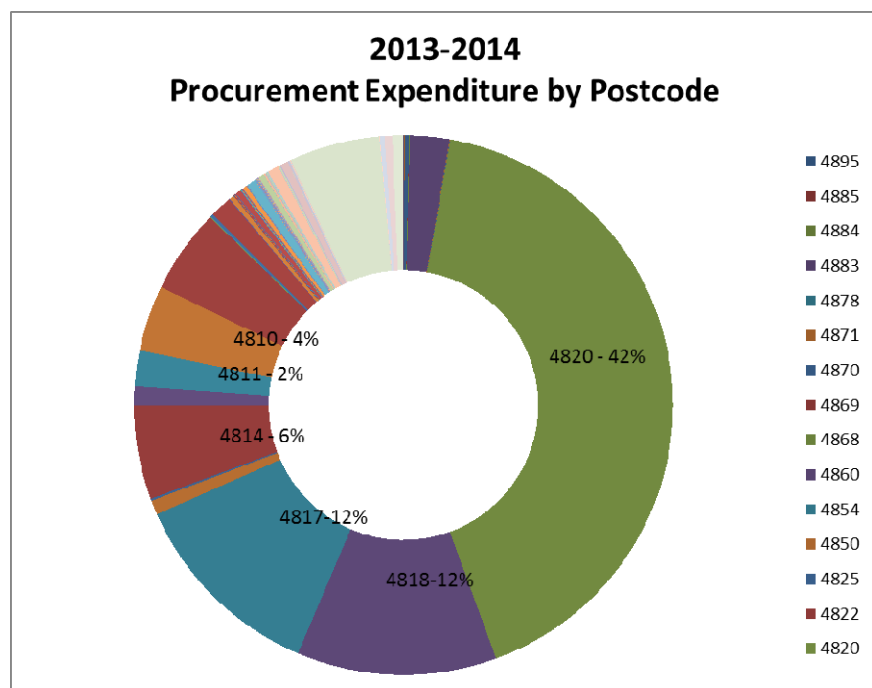
Corporate Services Report cont'd



New office building

Buying Local

Any opportunities to support local business are constantly investigated and prospects are followed up with the relevant business. Due to freight restrictions and distance the majority of all goods and services are procured within Queensland. Below is a graph showing the percentage Charters Towers Regional Council spends throughout Queensland. Certain services are procured from other areas due to the nature of the service and cannot be procured with Charters Towers. An example of these would be electricity, insurance, vehicle registrations etc.



FLEET SERVICES

Written by Ajith Samarasekera, Fleet Asset Manager

Since Fleet Services moved to Corporate Services and restructured in February 2013, in this reporting period Fleet Services has consolidated its new workflows and functional relationships not only between its own functional elements but also across Council.

Its Asset Management element focussed largely on strategic management of the fleet with major outputs being the development of strategic documents and plans such as the Plant and Services Asset Management Plan, 10 Year Plant Replacement Program and a Fleet Service Review Report. These plans will assist Council towards best practice fleet management into the future.

Corporate Services Report cont'd



Another feature of fleet management in this period has been the improvements implemented to better track, monitor and analyse plant utilisation which has led to better utilisation, and enabled easier and effective identification of surplus or underutilised plant items for appropriate actions, realising in significant savings for Council.

Maintenance procedures are also being streamlined with heavy reliance on preventative and programmed maintenance through regimes of technical and non-technical inspections. It is also intended to complement these inspection regimes with risk management reports through safety inspections of all Council's plant. To this end Council has created a new position for a 'Plant Inspector' and this position will be recruited in the next financial year.

The introduction of an Auto Labour Entry procedure through touch screen technology for the workshop will enhance Council's Fleet Electronic Management System to provide instantaneous and accurate information on plant maintenance. As the system is progressed, it will enable analysis of plant performance and failure trends and will also assist in implementing efficiency improvements to the workshop's performance.

Effectiveness and efficiency gains in plant utilisation and performance have been significant in this reporting period with this trend expected to grow into the future.

INFORMATION TECHNOLOGY

Written by Dean Wright, Payroll Supervisor/I.T. Coordinator

World Theatre

A fibre optic cable was installed by contractors to connect the Administration Centre to the World Theatre building to enable connection to the council computer. The contractors also installed computer cabling, communication racks and fibre optic links between racks throughout the World Theatre complex. At the completion of the cabling work, council's IT staff installed network switches and computer hardware to enable the installation and operation of the Venue Solutions ticketing system software.

The connection of the World Theatre complex via a fibre optic cable connection provides a fast and stable network connection for the new ticketing system but also provides for better management and monitoring of the security cameras.

Skate Park

Network cabling and a communications rack was installed by contractors at the Skate Park building as an extension to the wireless radio connection already operating. After completion of the cabling work, council's IT staff installed security cameras to provide monitoring of the buildings and skate park area.

Excelsior Library and Wherry House

Additional network cabling was installed by contractors at Excelsior Library to provide for the installation of a security camera off the top veranda of the library on Gill Street. The building services workers installed the mounting point and IT staff installed the security camera. Contractors installed network cabling at Wherry House to enable the installation of a security camera and wireless radio link. The building services workers installed the mounting point and IT staff installed the security camera and wireless radio link to council's computer network. The installation of these cameras was partly funded by a contribution from Queensland Police. The police also have remote access to the live footage from these cameras.

Excelsior Library Meeting Rooms

Two large screen televisions were purchased and installed in the downstairs and upstairs meeting rooms to provide for presentations instead of requiring the use of data projectors.

Showgrounds

Network cabling and data outlets were installed by contractors at the showgrounds office building in preparation for the installation of a wireless radio network connection. The network connection will provide network access for council staff to council's servers. Further cabling is now required to cater for the future installation of security cameras around the showgrounds area in 2014/2015.

Corporate Services Report cont'd



Towers Hill Communication Hut and City Hall

Council's electricians installed cabling at the Towers Hill Communication Hut and City Hall to provide the ability to connect generators in the case of mains power outages. The generators will power the IT network hardware required to keep the council computer network and telephone system running until mains power is restored. The generators need to be started manually but will restrict the amount of time the network is unavailable.

Hardware Replacements

IT staff have performed scheduled replacements during the year of 30 Desktop PCs and 10 laptops. The new PCs and laptops were deployed with the Windows 7 operating system. There have also been repairs and maintenance on other hardware such as PCs and laptops, printers, wireless radio network hardware and other network related devices as required. Mobile phone and satellite phone purchases, repairs and replacements are also attended to as part of IT hardware maintenance.

Operating System upgrades

Existing PCs and laptop computers that were still running the XP operating system were upgraded to Windows 7 due to XP no longer being supported by Microsoft. Some of the Server operating systems were upgraded from Windows Server 2003 to Windows Server 2008 with the remaining being upgraded as soon as possible.

IT HelpDesk

IT requests are an important part of the IT operations, and the helpdesk is resourced in-house, with only limited contracted assistance. The requests are monitored throughout each day and are dealt with on a priority basis; as soon as possible; so as to keep 'downtime' and/or 'disruption' to a minimum.

Regional Computer Reliability

Central Server hardware and software is continually monitored to ensure Council has a reliable and stable system, with downtime during normal business hours limited to emergent and unavoidable outages. Council has completed the steps to be 100% self sufficient relative to AC power to the central server, and all operations within the Administration Centre, by installing a generator large enough to run the entire Administration complex when 'mains power' is unavailable. The setup is now fully operational and will 'self start' within one minutes of main's power being lost. The generator is started and run every three months to power the Administration Centre from 6:00am to 5:00pm to ensure the generator is operational.

RECORDS

Written by Vanessa Langtry, Records Coordinator

This year has been especially busy for the Records section and has seen intake of a trainee for the first time. This traineeship will provide a nationally recognised qualification of a Certificate 3 in Business. Additionally, they experience working in a fast paced office environment and receive exposure to a specialised field of information management. Information management is the back bone of every organisation particularly in Local Government where there is a major focus on maintaining transparency and accountability.

We have acquired a new software package to enable to us to expedite the process of inputting information into our document management system (ECM). Given the increase of information being captured, this product has assisted in providing a more efficient and timely process to enable ease of distribution and action of pertinent information.

Council has stepped in to the world of social media and embraced the ever-growing trend of using this medium as an additional information tool between the public and Council. This in itself brings a new focus on records management, digital continuity and how we handle these particular types of records, as even a comment on our Facebook page constitutes a Council record and must be captured under the Public Records Act. Social media is changing the way Council interacts with the public making information more readily accessible, within a faster timeframe.

Corporate Services Report cont'd



Council's ever-growing network of CCTV cameras has also brought new challenges to gathering and storing of digital footage. This initiative has also seen the introduction of a partnership with the Queensland Police Service to provide footage from these cameras, to assist in incident investigations.

Our document management system ECM has recently released a major refocus on the entire package which will see it foray into the Cloud environment. Cloud will allow for mobility solutions meaning that our field staff will be able to access, retrieve and amend information stored within ECM from any mobile device. This new technology will be considered once the full range of mobility products are made available.

FINANCIAL STATEMENTS

Written by Tammy Power, Director Corporate Services

Annual Audited Financial Statements

Many months go into undertaking the processes which combine to compile the figures disclosed in Council's Annual Audited Financial Statements. In addition to Council resources, Contract Auditors, employed by the Queensland Audit Office spend approximately 3 months of working hours auditing Council's financial management and asset management practices; as well as confirming the accuracy of the reported movement and final year-end position. During 2013/2014 these hours were undertaken by three auditors investing two weeks in the first quarter of the calendar year and three auditors investing a further two weeks in the final quarter.

The following 2013/2014 statements received are a very clean and positive audit recommendation from the QAO, and this is a credit to the dedicated effort of many staff across Council who work within their allocated budgets and are committed to adhering to sound and compliant financial management principles; together with the dedicated finance project team responsible for bringing the statements together. Thank you to each and everyone involved.

Community Financial Report

Following the Audited Financial Statements, Council has developed a Community Financial Report aimed at communicating Council's financial activity and position in a less formal and more readable format. It is hoped that this document successfully communicates Council's financial position at a quick glance.

Feedback

If you have any suggestions on what additional information, or format changes you would like to see in the Community Financial Report, your advice would be most appreciated.

Both of the abovementioned reports start on the next page.

Tammy Power
Director Corporate Services



CHARTERS TOWERS
REGIONAL COUNCIL

FINANCIAL STATEMENTS

For the year ended

30 June 2014



**CHARTERS TOWERS REGIONAL COUNCIL
FINANCIAL STATEMENTS
For the year ended 30 June 2014**

CONTENTS	PAGE
Statement of Comprehensive Income	2
Statement of Financial Position.....	3
Statement of Changes in Equity.....	4
Statement of Cash Flows	5
Notes to the Financial Statements	6-51
Management Certificate.....	52
Independent Auditor's Report-General Purpose Financial Statements.....	53-54
Current Year Financial Sustainability Statement.....	55
Certificate of Accuracy – for the Current Year Financial Sustainability Statement.....	55
Independent Auditor's Report-Current Year Financial Sustainability Statement.....	56-57
Long Term Financial Sustainability Statement.....	58
Certificate of Accuracy – for the Long Term Financial Sustainability Statement.....	58



CHARTERS TOWERS REGIONAL COUNCIL
STATEMENT OF COMPREHENSIVE INCOME
For the year ended 30 June 2014

	Note	Council 2014	Council 2013
INCOME			
Recurrent Revenue			
Rates, Levies & Charges	3 (a)	17,699,347	16,436,407
Fees & Charges	3 (b)	2,140,106	1,485,456
Interest	3 (c)	1,510,904	1,649,319
Sales - Contract and Recoverable Works	3 (d)	11,264,409	8,269,050
Other Income		199,214	134,707
Grants, Subsidies, Contributions & Donations	4 (a)	17,380,209	38,191,851
Total Recurrent Revenue		50,194,189	66,166,790
Capital Income & Revenue			
Gain on Sale of Non-Current Assets	5 (a)	226,945	16,247
Grants, Subsidies, Contributions & Donations	4 (a)	5,200,522	7,232,470
Total Capital Income & Revenue		5,427,467	7,248,718
TOTAL INCOME		55,621,656	73,415,508
EXPENSE			
Recurrent Expenses			
Employee Benefits	6	(19,790,585)	(19,064,790)
Materials, Services, Maintenance & Other	7	(36,085,286)	(31,377,700)
Depreciation	8&15(a)	(6,856,044)	(6,274,252)
Finance Costs	9	(40,086)	(41,315)
Total Recurrent Expenses		(62,772,001)	(56,758,057)
Capital Expenses			
Loss on Sale of Non-Current Assets	5 (b)	(148,575)	(9,140)
Non-Current Asset Write-Offs	5 (c)	(1,355,817)	(600,741)
Total Capital Expenses		(1,504,392)	(609,881)
TOTAL EXPENSES		(64,276,392)	(57,367,938)
NET OPERATING SURPLUS		(8,654,736)	16,047,570
OTHER COMPREHENSIVE INCOME			
Items that will not be reclassified to net result			
Increase in Asset Revaluation Surplus	21	16,136,195	56,391,497
Total Other Comprehensive Income for the Year		16,136,195	56,391,497
TOTAL COMPREHENSIVE INCOME FOR THE YEAR		7,481,459	72,439,067

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



CHARTERS TOWERS REGIONAL COUNCIL

STATEMENT OF FINANCIAL POSITION

As at 30 June 2014

	Note	Council 2014	Council 2013
CURRENT ASSETS			
Cash & Cash Equivalents	10	34,478,452	44,023,531
Investments	11	1,000,000	1,000,000
Trade & Other Receivables	12 (a)	7,911,880	7,485,739
Other Financial Assets	13	-	-
Inventories	14	632,088	713,995
TOTAL CURRENT ASSETS		44,022,419	53,223,264
NON-CURRENT ASSETS			
Property, Plant & Equipment	15 (a)	473,132,786	454,843,863
Trade & Other Receivables	12 (b)	80,490	55,422
TOTAL NON-CURRENT ASSETS		473,213,276	454,899,285
TOTAL ASSETS		517,235,695	508,122,549
CURRENT LIABILITIES			
Trade & Other Payables	16 (a)	9,319,395	7,362,516
Borrowings	17 (a)	84,243	91,250
Provisions	18 (a)	1,706,968	1,947,950
TOTAL CURRENT LIABILITIES		11,110,606	9,401,716
NON-CURRENT LIABILITIES			
Trade & Other Payables	16 (b)	-	-
Borrowings	17 (b)	-	77,205
Provisions	18 (b)	741,236	741,236
TOTAL NON-CURRENT LIABILITIES		741,236	818,441
TOTAL LIABILITIES		11,851,842	10,220,157
NET COMMUNITY ASSETS		505,383,853	497,902,393
COMMUNITY EQUITY			
Retained Surplus	19	35,471,920	45,016,999
Council Capital	20	327,615,313	326,724,969
Asset Revaluation Surplus	21	142,296,620	126,160,425
Other Reserves	22	-	-
TOTAL COMMUNITY EQUITY		505,383,853	497,902,393

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



CHARTERS TOWERS REGIONAL COUNCIL
STATEMENT OF CHANGES IN EQUITY
For the year ended 30 June 2014

Description of Movements	Retained Surplus	Council Capital	Asset Revaluation Surplus	Reserves	TOTAL
Notes:	1(u)(iv) & 19	1(u)(i) & 20	1(u)(ii) & 21	1(u)(iii) & 22	
	30/06/14	30/06/14	30/06/14	30/06/14	30/06/14
Balance as at 1 July 2013	45,016,999	326,724,969	126,160,425	0	497,902,393
COMPREHENSIVE INCOME					
Net Operating Surplus	(8,654,736)	-	-	-	(8,654,736)
Increase/(Decrease) in Asset Revaluation Surplus	-	-	16,136,195	-	16,136,195
TOTAL Comprehensive Income for the Year		-		-	7,481,459
Transfers to/from Council Capital	(890,344)	890,344	-	-	-
Reserve transfers for future expenditure	-	-	-	-	-
Rounding					1
Balance as at 30 June 2014	35,471,919	327,615,313	142,296,620	0	505,383,853

Description of Movements	Retained Surplus	Council Capital	Asset Revaluation Surplus	Reserves	TOTAL
Notes:	1(u)(iv) & 19	1(u)(i) & 20	1(u)(ii) & 21	1(u)(iii) & 22	
	30/06/13	30/06/13	30/06/13	30/06/13	30/06/13
Opening Balance as at 1 July 2012	-	322,873,558	69,768,928	32,820,839	425,463,325
COMPREHENSIVE INCOME					
Net Operating Surplus	16,047,570	-	-	-	16,047,570
Increase/(Decrease) in Asset Revaluation Surplus	-	-	56,391,497	-	56,391,497
TOTAL Comprehensive Income for the Year		-		-	72,439,067
Transfers to/from Council Capital	(3,851,411)	3,851,411	-	-	(-)
Reserve transfers for future expenditure	32,820,839	-	-	(32,820,839)	-
Balance as at 30 June 2013	45,016,999	326,724,969	126,160,425	0	497,902,393

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



CHARTERS TOWERS REGIONAL COUNCIL

STATEMENT OF CASH FLOWS

For the year ended 30 June 2014

	Note	Council 2014	Council 2013
CASH FLOWS FROM OPERATING ACTIVITIES			
Receipts From Customers		38,232,665	30,152,439
Payments to Suppliers & Employees		(61,206,121)	(51,551,581)
		(22,973,456)	(21,399,143)
Interest Received		1,507,374	1,643,878
Non Capital Grants & Contributions		17,380,209	38,191,851
Borrowing Costs	17 (c)	(7,021)	(11,372)
Net Cash Inflow (Outflow) From Operating Activities	23	(4,092,894)	18,425,214
CASH FLOW FROM INVESTING ACTIVITIES			
Payments For Property, Plant & Equipment		(10,541,766)	(9,288,934)
Receivables-Community Loans		(21,537)	54,957
Proceeds From Sale of Property, Plant & Equipment	5	625,672	82,542
Capital Grants, Subsidies, Contributions & Donations		4,569,659	3,002,442
Net Cash Inflow (Outflow) From Investing Activities		(5,367,973)	(6,148,993)
CASH FLOW FROM FINANCING ACTIVITIES			
Repayment of Loan Borrowings	17 (c)	(84,213)	(79,862)
Net Cash Inflow (Outflow) From Financing Activities		(84,213)	(79,862)
NET INCREASE (DECREASE) IN CASH HELD		(9,545,079)	12,196,360
Cash & Cash Equivalents at Beginning of the Financial Year	10	44,023,531	31,827,172
CASH & CASH EQUIVALENTS AT END OF THE FINANCIAL YEAR	10	34,478,452	44,023,531

The above statement should be read in conjunction with the accompanying notes and Significant Accounting Policies.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

NOTE	CONTENTS	PAGE
1	Statement of Significant Accounting Policies	8-20
	a. Basis of Preparation	8
	b. Statement of Compliance	8
	c. Adoption of new and revised Accounting Standards	8-10
	d. Constitution	10
	e. Critical accounting judgements and key sources of estimation uncertainty	11
	f. Currency	11
	g. Date of Authorisation	11
	h. Trust Funds held for Outside Parties	11
	i. Revenue	11-12
	j. Cash & Cash Equivalents	12
	k. Receivables	13
	l. Other Financial Assets	13
	m. Financial Assets and Financial Liabilities	13-14
	n. Inventories	14
	o. Investments	14
	p. Property, Plant & Equipment	14-17
	q. Capital Works In Progress	17
	r. Employee Benefits	17-18
	s. Payables	18
	t. Borrowings and Borrowing Costs	18
	u. Components of Equity	18-19
	v. National Competition Policy	19
	w. Rounding and Comparatives	19
	x. Taxation	20
	y. Carbon Pricing	20
	z. Changes in Comparatives	20
2	Functions/Activities of the Local Government	21-23
3	Revenue Analysis	24
4	Grants, Subsidies, Contributions & Donations	25-27
5	Capital Income and Expenditure	28
6	Employee Benefits	28
7	Materials, Services, Maintenance & Other	29-30
8	Depreciation	30
9	Finance Costs	30



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

NOTE	CONTENTS	PAGE
10	Cash and Cash Equivalents.....	31
11	Investments	31
12	Trade and Other Receivables	31
13	Other Financial Assets	31
14	Inventories	31
15	Property, Plant & Equipment.....	32-40
16	Trade and Other Payables	41
17	Borrowings	41
18	Provisions	41
19	Retained Surplus	42
20	Council Capital	42
21	Asset Revaluation Surplus	43
22	Reserves	44
23	Reconciliation of Net Result to the Net Cash Inflow (Outflow) from Operating Activities	45
24	Trust Funds Held for Outside Parties	45
25	Events After Balance Date	46
26	Superannuation.....	46-47
27	Capital Commitments	47
28	Contingent Liabilities.....	47
29	Financial Instruments.....	47-51
30	Correction of Error	51



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The significant policies adopted in the preparation of these Financial Statements are:

(a) Basis of Preparation

These general purpose financial statements are for the period 1 July 2013 to 30 June 2014 and have been prepared in compliance with the requirements of the *Local Government Act 2009* and the *Local Government Regulation 2012*. Consequently, these financial statements have been prepared in accordance with all Australian Accounting Standards, Australian Accounting Interpretations and other authoritative pronouncements issued by the Australian Accounting Standards Board.

These financial statements have been prepared under the historical cost convention except for the revaluation of certain Non-Current Assets.

(b) Statement of Compliance

These general purpose financial statements comply with all accounting standards and interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to Council's operations and effective for the current reporting period. Because the Council is a not-for-profit entity and the Australian Accounting Standards include requirements for not-for-profit entities which are inconsistent with International Financial Reporting Standards (IFRS), to the extent these inconsistencies are applied, these financial statements do not comply with IFRS. The main impacts are the offsetting of revaluation and impairment gains and losses within a class of assets and the timing of the recognition of non-reciprocal grant revenue.

(c) Adoption of new and revised Accounting Standards

In the current year, Council adopted all of the new and revised Standards and Interpretations issued by the Australian Accounting Standards Board (AASB) that are relevant to its operations and effective for the current reporting period. The adoption of the new and revised Standards and Interpretations has not resulted in any material changes to Council's accounting policies. However the Application of AASB 13 Fair Value Measurement and AASB 2011-8 Amendments to Australian Accounting Standards arising from AASB 13 for the first time this year has resulted in greater disclosures.

At the date of authorisation of the financial statements, the Standards and Interpretations listed below were in issue but not yet effective.

**Effective for Annual
Report periods
beginning on and
after:**

AASB 9 <i>Financial Instruments</i> (December 2009)	1-Jan-17
AASB 10 <i>Consolidated Financial Statements</i>	1-Jan-14
AASB 11 <i>Joint Arrangements</i>	1-Jan-14
AASB 12 <i>Disclosure of interests in other entities</i>	1-Jan-14
AASB 127 <i>Separate Financial Statements</i> (replaces the existing standard together with AASB 10)	1-Jan-14
AASB 128 <i>Investments in Associates & Joint Ventures</i> (replaces existing standard)	1-Jan-14
AASB 1055 <i>Budgetary Reporting</i>	1-Jul-14
AASB 2009-11 <i>Amendments to Australian Accounting Standards arising from AASB 9</i> (December 2009)	1-Jan-15
AASB 2010-7 <i>Amendments to Australian Accounting Standards arising from AASB 9</i> (December 2010)	1-Jan-15



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd
(c) Adoption of new and revised Accounting Standard cont'd

**Effective for Annual
Report periods
beginning on and
after:**

<i>AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards</i>	1-Jan-14
<i>AASB 2012-3 Amendments to Australian Accounting Standards – Offsetting Financial Assets and Financial Liabilities [AASB 132]</i>	1-Jan-14
<i>AASB 2013-1 Amendments to AASB 1049 – Relocation of Budgetary Reporting Requirements</i>	1-Jul-14
<i>AASB 2013-3 Amendments to AASB 136 - Recoverable Amount Disclosures for Non-Financial Assets</i>	1-Jan-14
<i>AASB 2013-4 Amendments to Australian Accounting Standards - Novation of Derivatives and Continuation of Hedge Accounting [AASB 139]</i>	1-Jan-14
<i>AASB 2013-5 Amendments to Australian Accounting Standards - Investment Entities [AASB 1, AASB 3, AASB 7, AASB 10, AASB 12, AASB 107, AASB 112, AASB 124, AASB 127, AASB 132, AASB 134 & AASB 139]</i>	1-Jan-14
<i>AASB 2013-6 Amendments to AASB 136 arising from Reduced Disclosure Requirements</i>	1-Jan-14
<i>AASB 2013-7 Amendments to AASB 1038 arising from AASB 10 in relation to consolidation and interests of policyholders [AASB 1038]</i>	1-Jan-14
<i>AASB 2013-8 Amendments to Australian Accounting Standards - Australian Implementation Guidance for Not-for-Profit Entities - Control and Structured Entities [AASB 10, AASB 12 & AASB 1049]</i>	1-Jan-14
<i>AASB 2013-9 Amendments to Australian Accounting Standards - Conceptual Framework, Materiality and Financial Instruments</i> [Operative dates: Part A Conceptual Framework - 20 Dec 2013; Part B Materiality - 1 Jan 2014; Part C Financial Instruments - 1 Jan 2015]	Refer Title Column
Interpretation 21 Levies	1-Jan-14



CHARTERS TOWERS REGIONAL COUNCIL

NOTES TO THE FINANCIAL STATEMENTS

For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(c) Adoption of new and revised Accounting Standards cont'd

AASB 9 Financial Instruments (effective from 1 January 2017)

AASB 9, which replaces AASB 139 Financial Instruments: Recognition and Measurement, is effective for reporting periods beginning on or after 1 January 2017 and must be applied retrospectively. The main impact of AASB 9 is to change the requirements for the classification, measurement and disclosures associated with financial assets. Under the new requirements, the four current categories of financial assets stipulated in AASB 139 will be replaced with two measurement categories: fair value and amortised cost and financial assets will only be able to be measured at amortised cost where very specific conditions are met. As a result, Council may be required to measure certain financial assets at fair value. Council has yet to assess the impact of changes to AASB 9.

Consolidation Standards

The following accounting standards apply to Council as from reporting periods beginning on or after 1 January 2014:

- AASB 10 Consolidated Financial Statements
- AASB 11 Joint Arrangements
- AASB 12 Disclosure of Interests in Other Entities
- AASB 127 Separate Financial Statements
- AASB 128 Investments in Associates and Joint Ventures
- AASB 2011-7 Amendments to Australian Accounting Standards arising from the Consolidation and Joint Arrangements Standards
- AASB 2013-8 Amendments to Australian Accounting Standards – Australian Implementation Guidance for Not-for-Profit Entities – Control and Structured Entities

These standards aim to improve the accounting requirements for consolidated financial statements, joint arrangements and off balance sheet vehicles.

AASB 10 redefines and clarifies the concept of control of another entity, and is the basis for determining which entities should be consolidated into another entity's financial statements. No significant changes are anticipated, however Council still need to fully reassess the nature of its relationships with other entities, including entities that aren't currently consolidated.

AASB 11 deals with the concept of joint control and sets out new principles for determining the type of joint arrangements that exists, which in turn dictates the accounting treatment. The new categories of joint arrangements under AASB 11 are more aligned to the actual rights and obligations of the parties to the arrangement. No significant changes are anticipated, however Council still needs to fully assess the nature of any arrangements with other entities to determine whether a joint arrangement exists in terms of AASB 11.

AASB 12 contains the disclosure requirement for interest in other entities including unconsolidated structured entities. While Council is yet to complete a full review of disclosure, no significant changes are anticipated, based on those presently made.

(d) Constitution

The Charters Towers Regional Council is constituted under the Queensland *Local Government Act 2009* and is domiciled in Australia.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(e) Critical accounting judgements and key sources of estimation uncertainty

In the application of Council's accounting policies, management is required to make judgements, estimates and assumptions about carrying values of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates. The estimates and ongoing assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in future periods as relevant.

Judgements, estimates and assumptions that have a potential significant effect are outlined in the following financial statement notes:

Valuation of property, plant and equipment – Note 1(p) and Note 15

Impairment of property, plant and equipment – Note 1(p) and Note 21

Provisions – Note 1(r) and Note 18

Contingent liabilities – Note 28

(f) Currency

The Council uses the Australian dollar as its functional currency and its presentation currency.

(g) Date of Authorisation

The financial statements were authorised for issue on the date they were submitted to the Auditor-General for final signature. This is the date the management certificate is signed.

(h) Trust Funds Held for Outside Parties

Funds held in the trust account on behalf of outside parties include those funds from the sale of land for arrears in rates, deposits for the contracted sale of land, security deposits lodged to guarantee performance and unclaimed monies (eg. wages) paid into the trust account by Council. The Council performs only a custodian role in respect of these monies and because the monies cannot be used for Council purposes, they are not considered revenue nor brought to account in the financial statements.

The monies are disclosed in the notes to the financial statements for information purposes only in Note 24.

(i) Revenue

Rates, levies, grants and other revenue are recognised as revenue on receipt of funds or earlier upon unconditional entitlement to the funds.

(i) Rates and Levies

Where rate monies are received prior to the commencement of the rating/levying period, the amount is recognised as revenue in the period in which they are received, otherwise rates are recognised at the commencement of the rating period. See Note 3.

(ii) Grants and Subsidies

Grants, subsidies and contributions that are non-reciprocal in nature are recognised as revenue in the year in which Council obtains control over them. Internal restrictions that have been placed on Council's cash and cash equivalents are disclosed in Note 10.

Where grants are received that are reciprocal in nature, revenue is recognised as the various performance obligations under the funding agreement are fulfilled. Council does not currently have any reciprocal grants.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(i) Revenue Cont'd

(iii) Contracts and Recoverable Works Income

Contracts and recoverable works income is recognised upon unconditional entitlement to the funds. Contract revenue and associated costs are recognised by reference to the stage of completion of the contract activity at the reporting date. Revenue is measured at the fair value of consideration received or receivable in relation to that activity. Where consideration is received for the service in advance it is included in other liabilities and is recognised as revenue in the period when the service is performed.

(iv) Non-Cash Contributions

Non-cash contributions with a value in excess of the recognition thresholds set out in Note 1(p)(i), are recognised as revenue and as non-current assets. Non-cash contributions below the thresholds are recorded as revenue and expenses.

Physical assets contributed to Council by developers in the form of road works, stormwater, water and wastewater infrastructure and park equipment are recognised as revenue when the development becomes "on maintenance" (ie. the Council obtains control of the assets and becomes liable for any ongoing maintenance) and there is sufficient data in the form of drawings and plans to determine the approximate specifications and values of such assets. All non-cash contributions are recognised at the fair value of the contribution received on the date of acquisition.

(v) Cash Contributions

Council receives cash contributions from property developers to construct assets such as roads and footpaths and to connect new property developments to water and sewerage networks in the local government area. Where agreements between Council and developers relating to these contributions are determined to fall within the scope of AASB Interpretation 18 *Transfers of Assets from Customers* these contributions are recognised as revenue when the related service obligations are fulfilled.

Developers may also pay infrastructure charges for trunk infrastructure, such as pumping stations, treatment works, mains, sewers and water pollution control works. These infrastructure charges are not within the scope of AASB Interpretation 18 because there is no performance obligation associated with these contributions. Consequently, these infrastructure charges are recognised as income when received.

(vi) Interest Income

Interest received from term deposits is accrued over the term of the investment.

(vii) Fees and Charges

Fees and charges are recognised upon unconditional entitlement to the funds. Generally this is upon lodgement of the relevant applications or documents, issuing of the infringement notice or when the service is provided.

(j) Cash and Cash Equivalents

Cash and cash equivalents includes cash on hand, all cash and cheques receipted but not banked at the year end, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value, and bank overdrafts.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(k) Receivables

Trade receivables are recognised at the amounts due at the time of sale or service delivery, ie. the agreed purchase price/contract price. Settlement of these amounts is required within 30 days from invoice date.

The collectability of receivables is assessed periodically and, if there is objective evidence that Council will not be able to collect all amounts due, the carrying amount is reduced for impairment. The loss is recognised in finance costs. The amount of impairment is the difference between the asset's carrying amount and the present value of the estimated cash flows discounted at the effective interest rate.

All known bad debts are written-off at 30 June. Subsequent recoveries of amounts previously written off in the same period are recognised as finance costs in the Statement of Comprehensive Income. If an amount is recovered in a subsequent period it is recognised as revenue.

Because Council is empowered under the provisions of the *Local Government Act 2009* to sell an owner's property to recover outstanding rate debts, Council does not impair any rate receivables.

Loans and advances are recognised in the same way as other receivables. Terms are usually a maximum of five years with interest charged at commercial rates. Security is not normally obtained.

Credit Risk Receivables

The maximum credit risk exposure of Receivables as at 30 June 2014 is the carrying amount of these assets as shown in Note 12 and Note 29.

(l) Other Financial Assets

Other financial assets are recognised at cost. No Financial Assets recognised in the current year.

(m) Financial Assets and Financial Liabilities

Categorisation

Council recognises a financial asset or a financial liability in its Statement of Financial Position when, and only when, Council becomes a party to the contractual provisions of the instrument.

Charters Towers Regional Council has categorised and measured the financial assets and financial liabilities held at balance date as follows:

Financial Assets	Categorisation
Cash and Cash Equivalents	Note 1(j)
Trade and Other Receivables	Loans and receivables (at amortised cost) - Note 1(k)
Other Financial Assets	At cost – Note 1(l)
Financial Liabilities	Categorisation
Trade and Other Payables	Financial liability (at amortised cost) – Note 1(s)
Borrowings	Financial liability (at amortised cost) – Note 1(t)

Financial assets and financial liabilities are presented separately from each other and offsetting has not been applied.

The fair value of financial assets and financial liabilities is determined as follows:

The fair value of cash and cash equivalents and non-interest bearing monetary financial assets and financial liabilities approximate their carrying amounts and are not disclosed separately.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(m) Financial Assets and Financial Liabilities Cont'd

The fair value of borrowings, as disclosed in Note 17 to the accounts, is determined by reference to published price quotations in an active market and/or by reference to pricing models and valuation techniques. It reflects the value of the debt if the Council repaid it in full at balance date. As it is the intention of the Council to hold its borrowings for their full term, no adjustment provision is made in these accounts.

The fair value of trade receivables approximates the amortised cost less any impairment. The fair value of payables approximates the amortised cost.

Council does not recognise financial assets or financial liabilities at fair value in the Statement of Financial Position.

All other disclosures relating to the financial risk of financial instruments are included in Note 29.

(n) Inventories

Inventories are reported at the lower of cost and net realisable value. Costs are assigned to the inventory on the basis of weighted average cost.

Inventories held for distribution are:

- Goods to be supplied at no, or nominal charge, and
- Goods to be used for the provision of services at no, or nominal, charge.

These goods are valued at cost, adjusted, when applicable, for any loss of service potential.

(o) Investments

Term deposits in excess of three months are reported as investments, with deposits at call and term deposits with a short maturity of three months or less are treated as cash equivalents. At 30 June 2014, Council held an investment with a term greater than three months.

(p) Property, Plant & Equipment

(i) Non-Current Assets Threshold

Each class of property, plant and equipment is stated at cost or fair value less, where applicable, any accumulated depreciation and accumulated impairment loss. Work in Progress is not depreciated. Items of property, plant and equipment with a value less than the thresholds listed below, that are not included as network assets, are treated as an expense in the year of acquisition. The threshold amounts are reviewed by Council from time to time and adjusted accordingly. All other items of property, plant and equipment are capitalised.

The classes of property, plant and equipment and the relevant thresholds recognised by the Council are:

	Council Thresholds 2014	Council Thresholds 2013
• Land	Nil	Nil
• Buildings & Structures	\$10,000	\$10,000
• Plant	\$ 5,000	\$ 5,000
• Equipment	\$ 5,000	\$ 5,000
• City Roads & Drainage	\$ 7,500	\$ 7,500
• Rural Roads	\$ 7,500	\$ 7,500
• Water Infrastructure	\$ 7,500	\$ 7,500
• Sewerage Infrastructure	\$ 7,500	\$ 7,500



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(p) Property, Plant & Equipment cont'd

(ii) Capital and Operating Expenditure

Wages and materials expenditure incurred for the acquisition or construction of assets are treated as capital expenditure. Routine operating maintenance, repair costs and minor renewals to maintain the operational capacity of the non-current asset is expensed as incurred, while expenditure that relates to replacement of a major component of an asset to maintain its service potential is capitalised.

(iii) Acquisition

Acquisitions of assets are initially recorded at cost. Cost is determined as a fair value of the assets given as consideration plus costs incidental to the acquisition, including freight in, architect's fees and engineering design fees and all other establishment costs.

Non-monetary assets, including property, plant and equipment, received in the form of grants or contributions, are recognised as assets and revenues at fair value by Council valuation, where that value exceeds the recognition thresholds for the respective asset classes.

Fair value is the price that would be received to sell the asset in an orderly transaction between market participants at the measurement date.

(iv) Valuation

Land, buildings and structures, city roads and drainage, rural roads, water and sewerage infrastructure are measured on the revaluation basis, at fair value, in accordance with AASB116 *Property, Plant and Equipment* and AASB 13 *Fair Value Measurement*. This revaluation may involve the application of a suitable index to the cost elements of each asset, or may involve an independent assessment of the value.

Non-current physical assets measured at fair value are revalued where required so that the carrying amount of each class of asset does not materially differ from its fair value at the reporting date. This is achieved by comprehensively revaluing these assets at least once every five years. In the intervening years interim valuations are performed to reflect any material variation using the applicable index. Where comprehensive revaluations are undertaken, an independent valuer physically sights a representative sample of Council assets and making their own assessment of the conditions of the assets at the date of inspection. Details of valuers and methods of valuations are disclosed in Note 15 (b).

All other non-current assets, primarily plant, equipment and work in progress, are measured at cost.

Any revaluation increment arising on the revaluation of an asset is credited to the appropriate class of the asset revaluation surplus, except to the extent that it reverses a revaluation decrement for the class previously recognised as an expense. A decrease in the carrying amount on revaluation is charged as an expense to the extent it exceeds the balance, if any, in the revaluation surplus of that asset class.

On revaluation, accumulated depreciation is restated proportionately with the change in the carrying amount of the asset and any change in the estimate of remaining useful life.

Separately identified components of assets are measured on the same basis as the asset to which they relate.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(p) Property, Plant & Equipment cont'd

(v) Depreciation of Property, Plant & Equipment

To achieve a systematic and rational allocation of the value of non-current assets over their estimated useful lives, depreciation represents the consumption of the service potential of the asset. The Prabhu-Edgerton Consumption Model of depreciation is applied to City Road & Drainage Infrastructure and Building Assets, while straight line depreciation is applied to all other assets except of Land, which is not depreciated as it has an unlimited useful life.

Assets are depreciated from the date of acquisition, or, if internally constructed, from the date the asset is completed and commissioned ready for use. Where assets have separately identifiable components that are subject to regular replacement, these components are assigned useful lives distinct from the asset to which they relate. Any expenditure that increases the originally assessed capacity or service potential of an asset is capitalised and the new depreciable amount is depreciated over the remaining useful life of the asset to the Council.

Depreciation methods, estimated useful lives and residual values of property, plant and equipment are reviewed at the end of each reporting period and adjusted where necessary to reflect any changes in the consumption, physical wear and tear, technical or commercial obsolescence, or management intentions. The condition assessments performed as part of the annual valuation process for assets measured at written down current replacement cost are used to estimate the remaining useful lives of these assets at each reporting date.

Major spares purchased specifically for particular assets that are above the asset recognition threshold are capitalised and depreciated on the same basis as the asset to which they relate.

The estimated useful lives of property, plant and equipment are reviewed annually. Details of the range of useful lives, for each class of asset, are as follows:

	<u>Years</u>
• Land – Not Depreciated	N/A
• Buildings & Structures (consumption-based)	10-100
• Plant Fleet	3-50
• Equipment	3-50
• City Roads & Drainage (consumption-based)	10-100
• Rural Roads	15-200
• Water Infrastructure	5-150
• Sewerage Infrastructure	10-100

(vi) Impairment of Non-Current Assets

All non-current physical assets are assessed for indicators of impairment on an annual basis. If an indicator of possible impairment exists, Council determines the asset's recoverable amount. Any amount by which the asset's carrying amount exceeds the recoverable amount is recorded as an impairment loss. The asset's recoverable amount is determined as the higher of the asset's fair value less costs to sell and its value in use.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(p) Property, Plant & Equipment cont'd

An impairment loss is recognised as an expense immediately in the Statement of Comprehensive Income, unless the asset is carried at a revalued amount. When the asset is measured at a revalued amount, the impairment loss is offset against the asset revaluation surplus of the relevant class to the extent available.

Where an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset in prior years. A reversal of an impairment loss is recognised as income, unless the asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation surplus increase.

(vii) Land Under Roads

The Charters Towers Regional Council does not control any land under roads. All land under the road network within the Council area that has been dedicated and opened for public use under the *Land Act 1994* or the *Land Title Act 1994* is not controlled by Council but is controlled by the State pursuant to the relevant legislation. Therefore this land is not recognised in these financial statements.

(q) Capital Works in Progress

The cost of property plant and equipment being constructed by the Council includes the cost of purchased services, materials, direct labour and an appropriate proportion of labour overheads.

(r) Employee Benefits

Liabilities are recognised for employee benefits such as wages and salaries, annual leave and long service leave in respect of services provided by the employees up to the reporting date. Liabilities for employee benefits are assessed at each reporting date. Where it is expected that the leave will be paid in the next twelve months the liability is treated as a current liability. Otherwise the liability is treated as non-current.

(i) Salaries and Wages

A liability for salaries and wages is recognised, and measured as the amount unpaid at the reporting date at current pay rates in respect of employees' services up to that date. This liability represents an accrued expense and is reported in Note 16.

(ii) Long Service Leave

A liability for Long Service Leave is measured as the present value of the estimated future cash outflows to be made in respect of services provided by employees up to the reporting date. The value of the liability is calculated using current pay rates and projected future increases in those rates and includes related employee on-costs. The estimates are adjusted for the probability of the employee remaining in the Council's employment, or other associated employment, which would result in the Council being required to meet the liability. Adjustments are then made to allow for the proportion of the benefit earned to date, and the result is discounted to present value. The interest rates applicable, as at the reporting date, to Commonwealth Government guaranteed securities are used to discount the estimated future cash outflows to their present value. This liability is reported in Note 18 as a provision.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(r) Employee Benefits cont'd

(iii) Annual Leave

A liability for Annual Leave is recognised. Amounts expected to be settled within 12 months (the current portion) are calculated on current wage and salary levels and includes related employment on-costs. Amounts not expected to be settled within 12 months (the non-current portion) are calculated on projected future wage and salary levels and related employee on-costs, and are discounted to present values. This liability represents an accrued expense and is reported in Note 16 as payable.

(iv) Rostered Days Off (RDO) and Time off in Lieu (TOIL)

A liability for Rostered Days Off and Time off in Lieu is recognised. The current portion is based on current wage and salary levels and includes related employee on-costs. This liability is treated as a payable and not as a provision and is reported at Note 16. When Annual Leave and Long Service Leave are taken any accrued RDOs or TOIL is used prior to other leave balances and any remaining balances are paid out to employees on an annual basis as at 1 February in accordance with Council's Enterprise Agreement.

(v) Superannuation

The superannuation expense for the reporting period is the amount of the statutory contribution made by Council to the employee's superannuation plan which provides benefits to its employees. Details of arrangements are set out in Note 26.

(s) Payables

Trade and other payables are recognised as a liability at the time of the goods being received, or the service being performed. The amount recognised for each creditor is based on the agreed purchase or contract costs. Amounts owing are unsecured and are generally settled within 30 working days.

(t) Borrowings and Borrowing Costs

Borrowings are initially recognised at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these liabilities are measured at amortised cost using the effective interest method. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the financial instrument.

Borrowing costs, which includes interest calculated using the effective interest method and administration fees, are expensed in the period in which they are incurred. Costs that are not settled in the period in which they are incurred, are added to the carrying amount of the borrowing.

Borrowing costs are treated as an expense, as assets constructed by the council are generally completed within one year and therefore are not considered to be qualifying assets. Gains and losses on the early redemption of borrowings are recorded in other revenue/expense.

In accordance with the *Local Government Regulation 2012* Council adopt an annual debt policy that sets out Council's planned borrowings for the next nine years. Council aims to comply with the Queensland Treasury Corporation's borrowing guidelines and ensure that sustainability indicators remain within acceptable levels at all times.

(u) Components of Equity

(i) Council Capital

The Capital account, combined with the Asset Revaluation Surplus represent the amount of Capital, currently required, and in use by the Council, to maintain assets and infrastructure at existing levels of operating capability. See Note 20 for further information.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(u) Components of Equity Cont'd

(ii) Asset Revaluation Surplus

The Asset Revaluation Surplus comprises adjustments relating to changes in value of property, plant and equipment that do not result from the use of those assets. Net incremental changes in the carrying value of classes of non-current assets since their initial recognition are accumulated in the Asset Revaluation Surplus. See Note 21 for further information.

Increases and decreases on revaluation are offset within a class of assets. Where a class of assets is decreased on revaluation, the decrease is offset against the amount remaining in the asset revaluation surplus in respect of that class. Any excess is treated as an expense.

When an asset is disposed of, the amount reported in surplus in respect of that asset is retained in the asset revaluation surplus and not transferred to retained surplus.

(iii) Reserves

Council's cash and cash equivalents are subject to a number of internal restrictions that limit the amount that is available for discretionary or future use. In prior years Council accounted for these restrictions by way of Reserves. The former reserves operated as follows:

• **Capital Reserves**

The **Future Capital Works Reserve** contained capital funding carried forward or set aside for additional or replacement capital works. The **Infrastructure Reserves** contained funds for all Council road, water and sewerage programs carried forward. The **Plant Reserve** contained funds for future plant replacement. The **Constrained Works Reserve** contained Developer Contributions received towards works pending. The amounts formally reported in the Infrastructure Reserves, Plant Reserve and Constrained Works Reserve at balance date are now disclosed as an internal restriction on cash in Note 10. See Note 22 for the movement of Reserve balances to Retained Surplus.

• **Recurrent Reserves**

The **Sustainability Reserve** held funds for the sustainability of Council's road crews for future years when contractual funds are insufficient. The **Long Service Leave Reserve** held cash for accrued long service leave payouts. A **Special Projects Reserve** funding identified projects to be actioned in future years. The **Information Technology (IT) Provision Reserve** held funds sufficient to meet all future IT non-capital replacements. The amounts formally reported in these Reserves at balance date are now disclosed as an internal restriction on cash in Note 10. See Note 22 for the movement of Reserve balances to Retained Surplus.

These former reserves were closed in the 2012-2013 financial year.

(iv) Retained Surplus/(Deficiency)

In reference to the prior year this account represents Council's net funds at the end of the year, not disclosed separately under Reserves to meet specific future needs.

(v) National Competition Policy

The Charters Towers Regional Council has not elected to apply the code of competitive conduct (CCC) to any of its' activities.

(w) Rounding and Comparatives

Amounts included in the financial statements have been rounded to the nearest \$1. Amounts shown in the financial statements may not add to the correct subtotals or totals due to rounding.

Comparative information has been restated where necessary to be consistent with disclosures in the current reporting period.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

1. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES Cont'd

(x) Taxation

Income of local authorities and public authorities is exempt from Commonwealth taxation except for Fringe Benefit Tax and Goods and Services Tax (GST). The net amount of GST recoverable from the ATO or payable to the ATO is shown as an asset or liability respectively.

(y) Carbon Pricing

In 2011, the Australian Government introduced a Clean Energy Legislation package. One aspect of this package, which impacts Council indirectly, is the introduction of a pricing mechanism for greenhouse gas emissions in the Australian economy.

Council operates a number of small landfill facilities that have annual emissions of carbon dioxide equivalent that are below the individual site threshold of 25,000 tonnes. Council modelling indicates that the facilities are unlikely to exceed this threshold in the foreseeable future, therefore no direct liability has arisen, or is likely to arise as a result of this legislation.

Council has been indirectly impacted through increased costs arising from the carbon pricing mechanism. The most significant of these were electricity and fuel.

The pricing mechanism commenced on 1 July 2012 and set fixed price path for the first three years (\$23 per tonne of CO₂-equivalent emissions adjusted in real terms by 2.5 percent per annum) before moving to a flexible price mechanism from 1 July 2015. It provided a framework for setting a cap on greenhouse gas emissions by capping the number of carbon units available once the flexible price period commenced, which could be adjusted over time to ensure that the government's reduction targets were met.

In 2013 there was a change in the Australian Government. The incoming Government made a commitment to repeal the "carbon tax" and on 17 July 2014 legislation to abolish the carbon tax was passed by the senate and received the Royal Assent. The legislation took effect from 1 July 2014.

(z) Changes in Comparatives

The comparatives in the Statement of Financial Position have been amended to reflect the reclassification of overpaid trade payables as other receivables. There is no change in the total Net Community Assets. This was due to a credit held by a creditor, pending refund, being incorrectly recorded as a negative receivable rather than a payable.

The changes to the 2013 comparative figures in 2014 financial year Statement of Financial Position are:

- Current trade & other receivables increase from \$7,282,295 to \$7,485,739
- Total assets increase from \$507,919,106 to \$508,122,549
- Current trade & other payables increase from \$7,159,072 to \$7,362,516
- Total liabilities increase from \$10,016,713 to \$10,220,157
- No change to Net Community Assets

The changes to the 2013 comparative figures in 2014 financial year Statement of Financial Position have also been reflected in the applicable notes.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

2. FUNCTIONS/ACTIVITIES OF THE LOCAL GOVERNMENT

(a) ANALYSIS OF RESULTS BY FUNCTION

Income and expenses defined between recurring and capital are attributed to the following functions:

Year ended 30 June 2014

FUNCTIONS	Gross program income				Elimination of inter-function transactions 2014	Total income 2014	Gross program expenses		Elimination of inter-function transactions 2014	Total expenses 2014	Net result from recurring operations 2014	Net result attributable to council within the reporting period 2014	Assets 2014
	Recurring 2014		Capital 2014				Recurring 2014	Capital 2014					
	Grants	Other	Grants	Other									
Corporate & Governance Services	3,288,058	11,572,457	9,438	-	-	14,869,953	2,731,692	-	-	2,731,692	12,128,823	12,138,261	65,649,484
Planning & Sustainable Development	1,000	2,713,728	15,462	-	-	2,730,190	4,305,575	-	-	4,305,575	(1,590,847)	(1,575,385)	10,359,933
Roads Infrastructure	13,630,501	10,822,322	4,010,970	665,246	-	29,129,039	39,102,991	1,340,617	-	40,443,608	(14,650,168)	(11,314,569)	296,382,022
Fleet	144,990	5,198	-	226,945	-	377,133	831,201	155,209	-	986,410	(681,013)	(609,277)	21,225,387
Water	-	4,618,044	46,093	29,894	-	4,694,031	5,080,651	-	-	5,080,651	(462,607)	(386,620)	43,546,916
Sewerage	-	2,723,422	-	14,197	-	2,737,619	2,479,705	-	-	2,479,705	243,717	257,914	18,467,884
Community Services	261,754	412,715	396,222	13,000	-	1,083,691	8,240,185	8,566	-	8,248,751	(7,565,716)	(7,165,060)	61,604,069
Total Council	17,326,303	32,867,886	4,478,185	949,282	-	55,621,656	62,772,000	1,504,392	-	64,276,392	(12,577,811)	(8,654,736)	517,235,695

Year ended 30 June 2013

FUNCTIONS	Gross program income				Elimination of inter-function transactions 2013	Total income 2013	Gross program expenses		Elimination of inter-function transactions 2013	Total expenses 2013	Net result from recurring operations 2013	Net result attributable to council within the reporting period 2013	Assets 2013
	Recurring 2013		Capital 2013				Recurring 2013	Capital 2013					
	Grants	Other	Grants	Other									
Corporate & Governance Services	6,538,683	10,846,264	-	3,114,328	-	20,499,275	2,685,046	15,918	-	2,700,964	14,699,901	17,798,311	74,583,075
Planning & Sustainable Development	9,000	1,986,556	40,000	-	-	2,035,556	3,541,589	-	-	3,541,589	(1,546,033)	(1,506,033)	10,402,053
Roads Infrastructure	31,227,378	7,856,875	2,485,661	1,173,578	-	42,743,492	33,284,422	292,713	-	33,577,135	5,799,831	9,166,357	281,485,513
Fleet	136,401	16,059	-	16,066	-	168,526	2,400,767	9,140	-	2,409,907	(2,248,307)	(2,241,381)	21,824,125
Water	-	4,322,501	62,433	266,705	-	4,651,639	4,914,057	292,110	-	5,206,167	(591,556)	(554,528)	41,649,694
Sewerage	-	2,618,260	-	38,760	-	2,657,020	2,128,550	-	-	2,128,550	489,710	528,470	18,557,796
Community Services	225,725	383,088	35,187	16,000	-	660,000	7,803,626	-	-	7,803,626	(7,194,813)	(7,143,626)	59,620,294
Total Council	38,137,187	28,029,603	2,623,281	4,625,437	-	73,415,508	56,758,057	609,881	-	57,367,938	9,408,733	16,047,570	508,122,549



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

2. FUNCTIONS/ACTIVITIES OF THE LOCAL GOVERNMENT Cont'd

- (b) Total assets shown in the "Analysis By Function" Report are reconciled with the amounts shown for assets in the statement of financial position as follows:

	Council 2014	Council 2013
Current Assets	44,022,419	53,223,264
Non-Current Assets	473,213,276	454,899,285
	<u>517,235,695</u>	<u>508,122,549</u>

- (c) The activities of the Council are categorised into four directorates plus the Office of the CEO. Council adopted a new organisational structure in 2013 however, due to preserving historical comparative data at a function level at this point in time, and regroup at the time of moving to a new financial platform, currently being considered, the ledger has not yet been revised to group functions under their new Directorate. As such, the functions below identify how the former groupings are shared across directorates.

CORPORATE SERVICES DIRECTORATE & OFFICE OF THE CEO (Governance)

Corporate Services

Customer Service Operations – Customer Service, General Administration, Website, Rating and Administration Facilities

Records - Records Management

Finance - Financial Service, Grants Commission, Business and Procedures, Investments, Asset Management, Procurement and Insurance

Information Technology - Computer and Technology Infrastructure Support

Governance

Councillors - Community Consultation, Official Functions and Delegations, Media Relations and Elections

Office of the CEO - Corporate and Business Planning, Organisation Performance and Corporate Branding and Image

Governance - Enterprise Risk Management, Disaster Management Coordination, Agenda and Minutes, Administrative Review, Internal Audit and State Emergency Service Coordination

People and Culture - Employees Relations, Organisational Learning and Development, Cultural Development, Health and Safety and Workforce Planning

PLANNING AND SUSTAINABLE DEVELOPMENT DIRECTORATE

Environmental Services

Health- Environmental Health, Environment Protection, Business Licences and Permits

Waste Management – Refuse Collection, Refuse Disposal and Recycling Program

Planning and Development

Town Planning – Land Use Planning and Heritage Management

Building

Building and Plumbing Service – Building Compliance

Rural Services

Saleyards – Selling Centre and Stock Routes & Reserves

Land Management – Pest Management and Vector and Vermin Control

Local Laws – Regulation

Animal Management – Animal Related Customer Requests

Economic Development

Economic Development – Investment Attraction

Climate Smart Business Initiative – Energy Efficiency



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

2. FUNCTIONS/ACTIVITIES OF THE LOCAL GOVERNMENT Cont'd

ROADS INFRASTRUCTURE DIRECTORATE

Road Construction

Road Contracts – Infrastructure Construction

RPC Contracts – Infrastructure Construction

Survey – Design

Roads to Recovery – Infrastructure Construction

Road Maintenance

Road Maintenance – Infrastructure Maintenance

RMPC Contracts – Infrastructure Maintenance

Flood Damage Repairs – Restorations of Assets

Private Works – Third Party Works

Soils Laboratory

Soil Testing – Mainly in-house to ensure Quality Roadworks

Quality Assurance

Engineering Documentation – Mainly in-house Quality Documentation

FLEET SERVICES FUNCTION - Workshop and Fleet (Now under Corporate Services Directorate)

UTILITIES AND FACILITIES DIRECTORATE

Water

Water Supply and Treatment – Supply Quality Drinking Water

Water Reticulation – Distribution of Quality Water

Sewerage

Sewerage Reticulation – Maintain Network for Sewerage

Sewerage Treatment – Collection, Treating and Disposing Waste Water

Waste Water Reuse – Disposal of Wastewater

COMMUNITY SERVICES FUNCTION

Now split between Directorates - Utilities & Facilities and Planning & Sustainable Development

Property Services (Utilities & Facilities Directorate)

Building Services – Facility Maintenance

Facilities Management – World Theatre and Cinema Facility, Council Staff Residences, Corporate Facilities and Community Facilities

Parks and Gardens – Cemetery, Parks and Gardens, Street and Drainage Cleaning

Airport – Airport Operations

Showgrounds – Facility Maintenance

Urban Safety – CCTV Security

Community Development (Planning & Sustainable Development Directorate)

Library – Library Services

Tourism – Tourism Promotion, Visitor Information Centre and Tourism Facilities/Attractions

Youth Services – Youth Related Activities

Sport and Recreation – Sport and Rec Funded Activities

Galleries – Galleries and Exhibitions and World Theatre Gallery

Events – Event Management and General Event Activity

Community Development – Community Development Contributions, Senior Services, Regional Arts Development and Arts and Culture



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

3. REVENUE ANALYSIS

(a) Rates, Levies and Charges

	Council 2014	Council 2013
General Rates	11,055,879	10,153,801
Cleansing / Refuse	1,013,592	966,029
Water Services	4,308,839	4,182,853
Water – Excess Allocation	615,323	388,185
Sewerage	2,951,974	2,808,741
Total Rates, Levies and Charges Revenue	19,945,607	18,499,609
Less: Discounts	(1,992,141)	(1,825,120)
Pensioner Remissions	(254,119)	(238,082)
Net Rates, Levies and Charges	17,699,347	16,436,407

(b) Fees and Charges

	Council 2014	Council 2013
Animal Control Fees & Charges	284,963	98,275
Cemetery Fees & Charges	70,542	85,565
Landfill Fees & Charges	176,840	105,207
Reserve Rental	22,145	2,127
Saleyards Fees & Charges	1,081,293	656,051
Search Fees	38,946	46,885
Water Services	40,349	77,299
World Theatre Fees & Charges	43,915	38,425
Other Regulatory Fees & Charges	151,283	157,887
Other Rental/Hire Fee & Charges	89,320	95,344
Other Fees & Charges	140,510	122,391
Total Fees & Charges	2,140,106	1,485,456

(c) Interest

	Council 2014	Council 2013
Interest received on Investments	1,443,951	1,588,365
Interest received on Community Loans	3,530	5,441
Interest received on Overdue Rates & Charges	63,423	55,513
Total Interest Income	1,510,904	1,649,319

(d) Sales – Contract and Recoverable Works

	Council 2014	Council 2013
Private Works	245,342	204,015
Main Roads Contract	6,097,292	5,398,405
Flood Event 2012 Day Labour Contract	4,712,069	2,455,340
Other	209,706	211,290
Total Sales Income	11,264,409	8,269,050

The amount recognised as revenue for contract sales during the period is the value of works undertaken in respect of invoices issued during the period. There are no contracts in progress at the year end. The contract work carried out is not subject to retentions.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

4(a). GRANTS, SUBSIDIES, CONTRIBUTIONS AND DONATIONS

	Council 2014	Council 2013
i) Recurrent		
General Purpose Grants	3,142,238	6,560,310
Government Grants & Subsidies	18,896,136	34,032,217
¹ Less: Flood Event 2012 Day Labour Contract	(4,712,069)	(2,455,340)
Contributions	53,904	54,632
Donations	-	32
Total Recurrent Grants, Subsidies, Contributions & Donations	17,380,209	38,191,851
ii) Capital		
Government Grants & Subsidies	4,478,186	2,623,281
Contributions	722,336	4,609,189
Total Capital Grants & Subsidies	5,200,522	7,232,470
Total Grants, Subsidies, Contributions & Donations	22,580,731	45,424,321
Reconciles to:		
Grants & Subsidies Total	21,804,491	40,760,468
Contributions Total	776,240	4,663,820
Donations	-	32
	22,580,731	45,424,321

Footnote 1

Council was one of the contractors undertaking the Flood Event 2012 works. While Subsidy was initially received under NDRRA subsidy, subsidy covering the Council Contract was paid out against flood damage and re-receipted in a second time as Contract Income, offsetting Contract Expense. To avoid double disclosure of both income and expense, it is being disclosed on the statements as Council Contract activity however, the initial inflow of monies as NDRRA subsidy is disclosed in the note above.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

4(b). GOVERNMENT GRANTS & SUBSIDIES DETAIL

	Council 2014	Council 2013
Corporate Services and Governance		
Emergency Services (SES Operations)	58,728	30,942
Natural Disaster Risk Management & Recovery	16,572	-
Climate Smart	-	7,000
Counter Disaster	-	-
Staff Training & Development	31,250	(59,569)
Infrastructure	9,438	
Organisation Performance	39,270	
Sub-total	155,258	(21,627)
Planning and Sustainable Development		
Land Management	1,000	9,000
Waste Management	-	40,000
Saleyards	15,462	-
Sub-total	16,462	49,000
Roads Infrastructure		
Roads - Flood Damage/Disaster	20,393,839	34,223,970
Less: Flood Event 2012 Day Labour Contract	(4,712,069)	(2,455,340)
Energy Grants Scheme	144,990	136,401
Roads - Transport Infrastructure Development Scheme (TIDS)	439,558	708,365
Roads - Roads to Recovery	1,520,145	1,236,044
Roads - General	-	-
Sub-total	17,786,463	33,849,440
Water		
Weir Boat Ramp	46,093	62,433
Sub-total	46,093	62,433
Community Services - Property Services		
Parks and Gardens	-	11,604
Airport	45,250	-
Facilities Management	350,972	-
Sub-total	396,222	11,604
Community Services - Community Development		
Cultural/Heritage	55,021	44,670
Youth Services	74,424	45,099
Health and Community Care	128,309	127,956
Community Development	4,000	8,000
Urban Safety	-	23,583
Sub-total	261,754	249,308
General Purpose Grants	3,142,238	6,560,310
Total Grant & Subsidy Revenue	21,804,491	40,760,468

Grants and contributions which were recognised as revenues during the reporting period which were obtained on the condition that they be expended on defined activities but had yet to be applied in that manner as at the reporting date were:

Roads to Recovery	-	383,869
Regional Airport Development Scheme	45,250	-
	45,250	383,869

Grants received and recognised as liabilities in the previous reporting period yet were recognised as revenue during the current reporting period upon fulfilment of the conditions for which they were obtained are:

NIL



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

4.(c) CONTRIBUTIONS DETAIL

	Council 2014	Council 2013
Roads Infrastructure		
Road Infrastructure Cash Contributions	46,382	222,054
Road Infrastructure Non Cash Contributions	630,863	952,206
Sub-total	677,245	1,174,260
Water		
Water Infrastructure Non Cash Contributions	-	164,358
Water Headworks	29,894	102,347
Sub-total	29,894	266,705
Sewerage		
Sewerage Headworks	14,197	38,760
Sub-total	14,197	38,760
Community Services - Property Services		
Showgrounds	7,545	-
Airport	818	-
Parks and Gardens	16,000	16,000
Sub-total	24,363	16,000
Community Services - Community Development		
Tourism/Sport and Recreation	30,541	53,950
Community Structures	-	3,114,146
Sub-total	30,541	3,168,096
Total Contributions	776,240	4,663,821



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

5. CAPITAL INCOME AND EXPENDITURE

(a) GAIN ON SALE OF NON-CURRENT ASSETS

	Council 2014	Council 2013
Proceeds from Sale of Assets	395,603	43,644
Less: Written Down Value of Sold Assets	(168,658)	(27,397)
TOTAL GAIN ON SALE	226,945	16,247

(b) LOSS ON SALE OF NON-CURRENT ASSETS

	Council 2014	Council 2013
Proceeds from Sale of Assets	230,068	38,898
Less: Written Down Value of Sold Assets	(378,643)	(48,038)
TOTAL LOSS ON SALE	(148,575)	(9,140)

(c) NON-CURRENT ASSETS WRITE-OFFS

	Council 2014	Council 2013
Gross Value of Write-offs	(3,288,742)	(1,708,608)
Add: Accumulated Depreciation of Write-offs	1,932,925	1,107,867
TOTAL LOSS ON WRITE-OFFS	(1,355,817)	(600,741)

6. EMPLOYEE BENEFITS

	Council 2014	Council 2013
Total Staff Salaries & Wages	16,248,318	15,741,626
Councillors' Remuneration	372,533	367,609
Annual, Sick & Long Service Leave Entitlements	1,554,668	1,528,514
Superannuation	1,880,602	1,791,880
Total Direct Employee Costs	20,056,121	19,429,629
Other Employee Costs	662,564	370,449
	20,718,685	19,800,078
Less: Capitalised Employee Expenses	(928,100)	(735,288)
TOTAL EMPLOYEE COSTS	19,790,585	19,064,790

Councillor remuneration represents salary, and other allowances paid in respect of carrying out their duties.

	Council 2014	Council 2013
Employee Numbers - Full-time Equivalents	245	243
as at 30 June 2014 - Casual	16	19
- Councillors (incl. Mayor)	7	7



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

7. MATERIALS, SERVICES, MAINTENANCE & OTHER

	Council 2014	Council 2013
Advertising & Marketing	55,962	24,651
Administration Supplies & Consumables	157,600	165,075
Audit of Annual Financial Statements by the Auditor-General of Queensland	43,675	87,300
Audit Fees – Internal	12,820	80,732
Communications & IT	1,009,624	635,644
Consultants	208,075	198,014
Contractors	238,472	251,290
Donations Paid	337,464	334,521
Flood Events Materials & Services	19,913,002	19,100,516
RPC Materials & Services	2,882,731	1,419,482
Flood Event 2012 Contract Materials & Services	3,810,013	2,398,803
Repairs & Maintenance & Other Materials	2,821,830	2,227,319
Sewerage Repairs & Maintenance	1,373,742	1,250,311
Subscriptions & Registrations	102,599	117,048
Water Repairs & Maintenance	3,117,677	3,086,994
TOTAL MATERIALS, SERVICES, MAINTENANCE & OTHER	36,085,286	31,377,700

Significant Revenue and Expenses

The Queensland Government (in particular Queensland Reconstruction Authority [QRA]) provides financial assistance to disaster affected communities in Queensland through the Natural Disaster Relief and Recovery Arrangements (NDRRA), jointly funded by the Australian Government. The funding is available subject to strict guidelines and only for declared disaster events.

Following are the details of recent declared disaster events which have impacted on the Charters Towers Regional Council area during the last four years:

Event

- Tropical Cyclone Yasi – 2 February 2011
- Heavy rainfall & flooding, Northern & Far Northern Queensland - 16 March 2012

Expenditure on each of the events is listed below:

	Council 2014	Council 2013
2011 Flood Event Materials & Services	-	1,760,525
2012 Flood Event Materials & Services	19,913,002	17,339,991
TOTAL FLOOD EVENT MATERIALS & SERVICES	19,913,002	19,100,516



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

7. MATERIALS, SERVICES, MAINTENANCE & OTHER Cont'd

The following significant revenue and expenditure items related to NDRRA events, included in the net result, are relevant in explaining the financial performance of Council for the period.

	Council 2014	Council 2013
Recovery of Expenditure Incurred for NDRRA Purposes	20,393,838	34,223,970
TOTAL GRANT REVENUE RECEIVED FOR RECOVERY OF EXPENDITURE	20,393,838	34,223,970

Expenditure Costs Incurred for NDRRA Purposes	26,701,370	24,138,192
TOTAL EXPENDITURE INCURRED FOR NDRRA PURPOSES	26,701,370	24,138,192

TOTAL GRANT FUNDING DUE TO COUNCIL FOR NDRRA PURPOSES AND RECOGNISED AS A RECEIVABLE AS AT 30 JUNE 2014	4,533,832	2,085,467
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8. DEPRECIATION

	Council 2014	Council 2013
Buildings & Structures	943,067	837,256
Plant	1,578,447	1,560,608
Equipment	297,855	250,786
City Roads & Drainage	769,321	718,039
Rural Roads	1,901,116	1,607,924
Water Infrastructure	821,390	810,716
Sewerage Infrastructure	544,848	488,923
TOTAL DEPRECIATION	6,856,044	6,274,252

9. FINANCE COSTS

	Council 2014	Council 2013
Finance Costs Charged by Queensland Treasury Corporation	7,021	11,371
Bank Charges	33,065	29,944
TOTAL FINANCE COSTS	40,086	41,315



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

	Council 2014	Council 2013
10. CASH & CASH EQUIVALENTS		
Cash at Bank	240,299	1,113,718
Working Capital Floats	6,532	6,532
Deposits at Call	34,231,621	42,903,281
	34,478,452	44,023,531
<p>Cash at bank is held with the Commonwealth Bank in a normal business account with a credit rating of AA. Deposits at call are held with Queensland Treasury Corporation Cash Fund. Council's cash and cash equivalents are subject to a number of internal restrictions that limit amounts available for discretionary or future use. These include: *Internally imposed expenditure restrictions at the reporting date:</p>		
Infrastructure	17,377,365	23,170,720
Plant	2,270,446	1,620,000
Constrained Works	-	-
Sustainability	4,800,000	4,800,000
Long Service Leave	1,200,000	1,200,000
Special Projects	3,100,000	3,100,000
Information Technology	741,020	760,272
Total Unspent Restricted Cash	29,488,831	34,650,992
*These restrictions were previously allocated as reserves.		
11. INVESTMENTS		
Term Deposits	1,000,000	1,000,000
	1,000,000	1,000,000
A single Term Deposit is held with Queensland Country Credit Union, which is an unrated Credit Union.		
12. TRADE AND OTHER RECEIVABLES		
(a) Current		
Rateable Revenue & Utility Charges	796,617	322,127
Loan & Advances to Community Organisations	-	35,050
Prepayments	465,913	486,928
Other Debtors	6,649,350	6,641,634
	7,911,880	7,485,739
(b) Non-Current		
Long Term Community Loans		
Charters Towers Mens' Bowling Club	3,175	4,795
Charters Towers Netball Association	-	-
Blackheath and Thornburgh College	-	9,287
Towers Players	23,824	27,840
Pentland Race Club	12,276	13,500
CT Rugby League Club	41,215	-
	80,490	55,422
<p>Interest is charged on outstanding rates at a rate of 11% per annum. No interest is charged on other debtors. There is no concentration of credit risk for rates and utility charges and fees. The other debtors receivable balance is partially comprised of \$489,177 owed from the Department of Main Roads for various road contracts and \$2,638,592 owed from Queensland Reconstruction Authority for NDRRA funding. The Department of Main Roads and Queensland Reconstruction Authority also contribute to accrued revenue in the other debtors receivable balance with value of \$474,996 and \$1,895,240 respectively.</p> <p>Loans relate to advances made to various sporting bodies, community groups and a School. These loans arise from time to time and are subject to negotiated interest rates. The credit risk on these loans is considered low.</p>		
13. OTHER FINANCIAL ASSETS		
None to report at this time	-	-
14. INVENTORIES		
Inventories Held for Sale		
Visitor Information Gift Shop	40,178	36,581
Valued at Lower of Cost of Net Realisable Value		
Inventories Held for Distribution		
Works Depot Stores	591,910	677,414
	632,088	713,995
Valued at Cost, Adjusted When Applicable For Any Loss of Service Potential		



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

15(a). PROPERTY, PLANT AND EQUIPMENT - 30 JUNE 2014

CATEGORIES	Note	Opening Gross Value As at 1 July 2013	Contributed Assets Gross Value	Transfer Between Classes	Additions At Cost	WIP Take-Ons Gross	WIP Transfers To Expense	Sales Gross Value	Write-offs Gross Value	Revaluation Adjustments to Asset Revaluation Surplus	Closing Gross Value As at 30 June 2014	Opening Balance As at 1 July 2013 Accumulated Depreciation	Transfers Between Asset Classes	Sales Accumulated Depreciation	Write-Offs Accumulated Depreciation	Revaluation Adjustments Accum.Dep. to Revaluation Surplus	Annual Depreciation	Accumulated Depreciation As at 30 June 2014	Written Down Value As at 30 June 2014	Residual Value
LAND	15(b)(i)	15,136,500	-	-	-	-	-	-	-	-	15,136,500	-	-	-	-	-	-	-	15,136,500	15,136,500
BUILDINGS & STRUCTURES	15(b)(ii)	91,270,051	-	-	625,147	116,479	-	-	-	606,534	92,618,212	(9,073,157)	-	-	-	502,615	(943,067)	(9,513,609)	83,104,603	43,603,252
PLANT	15(b)(iii)	26,982,867	-	-	1,429,542	124,419	-	(2,445,375)	(122,387)	-	25,969,067	(15,357,880)	-	1,898,073	115,753	-	(1,578,447)	(14,922,501)	11,046,566	4,083,050
EQUIPMENT	15(b)(iv)	4,334,054	-	-	119,293	337,616	-	-	(1,165,128)	-	3,625,834	(2,459,569)	-	-	1,156,562	-	(297,855)	(1,600,861)	2,024,973	82,350
CITY ROADS & DRAINAGE	15(b)(v)	107,063,589	513,057	-	545,837	160,627	-	-	(7,380)	351,506	108,627,236	(10,137,974)	-	-	3,585	60,521	(769,321)	(10,843,189)	97,784,046	59,374,916
RURAL ROADS	15(b)(vi)	241,942,726	117,806	-	3,664,088	1,063,799	-	-	(1,993,847)	7,970,111	252,764,682	(56,228,895)	-	-	657,026	3,820,088	(1,901,116)	(53,652,898)	199,111,785	67,499,712
WATER INFRASTRUCTURE	15(b)(vii)	68,754,858	-	-	17,047	101,835	-	-	-	1,998,180	70,871,920	(28,305,904)	-	-	-	515,982	(821,390)	(28,611,312)	42,260,608	12,702,853
SEWERAGE INFRASTRUCTURE	15(b)(viii)	36,509,288	-	-	-	6,737	-	-	-	649,521	37,165,546	(18,326,042)	-	-	-	(338,863)	(544,848)	(19,209,753)	17,955,793	1,445,712
Sub-Total		591,993,934	630,863	-	6,400,954	1,911,511	-	(2,445,375)	(3,288,742)	11,575,852	606,778,997	(139,889,421)	-	1,898,073	1,932,925	4,560,343	(6,856,044)	(138,354,124)	468,424,874	203,928,345
Rounding		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Work In Progress	15(c)	2,739,351	-	-	4,249,094	(1,911,511)	(369,021)	-	-	-	4,707,912	-	-	-	-	-	-	-	4,707,912	-
TOTAL Property, Plant & Equipment		594,733,284	630,863	-	10,650,048	-	(369,021)	(2,445,375)	(3,288,742)	11,575,852	611,486,909	(139,889,421)	-	1,898,073	1,932,925	4,560,343	(6,856,044)	(138,354,124)	473,132,786	203,928,345



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

15(a). PROPERTY, PLANT AND EQUIPMENT - 30 JUNE 2013

CATEGORIES	Note	Opening Gross Value As at 1 July 2012	Contributed Assets Gross Value	Transfer Between Classes	Additions At Cost	WIP Take-Ons Gross	WIP Transfers To Expense	Sales Gross Value	Write-offs Gross Value	Revaluation Adjustments to Asset Revaluation Surplus	Closing Gross Value As at 30 June 2013	Opening Balance As at 1 July 2013 Accumulated Depreciation	Transfers Between Asset Classes	Sales Accumulated Depreciation	Write-Offs Accumulated Depreciation	Revaluation Adjustments Accum.Dep. to Revaluation Surplus	Annual Depreciation	Accumulated Depreciation As at 30 June 2013	Written Down Value As at 30 June 2013	Residual Value
LAND	15(b)(i)	13,232,000	-	-	427,873	242,601	-	(3,000)	-	1,237,026	15,136,500	-	-	-	-	-	-	-	15,136,500	15,136,500
BUILDINGS & STRUCTURES	15(b)(ii)	82,529,113	3,114,146	-	1,100,421	1,017,835	-	-	(18,965)	3,527,500	91,270,051	(7,976,265)	-	-	3,047	(262,683)	(837,256)	(9,073,157)	82,196,894	55,372,174
PLANT	15(b)(iii)	26,016,512	-	-	1,137,993	12,545	-	(184,184)	-	-	26,982,867	(13,909,021)	-	111,749	-	-	(1,560,608)	(15,357,880)	11,624,987	4,326,050
EQUIPMENT	15(b)(iv)	3,865,588	-	-	310,664	495,812	-	-	(338,011)	-	4,334,054	(2,546,793)	-	-	338,011	-	(250,786)	(2,459,569)	1,874,485	81,500
STORM DRAINS	15(b)(v)	1,292,031	-	(1,292,031)	-	-	-	-	-	-	-	(253,727)	253,727	-	-	-	-	-	-	-
CITY ROADS & DRAINAGE	15(b)(v)	74,509,565	-	2,069,179	1,656,090	516,065	-	-	-	28,312,691	107,063,589	(6,021,515)	(253,727)	-	-	(3,144,694)	(718,039)	(10,137,974)	96,925,615	59,758,003
RURAL ROADS	15(b)(vi)	220,473,677	951,524	(1,387,765)	2,365,977	425,558	-	-	(556,722)	19,670,477	241,942,726	(59,659,602)	610,616	-	264,009	4,164,006	(1,607,924)	(56,228,895)	185,713,831	67,499,712
WATER INFRASTRUCTURE	15(b)(vii)	68,017,128	164,358	-	229,075	355,693	-	-	(794,910)	783,514	68,754,858	(28,062,592)	-	-	502,800	64,604	(810,716)	(28,305,904)	40,448,954	12,647,812
SEWERAGE INFRASTRUCTURE	15(b)(viii)	33,982,865	-	-	11,461	-	-	-	-	2,514,962	36,509,288	(17,361,213)	-	-	-	(475,906)	(488,923)	(18,326,042)	18,183,247	1,429,622
Sub-Total		523,918,479	4,230,028	(610,616)	7,239,555	3,066,109	-	(187,184)	(1,708,608)	56,046,171	591,993,934	(135,790,728)	610,616	111,749	1,107,867	345,327	(6,274,252)	(139,889,421)	452,104,513	216,251,373
Rounding		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Work in Progress	15(c)	3,817,103	-	-	2,109,510	(3,066,109)	(121,153)	-	-	-	2,739,350	-	-	-	-	-	-	-	2,739,350	-
TOTAL Property, Plant & Equipment		527,735,582	4,230,028	(610,616)	9,349,064	-	(121,153)	(187,184)	(1,708,608)	56,046,171	594,733,283	(135,790,728)	610,616	111,749	1,107,867	345,327	(6,274,252)	(139,889,421)	454,843,863	216,251,373



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(b). Valuations of Non-Current Assets are determined as follows:

This note is to be read in conjunction with the table in **Note 15(a)**.

(i) Land

Land assets have been included at fair value as at 30 June 2014 as determined independently by Lachlan Black (Registered Valuer No: VAL013619) of APV Valuers and Asset Management. Valuations are based on the sales prices of comparable land sites in close proximity and are adjusted for differences in key attributes such as property size.

Reserve land and land under infrastructure have not been given a value for the purpose of these financial statements.

(ii) Buildings & Structures

Council buildings and structures are recognised at fair value and have been included at their written down current replacement value at 30 June 2014 as determined independently by Lachlan Black (Registered Valuer No: VAL013619) of APV Valuers and Asset Management, by way of interim valuation. This process involved applying the appropriate indices to the value of the building from prior years. The written down valuation of each building is determined by assessing the replacement value of each of the components, adjusted to reflect the assessed condition. A comprehensive valuation was carried out by APV Valuers and Asset Management as at 30 June 2013.

(iii) Plant Fleet

Plant Fleet is measured at original cost less accumulated depreciation.

(iv) Equipment

Equipment is measured at original cost less accumulated depreciation.

(v) City Roads & Drainage

Council city roads and drainage assets are recognised at fair value and have been included at their written down current replacement value at 30 June 2014 as determined independently by Janaka Weerasinghe (Aust Civil Eng No: ASC02124-11) of APV Valuers and Asset Management, by way of interim valuation. This process involved applying the appropriate indices to the values determined in prior years. The written down valuation of each road is determined by assessing the replacement value of each of the components, adjusted to reflect the assessed condition. A comprehensive valuation was carried out by APV Valuers and Asset Management as at 30 June 2013.

(vi) Rural Roads

Council rural roads are recognised at fair value. This valuation has been established by using reference to actual replacement works completed by Council, with estimates from professional engineers, and replacement costs provided from suppliers. Valuation of rural roads is reviewed annually as at 30 June.

(vii) Water & Sewerage Infrastructure

Council water infrastructure assets and sewerage infrastructure assets are recognised at fair value and have been recorded at their written down current replacement value at 30 June 2014 as determined independently by Peter Duncan (RPEQ 1670) of Duncan Management Group by way of interim valuation. Various indices appropriate to the different groups of assets within the classes have been applied. A comprehensive valuation was carried out by Duncan Management Group as at 30 June 2011.

Annually, additions, replacements and write-offs are adjusted and depreciated on a straight line basis.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(c). Capital Work in Progress

	Council 2014	Council 2013
Land	99,075	387,269
Buildings & Structures	1,159,304	695,280
Plant	8,999	92,793
Equipment	17,008	0
City Roads & Drainage	2,549,453	226,532
Rural Roads	349,807	999,906
Water Infrastructure	405,681	324,199
Sewerage Infrastructure	118,585	13,371
TOTAL	4,707,912	2,739,350

15(d). Fair Value Measurement

(i) Recognised fair value measurements

This section explains the judgements and estimates made in determining fair values used in the financial statements.

Council measures and recognises the following assets at fair value on a recurring basis:

Property, plant and equipment

- Land
- Buildings and Structures
- City Roads and Drainage
- Rural Roads
- Water Infrastructure
- Sewerage Infrastructure

There are no assets valued where it is assumed that the highest and best use was other than its current use.

Council does not measure any liabilities at fair value on a recurring basis.

Council has assets and liabilities which are not measured at fair value, but for which values are disclosed in other notes.

Council borrowings are measured at amortised cost with interest recognised in profit or loss when incurred. The fair value of borrowings disclosed in note 17 is provided by the Queensland Treasury Corporation and represents the contractual undiscounted cash flows at balance date (level 2).

The carrying amounts of trade receivables and trade payables are assumed to approximate their fair values due primarily to their short-term nature (level 2).

In accordance with AASB 13 fair value measurements are categorised on the following basis:

- Fair value based on quoted prices (unadjusted) in active markets for identical assets or liabilities (level 1)
- Fair value based on inputs that are directly or indirectly observable for the asset or liability (level 2)
- Fair value based on unobservable inputs for the asset and liability (level 3)



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(d). Fair Value Measurement

(i) Recognised fair value measurements cont'd

The following table categorises fair value measurements as either level 2 or level 3 in accordance with AASB 13. Council does not have any assets or liabilities measured at fair value which meet the criteria for categorisation as level 1.

The fair values of the assets are determined using valuation techniques which maximise the use of observable data, where it is available, and minimise the use of entity specific estimates. If all significant inputs required to fair value an asset are observable, the asset is included in level 2. If one or more of the significant inputs is not based on observable market data, the asset is included in level 3. This is the case for Council infrastructure assets, which are of a specialist nature for which there is no active market for similar or identical assets. These assets are valued using a combination of observable and unobservable inputs. The table presents the Council's assets and liabilities measured and recognised at fair value at 30 June 2014. Comparative information has not been provided as allowed by transitional provisions of AASB 13 Fair Value Measurement.

At 30 June 2014

Recurring fair value measurements	Note	Level 2 (Significant other observable inputs)	Level 3 (Significant unobservable inputs)	TOTAL
Land		13,643,500	1,493,000	15,136,500
Buildings and Structures			83,104,603	83,104,603
City Roads and Drainage			97,784,046	97,784,046
Rural Roads			199,111,785	199,111,785
Water Infrastructure			42,260,608	42,260,608
Sewerage Infrastructure			17,955,793	17,955,793
TOTAL		13,643,500	441,709,835	455,353,335

There were no transfers between levels 1 and 2 during the year, nor between levels 2 and 3.

Council's policy is to recognise transfers in and out of the fair value hierarchy levels as at the end of the reporting period.

(ii) Valuation techniques used to derive fair values for level 2 and level 3 valuations

Council adopted AASB 13 *Fair Value Measurement* for the first time this financial year and has reviewed each valuation to ensure compliance with the requirements of the new standard. There have been no changes in valuation techniques as a result of this review.

Specific valuation techniques used to value Council assets comprise:

Land (level 2 and level 3)

All land assets have been valued by external independent valuers, APV Valuers and Asset Management, using a combination of level 2 and level 3 inputs.

Level 2 valuation inputs were used to value land held in freehold title where sale prices of comparable land in close proximity could be adjusted for differences in key attributes such as property size. The most significant inputs into this valuation approach are price per square metre.



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(d). Fair Value Measurement

(ii) Valuation techniques used to derive fair values for level 2 and level 3 valuations cont'd

Other land for which there was no observable market evidence of sales prices for comparable sites in close proximity was valued at the level 3 valuation input hierarchy. Professional judgement of a registered valuer was used to adjust the price per square metre of sales from sites not in close proximity which provided only a low level of comparability.

Buildings and Structures (level 3)

All buildings and structures assets have been valued by external independent valuers, APV Valuers and Asset Management. As the buildings are specialised in nature the use of level 3 valuation inputs using the cost approach is most appropriate. The approach estimated the replacement cost for each building by componentising the buildings into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres could be supported from market evidence (level 2) other inputs (such as estimates of residual value, useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

The consumption rating scale and the level of consumed service potential is the basis for which the accumulated depreciation is calculated. The valuer has determined the asset consumption rating scale for each asset type based on the interrelationship between a range of factors. The consumption rating scales were based initially on the past experience of the valuation firm and industry guides and were then updated to take into account the experience and understanding of Council staff. The results of the valuation were further evaluated by confirmation against Council's own understanding of the assets and the level of remaining service potential.

The consumption rating scale is assessed in line with the condition ratings in the following table:

Condition Rating	Assessment
0H/ 0M	Very high level of remaining service potential
1H/ 1M	High level of remaining service potential
2H/ 2M	Adequate level of remaining service potential
3H/ 3M	Adequate level of remaining service potential, but with some issues indicating the need for action in the short to medium term
4H/ 4M	Barely adequate level of remaining service potential requiring action to be taken in the short term
5H/ 5M	Asset is now unacceptable and must be closed or renewed
6H/ 6M	End of life

Residual values have been recorded for each asset. These residual values have been calculated at the component level and are based on the cost that would be incurred to restore the asset's service potential back to "as new" if it were allowed to deteriorate to a condition which was deemed to deliver an "unacceptable level of service".

The sensitivity of the valuation to these inputs is impacted in the following ways:

Input	Application	Impact
Unit Rate	Applied to all assets.	A small increase in unit rate applied to common assets (eg. formation) will have a far greater impact on fair values than the same increase to less common assets (eg. road furniture).
Relationship between asset consumption rating scale and level of consumed service potential	Used in calculating accumulated depreciation	Accumulated depreciation may be misstated if an incorrect consumption rating scale is applied or if the level of consumed service potential is misstated.



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(d). Fair Value Measurement

(ii) Valuation techniques used to derive fair values for level 2 and level 3 valuations cont'd

City Roads and Drainage (Level 3)

City Road and Drainage assets were valued by external independent valuers, APV Valuers and Asset Management, using level 3 valuation inputs using the cost approach. The approach estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. While the unit rates based on square metres or similar capacity could be supported from market evidence (level 2) other inputs (such as estimates of residual value, useful life, pattern of consumption and asset condition) required extensive professional judgement and impacted significantly on the final determination of fair value. As such these assets were classified as having been valued using level 3 valuation inputs.

During the year there were a number of new projects completed where the actual cost was recorded and the impact of depreciation at year end was negligible. While these could be classified as valued at level 2, given the low proportion of the total portfolio that these represented and the likelihood that in future valuation they would most likely be valued at level 3, a policy that all road, water and sewer infrastructure assets are deemed to be valued at level 3.

The consumption rating scale and the level of consumed service potential is the basis for which the accumulated depreciation is calculated. The valuer has determined the asset consumption rating scale for each asset type based on the interrelationship between a range of factors. The consumption rating scales were based initially on the past experience of the valuation firm and industry guides and were then updated to take into account the experience and understanding of Council staff. The results of the valuation were further evaluated by confirmation against Council's own understanding of the assets and the level of remaining service potential.

The consumption rating scale is assessed in line with the condition ratings in the following table:

Condition Rating	Assessment
0H/ 0M	Very high level of remaining service potential
1H/ 1M	High level of remaining service potential
2H/ 2M	Adequate level of remaining service potential
3H/ 3M	Adequate level of remaining service potential, but with some issues indicating the need for action in the short to medium term
4H/ 4M	Barely adequate level of remaining service potential requiring action to be taken in the short term
5H/ 5M	Asset is now unacceptable and must be closed or renewed
6H/ 6M	End of life

Residual values have been recorded for each asset. These residual values have been calculated at the component level and are based on the cost that would be incurred to restore the asset's service potential back to "as new" if it were allowed to deteriorate to a condition which was deemed to deliver an "unacceptable level of service".



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(d). Fair Value Measurement

(ii) Valuation techniques used to derive fair values for level 2 and level 3 valuations cont'd

The sensitivity of the valuation to these inputs is impacted in the following ways:

Input	Application	Impact
Unit Rate	Applied to all assets.	A small increase in unit rate applied to common assets (eg. formation) will have a far greater impact on fair values than the same increase to less common assets (eg. road furniture).
Relationship between asset consumption rating scale and level of consumed service potential	Used in calculating accumulated depreciation	Accumulated depreciation may be misstated if an incorrect consumption rating scale is applied or if the level of consumed service potential is misstated.

Rural Roads (Level 3)

Rural Roads Infrastructure assets are valued internally by Council staff with relevant road construction experience and qualifications, using level 3 valuation inputs based on the cost approach. This approach estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. Unit rates are calculated based on actual work performed by Council during the year. Professional judgement is then applied to determine how the calculated rates should be applied to the various components of the rural road network, setting useful lives, residual and asset condition.

The accumulated depreciation of the assets has been calculated by applying the assessed condition of the assets as a remaining useful life. This is then applied as a proportion of replacement cost. The assessed condition is applied via a rating system from 10 to 1, with 10 being a new asset and 1 being the end of the asset life. Increments are applied proportionally, based on remaining useful life of the asset or, in the case of gravel roads, the assessment is based on the proportion of gravel remaining on the road of the standard 150mm of gravel.

Residual values have been recorded for each asset. These residual values have been calculated at the component level and are based on the cost that would be incurred to restore the asset's service potential back to "as new" if it were allowed to deteriorate to a condition which was deemed to deliver an "unacceptable level of service".

The sensitivity of the valuation to these inputs is impacted in the following ways:

Input	Application	Impact
Unit Rate	Applied to all assets.	A small increase in unit rate applied to common assets (eg. gravel or formation) will have a far greater impact on fair values than the same increase to less common assets (eg. RCBC culverts).
Remaining useful life	Used in calculating accumulated depreciation	Under estimation of remaining useful life will inflate accumulated depreciation calculations, while over estimation will deflate accumulated depreciation calculations.
Residual Value	Used in calculating accumulated depreciation	Increased residual values will lead to decreased accumulated depreciation values.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

15. PROPERTY, PLANT AND EQUIPMENT Cont'd

15(d). Fair Value Measurement

(ii) Valuation techniques used to derive fair values for level 2 and level 3 valuations cont'd

Water and Sewerage Infrastructure (level 3)

Water and Sewerage Infrastructure assets were valued by external independent consulting engineers, Duncan Projects Pty Ltd, using level 3 valuation inputs using the cost approach. The approach estimated the replacement cost for each asset by componentising the assets into significant parts with different useful lives and taking into account a range of factors. Actual costs of sample works undertaken by Charters Towers Regional Council were used to determine unit rate costs for passive assets in the water and sewer networks and cost of active assets in the networks. These costs are then compared to competitive tender rates for the same work in a wider region to ensure that valuations are reasonable. Once these rates have been determined, the rates are then applied to the relevant assets.

The accumulated depreciation of the assets has been calculated by applying the assessed condition of the assets as a remaining useful life. This is then applied as a proportion of replacement cost. The assessed condition of the assets is based on the expected remaining useful life of the asset. As the majority of water and sewerage infrastructure assets are buried assets, the remaining useful life is determined by applying the anticipated asset life to the installation date of the asset. This remaining useful life is then adjusted appropriately if information (such as line break data) is available which indicates that the remaining useful of the particular asset, will be materially different from the calculated remaining useful life.

Residual values have been recorded for each asset. These residual values have been calculated at the component level and are based on the cost that would be incurred to restore the asset's service potential back to "as new" if it were allowed to deteriorate to a condition which was deemed to deliver an "unacceptable level of service".

The sensitivity of the valuation to these inputs is impacted in the following ways:

Input	Application	Impact
Unit Rate	Applied to passive assets (eg. Pipes & Connections)	A small increase in unit rate applied to common pipe sizes (eg. 100mm & 150mm) will have a far greater impact on fair values than the same increase to less common sizes (eg. >375mm water main).
Remaining useful life	Used in calculating accumulated depreciation	Under estimation of remaining useful life will inflate accumulated depreciation calculations, while over estimation will deflate accumulated depreciation calculations.
Residual Value	Used in calculating accumulated depreciation	Increased residual values will lead to decreased accumulated depreciation values.

(iii) Changes in Fair Value Measurements using significant unobservable inputs (level 3)

The changes in level 3 assets with recurring fair value measurements are detailed in note 15(a) (Property, Plant and Equipment). There have been no transfers between level 1, 2 or 3 measurements during the year.

(iv) Valuation processes

Council's valuation policies and procedures are set by Council as part of the annual budget process. This is done after appropriate consultation with the Director of Corporate Service, members of the Audit Committee and relevant finance staff. Council's current policy for the valuation of property, plant and equipment (recurring fair value measurements) is set out in note 1p. Non-recurring fair value measurements are made at the point of reclassification by a registered valuer.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

	Council 2014	Council 2013
16. TRADE AND OTHER PAYABLES		
(a) Current		
Sundry Creditors, including Contract Retentions	6,802,675	5,132,318
Employee Benefits - Annual Leave	2,390,212	2,121,549
Employee Benefits - RDO & TOIL	126,508	108,649
	9,319,395	7,362,516
(b) Non-Current		
Annual Leave	-	-
	-	-
17. BORROWINGS		
(a) Current		
Loans - Queensland Treasury Corporation	84,243	91,250
	84,243	91,250
(b) Non-Current		
Loans - Queensland Treasury Corporation	-	77,205
	-	77,205
(c) Loan Summary		
Queensland Treasury Corporation		
Opening Balance at Beginning of Financial Year	168,455	248,317
Loans Raised	-	-
Repayments	(91,234)	(91,234)
Interest	7,021	11,372
Book Value at Period End	84,243	168,455
Classified As:		
Current	84,243	91,250
Non-Current	-	77,205
	84,243	168,455
<p>The loan market value at 30 June 2014 was \$86,170 (2013: \$172,949) . This represents the value of the debt if the Council repaid it at that date. As it is the intention of Council to hold the debt for its term, no provision is required to be made in these accounts. Council's loan borrowings are entirely represented by loans from Queensland Treasury Corporation (QTC). The interest rates on QTC borrowings is currently averaged at 5.25%. Borrowings are all in Australian dollar denominated amounts.</p>		
18. PROVISIONS		
(a) Current		
Long Service Leave	1,706,968	1,947,950
	1,706,968	1,947,950
(b) Non-Current		
Long Service Leave	741,236	741,236
	741,236	741,236
(c) Long Service Leave Summary		
Balance at Beginning of Financial Year	2,689,186	2,160,224
Long Service Leave Entitlement Arising	93,771	770,360
Long Service Leave Entitlement Extinguished	-	-
Long Service Leave Entitlement Paid	(334,753)	(241,398)
Balance at the End of the Period	2,448,204	2,689,186
Classified As:		
Current	1,706,968	1,947,950
Non-Current	741,236	741,236
	2,448,204	2,689,186

The total current liability of \$1,706,968 is not expected to be settled within the next 12 months.



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

	Note	Council 2014	Council 2013
19. RETAINED SURPLUS			
Movements in the retained surplus were as follows:			
Retained surplus/(deficit) at the beginning of financial year		-	-
Net result attributable to Council within the reporting period		(8,654,736)	16,047,570
Transfers (to) capital reserves for future capital project funding, or (from) reserve funds that have been expended:			
Future Capital Works Reserve		10,366,007	9,485,689
Infrastructure Reserves		23,170,720	10,264,601
Plant Reserve		1,620,000	2,701,386
Constrained Works Reserve		-	809,308
Transfers (to) recurrent reserves for future project funding, or (from) reserve funds that have been expended:			
Long Service Leave Reserve		1,200,000	1,200,000
IT Provision Reserve		760,272	659,855
Special Projects Reserve		3,100,000	3,200,000
Sustainability Reserve		4,800,000	4,500,000
Transfer (to)/from Council Capital	20	(890,344)	(3,851,411)
Retained Surplus at the end of the reporting period		35,471,919	45,016,999
20. COUNCIL CAPITAL			
(a) Movement			
Opening Balance		326,724,969	322,873,558
Transfer from Retained Surplus		890,344	3,851,411
Council Capital at the end of the reporting period		327,615,313	326,724,969
(b) Summary of Account			
Written Down Value of Assets (<i>excludes Revaluation Component</i>)		330,836,166	328,683,438
Community Loans		80,490	55,422
Loan Capital		(84,243)	(168,455)
Working Capital Assets		10,860,588	8,002,823
Working Capital Liabilities		(14,077,688)	(9,848,258)
Council Capital at the end of the reporting period		327,615,313	326,724,971



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

21. ASSET REVALUATION SURPLUS

Movements represent fair value adjustments during the reporting period. See Note 1(u)(ii).

	Council 2014	Council 2013
Movements in the Asset Revaluation Surplus were as follows:		
Balance at beginning of financial year	126,160,425	69,768,928
Net adjustment to non-current assets at end of period to reflect a change in current fair value:		
Water Infrastructure	2,514,162	848,118
Sewerage Infrastructure	310,657	2,039,056
City Roads & Drainage	412,027	25,279,269
Rural Roads	11,790,199	23,834,483
Buildings & Structures	1,109,150	3,264,817
Land	-	1,237,026
Storm Drains	-	(111,272)
Sub Total of Annual Movement	16,136,195	56,391,497
Balance at end of financial year	142,296,620	126,160,425

	Council 2014	Council 2013
Asset Revaluation Surplus Analysis		
The closing balance of the Asset Revaluation Surplus comprises the following asset categories:		
Water Infrastructure	12,650,321	10,136,160
Sewerage Infrastructure	5,388,646	5,077,988
City Roads & Drainage	28,569,272	28,157,244
Rural Roads	67,457,468	55,667,270
Buildings & Structures	22,972,646	21,863,496
Land	5,258,267	5,258,267
	142,296,620	126,160,425

When the Asset Revaluation Surplus at \$142,296,620 is combined to the written down value component of assets within the Capital account \$330,836,166 (see note 20b), the actual written down value of assets is \$473,132,786 (see note 15a).



CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014

22. RESERVES

Council's cash and cash equivalents are subject to a number of internal restrictions that limit the amount that is available for discretionary or future use. In prior years Council accounted for these restrictions using a system of reserves. The internal restrictions that have been placed on Council's cash and cash equivalents are now disclosed in Note 10.

	Note	Council 2014	Council 2013
Capital Reserves			
Future Capital Works Reserve		-	-
Infrastructure Reserves		-	-
Plant Reserve		-	-
Constrained Works Reserve		-	-
		-	-
Recurrent Reserves			
Sustainability Reserve		-	-
Long Service Leave Reserve		-	-
Special Projects Reserve		-	-
Information Technology Provision Reserve		-	-
		-	-
Movements in Capital Reserves			
Future Capital Works Reserve			
Balance at beginning of financial year		-	9,485,689
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(9,485,689)
Balance at end of financial year		-	-
Infrastructure Reserves			
Balance at beginning of financial year		-	10,264,601
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(10,264,601)
Balance at end of financial year		-	-
Plant Reserve			
Balance at beginning of financial year		-	2,701,386
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(2,701,386)
Balance at end of financial year		-	-
Constrained Works Reserve			
Balance at beginning of financial year		-	809,308
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(809,308)
Balance at end of financial year		-	-
Movements in Recurrent Reserves			
Sustainability Reserve			
Balance at beginning of financial year		-	4,500,000
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(4,500,000)
Balance at end of financial year		-	-
Long Service Leave Reserve			
Balance at beginning of financial year		-	1,200,000
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(1,200,000)
Balance at end of financial year		-	-
Special Projects Reserve			
Balance at beginning of financial year		-	3,200,000
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(3,200,000)
Balance at end of financial year		-	-
Information Technology Reserve			
Balance at beginning of financial year		-	659,855
Reserve Transfers for future expenditure			
Transfer to Retained Surplus		-	(659,855)
Balance at end of financial year		-	-



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

23. RECONCILIATION OF NET RESULT FOR THE YEAR TO THE NET CASH INFLOW (OUTFLOW) FROM OPERATING ACTIVITIES

	Council 2014	Council 2013
Net Operating Surplus	(8,654,736)	16,047,570
Non-cash Operating Items:		
Depreciation	6,856,044	6,274,252
Write-offs of Property, Plant & Equipment	1,504,392	609,881
Opening WIP Moved to Expense	260,739	61,023
Community Loan Interest Charged	(3,530)	(5,441)
	8,617,645	6,939,715
Investing & Development Activities:		
Net (Profit) Loss on Disposal of Non Current Assets	(226,945)	(16,247)
Capital Grants, Subsidies, Contributions & Donations	(5,200,522)	(7,232,470)
	(5,427,467)	(7,248,717)
Changes in Operating Assets & Liabilities:		
(Increase) Decrease in Trade & Other Receivables	(426,141)	(1,007,108)
(Increase) Decrease in Financial Assets	-	-
(Increase) Decrease in Inventories	81,907	(32,759)
Increase (Decrease) in Trade & Other Payables	1,956,880	3,197,552
Increase (Decrease) in Provisions	(240,982)	528,962
	1,371,664	2,686,647
Net Cash Inflow (Outflows) from Operating Activities	(4,092,894)	18,425,215

24. TRUST FUNDS HELD FOR OUTSIDE PARTIES

	Council 2014	Council 2013
Monies Held in Trust are as Follows:		
Sundries	60,756	60,428
Animal Trap Deposits	155	186
Relocation of Buildings	35,043	13,444
Subdivision – Roadworks	157,212	174,007
Subdivision – Water Connections	47,977	107,526
Subdivision – Sewerage Connections	15,000	15,000
Temporary Library Memberships	446	518
Arthur Titley Centre Hire Security Deposits	3,956	3,506
Equestrian Centre Hire Security Deposits	1,933	2,262
Cemetery/Monument Works	484	659
Retention Monies	-	-
TOTAL	322,962	377,536

The Charters Towers Regional Council performs only a custodial role in respect of these monies. As these funds cannot be used by the Council, they are not brought to account in these financial statements.



CHARTERS TOWERS REGIONAL COUNCIL NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2014

25. EVENTS AFTER BALANCE DATE

There were no material adjusting or non-adjusting events after the balance date.

26. SUPERANNUATION

The Charters Towers Regional Council contributes to the Local Government Superannuation Scheme (Qld) (the scheme). The scheme is a Multi-employer Plan as defined in the Australian Accounting Standard AASB119 *Employee Benefits*.

The Queensland Local Government Superannuation Board, the trustee of the scheme, advised that the local government superannuation scheme was a complying superannuation scheme for the purpose of the Commonwealth Superannuation Industry (Supervision) legislation.

The scheme has three elements referred to:

- The City Defined Benefits Fund (CDBF) which covers former members of the City Super Defined Benefits Fund.
- The Regional Defined Benefits Fund (Regional DBF) which covers defined benefit fund members working for regional local governments; and
- The Accumulation Benefits Fund (ABF).

The ABF is a defined contribution scheme as defined in AASB119. Council has no liability to or interest in the ABF other than the payment of the statutory contributions as required by the *Local Government Act 2009*.

Council does not have any employees who are members CDBF and, therefore, is not exposed to the obligations, assets or costs associated with this fund.

The Regional DBF is a defined benefit plan as defined in AASB119. The Council is not able to account for the Regional DBF as a defined benefit plan in accordance with AASB119 because the scheme is unable to account to the Council for its proportionate share of the defined benefit obligation, plan assets and costs. The funding policy adopted in respect of the Regional DBF is directed at insuring that the benefits accruing to members and beneficiaries are fully funded as they fall due.

To ensure the on-going solvency of the Regional DBF, the scheme trustee can vary the rate of contributions from relevant local government employers subject to advice from the scheme's actuary. As the reporting date, no changes have been made to prescribed employer contributions which remain at 12% of employee assets and there are no known requirements to change the rate of contributions.

Any amount by which either fund is over or under funded would only affect future benefits and contributions to the Regional DBF, and is not an asset or liability of the Council. Accordingly there is no recognition in the financial statements of any over or under funding of the scheme.

As at the reporting date, the assets of the scheme are sufficient to meet the vested benefits.

The most recent actuarial assessment of the scheme was undertaken as at 1 July 2012. The actuary indicated that "the Regional DBF is currently in a satisfactory but modest financial position and remains vulnerable to adverse short and medium term experience".

Following the previous actuarial assessment in 2009, Councils were advised by the trustee of the scheme, following advice from the scheme's actuary, that additional contributions may be imposed in the future at a level necessary to protect the entitlements of Regional DBF members. In the 2012 actuarial report the actuary has recommended no change to the employer contribution levels at this time.



CHARTERS TOWERS REGIONAL COUNCIL NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2014

26. SUPERANNUATION Cont'd

Under the *Local Government Act 2009* the trustee of the scheme has the power to levy additional contributions on Councils which have employees in the Regional DBF when the actuary advises such additional contributions are payable – normally when the assets of the DBF are insufficient to meet member's benefits.

There are currently 72 entities contributing to the Regional DBF plan and any changes in contribution rates would apply equally to all 72 entities. Charters Towers Regional Council made less than 1% of the total contributions to the plan in the 2013-14 financial year. The amount of superannuation contributions paid by Charters Towers Regional Council to the scheme in this period for the benefit of employees was \$1,880,602 (2013: \$1,791,880).

The next actuarial investigation will be made as at 1 July 2015.

27. CAPITAL AND OPERATING COMMITMENTS

At 30 June 2014 capital and operating commitments of \$337,000 for roads capital works under the TIDS program, \$262,000 for 2014/2015 electricity annual orders, \$176,645 for purchase of a heavy vehicle, \$40,500 for purchase of a fleet vehicle, \$244,000 for saleyard services expenses (expires 1 January 2016), \$153,000 for landfill contract expenses (expires 1 December 2015), \$92,000 for internal audit project existed but were not recognised in the financial statements. Commitments reported at 30 June 2013 totalled \$10,512,948 of which \$10,073,948 were for works related to NDRRA events.

28. CONTINGENT LIABILITIES

Details and estimates of maximum amounts of contingent liabilities are as follows:

Local Government Workcare

Council is a member of the Queensland local government worker's compensation self-insurance scheme, Local Government Workcare. Under this scheme the Council has provided an indemnity towards a bank guarantee to cover any bad debts which may remain should the self-insurance licence be cancelled or insufficient funds be available to cover outstanding liabilities. Only the Queensland Government's workers compensation authority may call on any part of the guarantee should the above circumstances arise. The Council's maximum exposure to the bank guarantee is \$534,581 (2013: \$500,484).

Local Government Mutual

Council is a member of the Local Government Mutual Liability Self Insurance Pool, LGM Queensland. In the event of the pool being wound up or it is unable to meet its debts as they fall due, the trust deed and rules provide that any accumulated deficit will be met by the individual pool members in the same proportion as their contribution is to the total pool contributions in respect to any year that a deficit arises.

As at 30 June 2014, the financial statements reported an accumulated surplus and it is not anticipated any liability will arise.

29. FINANCIAL INSTRUMENTS

Council's activities expose it to the financial risks arising from financial instruments – credit risk, liquidity risk and market risk.

This note provides information (both qualitative and quantitative) to assist statement users evaluate the significance of financial instruments on the Council's financial position and financial performance, including the nature and extent of risks and how the Council manages these exposures.



CHARTERS TOWERS REGIONAL COUNCIL NOTES TO THE FINANCIAL STATEMENTS For the year ended 30 June 2014

29. FINANCIAL INSTRUMENTS Cont'd

Financial Risk Management

Exposure to financial risks is managed in accordance with Council approved policies on financial risk management. These policies focus on managing the volatility of financial markets and seek to minimise potential adverse effects on the financial performance of the Council. The Council minimises its exposure to financial risk in the following ways:

Investments in financial assets are only made where those assets are with a bank or other financial institution in Australia. The Council does not invest in derivatives or other high risk investments.

When Council borrows, it borrows from the Queensland Treasury Corporation unless another financial institution can offer a more beneficial rate, taking into account any risk. Borrowing by the Council is constrained by the provisions of the *Statutory Bodies Financial Arrangements Act 1982*.

Council measures risk exposure using a variety of methods as follows –

Risk Exposure	Measurement Method
(i) Credit Risk	Ageing Analysis
(ii) Liquidity Risk	Maturity Analysis
(iii) Market Risk	Sensitivity Analysis

(i) Credit Risk

Credit risk exposure refers to the situation where Council may incur financial loss as a result of another party to a financial instrument failing to discharge their obligations.

The following table represents the maximum exposure to credit risk based on the carrying amounts of financial assets at the end of the reporting period:

	Note	Council 2014	Council 2013
Financial Assets			
Cash & Cash Equivalents	10	34,478,452	44,023,531
Investments	11	1,000,000	1,000,000
Receivables – Rates	12(a)	796,617	322,127
Loans to Community Organisations	12	80,490	90,472
Other Debtors	12(a)	6,649,350	6,641,634
Other Credit Exposures			
Bank Guarantee	28	534,581	500,484
TOTAL		43,539,490	52,578,248

Cash and Cash Equivalents

The Council is exposed to credit risk through its investments with the Queensland Treasury Corporation (QTC) and deposits held with banks or other financial institutions. The QTC Cash Fund is an asset management portfolio that invests with a wide range of high credit rated counterparties. Deposits with QTC Cash Fund are capital guaranteed.

Other cash investments are held with highly rated/regulated banks and financial institutions and whilst not capital guaranteed, the likelihood of the counterparty having capacity to meet its financial commitments is strong.



**CHARTERS TOWERS REGIONAL COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
For the year ended 30 June 2014**

29. FINANCIAL INSTRUMENTS Cont'd

(i) Credit Risk cont'd

Trade and Other Receivables

In the case of rate receivables, Council has the power to sell the property to recover any defaulted amounts. In effect this power protects Council against credit risk in the case of defaults.

In other cases, the Council assesses the credit risk before providing goods or services and applies normal business credit protection procedures to minimise the risk.

By the nature of Council operations, there is geographical concentration of risk in Council's area. Because the area is largely agricultural, there is also a concentration in the grazing sector.

No collateral is held as security relating to the financial assets held by Council.

No financial assets have had their terms renegotiated so as to prevent them from being past due or impaired and are stated at the carrying amounts as indicated.

Ageing of past due receivables and the amount of any impairment is disclosed in the following table:

	Not Past Due	Past Due			Impaired	Total
		30-60 Days	61-90 Days	More than 90 Days		
Financial Assets						
2014 Other Debtors	6,485,109	76,096	12,056	76,089	-	6,649,350
2013 Other Debtors	5,967,610	569,961	39,229	64,834	-	6,641,634



CHARTERS TOWERS REGIONAL COUNCIL **NOTES TO THE FINANCIAL STATEMENTS** **For the year ended 30 June 2014**

29. FINANCIAL INSTRUMENTS Cont'd

(ii) Liquidity Risk

Liquidity risk refers to the situation where Council may encounter difficulty in meeting obligations associated with financial liabilities that are settled by delivering cash or another financial asset. Council is exposed to liquidity risk through its trading in the normal course of business and borrowings from Queensland Treasury Corporation for capital works.

The following table sets out the liquidity risk of financial liabilities held by Council in a format as it might be provided to management. The amounts disclosed in the maturity analysis represent the contractual undiscounted cash flows (principal and interest) of financial liabilities at the end of the reporting period, excluding the impact of netting agreements:

Contractual Maturity of Financial Liabilities and Trade Payables

Financial Liabilities	0 to 1 year	1 to 5 Years	Over 5 Years	Total Contractual Cash Flows	Carrying Amount
	\$	\$	\$	\$	\$
2014					
Trade & Other Payables	6,802,675	-	-	6,802,675	6,802,675
Loans – QTC	87,518	-	-	87,518	84,243
	6,890,193	-	-	6,890,193	6,886,918
2013					
Trade & Other Payables	5,132,318	-	-	5,132,318	5,132,318
Loans - QTC	91,234	86,989	-	178,223	168,455
	5,223,552	86,989	-	5,310,541	5,300,773

The outflows in the above table are not expected to occur significantly earlier and are not expected to be for significantly different amounts than indicated in the table.

(iii) Market Risk

Market risk is the risk that changes in market prices, such as interest rates, will affect the Council's income or the value of its holdings of financial instruments.

Interest Rate Risk

Council is exposed to interest rate risk through its borrowings from the Queensland Treasury Corporation and investments held with financial institutions. The risk in borrowing is effectively managed by borrowing from Queensland Treasury Corporation and having access to a mix of fixed and variable funding sources so that the interest rate risk exposure can be minimized. The fair value interest rate risk in other areas is minimal. Council does not undertake any hedging of interest rate risk.

Sensitivity

Sensitivity to interest rate movements is shown for variable financial assets and liabilities based on the carrying amount at reporting date.



CHARTERS TOWERS REGIONAL COUNCIL **NOTES TO THE FINANCIAL STATEMENTS** **For the year ended 30 June 2014**

29. FINANCIAL INSTRUMENTS Cont'd

(iii) Market Risk cont'd

Interest Rate Sensitivity Analysis

The following interest rate sensitivity analysis is based on a report similar to that which would be provided to management as to what effect a reasonably possible change in interest rates (assumed to be 1%) would have on the profit and equity, based on the carrying values at the end of the reporting period. The calculations assume that the rate would be held constant over the next financial year, with the change occurring at the beginning of that year. It is assumed that interest rates on overdue rates would not change.

	Profit				Equity			
	2014		2013		2014		2013	
	1% Increase	1% Decrease	1% Increase	1% Decrease	1% Increase	1% Decrease	1% Increase	1% Decrease
Financial Assets	354,785	(354,785)	450,235	(450,235)	354,785	(354,785)	450,235	(450,235)
Financial Liabilities	(842)	842	(1,685)	1,685	(842)	842	(1,685)	1,685
Net	353,942	(353,942)	448,551	(448,551)	353,942	(353,942)	448,551	(448,551)

30. CORRECTION OF ERROR

Errors occurred in the year ended 30 June 2013 whereby a) revenue and operating expenses were equally grossed up by the value of internal transactions; Flood Event 2012 Contract and b) NDRRA funding that supported capital works were classified as recurrent revenue instead of capital income and revenue. There is no effect on the surplus disclosed in the statement of comprehensive income or on balances in the statement of financial position.

The error has been corrected by restating each of the affected financial statements line items for the prior period as follows:

	2013	Net Operating Surplus	(Restated) 2013
Statement of Comprehensive Income (extract)			
Total Recurrent Revenue	69,213,874	(3,047,084)	66,166,790
Total Capital Income & Revenue	6,656,974	591,744	7,248,718
Total Recurrent Expenses	(59,213,397)	2,455,340	(56,758,057)
Total Capital Expenses	(609,881)	-	(609,881)
Net Operating Surplus	16,047,570	-	16,047,570

	2013	Net Operating Surplus	(Restated) 2013
Statement of Cashflows (extract)			
Payments to Suppliers & Employees	(54,006,921)	2,455,340	(51,551,581)
Non Capital Grants & Contributions	41,238,935	(3,047,084)	38,191,851
Net Cash Inflow (Outflow) from Operating Activities	19,016,959	(591,744)	18,425,214
Capital Grants, Subsidies, Contributions & Donations	2,410,698	591,744	3,002,442
Net Cash Inflow (Outflow) from Investing Activities	(6,740,737)	591,744	(6,148,993)
NET INCREASE (DECREASE) IN CASH HELD	12,196,360	-	12,196,360

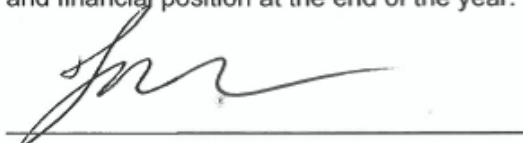


**CHARTERS TOWERS REGIONAL COUNCIL
MANAGEMENT CERTIFICATE
For the year ended 30 June 2014**

These general purpose financial statements have been prepared pursuant to Sections 176 and 177 of the *Local Government Regulation 2012* (the Regulation) and other prescribed requirements.

In accordance with Section 212(5) of the Regulation we certify that:

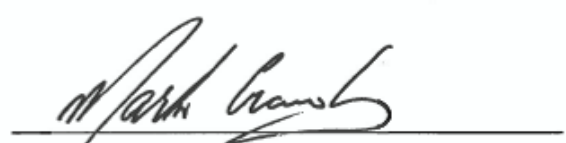
- (i) the prescribed requirements of the *Local Government Act 2009* and *Local Government Regulation 2012* for the establishment and keeping of accounts have been complied with in all material respects; and
- (ii) the general purpose financial statements, as set out on pages 1 to 51, present a true and fair view, in accordance with Australian Accounting Standards, of the Council's transactions for the financial year and financial position at the end of the year.



Mayor

Frank Beveridge

Date: 31.10.2014



Chief Executive Officer

Mark Crawley

Date: 31.10.2014

INDEPENDENT AUDITOR'S REPORT

To the Mayor of Charters Towers Regional Council

Report on the Financial Report

I have audited the accompanying financial report of Charters Towers Regional Council, which comprises the statement of financial position as at 30 June 2014, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, notes comprising a summary of significant accounting policies and other explanatory information, and certificates given by the Mayor and Chief Executive Officer.

The Council's Responsibility for the Financial Report

The Council is responsible for the preparation of the financial report that gives a true and fair view in accordance with prescribed accounting requirements identified in the *Local Government Act 2009* and *Local Government Regulation 2012*, including compliance with Australian Accounting Standards. The Council's responsibility also includes such internal control as the Council determines is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the financial report based on the audit. The audit was conducted in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit is planned and performed to obtain reasonable assurance about whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial report that gives a true and fair view in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control, other than in expressing an opinion on compliance with prescribed requirements. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the financial report.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The *Auditor-General Act 2009* promotes the independence of the Auditor-General and all authorised auditors. The Auditor-General is the auditor of all Queensland public sector entities and can be removed only by Parliament.

The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

Opinion

In accordance with s.40 of the *Auditor-General Act 2009* –

- (a) I have received all the information and explanations which I have required; and
- (b) in my opinion -
 - (i) the prescribed requirements in relation to the establishment and keeping of accounts have been complied with in all material respects; and
 - (ii) the financial report presents a true and fair view, in accordance with the prescribed accounting standards, of the financial performance and cash flows of Charters Towers Regional Council for the financial year 1 July 2013 to 30 June 2014 and of the financial position as at the end of that year.

Other Matters - Electronic Presentation of the Audited Financial Report

Those viewing an electronic presentation of these financial statements should note that audit does not provide assurance on the integrity of the information presented electronically and does not provide an opinion on any information which may be hyperlinked to or from the financial statements. If users of the financial statements are concerned with the inherent risks arising from electronic presentation of information, they are advised to refer to the printed copy of the audited financial statements to confirm the accuracy of this electronically presented information.



B MACRAE FCPA
(as Delegate of the Auditor-General of Queensland)



Queensland Audit Office
Brisbane



CHARTERS TOWERS REGIONAL COUNCIL
CURRENT YEAR FINANCIAL SUSTAINABILITY STATEMENT
For the year ended 30 June 2014

Current-year Financial Sustainability
For the year ended 30 June 2014

Measures of Financial Sustainability	How the measure is calculated	Actual Council	Target
Council's performance at 30 June 2014 against key financial ratios and targets:			
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	-25%	Between 0% and 10%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	117%	Greater than 90%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	-64%	Not greater than 60%

Note 1 - Basis of Preparation

The current year financial sustainability statement is a special purpose statement prepared in accordance with the requirements of the *Local Government Regulation 2012* and the *Financial Management (Sustainability) Guideline 2013*. The amounts used to calculate the three reported measures are prepared on an accrual basis and are primarily drawn from the Council's audited general purpose financial statements for the year ended 30 June 2014. For the purposes of calculating the asset sustainability ratio, the capital expenditure on the replacement of assets (renewals) is \$8,048,095.

Certificate of Accuracy
For the year ended 30 June 2014

This current-year financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this current-year financial sustainability statement has been accurately calculated.



Mayor
Frank Beveridge

Date: 31.10.2014



Chief Executive Officer
Mark Crawley

Date: 31.10.2014

INDEPENDENT AUDITOR'S REPORT

To the Mayor of Charters Towers Regional Council

Report on the Current-Year Financial Sustainability Statement

I have audited the accompanying current-year financial sustainability statement, which is a special purpose financial report of Charters Towers Regional Council for the year ended 30 June 2014, comprising the statement and explanatory notes, and certificates given by the Mayor and Chief Executive Officer.

The Council's Responsibility for the Current-Year Financial Sustainability Statement

The Council is responsible for the preparation and fair presentation of the current-year financial sustainability statement in accordance with the *Local Government Regulation 2012*. The Council's responsibility also includes such internal control as the Council determines is necessary to enable the preparation and fair presentation of the statement that is accurately calculated and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express an opinion on the current-year financial sustainability statement based on the audit. The audit was conducted in accordance with the *Auditor-General of Queensland Auditing Standards*, which incorporate the Australian Auditing Standards. Those standards require compliance with relevant ethical requirements relating to audit engagements and that the audit is planned and performed to obtain reasonable assurance about whether the statement is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the statement. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Council's preparation and fair presentation of the statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Council's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the Council, as well as evaluating the overall presentation of the statement.

My responsibility is to form an opinion as to whether the statement has been accurately calculated based on the Council's general purpose financial report. My responsibility does not extend to forming an opinion on the appropriateness or relevance of the reported ratios, nor on the Council's future sustainability.

I believe that the audit evidence obtained is sufficient and appropriate to provide a basis for my audit opinion.

Independence

The *Auditor-General Act 2009* promotes the independence of the Auditor-General and all authorised auditors. The Auditor-General is the auditor of all Queensland public sector entities and can be removed only by Parliament.

The Auditor-General may conduct an audit in any way considered appropriate and is not subject to direction by any person about the way in which audit powers are to be exercised. The Auditor-General has for the purposes of conducting an audit, access to all documents and property and can report to Parliament matters which in the Auditor-General's opinion are significant.

Opinion

In accordance with s.212 of the *Local Government Regulation 2012*, in my opinion, in all material respects, the current-year financial sustainability statement of Chartered Towers Regional Council, for the year ended 30 June 2014, has been accurately calculated.

Emphasis of Matter – Basis of Accounting

Without modifying my opinion, attention is drawn to Note 1 which describes the basis of accounting. The current-year financial sustainability statement has been prepared in accordance with the *Financial Management (Sustainability) Guideline 2013* for the purpose of fulfilling the Council's reporting responsibilities under the *Local Government Regulation 2012*. As a result, the statement may not be suitable for another purpose.

Other Matters - Electronic Presentation of the Audited Statement

Those viewing an electronic presentation of this special purpose financial report should note that audit does not provide assurance on the integrity of the information presented electronically and does not provide an opinion on any information which may be hyperlinked to or from the financial statements. If users of the financial statements are concerned with the inherent risks arising from electronic presentation of information, they are advised to refer to the printed copy of the audited financial statements to confirm the accuracy of this electronically presented information.



B MACRAE FCPA
(as Delegate of the Auditor-General of Queensland)



Queensland Audit Office
Brisbane



CHARTERS TOWERS REGIONAL COUNCIL
LONG-TERM FINANCIAL SUSTAINABILITY STATEMENT
For the year ended 30 June 2014

Long-Term Financial Sustainability
Prepared as at 30 June 2014

Measures of Financial Sustainability	How the measure is calculated	Target	Actuals at 30 June 2014	Projected for the year ended								
				30-Jun-15	30-Jun-16	30-Jun-17	30-Jun-18	30-Jun-19	30-Jun-20	30-Jun-21	30-Jun-22	30-Jun-23
Council												
Operating surplus ratio	Net result (excluding capital items) divided by total operating revenue (excluding capital items)	Between 0% and 10%	-25%	-30%	-17%	-15%	-15%	-13%	-12%	-9%	-6%	-4%
Asset sustainability ratio	Capital expenditure on the replacement of assets (renewals) divided by depreciation expense.	greater than 90%	117%	114%	62%	89%	70%	56%	83%	79%	65%	75%
Net financial liabilities ratio	Total liabilities less current assets divided by total operating revenue (excluding capital items)	not greater than 60%	-64%	-34%	27%	-3%	1%	0%	4%	4%	-1%	-5%

Charters Towers Regional Council Financial Management Strategy

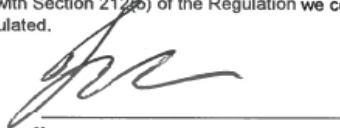
Council measures revenue and expenditure trends over time as a guide to future requirements and to make decisions about the efficient allocation of resources to ensure the most effective provision of services. Council ensures that its financial management strategy is prudent and that its long-term financial forecast shows a sound financial position whilst also being able to meet the community's current and future needs.


Certificate of Accuracy

For the long-term financial sustainability statement prepared as at 30 June 2014

This long-term financial sustainability statement has been prepared pursuant to Section 178 of the *Local Government Regulation 2012* (the regulation).

In accordance with Section 212(5) of the Regulation we certify that this long-term financial sustainability statement has been accurately calculated.


 Mayor
 Frank Beveridge
 Date: 31.10.2014


 Chief Executive Officer
 Mark Crawley
 Date: 31.10.2014



CHARTERS TOWERS
REGIONAL COUNCIL

COMMUNITY
FINANCIAL REPORT

For the year ended

30 June 2014



CHARTERS TOWERS REGIONAL COUNCIL
COMMUNITY FINANCIAL REPORT
For the year ended 30 June 2014

CONTENTS	PAGE
Statement of Comprehensive Income	
Revenue	2-3
Expenditure	4-5
Statement of Financial Position	
Assets	6
Liabilities	7
Equity	8
Statement of Cash Flows	9
Council Reserves	9
Financial Sustainability Ratios.....	10



CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

STATEMENT OF COMPREHENSIVE INCOME

The Statement of Comprehensive Income is often referred to as a Revenue & Expenditure Statement and shows how Council has performed throughout the period.

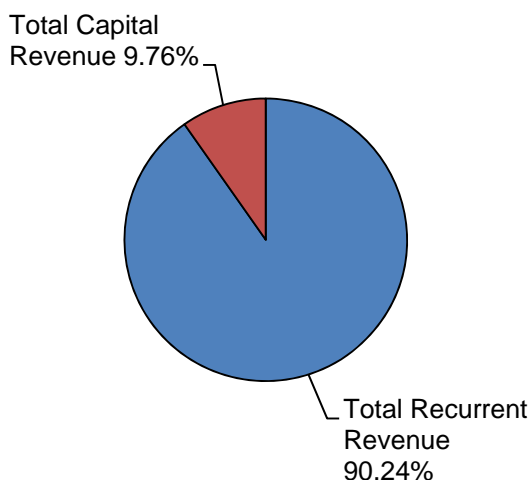
This Statement shows the annual movement between Council's 'incoming funds', referred to as Revenue plus 'outgoing operational funds', referred to as Expenditure.

The net result of these two figures represents money that is directed to Loan repayments; Reimbursement to Reserves for pre-spent subsidy; New community assets; or, allocation to a reserve for pending replacement of existing assets.

Revenue

There are two main categories of revenue for the financial year, Recurrent Revenue and Capital Revenue.

Revenue Categories 2013-2014



Council's Recurrent Revenue is income which Council can rely on being available every year for funding the operations of Council. Council raises Recurrent Revenue from sources such as rate levies, fees and charges, grants, subsidies, contributions, donations, contract and recoverable works and interest. Council continues to be heavily reliant on grants and subsidies and the Recurrent Revenue for 2013-2014 includes Flood Damage Subsidies of over **\$13.6 million**. Although Flood Damage Subsidies are included in Council's Recurrent Revenue, **these subsidies are outside of Council's normal operating revenues**, due to the occurrence of disaster events. Therefore, these funds cannot be relied upon for Council's operations from year to year. Recurrent Revenue during 2013-2014 also included over **\$6 million** of income received through contracts with the Department of Transport and Main Roads plus over **\$4.7million** of income received through contract works for 2012 Flood Event Day Labour. These are also beyond the standard contractual income Council expects to receive from the department on an annual basis, due to works related to disaster events.

Council's Capital Revenue is sourced for the purpose of constructing Council's assets now and in the future. Council's Capital Revenue consists of capital grants, subsidies, contributions and donations and any gain on sale of non-current assets. Flood Damage Subsidies of **\$2 million** are included in Capital Revenue.



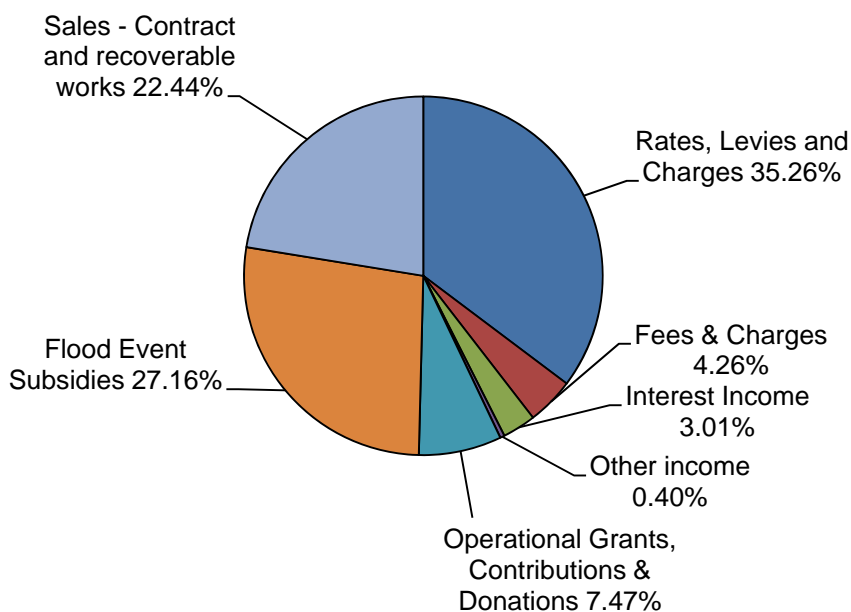
CHARTERS TOWERS REGIONAL COUNCIL

COMMUNITY FINANCIAL REPORT

For the year ended 30 June 2014

INCOME	\$	\$
Recurrent Revenue		
Rates, Levies and Charges		17,699,347
Fees & Charges		2,140,106
Interest Income		1,510,904
Other income		199,214
Grants, Subsidies, Contributions & Donations		17,380,209
Operational Grants	3,749,706	
Flood Events Subsidies	13,630,503	
Sales - Contract and recoverable works		11,264,409
Total Recurrent Revenue		50,194,189
Capital Revenue		
Gain on sale of non-current assets		226,945
Grants, Subsidies, Contributions & Donations		3,149,255
Flood Events Subsidies		2,051,267
Total Capital Revenue		5,427,467
TOTAL INCOME		55,621,656

Recurrent Revenue 2013-2014





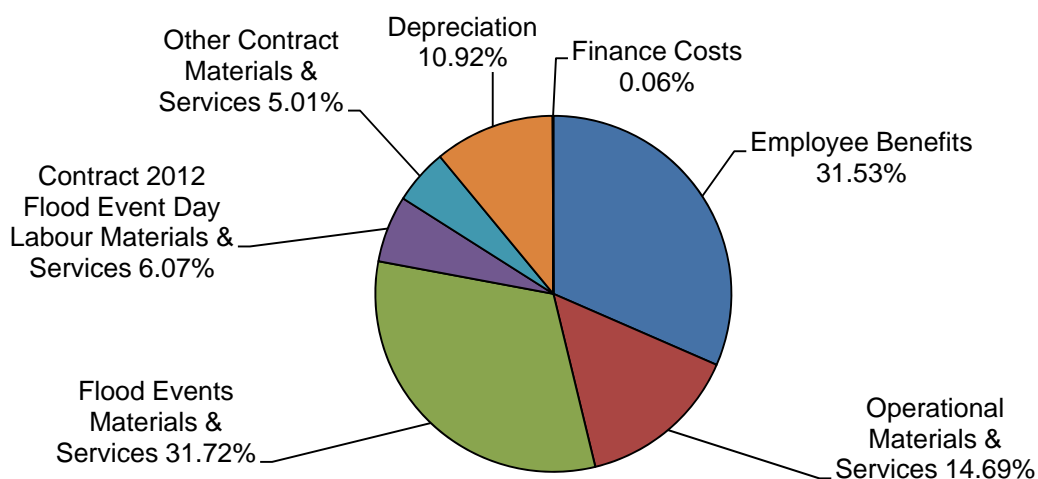
CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

Expenditure

Council incurs both Recurrent Expense and Capital Expense. Recurrent Expenses include employee benefits, made up of wages (*excluding wages for building or replacing assets*) and other employee entitlements, plus the cost of materials, services, depreciation and finance costs required to deliver services, operate facilities and maintain assets.

Recurrent Expense	\$	\$
Employee Benefits		19,790,585
Materials and Services		36,085,286
Operational	9,219,323	
Flood Events	19,913,002	
Contracts and Recoverable Works	6,952,961	
Depreciation		6,856,044
Finance Costs		40,086
Total Recurrent Expenses		62,772,001

Recurrent Expense 2013-2014



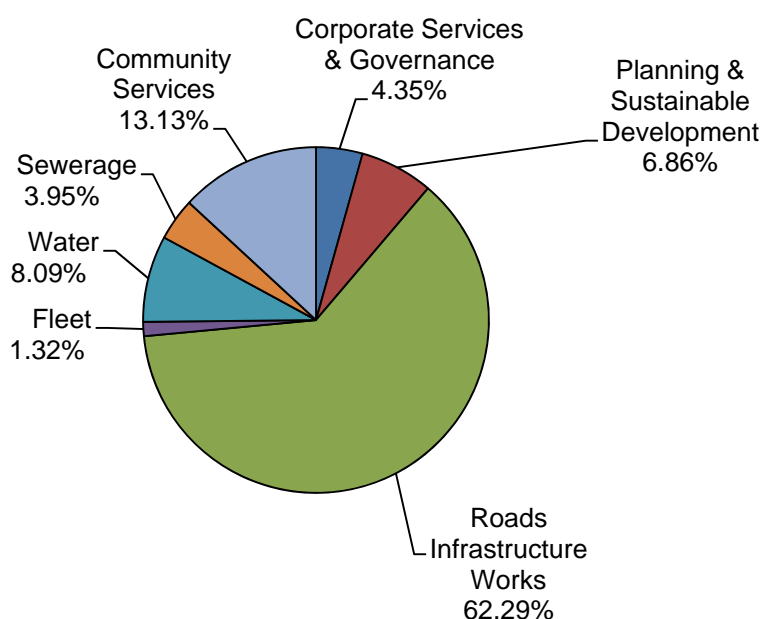


CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

Expenditure Cont.

Funds raised through Recurrent Revenue are used to provide services such as corporate services and governance functions, planning and sustainable development functions, roads infrastructure works, fleet, water, sewerage and community services. These funds were consumed across the functions in the proportions shown. Expenditure on Council roads infrastructure works was just over 62% of Council's total Recurrent Expense, which amounted to \$39.1 million of the total \$62.7 million.

Expenditure by Function 2013/2014



Significant Revenue and Expenditure

There has been a decrease in the amount of Recurrent Grants, Subsidies, Contributions and Donations (\$17.3 million in 2013-2014 down from \$38.1 million in 2012-2013). There has been an increase in expenditure on Materials and Services (\$36.0 million in 2013-2014 up from \$31.3 million in 2012-2013). These movements are largely a result of the activities associated with Flood Event 2012 Restoration Works, which had a completion date of 30 June 2014. Grants received as a result of Flood Restoration Works amounted to \$15.6 million during 2013-2014 (\$34.6 million in 2012-2013), making up almost 70% of total Grants, Subsidies, Contributions and Donations. The expenditure on Flood Restoration works was over \$19.9 million in 2013-2014, which accounted for 55% of Materials and Services.

In addition Council did not receive the prepayment portion of the Financial Assistance Grant, funded by the Commonwealth Government, in the 2013-2014 year. Resulting in a reduction of \$3 million against 2012-2013 recurrent revenue.



CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

STATEMENT OF FINANCIAL POSITION

This statement is often referred to as the Balance Sheet and summarises the financial position of the Council at the end of the financial year.

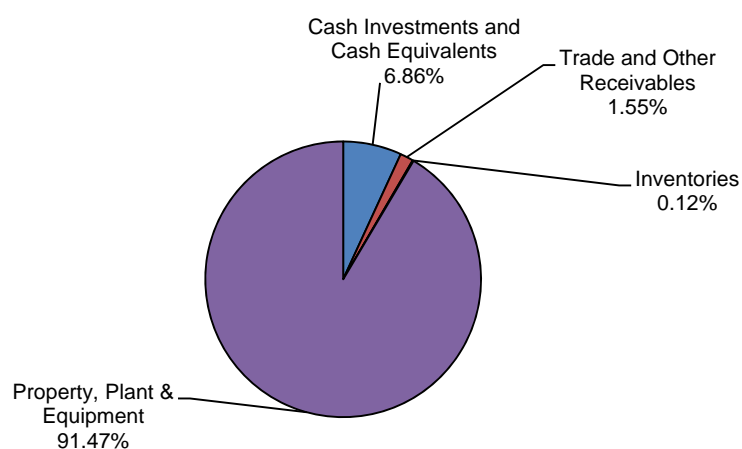
The statement measures what Council owns (referred to as assets) and what Council owes (referred to as liabilities) at the end of the financial year, with the difference between these two components being the net community wealth (referred to as equity) of the Council.

Current Assets consist primarily of cash and cash equivalents, while it also represents monies owing to Council.

Non Current Assets are primarily in the form of fixed assets or property, plant and equipment. These assets make up 91.4% of the assets on Council's Statement of Financial Position. Infrastructure assets such as roads, drainage and the water and sewerage network, make up the bulk of the property, plant and equipment.

CURRENT ASSETS	\$
Cash Investments and Cash Equivalents	35,478,452
Trade and Other Receivables	7,911,880
Inventories	632,087
TOTAL CURRENT ASSETS	44,022,419
NON-CURRENT ASSETS	
Property, Plant & Equipment	473,132,786
Trade and other Receivables	80,490
TOTAL NON-CURRENT ASSETS	473,213,276
TOTAL ASSETS	517,235,695

Asset Types 2013/2014





CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

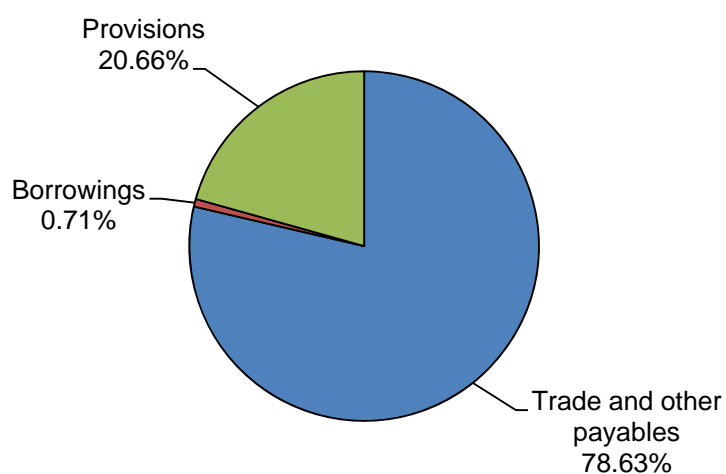
Liabilities

Liabilities are the amounts that Council owes to suppliers, employees and lenders both now and in the future.

Provisions for future entitlements relate to money Council owes its employees.

CURRENT LIABILITIES	\$
Trade and other payables	9,319,395
Borrowings	84,243
Provisions	1,706,968
TOTAL CURRENT LIABILITIES	11,110,606
NON-CURRENT LIABILITIES	
Borrowings	-
Provisions	741,236
TOTAL NON-CURRENT LIABILITIES	741,236
TOTAL LIABILITIES	11,851,842

Liabilities 2013/2014





CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

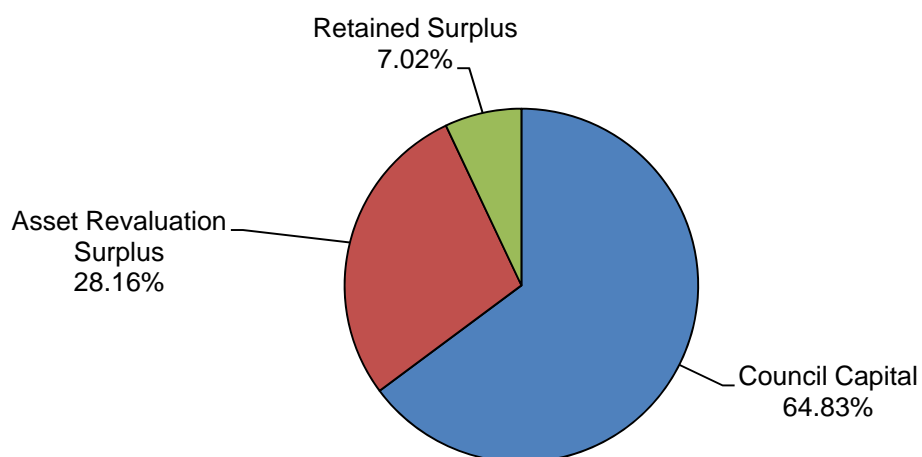
Equity

The difference between assets and liabilities is the total community equity or the net worth of Community Assets.

At 30 June 2014 this was an amount of \$505 million.

The Equity consists of Council Capital, Asset Revaluation Surplus and Retained Surplus.

Equity 2013/2014





CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

STATEMENT CASH FLOWS

The Statement of Cash Flows identifies the cash received and the cash spent throughout the year.

2014	\$
Cash and Investments Opening Balance	44,023,531
Net Decrease in Cash Held	(9,545,079)
Cash and Investments Available at end of year	34,478,452

The net decrease in cash can be attributed to:

- The discontinuation of the prepaid portion of the Financial Assistance Grants for the following financial year, (\$ 3.5m)
- The opening cash figure contained prepaid NDRRA Flood Subsidy, drawn down on during the year. (\$ 4.2m)
- Operating deficit resulting from reduced funding compared to increased costs. (\$ 1.8m)

COUNCIL RESERVES

Outside of the Projects and Sustainability Reserves, all Council Reserves are monies already relied upon for the replacement of existing assets, or relied upon for planned operational activity.

Asset Replacement Reserves	\$
Roads and General Works	8,276,980
Plant Fleet	2,270,446
Water Infrastructure	6,470,570
Sewerage Infrastructure	8,612,904
Long Service Leave due to employees	1,200,000
Information Technology Replacements - Hardware and network	741,020
Sustainability Reserve	4,800,000
Available Project Funds	3,100,000
TOTAL RESERVES	\$35,471,920
Add cash floats utilised across council	6,532
CLOSING CASH	\$35,478,452



CHARTERS TOWERS REGIONAL COUNCIL COMMUNITY FINANCIAL REPORT For the year ended 30 June 2014

MEASURES OF COUNCIL'S FINANCIAL SUSTAINABILITY

The audited financial statements which precede this Community Financial Report, indicate that the Council has finished the 2013-2014 financial year in an overall positive financial position, although, over the next couple of years, Council must find service delivery savings to prevent the reduction of cash reserves from continuing to decline.

Towards this aim, considerable work has commenced to undertake the necessary reviews and implement more cost effective process and reduce the cost of services, where possible.

Charters Towers Regional Council will continue a commitment to sound financial management through long term financial planning to ensure the success and stability of the region.

FINANCIAL SUSTAINABILITY RATIOS

INDICATOR	COUNCIL'S CALCULATED RATIO		STATE GOVERNMENT TARGET ¹
	2012/2013	2013/2014	
Asset sustainability ratio	125.09%	117.39%	Greater than 90%
Operating surplus ratio	14.45%	(25.06)% ²	Between 0% and 10%
Net financial liabilities ratio	(62.13)% ³	(64.09)% ³	Not greater than 60%

¹ Target data has been sourced from the Financial Management (Sustainability) Guideline 2013 prepared by the Department of Local Government, Community Recovery and Resilience.

² Operating deficits can indicate that the local government is expecting to not be able to generate sufficient revenues to cover operating expenses and offset past or future operating deficits or act as a funding source for proposed capital expenditure and/or debt repayments. While \$7.7million (16.33%) of the operating deficit is a direct reflection of the drawing down of prepaid grant funds, \$1.8 million (3.82%) is a direct reflection of shortfalls in required 13/14 revenue to cover 13/14 operating expenses.

³ The Financial Management (Sustainability) Guideline 2013 states that a ratio less than zero (negative) indicates that current assets exceed total liabilities and therefore the local government appears to have significant financial capacity and the ability to increase its loan borrowings if necessary.