

APPLICATION FOR PRESCRIBED ACTIVITY
Local Law No. 1 (Administration) 2011

Application Type	<input type="checkbox"/> New application <input type="checkbox"/> Renewal application <input type="checkbox"/> Change of information <input type="checkbox"/> Other			
Applicant Details	Full Name(s)			
	Company/Business Name(s)			
	Residential address			
	Postal address	<input type="checkbox"/> As above		
	Telephone	Home		Mobile
	Email			
Activity Type	<input type="checkbox"/> Undertaking activities on local government-controlled areas and roads <input type="checkbox"/> Commercial use of local government-controlled areas and roads <input type="checkbox"/> Establishment or occupation of a temporary home <input type="checkbox"/> Installation of advertising devices <input type="checkbox"/> Operation of camping grounds <input type="checkbox"/> Operation of caravan parks <input type="checkbox"/> Operation of cemeteries <input type="checkbox"/> Operation of public swimming pools <input type="checkbox"/> Operation of shared facility accommodation <input type="checkbox"/> Operation of temporary entertainment events <input type="checkbox"/> Undertaking regulated activities regarding human remains			
Description of Activity	 <input type="checkbox"/> Addition information provided separately where necessary			
Location, Date and Time of Activity	Company/Business Name(s)			
	Address			
	Lot on Plan			
	Date(s):		Time/s:	
	Telephone			
	I consent to the undertaking of the Prescribed activity mentioned above being undertaken on land of which I am an adjoining occupier being the manager and/or owner. Owner(s)/Manager(s) Signature: Date:			

The information collected on this form will be used by the Charters Towers Regional Council for the purpose of processing and assessment of your application/request. Your personal details will not be disclosed for a purpose outside of Council protocol, except where required by legislation (including the Right to Information Act 2009 and Information Privacy Act 2009). This information will be stored on Council's database. The information collected will be retained as required by the Public Records Act 2002.

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Public Liability Insurance	Insurance Company	
	Name of Insured	
	Policy Number	
	Amount of Cover	
	Expiry Date	<input type="checkbox"/> Copy of policy must be provided
Use of Council Public Liability	Request for Use	<input type="checkbox"/> Yes <input type="checkbox"/> No
	Type	<input type="checkbox"/> Stall holder <input type="checkbox"/> Busker <input type="checkbox"/> Entertainer
*Where intending to use Council's Uninsured Stall Holders, Buskers and Entertainers Public Liability, please complete and lodge Form F0390 as part of your application. This form is located here .		
Additional Supporting Material (where applicable)	<input type="checkbox"/> Consent from Transport and Main Roads (for events or roadside vendor) <input type="checkbox"/> Detailed description of the relationship to the deceased <input type="checkbox"/> Detailed description of the coffin, container or shroud in which remains to be buried <input type="checkbox"/> Certified copy of death certificate <input type="checkbox"/> Details of the burial and/or disturbance of the deceased <input type="checkbox"/> Plans of advertising device(s) <input type="checkbox"/> Plans of shared facility accommodation and/or caravan park including utility services <input type="checkbox"/> Plans of temporary event including waste and utility services <input type="checkbox"/> Plans of temporary home and future home including building approval details <input type="checkbox"/> Queensland police road closure permit (for events) <input type="checkbox"/> Traffic management plan (for events) <input type="checkbox"/> Vehicle registration certificate (where temporary parking permit for event) <input type="checkbox"/> Wet area permit (for the supply of alcohol by community groups at an event)	
Declaration	<p>I declare that:</p> <ol style="list-style-type: none"> 1) I understand that Council, may seek additional information for it to make its decision 2) I am applying for a Permit under Local Law No.1 (Administration) 2011 and Subordinate Local Law No. 1 (Administration) 2021 which I have read and understood in full, and 3) The particulars provided above are true and correct, and 4) I understand that the application assessment and conditions attached to any Permit are borne from Local Law No.1 (Administration) 2011 and Subordinate Local Law No. 1 (Administration) 2021, and 5) Where I have applied for the use of Council's Public Liability Insurance, I understand in the event of an incident occurring that could possibly result in a claim under this policy, I must advise Council as soon as possible thereafter so that guidance can be provided as to the appropriate action to take to ensure the Insurer is advised in accordance with the Policy Conditions. I also understand that it will be my responsibility to pay the \$500 Policy Deductible excess. <p>Applicant(s) Signature Date.....</p>	

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