



NOTICE OF GENERAL MEETING

Dear Councillors,

Notice is hereby given of a General Meeting of the Charters Towers Regional Council to be held Wednesday 19 July 2017 at 5.30pm at the CTRC Board Room, 12 Mosman Street, Charters Towers.

B Davidson
Interim Chief Executive Officer

“274 Meetings in public unless otherwise resolved

A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 275.

275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - (a) the appointment, dismissal or discipline of employees; or
 - (b) industrial matters affecting employees; or
 - (c) the local government’s budget; or
 - (d) rating concessions; or
 - (e) contracts proposed to be made by it; or
 - (f) starting or defending legal proceedings involving the local government; or
 - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.”

GENERAL MEETING
TO BE HELD WEDNESDAY, 19 JULY 2017 AT 5.30 PM
CTRC BOARD ROOM, 12 MOSMAN STREET, CHARTERS TOWERS

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1. OPENING OF MEETING

2. ATTENDANCE/APOLOGIES

Mrs Tammy Power, Director Corporate Services

Mrs Belinda Blokland, Coordinator Financial Reporting and Operations, will attend in Mrs Power's absence.

Close of Meeting for Confidential Reports

In accordance with the Local Government Regulation 2012 S275, the meeting will be closed to discuss the following confidential reports:

- 9.1 T013/17 - Lease of Henry's Café and Restaurant
 - 9.2 Quotation Q009/17 - Operational Review - Dalrymple Saleyards
 - 9.3 Lincoln Springs Access Determination
-

The meeting will be opened for the taking of resolutions.

3. PRAYER

Pastor Tom Strachan is scheduled to attend on behalf of the Ministers' Fraternal.

4. DEPUTATIONS

5. DECLARATIONS OF INTEREST

6. CONFIRMATION OF MINUTES

- ❖ Minutes of General Meeting held 21 June 2017.



MINUTES
of the
GENERAL MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Wednesday 21 June 2017
Commencing at 3.31pm

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1. OPENING OF MEETING

The Meeting was opened at **3.31pm** by Deputy Mayor Sonia Bennetto.

Attendance:

Councillors:

Cr S Bennetto (Deputy Mayor)

Cr MJ Power

Cr AP Barr

Cr BGW Maff

Cr MJ Bailey

Cr GJ Lohmann

Officers:

Mr B Davidson – Interim Chief Executive Officer

Mrs M Taylor – Director Utilities & Facilities

Mr L Jensen – Director Planning & Sustainable Development

Mr C Scott – Director Roads Infrastructure

Mrs T Power – Director Corporate Services

Mrs H Dixon – Corporate Governance Officer

Mrs D Von Wald – Governance Officer

Mr B Read – Manager Facilities

Mr P Weston – Procurement & Depot Co-ordinator

Mr H McIntosh – Manager Planning Services

CLOSE OF MEETING

Resolution No.: 2237

Moved: Cr S Bennetto

Seconded: Cr GJ Lohmann

That in accordance with Section 275 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at **3.31pm** for discussion of the following matters:

- (e) contracts proposed to be made by it (Items 9.1, 9.2, 9.7, 9.8, 9.9); or
- (f) starting or defending legal proceedings involving the local government (Items 9.5, 9.10); or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act (Item 9.4); or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (items 9.3 & 9.6).

CARRIED

ATTENDANCE

Cr MJ Bailey departed the meeting at **4.27pm**.

Governance Compliance Officer Dallis Von Wald discussed the legal update provided to elected Members.

ATTENDANCE

Cr MJ Bailey returned at **4.29pm**.

Director Utilities and Facilities provided further clarification on a legal matter. There were no questions raised. Councillors indicated their approval of the format of the report presented.

ATTENDANCE

Mr Bob Read and Mr Paul Weston departed the meeting at **4.31pm**.

OPENING OF MEETING

Resolution No.: 2238

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the meeting be opened at **4.31pm** the taking of resolutions.

CARRIED

2. ATTENDANCE/APOLOGIES

Councillors:

Cr S Bennetto (Deputy Mayor)

Cr MJ Power

Cr AP Barr

Cr BGW Maff

Cr MJ Bailey

Cr GJ Lohmann

Officers:

Mr VB Davidson – Interim Chief Executive Officer

Mrs M Taylor – Director Utilities & Facilities

Mr L Jensen – Director Planning & Sustainable Development

Mr C Scott – Director Roads Infrastructure

Mrs T Power – Director Corporate Services

Mrs H Dixon – Corporate Governance Officer

Mrs D Von Wald – Governance Officer

Apologies:

Cr ER Schmidt (Mayor)

Mr M Griffin – Media & Communications Officer

Members of the Gallery joined the meeting at **4.34pm**:

M Manly

B Hytch

W Edwards

N Hammond

D Wright

A Wright

Mr Andrew Gurr, The Northern Miner, joined the meeting at **4.34pm**.

3. PRAYER

Pastor Doug Reid and Fr Greg Windsor attended on behalf of the Ministers' Fraternal.

Fr Windsor delivered an opening prayer.

Fr Windsor and Pastor Reid departed the meeting at **4.42pm**.

4. DEPUTATIONS

No deputations were scheduled.

5. DECLARATIONS OF INTEREST

Cr Bailey declared a perceived conflict of interest in the matter to be discussed at Item 11.1 and advised that, as the matter was not of sufficient significance to lead to making a decision contrary to the public interest, he would remain in the meeting.

Cr Power declared a perceived conflict of interest in the matter to be discussed at Item 9.9.

Cr Barr declared a perceived conflict of interest in the matter to be discussed at Item 9.1 and advised that he would exclude himself from the meeting during the voting on the matter.

Cr Bennetto declared a material personal interest in the matter to be discussed at Item 11.8, as the matter related to the family business. Cr Bennetto advised she would exclude herself from the meeting whilst the matter was discussed and the vote taken.

Resolution No.: 2239

Moved: Cr AP Barr
Seconded: Cr BGW Maff

That the apology of Mayor Liz Schmidt be accepted.

CARRIED

6. CONFIRMATION OF MINUTES

❖ Minutes of General Meeting held 17 May 2017.

Resolution No.: 2240

Moved: Cr MJ Power
Seconded: Cr GJ Lohmann

That the Minutes of the General Meeting held 17 May 2017 be confirmed.

CARRIED

7. MAYOR'S AND COUNCILLORS' REPORTS

Resolution No.: 2241

Moved: Cr AP Barr
Seconded: Cr GJ Lohmann

That the Mayor's and Councillors' activities reports for the month of May / June 2017 be accepted as read.

CARRIED

Mayor Schmidt submitted a report for tabling in her absence:

18 May	Media officer catch up Equestrian Centre & Saleyards issues Community Advisory Network meeting Dalrymple Villa meeting Met with constituent regarding road matter
19 May	2017/18 Budget workshop Eventide 90 th birthday celebrations
21 May	Centenary park markets Golf Club function
23 May	Media officer catch up Debrief Mayoral Prayer Dinner Meeting with Radio 4GC Radio interview Discussion regarding legal matter Discussion regarding Citizenship ceremony
24 May	SEDAC meeting at Townsville Enterprise Discussion with Governor of Queensland's office
25 May	Attended Steak Your Place Dalrymple Villa
26 May	Townsville Enterprise update for regional Councils Local Government Heavy Vehicle Forum RED ROC meeting Discussion with Member for Dalrymple regarding Adani Catholic Debutante Ball
27 May	Discussion regarding CEO recruitment process
28 May	Farewell for Sisters of the Good Samaritan
29 May	Employee Inductions Morning with resident Meeting with business owner ANZAC day de-brief Discussions with Townsville Enterprise Limited regarding Service Level Agreement Discussions regarding 2018 Commonwealth Games Baton Bearer relay
30 May	Townsville District Disaster Management Group Debrief
31 May	Councillors Road Trip to Fletcher Vale & Clay Holes - community consultation
01 June	Meeting with resident regarding water charges Meeting with SMEC regarding Hells Gate Meeting with Department of Defence 2017/2018 Budget framework discussions Met with CEO Recruitment Advisor Met with CT Amateur Swimming Club
05 June	Greenvale road trip - community consultation
06 June	Met with Radio 4GC Discussion regarding stakeholders Mosman Park
07 June	Further ANZAC day debrief with school Headmaster Charters Towers Aged and Community Inter-Agency Forum Monthly Plant Advisory Committee Meeting
08 June	Meeting with resident Ravenswood road trip - community consultation
09 June	Hervey Range road trip - community consultation
12 June	Media Officer catch up CTRC Road Safety Advisory Committee Meeting Met Queensland Rail's Steam Train and passengers Met with Regional Development Australia and Japanese representatives Dalrymple Villa Meeting
13 June	Rural Industry Advisory Committee meeting Towers Festivals and Events Meeting

14 June	Dalrymple Villa
	Visit by Chinese Migration Agents – Business Matching Forum – Townsville
15 June	Work Health & Safety Committee Meeting
	Discussion regarding visit by Governor of Queensland
	Community Advisory Network Meeting
	Dinner with Chinese Migration Agents, Townsville
16 June	2017/18 Budget preparation workshop
	CEO discussion with Councillors regarding quotations received for the Organisational Review
	Review of community grants applications for Round 1 2017
	Handover prior to going on leave
	Meeting with Dalrymple Villa and resident
17 June to 11 July	On leave

Cr MJ Power reported on attendance at the following:

Equestrian Centre Meeting
HESROC Meeting
2017/18 Budget workshops
National Trust Meeting
Townsville Enterprise Limited Service Level Agreement meeting
Discussion with the Mayor regarding the 2018 Commonwealth Games Baton Bearers' Relay
Two meetings with Department of Defence
Greenvale road trip – community consultation
Ravenswood road trip – community consultation
Hervey Range road trip – community consultation
Review of community grants applications for Round 1 2017
Markets held in the region during May/June
Meetings with Planning & Sustainable Development Directorate regarding past and present issues
Four reports submitted to Roads Infrastructure regarding fault issues, one being a serious safety issue
Numerous discussions with various ratepayers

Cr GJ Lohmann reported on:

18 May	Equestrian Centre discussions
18 May	Charters Towers Hospital CAN meeting
19 May	Budget Meeting
19 May	Eventide 90 th birthday celebrations
25 May	MITEZ at Richmond
25 May	Opening of Richmond Shire Council Chambers
29 May	Baton Bearer Nomination meeting
8 June	Zara Clarke Museum meeting
12 June	CTRC Road Safety Advisory Committee meeting
12 June	Qld Steam Train visit & welcome
13 June	Towers Festivals & Events
16 June	Budget meeting
16 June	Organisational review discussion
16 June	Round 1 2017 Community grants discussions
19 June	Charters Towers Hospital CAN meeting

Cr BGW Maff reported on:

29 May	ASSG Finance Meeting
31 May	ASSG Board Meeting
1 June	NQSF Audit and Risk Committee
	2017/18 Budget Discussions
4 June	Centenary Markets
16 June	2017/18 Budget Discussions
16 June	Round 1 2017 Community grants discussions

17 June NQSF All Comers Athletics Meet – Medal Presentation
 21 June Recognition of Service awards

Deputy Mayor S Bennetto reported on:

18 May Prospect Board Meeting
 28 May Mass farewell – Sisters of the Good Samaritan
 13 May Towers Festivals & Events meeting
 8 June Ravenswood road trip
 9 June Rural Pest advisory day
 15 June Prospect board meeting
 Article writing for NQ Chamber magazine
 16 June Budget meetings
 Meeting with ICEO and councillors
 19 June Chamber of Commerce meeting
 20 June Meeting with Tracey Murphey, 4GC
 Meeting with Tammy Power re water tariffs
 Villa board meeting
 21 June Recognition of Service awards

Cr AP Barr reported on:

Meeting with Snowy Mountains Engineering Corporation
 1 June Meeting with Department of Defence
 1 June Meeting regarding recruitment of CEO
 5 June Greenvale road trip and community consultation
 CT Aged and Community Inter-agency Forum
 7 June CTARC Plant Advisory Committee meeting
 8 and 9 June Road trips and community consultation – Ravenswood and Hervey Range
 12 June Queensland Rail's steam train journey
 13 June CTARC Rural Industry Advisory Committee
 16 June 2017/18 Budget preparation workshop
 16 June Discussion regarding organisational review quotations
 16 June Community Grants Round 1, 2017 workshop
 21 June CTARC Recognition of Service Awards

Cr MJ Bailey reported on:

31 May Road trip to Clay Holes & Fletcher Vale – community consultation
 01 June CT Access Group
 Discussions with Defence Dept
 Soils testing
 04 June Ravenswood markets
 05 June Greenvale road trip – community consultation
 07 June Aged Care meeting
 Plant Advisory Committee meeting
 Meeting regarding a boundary fence
 08 June Ravenswood road trip – community consultation
 09 June Hervey Range road trip – community consultation
 10 June Restorers' Club Swap Meet & Burn Outs
 13 June Rural Advisory Committee meeting
 15 June Work Health & Safety Committee meeting
 16 June 2017/18 Budget preparations workshop
 Review of community grants applications for Round 1 2017

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

No business arising from previous meeting minutes was discussed.

9. CONFIDENTIAL REPORTS

DECLARATION OF INTEREST

Cr Barr referred to his declaration of interest in the matter to be discussed at Item 9.1 and departed the meeting at **4.46pm**.

UTILITIES & FACILITIES

9.1 T011/17 – Assessment of Tenders received for the Replacement of the Plant Street Water Main under Works for Queensland funding

EXECUTIVE SUMMARY

Council advertised tender for the water main replacement along Plant Street under T011/17 on 22 April 2017. Assessment of the tender submissions is provided to Council to appoint the successful contractor.

OFFICER'S RECOMMENDATION

That Council:

- *Award the contract for replacement of the Plant Street water main to GNM Group based on the evaluations from the tender submissions, T011/17 Water Main Replacement – Plant Street.*

Resolution No.: 2242

Moved: Cr GJ Lohmann

Seconded: Cr BGW Maff

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No 1102007.

ATTENDANCE

Cr Barr returned to the meeting at **4.47pm**.

9.2 Tender T010/17 – Tennis courts upgrade (construction)

EXECUTIVE SUMMARY

Results of tenders for the reconstruction of the Charters Towers Tennis Courts, including a report prepared on tender submissions and the recommended Preferred Submission.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the alternate tender submission by Jordin Sports for the sum of \$833,397.75 (excluding GST).*

Resolution No.: 2243

Moved: Cr AP Barr
Seconded: Cr BGW Maff

That the Officer's recommendation be adopted.

CARRIED

It was noted that there is a significant contribution to the project from Queensland Government's "Get Playing Plus" and the Charters Towers Tennis Club.

REFERENCE DOCUMENT

- Officer's Report Document No. 1103410

ATTENDANCE

Mrs Dallis Von Wald departed the meeting at **4.49pm**.

9.3 Submission from Kennedy Regiment Memorial Pool Lessees addressing viability of operations

EXECUTIVE SUMMARY

Council has received a submission from the Kennedy Regiment Memorial Pool Lessees, Brian and Bernadette Rodriguez expressing concerns over the ongoing viability of operations of the pool facility, since the commencement of winter trading hours.

OFFICER'S RECOMMENDATION

That Council:

- *Consider the matters raised by the current lessees and determine whether further negotiations regarding the existing lease conditions and opening hours should take place.*

An amended recommendation was tabled.

OFFICER'S AMENDED RECOMMENDATION:

That Council:

- *Authorise its Interim Chief Executive Officer and the Director Utilities & Facilities to conduct further negotiations and analysis of the matter and report to Council*

Resolution No.: 2244

Moved: Cr MJ Bailey
Seconded: Cr MJ Power

That the Officer's amended recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103323

9.4 Adopted Infrastructure Charges

EXECUTIVE SUMMARY

This report provides an update on the status of Council's current adopted infrastructure charges applicable to particular developments within the area of the former Charters Towers City Planning Area.

Pursuant to Section 648D of the Sustainable Planning Act 2009, on 10 August 2011, Council resolved to adopt regulated infrastructure charges. The charges schedule applies to the Priority Infrastructure Area (PIA) depicted in the Priority Infrastructure Plan (PIP) relating to the Planning Scheme area for the former Charters Towers City Council. The purpose of infrastructure charges is to enable Council to fund the establishment cost of trunk infrastructure associated with those trunk infrastructure networks covered by the Priority Infrastructure Plan (PIP). This is achieved through the levying of infrastructure charges on development.

The Queensland Government implemented reforms to improve local infrastructure framework. This resulted in changes that commenced on 4 July 2014 with amendments to the Sustainable Planning Act 2009 (SPA). The changes required that before 1 July 2015, a charges resolution was required to be updated to include a method for working out the cost of the infrastructure that is the subject of an offset or refund (recalculation method) and criteria for deciding a conversion application (conversion criteria).

It has been confirmed that certain aspects of Council's 2011 Charges Resolution are non-compliant with the SPA, following the 2014 amendments to the infrastructure charging framework in Chapter 8 of the SPA. As a consequence, it is possible that actions taken by Council on and after 1 July 2015 in levying adopted charges upon development in its local government area may have been affected by the non-compliance. Relevantly, it is also to be noted that the Planning Act 2016 will commence on 3 July 2017.

OFFICER'S RECOMMENDATION

That Council:

1. *Note the content of the report, and*
2. *Note that Planning and Sustainable Development Directorate is currently preparing a new infrastructure charges resolution for the Charters Towers Regional Council Area that is compliant with the Sustainable Planning Act 2009 or Planning Act 2016, in particular by:*
 - (a) *including a method for working out the cost of infrastructure that is subject of an offset or refund in accordance with section 633 of the SPA or in accordance with section 116 of the Planning Act 2016;*
 - (b) *including criteria for deciding a conversion application in accordance with section 633A of the SPA or in accordance with section 117 of the Planning Act 2016; and*
 - (c) *removing inconsistency with the State Planning Regulatory Provision (SPRP) or relevant provision under Planning Regulation 2017 in respect of infrastructure charge categories and uses, and the method of calculating an adopted charge.*

Resolution No.: 2245

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report – ECM Document No. 1101328

9.5 Notice of Intention to Sell land due to non-payment of rates L22/SP151647, Parish of Millchester, Charters Towers

EXECUTIVE SUMMARY

Rates over L22/SP151647, Parish of Millchester, have reached arrears of three full years, and the owner has confirmed that they have no funds to pay the debt apart from Superannuation. To enable the super fund to consider releasing funds, a Notice of Intention to Sell needs to have been issued. If funds are released, the matter can be resolved without sale, however, if not, the matter will need to continue to sale in accordance with *Section 140 of the Local Government Regulation 2012*.

OFFICER'S RECOMMENDATION

That Council:

- *Resolve, pursuant to Section 140(2) of the Local Government Regulation 2012, to sell land, described as L22/SP151647, Parish of Millchester, for overdue rates and charges.*

Resolution No.: 2246

Moved: Cr GJ Lohmann

Seconded: Cr MJ Power

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1102981.

9.6 Termination of Licence - Outstanding Rates Write Off assessment No. 21281-32

EXECUTIVE SUMMARY

The property is owned by Queensland Rail and therefore exempt from rate levies. The property was formerly rated, as a sub-lease was held over the property. The Licence to lease has now terminated and the holder of the sub lease passed away on 25 January 2014. The Public Trustee has advised that the estate of the deceased is insolvent and there are no funds available for the payment of the rate arrears.

OFFICER'S RECOMMENDATION

That Council:

- *Resolve to write off all outstanding rates based on the estate of the former lease being insolvent, and the exempt status of the owner, being the State Government, in respect to rates assessment No. 21281-32.*

Resolution No.: 2247

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1102948

9.7 T007/17 Preferred Supplier Arrangement – Slashing & Herbicide

EXECUTIVE SUMMARY

Council advertised in the Northern Miner newspaper on 10 March 2017 and the Townsville Bulletin on 11 March 2017, for a Preferred Supplier Arrangement of slashing and herbicide spraying required in meeting Council's RMPC and general maintenance requirements.

OFFICER'S RECOMMENDATION

That Council:

- *In respect to T007/17 Preferred Supplier Arrangement – Slashing & Herbicide Spraying, accept all compliant tender responses, for a period of twelve months commencing on 1 July 2017, with PMA Corporation Pty Ltd being the primary contractor for RMPC works.*

Resolution No.: 2248

Moved: Cr MJ Bailey

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report internal reference number 1102734

ATTENDANCE

Mrs Dallis Von Wald returned to the meeting at **4.55pm**.

9.8 Provision of Three Road Rollers and One Excavator Dry Hire from Hastings Deering

EXECUTIVE SUMMARY

Hastings Deering was on the previous wet and dry hire preferred supplier arrangement T006/15 however failed to submit for the recent renewal of this arrangement. Hastings Deering offer Council a dry hire arrangement for road rollers and an excavator where Council has ongoing access to these machines but only pays for the days used. This report requests Council approve the current arrangement with Hastings Deering until such time as it is revoked by Hastings Deering.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the dry hire arrangement outside of the preferred supplier arrangement in respect to three Road Rollers and a 20 Tonne Excavator from Hastings Deering whilst the current hire terms remain in place, being garaged at the Highway Depot, and hire paid based on hour meter only.*

An amended recommendation was considered.

OFFICER'S AMENDED RECOMMENDATION

That Council:

- *Approve the dry hire arrangement outside of the preferred supplier arrangement in respect to two Road Rollers and a 20 Tonne Excavator from Hastings Deering whilst the current hire terms remain in place, being garaged at the Highway Depot, and hire paid based on hour meter only.*

Resolution No.: 2249

Moved: Cr MJ Power
Seconded: Cr GJ Lohmann

That the Officer's amended recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer Report: ECM 1095063

DECLARATION OF INTEREST

Cr MJ Power referred to his declaration of interest in regard to Item 9.9 and departed the meeting at **4.55pm**.

9.9 Q021/16 Provision of Auctioneer Services

EXECUTIVE SUMMARY

Council advertised in the Northern Miner newspaper on the 27th January and the Townsville Bulletin on the 28th January 2017 for the Provision of Auctioneer Services required periodically to dispose of non-current assets particularly, but not limited to, plant and equipment. In accordance with the Procurement Policy, this report was distributed to Councillors as a Matter of Interest in April 2017, however Council has now requested it to be tabled for Resolution.

OFFICER'S RECOMMENDATION

That Council:

- *In respect to Q021/16 Provision of Auctioneer Services, accept the quotation response from Nasco Auctioneers / Geaney's Livestock joint venture, for a period of two years.*

Resolution No.: 2250

Moved: Cr MJ Bailey
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

Cr Maff recorded a vote against the resolution.

REFERENCE DOCUMENTS

Officer's Report Document No 1084391.

ATTENDANCE

Cr Power returned to the meeting at **4.57pm**.

9.10 Governance Matters

Resolution No.: 2251

Moved: Cr S Bennetto
Seconded: Cr GJ Lohmann

That the Governance Compliance Officer's report be accepted and noted.

CARRIED

10. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

10.1 Request for Council's support to the Dedication Ceremony of Charles Blackman WW1 Indigenous Soldier

EXECUTIVE SUMMARY

Allan Miles from the Blackman Project organising committee has requested consideration for Council to assist with supply and erection of shade tents and seating for approximately 100 guests and supply of power for an outdoor address system for the dedication ceremony of WW1 Indigenous Soldier, Charles Blackman.

OFFICER'S RECOMMENDATION

That Council:

- *Accede to the request, on condition that the ceremony be held on a weekday inside Council's hours of operation;*
 - *To supply and erect Council's 4m x 8m, 6m x 3m and 3m x 3m marquees and 100 chairs for the dedication ceremony;*
 - *Agree to funding the costs (less than \$400) of the set up by Council staff from Cemetery repairs and maintenance, alternatively, Councillor Discretionary Funds could be used to internally fund the set up; and*
 - *Advise that Council currently does not have a reliable portable sound system to offer.*

Resolution No.: 2252

Moved: Cr MJ Bailey
Seconded: Cr AP Barr

That the Officer's recommendation be adopted with the costs to be funded by way of a donation from the Councillors' Discretionary Funds.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1098752

ATTENDANCE

Mrs Dallis Von Wald departed at **5.01pm** and returned at **5.02pm**.

EXECUTIVE SUMMARY

The Southern Cross Association Inc. has submitted a request to use the Charters Towers Showgrounds Dining Hall and camping area on Wednesday, 6 September 2017 as an overnight stay as part of the Southern Cross Annual 5 day Poker Run.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the use of the Showgrounds Dining Hall and camping area on Wednesday, 6 September 2017; and*
- *Consider agreeing to the request from Southern Cross Association to waive the hire fee for the Showgrounds on Wednesday, 6 September in the amount of \$412 by way of Councillor Discretionary funds, subject to:*
 - *Copy of Public Liability Insurance being provided to Council, prior to the event; and*
 - *Payment of security deposit of \$439*

An amended recommendation was considered.

OFFICER'S AMENDED RECOMMENDATION

That Council:

- *Approve the use of the Showgrounds Dining Hall and camping area on Wednesday, 6 September 2017; and*
- *Agree to the request from Southern Cross Association to waive the hire fee for the Showgrounds on Wednesday, 6 September in the amount of \$412 by way of Councillor Discretionary funds, subject to:*
 - *Copy of Public Liability Insurance being provided to Council, prior to the event; and*
 - *Payment of security deposit of \$439.*

Resolution No.: 2253

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's amended recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1102669

11. REPORTS FOR CONSIDERATION – PLANNING & SUSTAINABLE DEVELOPMENT

11.1 Provision of Sewerage Infrastructure at Mosman Park

EXECUTIVE SUMMARY

Consideration of the provision of sewerage infrastructure to service the Men's Shed and Women's Shed at Mosman Park, 1 – 33 Lister Street, Charters Towers (L233/CT18251).

OFFICER'S RECOMMENDATION

That Council:

1. *Advise the Women of the Outback Shed Inc. that there is no mechanism to require or compel users to share the cost of providing access to Council's reticulated sewerage infrastructure except where a request to access the infrastructure is made jointly.*
2. *Advise the Women of the Outback Shed Inc. and the Men's Shed that:*
 - o *the cost of providing access to Council's reticulated sewerage infrastructure equates to \$13,559.08; and,*
 - o *where a request to access the infrastructure is made jointly the cost can be shared between users.*

Resolution No.: 2254

Moved: Cr BGW Maff

Seconded: Cr AP Barr

That Council:

- Decline to adopt the Officer's Recommendation and
- Hold the matter in abeyance pending further information being sourced.

CARRIED

REFERENCE DOCUMENT

- Officer's Report – ECM Doc No. 1101905.

11.2 Planning and Sustainable Development – Matters to be determined under delegation authority – New Planning Act 2016

EXECUTIVE SUMMARY

Planning and Sustainable Development (PSD) are seeking Council's approval to assess and decide certain development applications and development related matters under delegated authority. A new resolution for delegations under the new *Planning Act 2016* is required.

The delegations will facilitate Council's transition to the new Planning Act and the efficient and timely delivery of planning and development related decisions.

OFFICER'S RECOMMENDATION

That Council:

1. *Endorse the determination of certain development applications and other matters under delegated authority subject to the conditions and processes outlined in Attachment A – Planning and Sustainable Development – Matters to be determined under delegated authority (Planning Act 2016), as tabled, and as annexed to these Minutes at Annexure "A".*

Resolution No.: 2255

Moved: Cr MJ Power
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officers Report Document No. 1102142.

11.3 New Planning Act – Transition Actions

EXECUTIVE SUMMARY

Queensland's new planning legislation, the *Planning Act 2016* (Planning Act), will commence on 3 July 2017 and establish a new planning system for the state and replace the existing *Sustainable Planning Act 2009*. The Planning and Sustainable Development Directorate has been active in preparing for the commencement of the new legislation. This report outlines a number of transition actions that have been completed or are proposed to facilitate the Council's and the community's transition to the new Planning Act.

OFFICER'S RECOMMENDATION

That Council:

1. *Note the transition actions in preparation for the commencement of the new Planning Act 2016.*

Resolution No.: 2256

Moved: Cr AP Barr
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report – ECM Document No. 1102156.

11.4 New Planning Act 2016 – Alignment Amendment

EXECUTIVE SUMMARY

Queensland's new planning legislation (*Planning Act 2016*) will commence on 3 July 2017. The Minister's rules for an alignment amendment to a local planning instrument permit a local government to make amendments to a local planning instrument that are consistent with the Act and that do not substantially change the effect of the instrument (alignment amendment).

Council's existing planning schemes are proposed to be amended (alignment amendment) to clarify assessment benchmarks and replace terminology or language from the soon to be repealed Sustainable Planning Act 2009 with terminology consistent with the new Planning Act. The changes will be administrative only with no changes to policy or zoning. The preparation of an alignment amendment will assist Council and the community transition to the new Planning Act.

OFFICER'S RECOMMENDATION:

That Council:

1. *Make an alignment amendment to the Charters Towers City Planning Scheme 2011, Version 2 and the Dalrymple Shire Planning Scheme 2006 under the Alignment Amendment Rules made by the Planning Minister under section 293 of the Planning Act 2016 for the purpose ensuring consistency with the new Planning Act 2016;*
2. *After preparing the alignment amendment, the amendment will commence upon commencement of the Planning Act 2016 OR in accordance with the date stipulated for the public notice;*
3. *Publish a public notice in:*
 - a) *- the gazette;*
 - b) *- in a newspaper circulating in the Charters Towers Regional Council area; and*
 - c) *- on the Charters Towers Regional Council website; and*
4. *Give the Chief Executive of the Department of Local Government, Infrastructure and Planning a copy of the public notice and a copy of the alignment amendment.*

Resolution No.: 2257

Moved: Cr AP Barr
Seconded: Cr MJ Bailey

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report – ECM Document No. 1101670.

11.5 Development Application Fees – New Planning Act 2016

EXECUTIVE SUMMARY

Consideration of amendments to the fees and charges schedule for planning services to ensure consistency with the new *Planning Act 2016*.

OFFICER'S RECOMMENDATION

That Council:

1. *Confirm and endorse the adoption of the following amendments to the fees and charges schedule, to ensure consistency with the Planning Act 2016 commencing 3 July 2017, as follows:*
 - a) *Amend MATERIAL CHANGE OF USE (SPA) to - MATERIAL CHANGE OF USE*
 - b) *Amend RECONFIGURE OF LOTS (SPA) to - RECONFIGURING A LOT*
 - c) *Amend SUPERSEDED PLANNING SCHEME APPLICATION (In addition to all other IDAS fees) to - REQUEST TO APPLY SUPERSEDED PLANNING SCHEME (In addition to the regular application fee)*
 - d) *Amend OTHER (IDAS) to - OTHER*
 - e) *Amend Request to change an existing approval to - Making a change application*
 - f) *Amend Request to extend the relevant period of a development approval to - Extension application (currency period)*
 - g) *Amend REQUEST FOR BOUNDARY SETBACK RELAXATION (B.C.A) to - LOCAL GOVERNMENT AS A REFERRAL AGENCY*
2. *Confirm and endorse the adoption of the following additional planning fee to the fees and charges schedule to ensure consistency with the Planning Act 2016 commencing 3 July 2017, as follows:*
 - *Insert a new fee under OTHER for - Preliminary approval which includes a variation approval - In addition to the regular application fee - \$650.*

Resolution No.: 2258

Moved: Cr GJ Lohmann
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report – ECM Document No. 1102616

11.6 North Queensland Regional Plan

EXECUTIVE SUMMARY

The Queensland Government is committed to delivering statutory regional plans for Queensland's regions. These regional plans seek to provide strategic direction to achieve regional outcomes that align with the state's interest in planning and development.

The purpose of regional plans is to identify regional outcomes to help achieve state interests. Regional policies are used to facilitate these outcomes by addressing existing or emerging regional issues, such as competition between land uses.

The first North Queensland Regional Plan is currently being prepared with community engagement on regional planning and a regional vision having commenced in May 2016.

OFFICER'S RECOMMENDATION

That Council:

1. *Note the preparation and consultation arrangements for the North Queensland Regional Plan.*

Resolution No.: 2259

Moved: Cr MJ Bailey
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officers Report – ECM Document No. 1102495

11.7 Innovation and Improvement Fund

EXECUTIVE SUMMARY

The Innovation and Improvement Fund offers financial assistance to councils to enable new and improved ways of 'doing planning', that also contributes to better planning in Queensland. Round 1 of the fund closed on 26 May 2017 and successful applications are expected to be announced in the coming weeks. Round two is expected to begin in the second half of 2017, with timing to be confirmed. Planning Services has made an application under Round 1 of the fund and has a proposal for Round 2 of the fund.

OFFICER'S RECOMMENDATION

That Council:

1. *Note the Round 1 Application for a Regional Development Standards Document and proposed Round 2 Application for a Local Heritage Planning and Revitalization Study under the Innovation and Improvement Fund.*

Resolution No.: 2260

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

Director Planning & Sustainable Development Mr Leo Jensen acknowledged the level of work undertaken by Manager Planning Services Mr Hamish McIntosh in regard to the Planning Act 2016.

REFERENCE DOCUMENT

- Officer's Report – ECM Document No. 1102243

DECLARATION OF INTEREST

Chair Cr Bennetto referred to her declaration of a Material Personal Interest in Item 11.8 and departed the meeting at **5.19pm**.

APPOINTMENT OF A MEETING CHAIR

Resolution No.: 2261

Moved: Cr MJ Bailey

Seconded: Cr AP Barr

That Cr Maff chair the meeting in the absence of Deputy Mayor Bennetto.

CARRIED

11.8 Proposed Trustee Lease over L27/SP101002

EXECUTIVE SUMMARY

This report seeks Council's approval to amend the term of the trustee lease between Council and Robert T & Sue G Bennetto over L27/SP101002 from five (5) years to twenty (20) years.

OFFICER'S RECOMMENDATION

That Council:

1. *Agree to amend the term of the trustee lease between Council and Bennetto over L27/SP101002 from five (5) years to twenty (20) years.*

Resolution No.: 2262

Moved: Cr MJ Bailey
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103124

ATTENDANCE

Cr Bennetto returned to the meeting at **5.23pm** and resumed the Chair.

11.9 Software Provider – Weighbridge at Stubley Street Landfill

EXECUTIVE SUMMARY

The weighbridge at the Stubley Street Landfill is equipped with software provided by Mandalay Technologies (Mandalay). The current three (3) year term with Council expires 30 November 2017.

This report recommends that Mandalay Technologies be nominated as the sole provider or core system IT vendor supplier for the weighbridge at the Stubley Street Landfill as the only truly specialised software provider for weighbridge services operating at landfills in Northern Queensland.

OFFICER'S RECOMMENDATION

That Council:

- In accordance with Section 235 of the Local Government Regulation 2012, approve Mandalay Technologies as the only provider operating in North Queensland with the specialised skill set and on-going support network required to provide weighbridge software to the Stubley Street Landfill.*
- Consent to the nomination of Mandalay Technologies to be valid until 30 June 2027.*
- Authorise the Chief Executive Officer (or delegate) to review this appointment every three (3) years to ensure that the factors determining the outcome of this report remain current.*

Resolution No.: 2263

Moved: Cr MJ Bailey
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report – ECM Document No. 1103153

12. REPORTS FOR CONSIDERATION – ROADS INFRASTRUCTURE

12.1 Flood Retention Basins

EXECUTIVE SUMMARY

Following the preliminary design phase of the flood retention basins, issues have been highlighted regarding the proposed and alternative sites for the Showground basin, which make it both ineffective and unfeasible.

OFFICER'S RECOMMENDATION

That Council:

- *Continue to proceed with the Mosman Street flood retention basin;*
- *Cease with the proposed showground flood retention basin; and*
- *Undertake an assessment of existing drainage structures both crossing and longitudinal, and identify possible upgrades that could improve conveyance through the urban area.*

Resolution No.: 2264

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103362

12.2 Sealing and naming of Un-named Lane, Millchester

EXECUTIVE SUMMARY

The Charters Towers School of Distance Education approached Council requesting the laneway behind the school be sealed to provide parking and access for the school staff. Currently the lane behind the School of Distance Education is on a road reserve but it is unnamed, unsealed and without drainage.

OFFICER'S RECOMMENDATION

That Council:

- *Name the lane behind the School of Distance Education Haigh Lane, and*
- *Seal the laneway and parking area of the lane and stabilise the washout at an estimated cost of \$90,000 to be funded in the 2017/2018 Roads to Recovery Program, conditional upon;*
- *Written confirmation from the School of Distance Education that staff will be directed to park on the lane when constructed instead of on Brisk Street.*

Resolution No.: 2265

Moved: Cr MJ Bailey

Seconded: Cr MJ Power

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103211

12.3 Access to Lot 1 on MPH20468, Gamma Road

EXECUTIVE SUMMARY

Access to Lot 1 on MPH20468 is currently via a neighbourly agreement, as there is no constructed road. Both neighbours have approached Council to establish a formal access.

OFFICER'S RECOMMENDATION

That Council:

- *Register an easement over the established track through Lot 11 on DV601 to provide access to Lot 1 on MPH20468;*
- *Provide basic access across the creek to Lot 1 on MPH20468; and*
- *Inform the interested parties that once basic access over the creek is established and the easement is registered, Council has no further responsibility in this matter.*

Resolution No.: 2266

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103333

12.4 Application for installation of two grids

EXECUTIVE SUMMARY

Council is in receipt of an application for installation of two grids, one upon Ronlow Road and one upon Moonoomoo Road. Furthermore, the landholder seeks consent to pay one installation fee given the grids are in close proximity to one another and will be installed simultaneously.

OFFICER'S RECOMMENDATION

That Council:

- *Accede to installation of two grids in accordance with Council's Gate and Grid Policy. Grids located at:*
 - *Ronlow Road S214532.8 E1455558.1*
 - *Moonoomoo Road S214453.7 E1455616.4*
- *Confirm and endorse the actions of the Director Roads Infrastructure, being acceptance of one fee of \$784 for two grid applications in view of the grids being in close proximity to one another and installed simultaneously.*

Resolution No.: 2267

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103142

13. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

13.1 Monthly Rating Report

EXECUTIVE SUMMARY

The attached report, as at the end of May 2017, provides a summary of the fifth activity report following the levying of the 2016/2017 2nd half yearly rates levies issued on 2 February 2017. Discount closed on Monday 6 March 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the rating report for May 2017 as tabled and as annexed to these Minutes at Annexure "B".*

Resolution No.: 2268

Moved: Cr GJ Lohmann

Seconded: Cr BGW Maff

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No.1101417.

13.2 Monthly Financial Reporting

EXECUTIVE SUMMARY

A complete summary of Council's position as at 29 May 2017, comparing actuals to 'original budgets', is presented across the following three consolidated reports. There are 2.5 more payroll periods (5 weeks) yet to be applied against the remaining budgets.

Income Statement

Eleven months, **91%**, of the 2016/2017 financial year have elapsed; operational expenditure is at 84% of original budget (excludes committed), whilst revenue is sitting at 88% of original budget. Commitments have been noted for both 'special projects' and 'operations'.

Contributing to the revenue percentage of 88% is the 2016/2017 rates levied. Removal of the levied rates revenue beyond year-to-date earning gives an updated indicator of revenue sitting at 84% of original budget.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports, presenting the overall financial position of Council as at 29 May 2017 as tabled and as annexed to these Minutes at Annexure "C":*
 - *Consolidated Cashflow Statement*
 - *Consolidated Income Statement*
 - *Consolidated Balance Sheet*
- *Refer to the following reports for the overall position of Projects as at 29 May 2017:*
 - *Consolidated Cashflow Statement-Capital Works*
(Payments for property, plant & equipment)
 - *Consolidated Income Statement-Recurrent Projects*
(Recurrent Expenses – Special Projects)

Resolution No.: 2269

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1101801
-

13.3 Roads Program Reporting

EXECUTIVE SUMMARY

The financial position of the Roads Program as at 29 May 2017 year is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports representing the 2016/17 Roads Program as at 29 May 2017:*
 - 1. One page summary of the overall program actuals against original;*
 - 2. The Roads Infrastructure Works Program identifying actuals plus original budgets; and*
 - 3. Road Maintenance activity.*

Resolution No.: 2270

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1102160
-

14. REPORTS FOR CONSIDERATION – OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Consideration of attendance at 2017 NQLGA Conference and submission of Motions for consideration

EXECUTIVE SUMMARY

Council attends the North Queensland Local Government Association Conference as a function of its role as the Secretariat.

OFFICER'S RECOMMENDATION

That Council:

- *Authorise the attendance and associated expenses for conference registration, accommodation and travel of approximately \$1039.00 per person for the Mayor, Interim Chief Executive Officer and Corporate Governance Officer at the NQLGA Conference to be held in Atherton 26-28 July 2017;*
- *Consider whether other elected members may wish to attend and approve the registration, accommodation and travel expenses of approximately \$1039;*
- *Consider the submission of motions for inclusion in the NQLGA General Meeting Agenda for 2017.*

An amended recommendation was considered.

OFFICER'S AMENDED RECOMMENDATION

That Council:

- *Authorise the attendance and associated expenses for conference registration, accommodation and travel of approximately \$1039.00 per person for the Mayor, Interim Chief Executive Officer and Corporate Governance Officer at the NQLGA Conference to be held in Atherton 26-28 July 2017;*
- *Delegate authority to the Interim CEO to endorse any motions for submission to the NQLGA 2017 General Meeting Agenda.*

Resolution No.: 2271

Moved: Cr MJ Bailey

Seconded: Cr GJ Lohmann

That the Officer's amended recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No 1103339.

ATTENDANCE

Mrs Dallis Von Wald departed the meeting at 5.50pm.

EXECUTIVE SUMMARY

The unconfirmed Minutes of Council's Audit Committee Meeting held 03 May 2017, are tabled for Council's information.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the unconfirmed Minutes of the CTRC Audit Committee Meeting held 03 May 2017, as tabled.*

Resolution No.: 2272

Moved: Cr BGW Maff
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No 1103159.

14.3 CTRC Internal Audit Plan 2017-2020 for endorsement

EXECUTIVE SUMMARY

Council is requested to endorse the 2017-2020 Internal Audit Plan.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the Internal Audit Plan 2017-2020 as tabled.*

Council was advised of a suggested amendment to the plan and an amended recommendation was considered.

OFFICER'S AMENDED RECOMMENDATION

That Council:

- *Endorse the Internal Audit Plan 2017-2020 as tabled and note possible changes which may be made to plan in the 2018/2019 year.*

Resolution No.: 2273

Moved: Cr MJ Bailey
Seconded: Cr BGW Maff

That the Officer's amended recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103340

EXECUTIVE SUMMARY

Inviting Council to enter into a Service Level Agreement to formalise Charters Towers Regional Council's relationship with Townsville Enterprise and clearly establish subsequent service levels and outcomes required of Townsville Enterprise.

OFFICER'S RECOMMENDATION

That Council:

- *Enter into a Service Level Agreement with Townsville Enterprise for the period 1 July 2017 to 30th June 2018 for a service fee of \$22,705 (GST inclusive).*

Resolution No.: 2274

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1103553

15. MAYORAL MINUTE

No mayoral minutes were tabled.

16. QUESTIONS WITHOUT NOTICE

16.1 Ravenswood Showgrounds amenity

Cr Bailey discussed, following the recent community meeting at Ravenswood, residents had suggested the installation of a community kitchen at the Ravenswood Showgrounds for use by community groups and campers.

Mrs Marnie Taylor advised there is power connected to the site and that indications are the costs could be in the region of \$50 000 to make this serviceable. Other considerations are the permanence of the site, service and maintenance of the amenity. It is possible that the cost may exceed income from camping fees in any year. Interim CEO Mr Bruce Davidson asked if there may be a general allowance for such a facility or would it need to be included in the Budget? Cr Bailey confirmed that the request was for consideration in the 2018/19 budget. Cr Maff suggested the Progress Association could assist through grant funding. Mrs Taylor noted that Carpentaria Gold is assisting the Ravenswood Restoration and Progress Association in some matters.

ACTION: Director Utilities & Facilities to liaise with the Ravenswood community to ascertain their requirements in this matter and advise Council.

17. CLOSE OF MEETING

There being no further business, the General Meeting closed at **6.00pm**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 19 JULY 2017.

Mayor

19 July 2017

18. ANNEXURES TO MINUTES

Annexure "A"

Item 11.2 Planning and Sustainable Development -
Matters to be determined under delegation authority-
New Planning Act 2016

Attachment A - Planning and Sustainable Development – Matters to be determined under delegated authority – Planning Act 2016 (PA)

Development Applications and Requests					
No.	Application type	Description	Risk	Condition	Process
1.	<ul style="list-style-type: none"> Giving or not giving an exemption certificate (s46, PA) 	<ul style="list-style-type: none"> Section 46 enables a local government or the chief executive to give to an owner of premises an exemption certificate which states a development approval is not required for assessable development. Relates to situations where a development permit is required due to an error in the planning scheme – like a mapping error – or where the circumstances requiring assessment of the development no longer apply, or the effect of the development is minor or inconsequential. 	<ul style="list-style-type: none"> Low risk as Planning Act provides the conditions for when an exemption certificate can be issued. Giving an exemption certificate is limited by the legislation. A decision not to give an exemption certificate is no subject to an appeal. 	<ul style="list-style-type: none"> Where conforming to section 46 (3) of the Planning Act and recommended for approval. Where not giving an exemption certificate due to non-conformance with section 46 (3) of the Planning Act. Where not identified by Council or management as identified as regionally significant or contentious*. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice in accordance with section 46 (4A) and (4B) of the Planning act.
2.	<ul style="list-style-type: none"> Applications for a development approval (s49, PA) for assessable development (code or impact). 	<ul style="list-style-type: none"> Development requiring code assessment must comply with the assessment benchmarks (codes). Impact assessable (publicly notified) development not attracting submissions. 	<ul style="list-style-type: none"> Low risk as code assessable development can be managed through conditions. Low risk as no third party appeal rights where no submissions. Low risk as legislation provides avenues to negotiate without an appeal being lodged (Negotiated Decision Notice, s76, PA). 	<ul style="list-style-type: none"> Where recommended for approval. Where not attracting submissions. Where not identified by Council or management as identified as regionally significant or contentious*. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish reasons for the decision on Council's website. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA).
3.	<ul style="list-style-type: none"> All applications where recommended for refusal or approval and not capable of being reported to a Council meeting (outside delegated authority) due to statutory timeframes (e.g. deemed approvals / stopped applications). 	<ul style="list-style-type: none"> Certain applications may be subject to deemed approval provisions of the new Planning Act. This allows an applicant to request a deemed approval should Council fail to assess the application within the relevant timeframes. 	<ul style="list-style-type: none"> Medium risk as refusals may be appealed. Managed risk through Director Delegations and communication. 	<ul style="list-style-type: none"> Where recommended for refusal or approval and not capable of being reported to a Council meeting (outside delegated authority) and all avenues to extend timeframes have been exhausted. Delegation to Director 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA).

Attachment A - Planning and Sustainable Development – Matters to be determined under delegated authority – Planning Act 2016 (PA)

Development Applications and Requests					
No.	Application type	Description	Risk	Condition	Process
		<ul style="list-style-type: none"> The new development assessment system includes provisions where the applicant may stop a current period which dependant on timing may prevent an application being reported to Council (if not delegated). This may be due to the applicant not agreeing to extend the decision period to allow an application to be reported to Council. 		only.	
4.	<ul style="list-style-type: none"> Application for a variation request (s50 (3), PA) 	<ul style="list-style-type: none"> A variation request means part of a development application for a preliminary approval for premises that seeks to vary the effect of any local planning instrument in effect for the premises. For example, proposal to develop industrial uses over rural zoned land. 	<ul style="list-style-type: none"> Low risk as no third party appeal rights where no submissions. Major development under this section would ordinarily fall within the regionally significant category. 	<ul style="list-style-type: none"> Where recommended for approval. Where not attracting submissions. Where not identified by Council or management as identified as regionally significant or contentious. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA). Noting development approvals on planning scheme s89 (b) PA.
5.	<ul style="list-style-type: none"> Consideration of change representations resulting in a Negotiated Decision Notice (s76, PA) for applications for a development approval (s49, PA) for assessable development (code or impact) or a variation request. 	<ul style="list-style-type: none"> An applicant can request a Negotiated Decision for an approved development. This requires Council officers to re-consider conditions imposed. 	<ul style="list-style-type: none"> Low risk where changes to conditions or approval are supported / agreed to through the process and in accordance with the legislation. Low risk where no third party appeal rights (no submitters). 	<ul style="list-style-type: none"> Where recommended for approval. Where original decision determined under delegated authority. Where original decision was reported to Council but did not involve submitters. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA).
6.	<ul style="list-style-type: none"> Requests for concurrence agency response (including an amended response) for matters prescribed under Regulation or building work related referrals where the local government is identified 	<ul style="list-style-type: none"> Council has jurisdiction as a concurrence agency for certain matters prescribed under the Regulations including requests for particular class 1 and 10 buildings and structures. 	<ul style="list-style-type: none"> Low risk application types – sheds and carports. Low risk as no third party appeal rights (no submitters). 	<ul style="list-style-type: none"> Where recommended for approval. Where not attracting submissions. Where not identified by Council or management as identified as regionally significant or contentious. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda.

Attachment A - Planning and Sustainable Development – Matters to be determined under delegated authority – Planning Act 2016 (PA)

Development Applications and Requests					
No.	Application type	Description	Risk	Condition	Process
	as a referral agency.				
7.	<ul style="list-style-type: none"> Change application (s78 & s83, PA). 	<ul style="list-style-type: none"> The Planning Act provides the ability to change a development approval after the applicant's appeal period has ended. An application to change a development approval is called a 'change application'. 	<ul style="list-style-type: none"> Low risk where changes to conditions or approval are supported / agreed to through the process. Low risk as no third party appeal rights (no submitters). 	<ul style="list-style-type: none"> Where recommended for approval. Where original decision determined under delegated authority. Where original decision was reported to Council but did not involve submitters. Where not previously identified as regionally significant or contentious. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA).
8.	<ul style="list-style-type: none"> Extension application (s86, PA). 	<ul style="list-style-type: none"> Chapter 3, Division 4 includes the provisions for lapsing and extending development approvals. An applicant can request to extend the approval period (the currency period) before the approval lapses. 	<ul style="list-style-type: none"> Low risk where original approval is consistent, including its conditions, with the current laws and policies applying to the development i.e. no changes to town plan since original approval was issued. 	<ul style="list-style-type: none"> Where recommended for approval. Where original decision determined under delegated authority. Where original decision was reported to Council but did not involve submitters. Where not previously identified as regionally significant or contentious. 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA).
9.	<p><i>Superseded Planning Scheme</i></p> <ul style="list-style-type: none"> Approval of a request to apply a superseded planning scheme including: <ul style="list-style-type: none"> a decision notice under section 29 (7) – agreement to apply a superseded. Issuing of a decision notice (Approval) for a development application assessed against a superseded planning scheme. 	<ul style="list-style-type: none"> An applicant may request a local government to apply a superseded planning scheme to a development proposal or application. 	<ul style="list-style-type: none"> Low risk where accepting application under a superseded planning scheme. Low risk where approving an application against a superseded planning scheme. 	<ul style="list-style-type: none"> where approval is granted to apply the superseded planning scheme to the carrying out of the development where a development application is accepted and approval is granted to assess and decide the application under the superseded planning scheme 	<ul style="list-style-type: none"> Publish a list of delegated decisions on Council's meeting agenda. Publish a notice about the decision on the assessment manager's website (s63 (4) & (5), PA).

* Regionally significant and/or controversial matters would be determined by the delegate and may include significant development proposals with substantial amenity, environmental or traffic impacts or applications subject to a previous complaint or enforcement proceeding.

Other matters to be determined under delegated authority					
No.	Matter	Description	Risk	Condition	Process
10.	<ul style="list-style-type: none"> Giving a show cause or enforcement notice under the <i>Planning Act 2016</i> 	<ul style="list-style-type: none"> The Planning Act provides a legislated procedure for dealing with development related offences. This includes giving a person the ability to show cause before issuing an enforcement notice. An enforcement notice is issued following a response or no response to a show cause notice, as appropriate. PA also provides circumstances where an enforcement notice may be given without issuing a show cause notice i.e. local heritage place or urgent action is necessary to address a danger to public health or safety or giving the notice would be likely to adversely affect the effectiveness of the enforcement notice. 	<ul style="list-style-type: none"> Low risk – show cause notice is not subject to appeal. Low risk – show cause and enforcement notice process governed by legislation and internal procedures. Medium risk – an enforcement notice is subject to potential appeal. 	<ul style="list-style-type: none"> Where issuing a show cause or enforcement notice for an offence under the Planning Act 2016. 	<ul style="list-style-type: none"> Include matter as an information item for Council meeting agenda. Brief CEO and Councillors where an enforcement notice is issued in accordance with s167 (5).
11.	<ul style="list-style-type: none"> Matters contained under Chapter 4, infrastructure including infrastructure charges notice, conversion applications and infrastructure agreements. 	<ul style="list-style-type: none"> Council can levy infrastructure charges under an infrastructure charges policy. An infrastructure charges notice is usually issued for assessable development (attaches to decision notice). An applicant for a development approval may apply to convert non-trunk infrastructure to trunk infrastructure. This 	<ul style="list-style-type: none"> Low risk – Infrastructure charges are established and calculated in accordance with Council approved policy. Low risk – Applications to convert non-trunk infrastructure to trunk infrastructure are managed under mandatory requirements (policy and regulations) and involves largely technical decisions. 	<ul style="list-style-type: none"> Where issuing an Infrastructure Charges Notice in accordance with the Infrastructure Charges Resolution, applicable at the time. Where approving an application to convert infrastructure to trunk infrastructure. Where entering into an infrastructure agreement about the provision of infrastructure conditioned 	<ul style="list-style-type: none"> Maintain a register of infrastructure charges issued. For conversion applications and infrastructure agreements – include matter as an information item for Council meeting agenda.

Attachment A - Planning and Sustainable Development – Matters to be determined under delegated authority – Planning Act 2016 (PA)

Other matters to be determined under delegated authority					
No.	Matter	Description	Risk	Condition	Process
		<p>process is managed under a charges resolution. A notice of decision is issued under s141 of PA.</p> <ul style="list-style-type: none"> An applicant for a development application may make an agreement with an assessment manager, referral agency or other person to establish the responsibilities, or secure the performance, of a party to the agreement about a development condition. This includes an agreement about a condition for paying for, or providing, infrastructure. 	<ul style="list-style-type: none"> Low risk – an Infrastructure Agreement is managed under mandatory requirements (policy and regulations) and involves largely technical decisions. 	under a development approval.	

CHARTERS TOWERS REGIONAL COUNCIL
RATES AND CHARGES FOR THE FINANCIAL YEAR 2016/2017 1st & 2nd LEVIES 01.07.16 to 30.6.17
29/5/2017

Item	General	Water	Sewerage	Waste Collection	Landfill Management	Commerical Waste	Sub Total	Excess Water	Charge Land	Legals	Sub Total	Fire Levy	Total
Original '16/17 Levies 1st Levy	5,858,797.71	2,914,644.00	1,673,465.00	518,960.00	73,170.00	5,410.50	11,044,447.21	829,135.32	-	-	11,873,582.53	409,717.32	12,283,299.85
Original '16/17 Levies 2nd Levy	5,868,874.04	2,916,120.00	1,675,566.00	519,447.00	73,204.50	5,410.50	11,058,622.04	-	-	-	11,058,622.04	411,107.64	11,469,729.68
Credit Supp Levies/Recalculations	(160,934.71)	(41,917.38)	(19,931.72)	(8,085.69)	(1,177.87)	-	(232,047.37)	(15,529.80)	(7.50)	-	(247,584.67)	(7,941.99)	(255,526.66)
Supplementary Levies/Recalculations	165,518.84	40,940.49	37,688.11	8,405.42	1,146.02	-	253,698.88	6,743.17	1,310.00	450.91	262,202.96	12,330.81	274,533.77
							-				-		-
Current Year Gross Levies	11,732,255.88	5,829,787.11	3,366,787.39	1,038,726.73	146,342.65	10,821.00	22,124,720.76	820,348.69	1,302.50	450.91	22,946,822.86	825,213.78	23,772,036.64
Add Interest	89,526.12	25,759.96	12,496.49	4,458.69	916.49	17.00	133,174.75	5,884.92	-	-	139,059.67	19,477.94	158,537.61
Gross Sub Total (Levies + Interest)	11,821,782.00	5,855,547.07	3,379,283.88	1,043,185.42	147,259.14	10,838.00	22,257,895.51	826,233.61	1,302.50	450.91	23,085,882.53	844,691.72	23,930,574.25
Less:							-				-		-
Council Rebates	292,302.15	-	-	-	-	-	292,302.15	-	-	-	292,302.15	-	292,302.15
Discount	556,037.49	287,526.51	162,224.74	50,772.44	7,092.08	562.50	1,064,215.76	41,144.64	-	-	1,105,360.40	-	1,105,360.40
Interest Write Offs	9,556.96	472.52	418.47	180.78	48.35	0.20	10,677.28	191.70	-	980.05	11,849.03	242.79	12,091.82
	857,896.60	287,999.03	162,643.21	50,953.22	7,140.43	562.70	1,367,195.19	41,336.34	-	980.05	1,409,511.58	242.79	1,409,754.37
Current Year Nett Levies Payable	10,963,885.40	5,567,548.04	3,216,640.67	992,232.20	140,118.71	10,275.30	20,890,700.32	784,897.27	1,302.50	(529.14)	21,676,370.95	844,448.93	22,520,819.88
Add levies O/S at 30/6/2016	771,609.48	216,585.85	120,316.71	47,501.70	9,301.45	14.14	1,165,329.33	47,678.98	2,356.50	8,857.18	1,224,221.99	158,275.28	1,382,497.27
							-				-		-
TOTAL Net O/S Levies payable	11,735,494.88	5,784,133.89	3,336,957.38	1,039,733.90	149,420.16	10,289.44	22,056,029.65	832,576.25	3,659.00	8,328.04	22,900,592.94	1,002,724.21	23,903,317.15
							-				-		-
Less Received To Date:													
Cash Receipts (Current Year)	10,390,334.09	5,411,695.36	3,081,165.46	938,620.46	131,523.83	9,317.27	19,962,656.47	782,799.46	1,867.28	1,382.20	20,748,705.41	763,731.93	21,512,437.34
Credit Supp Levies/Recalcs							-				-		-
							-				-		-
State Subsidy (Current Year)	198,097.08	2,820.39	-	507.20	30.24		201,454.91	-	-	-	201,454.91	-	201,454.91
							-				-		-
							-				-		-
Balance	1,147,063.71	369,618.14	255,791.92	100,606.24	17,866.09	972.17	1,891,918.27	49,776.79	1,791.72	6,945.84	1,950,432.62	238,992.28	2,189,424.90
													Arrears
													See Below
ADD Prepaid '17/18 Levies													(805,509.73)
Balance of Rates Control Account							G/L Account	1191-5100					1,383,915.17

SpreadSheet Prepared By - Signature
RATES SECTION

SpreadSheet Checked By - Signature

Coordinator Administration Services

Breakup of Levies Outstanding			Arrears %	% of Balance
Outstanding Current Year 2016/2017	1,119,261.69		4.68%	51.1213%
Outstanding 2015/2016 Levies & Interest	679,970.77		3.15%	31.0570%
Outstanding Pre 2014/2015 Levies	390,192.44		1.77%	17.8217%
Total Outstanding Balances	2,189,424.90			100.0000%

CASH FLOW STATEMENT
As at 29 May 2017



Year Ended 30 June 2017

	2016/2017 Original Annual	2016/2017 Actuals YTD	Variance Comments
CASH FLOW FROM OPERATING ACTIVITIES			
Receipts from Customers	24,108,334	24,667,110	
Receipts from Contracts - RMPC, RPC, NDRRA	3,300,000	2,768,747	
Payments to suppliers & employees benefits	(28,729,270)	(27,111,765)	
Payments for RMPC and RPC	(3,300,000)	(2,588,992)	
	(4,620,936)	(2,264,901)	
Interest Received	991,700	840,024	
Non capital grants & contributions	6,504,056	7,872,898	
Non capital Flood Event Grants	-	-	
Borrowing costs	-	-	
Net Cash inflow (outflow) from operating activities	2,874,820	6,448,021	
CASH FLOW FROM INVESTING ACTIVITIES			
Payments for property, plant & equipment			
Central & Governance	(125,000)	(179,327)	
Corporate Services	(3,824,660)	(2,215,537)	
Planning & Sustainable Development	(256,799)	(193,556)	
Roads Infrastructure	(6,118,616)	(2,820,674)	
Facilities	(1,108,539)	(483,790)	
Water	(5,557,500)	(1,517,407)	
Sewerage	(2,217,180)	(252,544)	
	(19,208,294)	(7,662,834)	\$5.84 m committed
Receivables-Community Loan Repayments	13,900	12,458	
Receivables-Internal Loans	92,000	-	
Proceeds from sale of property, plant & equipment	1,481,500	650,648	
Capital grants, subsidies, contributions	8,834,765	3,763,128	
Net cash inflow (outflow) from investing activities	(8,786,129)	(3,236,601)	
CASH FLOW FROM FINANCING ACTIVITIES			
Proceeds from Internal Loan Borrowings	1,000,000	-	
Repayment of Internal Loan Borrowings	(92,000)	-	
Proceeds from External Loan Borrowings	-	-	
Repayment of External Loan Borrowings	(60,750)	-	
Net cash flow from financial activities	847,250	-	
NET INCREASE (DECREASE) IN CASH	(5,064,059)	3,211,420	
Opening Cash			
Beginning of Reporting Period - Cash at Bank	30,885,773	31,987,914	
Beginning of Reporting Period - Cash Floats	9,132	9,432	
Cash at beginning of reporting period	30,894,905	31,997,346	
Closing Cash			
End of Reporting Period - Cash at Bank	25,821,714	35,198,934	
End of Reporting Period - Cash Floats	9,132	9,832	
Cash at end of reporting period	25,830,846	35,208,766	
Cash Movement			
Net Increase/(Decrease) in Cash at Bank	-5,064,059	3,211,020	
Net Increase/(Decrease) in Cash Floats	-	400	
NET INCREASE (DECREASE) IN CASH	(5,064,059)	3,211,420	

INCOME STATEMENT

As at 29 May 2017

Year Ended 30 June 2017



	2016/2017 Original Annual Budget	2016/2017 Actuals YTD	2016/2017 Percentage Position 91%	2016/2017 Comments
REVENUE				
Recurrent Revenue				
Nett Rate Levies & Charges				
General Levies	10,821,060	10,874,359	100%	
Waste Management Levies	1,134,334	1,137,234	100%	
Water Allocation Levies	5,539,756	5,541,788	100%	
Sewerage Levies	3,182,794	3,204,144	101%	
Excess Water Levies	541,000	(50,123)	-9%	Excess water levied in first half yearly levies are for consumption in 2015/16 & the gross was accrued.
Total Nett Rate Levies & Charges	21,218,944	20,707,403		Negative represents discount granted on 15/16 levies No positive income figure will show here until the 2016/17 levies are accrued in the audited year end statements.
Fees & Charges				
Water Fees & charges	34,000	36,309	107%	
Sewerage Fees & charges	34,500	29,589	86%	
Other Fees & charges	2,595,390	2,158,699	83%	
Total Fees & Charges	2,663,890	2,224,597		
Interest received (includes rates & community loans)	994,227	842,399	85%	
Sales	100,000	107,652	108%	
Contract Income - RMPC, RPC, PW	3,300,000	2,768,747	84%	
Other recurrent income	125,500	121,909	97%	
Operating Grants & Subsidies				
Federal Assistance Grant	5,998,215	5,998,459	100%	
Central & Governance Grants	40,000	277,181	693%	Revenue of \$100k for trainees not recognised in 16/17 orig budget. Revenue will be offset by trainee wages.
Corporate Services Grants	120,000	103,137	86%	Revenue of \$97,500 for Drought Relief not recognised in 16/7 orig budget. Revenue will be offset by projects expenditure.
Planning & Sustainable Development Grants	51,679	77,589	150%	Timing of revenue; budgeted for 15/16, received in 16/17.
Roads Infrastructure Grants	290,000	1,422,087	490%	Revenue of \$1.13m for Works for Queensland not recognised in 16/17 orig budget. Will be offset by RI S.Project exp.
Facilities Grants & Subsidies	4,162	(5,556)	-133%	
Water Grants & Subsidies	-	-		
Sewerage Grants & Subsidies	-	-		
Total Operating Grants & Subsidies	6,504,056	7,872,898		
TOTAL Recurrent Revenue	34,906,617	34,645,604	99%	
Capital revenue				
Central & Governance C.Grants	50,000	-	0%	
Corporate Services C.Grants	-	-		
Planning & Sustainable Development C.Grants	38,500	8,608	22%	
Roads Infrastructure C.Grants	4,608,308	2,832,476	61%	
Facilities C.Grants & Subsidies	340,000	404,320	119%	Revenue of \$246k for Works for Queensland not recognised in 16/17 orig budget. Will be offset by Facilities Plant, Property & Equip exp.
Water C.Grants & Subsidies	2,955,367	513,005	17%	
Sewerage C.Grants & Subsidies	842,590	4,718	1%	
Total Capital Revenue	8,834,765	3,763,128		
TOTAL INCOME	43,741,382	38,408,732	88%	
EXPENSES				
Recurrent expenses - Operations				
Central & Governance Expenses	(3,786,888)	(3,515,428)	93%	\$284 k committed
Corporate Services Expenses	(7,395,534)	(6,073,506)	82%	\$212 k committed
Planning & Sustainable Development Expenses	(6,963,199)	(5,411,955)	78%	\$829 k committed
Roads Infrastructure Expenses	(6,458,728)	(6,176,052)	96%	\$848 k committed
Contract Roads Infrastructure Expenses - RMPC	(3,300,000)	(2,272,654)	69%	\$233 k committed
Facilities Expenses	(4,564,689)	(3,700,410)	81%	\$307 k committed
Water Expenses	(4,679,024)	(3,877,332)	83%	\$183 k committed
Sewerage Expenses	(2,289,090)	(1,639,287)	72%	\$ 52 k committed
Total Recurrent Expenses - Operations	(39,437,152)	(32,666,623)		\$2.95 m committed
Recurrent Expenses - Special Projects				
Central & Governance S.Proj	(186,750)	(91,018)	49%	\$ 27 k committed
Corporate Services S.Proj	(288,200)	(179,529)	62%	\$ 43 k committed
Planning & Sustainable Development S.Proj	(744,558)	(322,415)	43%	\$ 82 k committed
Roads Infrastructure S.Proj	-	(137,667)	100%	\$751 k committed
Facilities S.Proj	(456,186)	(215,093)	47%	\$ 11 k committed
Water S.Proj	(173,500)	(39,858)	23%	\$ 3 k committed
Sewerage S.Proj	(241,500)	(27,594)	11%	\$ 37 k committed
Total Recurrent Expenses - Special Projects	(2,090,694)	(1,013,175)		\$954 k committed
Employee Benefits & Recoverables				
Employee Benefits	(4,683,500)	(3,829,644)	82%	
Employee Benefits Recoverables	4,727,500	4,021,040	85%	
Employee Training	(757,500)	(467,316)	62%	
Employee Training Recoverables	757,500	675,054	89%	
Central Service Contributions	2,050,500	1,497,484	73%	
Internal Plant Hire	6,000,000	4,545,726	76%	
Inter-Program Transfers	2,044,373	1,511,298	74%	
Nett Employee Benefits & Recoverables	10,138,873	7,953,643		
Audit Fees	(190,000)	(123,754)	65%	
Donations	(415,000)	(324,951)	78%	
Finance costs	(35,296)	(38,712)	110%	
Depreciation & amortisation	(7,315,400)	(6,745,883)	92%	
TOTAL Recurrent Expenses	(39,344,669)	(32,959,455)	84%	
Capital operating expenses				
TOTAL EXPENSES	(39,344,669)	(32,959,455)	84%	
Nett result attributable to council	4,396,713	5,449,277		
Nett Operating Position before Capital Income	(4,438,052)	1,686,149		
Nett Operating Position before Capital Income & Excess Water	(4,979,052)	1,736,272		
Notational Cash available for Capital including Grants	11,712,113	12,195,159		
Notational 'Council funded Cash' available for Capital	2,877,348	8,432,031		

BALANCE SHEET
As at 29 May 2017



Year Ended 30 June 2017

	2016/2017	2016/2017
	Original Annual	Actuals YTD
CURRENT ASSETS		
Cash at Bank & On-Call Investments	25,821,714	35,198,934
Cash Floats	9,132	9,832
Trade and Other Receivables	2,702,842	3,990,883
Inventories	578,771	545,004
Accrued revenue & prepayments	963,348	(661,073)
Non-current assets classified as held for sale		
TOTAL CURRENT ASSETS	30,075,807	39,083,580
NON-CURRENT ASSETS		
Receivables	44,132	44,979
Property, plant and equipment	494,308,377	483,956,604
Internal Loan Receivables	552,000	644,000
TOTAL NON-CURRENT ASSETS	494,904,509	484,645,583
TOTAL ASSETS	524,980,316	523,729,163
CURRENT LIABILITIES		
Trade and other Payables	488,589	324,988
Borrowings	(60,750)	-
Annual & LSL Provisions	3,863,910	3,849,030
Accrued Expenses & Unearned Revenue	2,960,530	4,771
TOTAL CURRENT LIABILITIES	7,252,279	4,178,789
NON-CURRENT LIABILITIES		
Trade and Other Payables	-	-
Borrowings	1,000,000	-
Non Current LSL Provision	813,083	934,377
Internal Loans Payable	552,000	644,000
TOTAL NON-CURRENT LIABILITIES	2,365,083	1,578,377
TOTAL LIABILITIES	9,617,362	5,757,166
NET ASSETS	515,362,954	517,971,997
COMMUNITY EQUITY		
Council Capital	332,935,390	321,991,613
Asset Revaluation Reserve	156,605,850	158,543,193
Retained Surplus/(Deficiency)	-	5,449,276
Cash Reserves	25,821,714	31,987,915
TOTAL COMMUNITY EQUITY	515,362,954	517,971,997

7. MAYOR'S AND COUNCILLORS' REPORTS

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

9. REPORTS FOR CONSIDERATION - CONFIDENTIAL

Utilities & Facilities

9.1 T013/17 - Lease of Henry's Café and Restaurant

Planning & Sustainable Development

9.2 Quotation Q009/17 - Operational Review - Dalrymple Saleyards

Roads Infrastructure

9.3 Lincoln Springs Access Determination

10. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

10.1 Mabel Mill Assay Office Ravenswood - sponsorship of funding application

EXECUTIVE SUMMARY

Seeking Council's support to sponsor a grant application for urgent repairs and the addition of a tourist feature at the Mabel Mill Assay Office area, Ravenswood.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the action of the Interim Chief Executive Officer in confirming Council's sponsorship of the application for funding under Round Two - Heritage Conservation, of the Community Sustainability Action grants, which had been lodged with the Department of Environment and Heritage Protection by the Ravenswood Restoration and Preservation Association, with in-kind assistance and project management support from Carpentaria Gold.*
-

11. REPORTS FOR CONSIDERATION - PLANNING & SUSTAINABLE DEVELOPMENT

11.1 Round One 2017/2018 - Community Grants Programme

EXECUTIVE SUMMARY

16 submissions have been received for Round One - 2017/2018 of the Community Grants Programme.

OFFICER'S RECOMMENDATION

That Council:

1. *Approve the following applications to the amounts specified as follows, subject to budget allocation at Council's Budget Meeting on 31 July 2017:*

- | | |
|---|-------------------------|
| ➤ Charters Towers 60 & Better Program Inc | |
| ○ 2017 Seniors Week activities (subject to conditions)- | \$3,000 |
| ➤ Charters Towers Baptist Church (Friends of the Theatre Inc) | |
| ○ 2017 Community Carols - | \$1,000 |
| ➤ Charters Towers Bowls Club Inc | |
| ○ Engagement of consultant to assist with merging of three (3) bowls clubs in Charters Towers - | \$5,000 |
| ➤ ICPA - Charters Towers Branch (ICPA - Qld Inc) | |
| ○ 2017 Fit for Rural Futures' Camp - | \$5,000 |
| ➤ Columba Catholic College Confraternity Committee (CCC P&F) | |
| ○ 2018 Confraternity Rugby League Carnival - | \$5,000 |
| ➤ Dalrymple Regional Lions Club Inc | |
| ○ Towers Hill Billy Cart Derby - | \$1,154 & \$738 in-kind |
| ➤ Charters Towers Performing Arts Festival Association | |
| ○ 2017 Charters Towers Eisteddfod- | \$5,000 |
| ➤ Ewan Amateur Turf Club Inc | |
| ○ Purchase of chairs for Ewan Races - | \$5,000 |
| ➤ Charters Towers & Dalrymple Fish Stocking Group | |
| ○ 2017 Inland Barra Fishing Classic - | \$500 in-kind |
| ➤ Charters Towers & Surrounding Districts Netball Association Inc | |
| ○ 2017 Charters Towers Junior Netball Carinval - | \$3,659 |
| ➤ Charters Towers Patchwork & Quilting Group Inc | |
| ○ Waiver of fees for hire of Gold & Beef Rooms - | \$1,596 in-kind |
| ➤ Pentland Race Club Inc | |
| ○ Upgrade kitchen facilities at the Pentland Race Club - | \$3,000 in-kind |
| ➤ Sutherland Park Campdraft Association Inc | |
| ○ Water use at Sutherland Park Campdraft grounds - | \$1,733 in-kind |
| ➤ Towers Jockey Club Inc | |
| ○ Assistance with local race meetings - | \$857 & \$491 in-kind |
| ➤ Charters Towers Women of the Outback Shed Inc | |
| ○ Water connection fees to shed - | \$2,000 in-kind |
| ➤ TOTAL \$34,670 in monetary value + \$10,058 in-kind | \$44,728 |

11.2 Council's 2017/18 Financial Year Annual Financial Contribution to Townships

EXECUTIVE SUMMARY

Council's annual financial contributions to Township Associations have traditionally been made available to assist the Associations in providing services and supporting their community needs, in conjunction with and/or additional to services provided by Council. In April, 2017, Council requested all relevant Associations to provide an amount they required from Council to contribute for the 2017/18 financial year, describing how these funds are to be expended. This

report recommends appropriate amounts be made to the respective Associations within the approved and allocated budget.

OFFICER'S RECOMMENDATION

That Council:

- A. *Note the initial request amounts requested by the respective Associations and the subsequent variations recommended to ensure the approved budget allocation of \$45,000 for the 2017/18 Financial Year is not exceeded; and*
- B. *Approve the following amounts as listed herein, subject to the recommended 2017/18 Council budget being approved and adopted at the Special Budget meeting to be held on the 31st July 2017*
- | | |
|--|---------------------------|
| ○ <i>Pentland Progress Association</i> | <i>\$10,145.00</i> |
| ○ <i>Homestead Progress Association</i> | <i>\$5,565.00</i> |
| ○ <i>Greenvale Progress Association</i> | <i>\$7,100.00</i> |
| ○ <i>Hervey Range Community Association</i> | <i>\$7,000.00</i> |
| ○ <i>Ravenswood Restoration & Preservation Association</i> | <i>\$15,190.00</i> |
| <i>Total</i> | <i><u>\$45,000.00</u></i> |

11.3 Naming of the three (3) roads within Goldtower Development, Queenton

EXECUTIVE SUMMARY

Applicant's Naming Proposal for Three (3) Roads within Previously Approved MC15/181 - Preliminary Approval for Material Change of Use - Goldtower Development - Lots 1 & 4 on MPH21688, Lot 1 on MPH1502, Lot 1 & 2 on MPH32538, Lots 4 & 61 on SP242554, Lot 139 on SP132624, located at 34-58 New Queen Road, Queenton

OFFICER'S RECOMMENDATION

That Council:

- 1. Approve the Name "Goldtower Street" for Road 1,*
- 2. Recommend the Name "Cavey Court" for Road 2,*
- 3. Recommend the Name "Ben Lane" for Road 3; and*
- 4. Adopt the approved and recommended names once the application for simultaneous road closure (Ben Street and Cavey Road) and road opening (Road 1, Road 2 and Road 3) is approved by Department of Natural Resources and Mines.*

11.4 Round 3 2016/2017 Charters Towers Regional Arts Development Fund (CTRADF) Committee Recommendations

EXECUTIVE SUMMARY

Six (6) applications were received for the third funding round for the 2016/2017 financial year. The applications (including support material) and Committee Assessment Sheets were forwarded to the RADF Committee members via email and in person to address the assessment of the applications. Committee members responded by attending the Round 3 meeting in person or completing the Committee Assessment Sheets and returning them to the RLO for collation prior to the meeting if unable to attend. All six (6) applications were approved by the CTRADF Committee.

OFFICER'S RECOMMENDATION

That Council:

- A. *Endorse the recommendation of the Charters Towers Regional Arts Development Fund Committee to approve the undermentioned applications for funding:*

Applicant	Project	Recommended Grant Amount
Greenvale & District Senior Citizens Club Inc.	Acrylic Landscape Painting Workshop	\$2,072
Shenton Gregory	Music for the 21 st Century with Shenzo	\$4,485
Robyn Muller Auspiced by Pentland Progress Association Inc.	1918-2018 One Hundred Poppies & Mosaic Project	\$3,384
Kurtis West Auspiced by P & K West	Pacific Honours Ensemble Program	\$2,784
Rossina Moore	Inside-out Outside-in Photo Walks Project	\$2,984
Towers Arts Incorporated	Draw the Line – Artist in Residence	\$7,480

Total funding recommended - \$23,527.40 inc GST

11.5 Visitor Statistics and Surveys

EXECUTIVE SUMMARY

Monitoring visitor traffic, visitor habits and trends of the Charters Towers primary market segment assists Council in directing its investment in the visitor economy and visitor services in the most efficient and effective way, within budgetary parameters.

The information collected also allows local performance indicators to be used to compare industry and market trends with national, state and other regional areas and to ensure key services provided are delivered to, if not beyond, the expectation of the visitor and of the Charters Towers local government area's business and general community.

OFFICER'S RECOMMENDATION

That Council:

- A. *Note the content of the Visitor and Statistics Survey Report.*

11.6 Film Activity Attraction

EXECUTIVE SUMMARY

In a bid to improve the profile to the global film production sector and the potential for Charters Towers region to attract such activity, Charters Towers Regional Council sought and achieved "Film-Friendly" status with Screen QLD in 2015.

Further activities are required to ensure possible interest is met with a filming-ready area, able to provide demands of in-location filming production and film crews. Amongst other offerings, an up-to-date local area "Crew and Creative" database reflects the extent to a region's potential to fulfil requirements and provide cost-efficiencies in filming, influencing decisions by producers in location selection. The development of this database has been the next step in efforts to better position the Charters Towers region in a selection process, thereby bettering the region economically through any filming activity periods and gaining enviable publicity through broadcasting and screening times.

OFFICER'S RECOMMENDATION

That Council:

- A. *Note the content of this report and the efforts being made to promote the region as "Film Friendly".*

11.7 National Survey on Local Government Tourism Spend

EXECUTIVE SUMMARY

Local government's role and contribution to the tourism and the visitor economy, on both the supply and demand side, is significant across Australia. The Australian Regional Tourism Network (ARTN) 2017 have recently released results from a survey undertaken in 2016 on "Local Government Spend on Tourism" that provides a clear picture of the actual financial contribution across the areas of visitor services, events, promotion, marketing, infrastructure and product development.

OFFICER'S RECOMMENDATION

That Council:

- A. *Note the Report on findings of the national survey conducted by the Australian Regional Tourism Network on local government spend in tourism.*
-

11.8 Proposal to implement parking Regulations in Mosman Street and Elizabeth Street

EXECUTIVE SUMMARY

This report seeks Council's approval to implement varied parking regulations in Mosman Street and Elizabeth Street.

OFFICER'S RECOMMENDATION

That Council:

- A. *Resolve to introduce a two (2) hour parking period limitation to the effect that parking a vehicle in a designated parking area for a time longer than the maximum time (2 hours) indicated would constitute an offence in the following locations:*
- *Mosman Street between Lee Street and Mary Street; and*
 - *Elizabeth Street between Mosman Street and Rutherford Lane.*
- B. *Parking limitations to apply between the hours of 8.00am and 5.00pm on weekdays and 8.00am and 1.00pm on weekends.*
-

11.9 Provision of Sewerage Infrastructure at Mosman Park

EXECUTIVE SUMMARY

Consideration of the provision of sewerage infrastructure to service the Men's Shed and Women's Shed at Mosman Park, 1 - 33 Lister Street, Charters Towers (L233/CT18251). The matter was reported to the 21 June 2017 Ordinary Meeting however was deferred for the officer to provide further information on the incremental cost between what would have been expended originally by Council on the connection of services to the Men's Shed from the 2011 resolution and the current cost of connecting services to the Women's Shed.

OFFICER'S RECOMMENDATION

That Council:

- A: *Advise the Women of the Outback Shed Inc. that the cost of providing access to Council's reticulated sewerage infrastructure equates to \$10,272.90 which reflects the incremental cost to service the Women's Shed, had the Men's Shed been connected previously.*
-

EXECUTIVE SUMMARY

The proposed development has been lodged on behalf of Sri Sri Sri Siddhivinayaka by Milford Planning Consultants. The development is proposed over three adjoining lots commonly described as 1 - 5 St. Gabriel's Close, Richmond Hill. The proposed development permit is for the conversion of an existing building into a multiple unit complex. The complex is proposed to comprise of three two-bedroom units and two three-bedroom units.

OFFICER'S RECOMMENDATION

That Council:

- A. *Approve the application for Development Permit for Material Change of Use-Multiple Units, made by Milford Planning Consultants on behalf of Sri Sri Sri Siddhivinayaka, on L1/SP258133, L2/SP258133 and L3/SP258133, located at 1 - 5 St. Gabriel's Close, Richmond Hill, subject to the following conditions:*

Condition Number	Condition	Timing
Approved Plans		
1	<p>The approved development must be completed and maintained generally in accordance with the approved drawings and documents:</p> <ul style="list-style-type: none"> • Site Plan – Drawing Number: 2016-095/A01.02 Issue: A Date: 18/05/2017 • Ground Floor Plan Drawing Number: 2016-09/A02.02 Issue: A Date: 18/05/2017 • Elevations Drawing Number: 2016-095/A04.01 Issue: A Date: 18/05/2017 • Sections Drawing Number: 2016-095/A05.01 Issue: A Date: 18/05/2017 • Landscaping Details Drawing Number: 2016-095/A15.02 Issue: A Date: 18/05/2017 • Landscaping Plan Part B Drawing Number: 2016-095/A15.03 Issue: A Date: 18/05/2017 • Vehicle Turning Circles Drawing Number: 2016-095/A15.07 Issue: A Date: 18/05/2017 	At all times
General		
2	Comply with all of the conditions of this Development Approval and maintain compliance for the duration of the approved use.	Prior to the commencement of the use and thereafter
3	Exercise the approval and complete all associated works, including any relocation or installation of services, at no cost to Council. This includes but is not limited to any potential upgrade of the existing water line service if required for operational purposes.	Prior to the commencement of the use
4	Where any conflict exists between the Conditions of this Decision Notice and details shown on the Approved Plans, the Conditions prevail.	At all times
5	Alterations to public utilities, mains and services made necessary in connection with any of the works arising from this approval including works to restore and reinstate all roads are to be completed at no cost to Council.	Prior to the commencement of the use
6	Unless otherwise stated, all work must be designed, constructed and maintained in accordance with any relevant local government policies, guidelines and standards applicable at the time the works are approved to be undertaken.	At all times
Crossover		
7	The crossover must be constructed to comply with the dimensions, gradients and specifications as indicated on	At all times

	Council's Standard Drawing CTRC - 002 Urban Driveways.	
Crossover, driveway and parking		
8	All vehicle access and manoeuvring areas are to be sealed with a dust free surface (concrete/asphalt/bitumen/compacted gravel).	At all times
Car parking		
9	All car parking spaces are to be compliant with <i>AS2890.1 Parking facilities-Off-street car parking</i> . The parking spaces are to be clearly delineated by lines and where appropriate the installation of the bollards and wheel stops.	At all times
10	Ensure car parks are sufficiently lit to enable visibility of all external edges all external light is to be in accordance with <i>AS4282: The control of obtrusive effects of outdoor lighting</i> .	At all times
Visitor parking		
11	Provide an additional 2 (two) visitor car parking spaces compliant with AS2890.1 Parking facilities-Off-street car parking behind the building line.	At all times
Sewerage and plumbing		
12	In accordance with the Australian/New Zealand Standard Plumbing and Drainage Part 2: Sanitary plumbing and drainage the proposed multiple unit development requires the following: <ul style="list-style-type: none"> Each individual unit is required to have a separate hot water heater; and Each individual unit is required to have a separate overflow relief gully. 	Prior to the commencement of the use
Water facilities		
13	The existing water service is to be upgraded to a 32mm service in accordance with the Charters Towers Planning Scheme Version 2 and the standards relevant to the work.	Prior to the commencement of the use
Water and sewerage		
14	Each unit is to be connected to Council's reticulated water supply network and reticulated sewerage network including payment of any applicable connection fees.	Prior to the commencement of the use
Environmental		
15	Erosion and sedimentation control management is to be undertaken and maintained for the site to prevent soil erosion within the site and sedimentation runoff to watercourses and Council's storm water drainage system.	During construction
16	Hours of construction must be in accordance with the provisions of any relevant local law or, in the absence of any relevant local law, the hours of construction must be limited to 0630-1830 Monday to Saturday and not at all on Sunday and public holidays, unless otherwise approved in writing by Council.	During construction
17	Construction works must occur so they do not cause unreasonable interference with the amenity of adjoining premises by reason of noise, vibration, electrical or electronic interference, smell, fumes, vapour, steam, soot, ash, dust, waste water, waste products, grit, oil or otherwise.	During construction.
Landscaping		
18	Landscaping and fencing must be completed in accordance with the approved plan prior to the commencement of the use and must be maintained at all times in accordance with the plan.	Prior to the commencement of the use
19	Incorporate and maintain the existing established/mature trees in situ onsite.	At all times
Fencing		
20	Provide a minimum of 1.8 metre high screen fencing along the side boundary and a 1.8 metre high acoustic fence at the rear.	Prior to the commencement of the use
21	Provide a minimum 1.6 metre high screen fencing to delineate the private open space areas of the individual units.	Prior to the commencement

		of the use
Electricity and telecommunications		
22	The development is to be connected to an electricity supply and telecommunications network.	Prior to the commencement of use
Refuse area		
23	Refuse bin storage area is to be provided in a screened enclosure, adjacent to the principal road frontage of the site.	Prior to the commencement of the use
Clothes drying		
24	All units are supplied with a clothes drying area of 3m ² in addition to private open space or are installed with an electronic drying facilities.	Prior to the commencement of the use
End of conditions of approval		

Advisory Notes	
Ongoing use of premises	
A	Failure to ensure compliance with conditions of this Development Approval including Conditions relating to the ongoing use of the premise, and the design and layout of the development may constitute an offence under the <i>Sustainable Planning Act 2009</i> .
Works in Road Reserve	
B	Pursuant to section 75 of the Local Government Act 2009, Council's written approval is required to carry out works on a road, or interfere with a road or its operation. This requirement applies to all Council-controlled roads within its local government area. The process for obtaining approval is set out in Council's Local Law No. 1 (Administration) 2011. Approval must be obtained prior to the commencement of the works.
Aboriginal and Cultural Heritage	
C	The Aboriginal Cultural Heritage Act 2003 and Torres Strait Islander Cultural Heritage Act 2003 require anyone who carries out a land-use activity to exercise a duty of care. Land users must take all reasonable and practicable measures to ensure their activity does not harm Aboriginal or Torres Strait Islander cultural heritage. For further information please visit https://www.datsip.qld.gov.au/people-communities/aboriginal-torres-strait-islander-cultural-heritage/cultural-heritage-duty-care
Workplace Health and Safety	
D	Ensure compliance with the Work Health and Safety Act 2011. It states that the project manager/developer is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work. It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work. It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.
Hours of Work	
E	Hours of construction and construction noise must be in accordance with any relevant local laws and/or the Environmental Protection (Noise) Policy 2008. To the extent there is an inconsistency, whichever is higher prevails.
Dust Control	
F	It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.
Sedimentation Control	
G	It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation

	2008 to prevent soil erosion and contamination of the storm water drainage system and waterways.
Noise During Construction and Noise in General	
H	It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.
End of advisory notes	

SUMMARY OF APPLICATION

SITE:

Address of Site:	1 – 5 St Gabriels Close Richmond Hill 4820
Real Property Description:	L1/SP258133 L2/SP258133 L3/SP258133
Area of Site:	L1/SP258133 – 752m ² L2/SP258133 – 2260m ² L3/SP258133 – 737m ² Total: 3749m ²
Zone:	Residential Zone
Name of Suburb:	Richmond Hill

APPLICATION:

Aspects of Development:	Material Change of Use – Development Permit
Description of Proposal:	Multiple Units (5 Units)
Applicant:	Milford Planning Consultants
Application Reference:	MC17/04
Lodgement Date:	19 January 2017
Properly Made Date:	19 January 2017

ASSESSABLE PLANNING SCHEME AND CODES:

Planning Scheme:	Charters Towers Planning Scheme Version 2
Zone Code	Residential Zone Code
Land Use Code	Vehicle Parking and Access Code

12. REPORTS FOR CONSIDERATION – ROADS INFRASTRUCTURE

12.1 Road Safety Advisory Committee meeting held 12 June 2017

EXECUTIVE SUMMARY

Tabled herewith are the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee meeting held 12 June 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee (RSAC) meeting of 12 June 2017.*

12.2 Freestun Road reduction in length from 450 meters to 88 meters

EXECUTIVE SUMMARY

Council has identified incorrect road length of Freestun Road within Council's road register. This was recognised after residents of Freestun Road raised the presence of a registered easement whilst requesting new access to their property. It is recommended that the length of the roadway is reduced in the road register.

OFFICER'S RECOMMENDATION

That Council:

- *Reduce the following section of roadway from Council's road register;*
 - *Freestun Road, Hervey Range (3375) 450 meters to 88 meters Road Infrastructure identified – Floodway at 200 meters (reinforced concrete pipe 4.5m)*
 - *Resolve to inform the relevant parties of the decision.*
-

12.3 Rural Industry Advisory Committee

EXECUTIVE SUMMARY

Tabled herewith are the unconfirmed minutes of the Charters Towers Regional Council Rural Industry Advisory Committee meeting minutes held 13 June 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the unconfirmed minutes of the Charters Towers Regional Council Rural Industry Advisory Committee meeting of 13 June 2017.*
-

12.4 Application for sole suppliers to service rest areas under the 2017/2018 Road Maintenance Performance Contract (RMPC)

EXECUTIVE SUMMARY

Council seek to engage Pentland Rural Fire Brigade and Belyando Crossing Service Station as the sole suppliers to service rest areas on the Flinders Highway (West) and Gregory Development Road (South).

OFFICER'S RECOMMENDATION

That Council:

- *Accept the quotation from Pentland Rural Fire Brigade to continue to clean the Campaspe and Burra Range Rest Areas, at a cost of \$2166.66 GST inclusive per month for the 2017-2018 RMPC;*
 - *Accept the quotation from Belyando Crossing Service Station to continue to clean Belyando Rest Area at a cost of \$539.00 GST inclusive per month for the 2017-2018 RMPC; and*
 - *In accordance with s235 (a) of the Local Government Regulation 2012, resolve 'it is satisfied that there is only one supplier available' to supply these services*
-

12.5 Requests for Street Lighting

EXECUTIVE SUMMARY

Council is in receipt of three requests for street lighting within Charters Towers to improve visibility. Night assessments have been undertaken to determine the recommendation.

OFFICER'S RECOMMENDATION

That Council:

- *Proceed with installation at:*
 - *Felix Street – Installation of street light on existing pole*
- *Inform applicant that following assessment, request for street lighting has been declined:*
 - *Gill Street (between High & Boundary Streets)*

-
- *Defer the request at Estate Avenue until the August General Meeting of Council to allow for further investigation.*
-

13. REPORTS FOR CONSIDERATION - CORPORATE SERVICES

13.1 Monthly Rating Report

EXECUTIVE SUMMARY

The attached report, as at the end of June 2017, provides a summary of the sixth activity report following the levying of the 2016/2017 2nd half yearly rates levies issued on 2 February 2017. Discount closed on Monday 6 March 2017.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the rating report for June 2017 as tabled.*
-

13.2 Monthly Financial Reporting

EXECUTIVE SUMMARY

A complete summary of Council's 2016/17 overall financial position, comparing actuals to 'original and proposed amended budgets', is presented across the following three consolidated reports.

The aim of this report is to table financial figures to the end of June 30 2017, however, as much of the activity since the beginning of the 2017/18 financial year has been accrued to the 2016/17 ledger, actuals for 2016/17 are continuing to alter. As such, to enable council to have as up-to-date a position as possible, as at 30 June 2017, financials will be lifted on 18 July 2017 and electronic copy reports provided via email.

It should be noted that the final position for depreciation and revaluation in particular will continue to move until final audit; early September.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports, presenting the overall financial position of Council for 2016/17, captured on 18 July 2017*
- *Consolidated Cashflow Statement*
 - *Consolidated Income Statement*
 - *Consolidated Balance Sheet*
- *Refer to the following reports for the overall position of Projects 2016/17, captured on 18 July 2017*
- *Consolidated Cashflow Statement-Capital Works*
(Payments for property, plant & equipment)
 - *Consolidated Income Statement-Recurrent Projects*
(Recurrent Expenses - Special Projects)
 - *Detailed Project Financial report - quarterly update*
-

13.3 Roads Program Reporting

EXECUTIVE SUMMARY

The financial position of the Roads Program for the year 2016/17 is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

The aim of this report is to table financial figures to the end of June 30 2017, however, these figures are continuing to alter as accruals come through, with accrued wages being applied on Thursday 13 July. As such, to enable Council to have as up-to-date a position as possible, as at 30 June 2017, financials will be lifted from the 2016/17 ledger on 18 July 2017 and electronic copy roads program reports provided via separate email.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports representing the 2016/17 Roads Program, captured on 18 July 2017:*
 1. *One page summary of the overall program actuals against proposed amended budget for 2016/17, captured on 18 July 2017.*
 2. *The Roads Infrastructure Works Program identifying 2016/17 actuals plus proposed amended budgets, captured on 18 July 2017.*
 3. *Road Maintenance activity for 2016/17, captured on 18 July 2017.*
-

14. REPORTS FOR CONSIDERATION - OFFICE OF THE CHIEF EXECUTIVE OFFICER

14.1 Fourth Quarter Progress Report – CTRC Operational Plan 2016/17

EXECUTIVE SUMMARY

Local Government Regulation 2012 S174 (3), requires that a progress report regarding the implementation of Council's Operational Plan be tabled for Council at quarterly intervals. The 2016/2017 Operational Plan was adopted at the 18 July 2016 Budget Meeting.

The report evidences progress achieved on the targets set, in terms of "How we will measure our performance".

OFFICER'S RECOMMENDATION

That Council:

- *Receive the Quarterly Progress Report, covering April to July 2017, on the 2016/2017 CTRC Operational Plan adopted 18 July 2016, and note the contents therein.*
-

14.2 Consideration of Attendance at 2017 LGAQ Bush Councils Convention

EXECUTIVE SUMMARY

Council is hosting the bi-annual LGAQ Bush Councils Convention from 9-11 August 2017.

OFFICER'S RECOMMENDATION

That Councillors:

- *Consider whether they will attend the 2017 LGAQ Bush Councils Convention 9-11 August 2017 and authorise the associated costs of registration.*
-

14.3 Works for Queensland Grants Phase 2

EXECUTIVE SUMMARY

Council is requested to select the projects, at an estimated cost of \$2.84M, to be nominated under the second release of Works for Queensland program.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the listing of projects for submission to the 2017-19 Works For Queensland funding program, as set out at Attachment 1 to this report.*
-

14.4 Charters Towers Regional Coat of Arms

EXECUTIVE SUMMARY

To change the Crest allocated name from Charters Towers City Council to Charters Towers Regional Council. The formula behind the Crest covers mining, education and rural sectors, and as we are now Charters Towers Regional Council, we are wishing to reallocate the name to fit.

OFFICER'S RECOMMENDATION

That Council:

- *Adopt a new armorial Common Seal with the name of the Regional Council around the perimeter and the shield of the arms in the centre.*
 - *Resolve to affix that Common Seal to a Deed Poll Act of Adoption of Arms. The Deed Poll should then, as a matter of public record, be lodged for registration as a deed under the Property Law Act 1974.*
-

14.5 Invitation to Nominate a Show Holiday for 2018 for the Whole of Charters Towers Region

EXECUTIVE SUMMARY

Council has been invited to nominate a date in 2018, in accordance with the Holiday's Act 1983, for the purpose of holding its annual Show Holiday.

OFFICER'S RECOMMENDATION

That Council:

- *Nominate 3rd July 2018 as its Show Holiday for the whole of the Charters Towers Region.*
-

15. MAYORAL MINUTE

16. CLOSE OF MEETING
