

APPLICATION FOR ACCESS CARD DALRYMPLE EQUESTRIAN CENTRE

This form is to be used when the applicant wishes to apply for an access card to utilise the Dalrymple Equestrian Centre for horse riding and training purposes outside of a scheduled event.

Applicant Details	Full Name			
	Residential address			
		Suburb	State	Postcode
	Postal address	<input type="checkbox"/> As above		
	Telephone	Home:	Mobile:	
Email				
Children	Are you the parent/legal guardian of children under the age of 18 and proposing to authorise and be responsible for the use of the Facility by such children? <input type="checkbox"/> Yes (complete below) <input type="checkbox"/> No			
	Child's Name		Date of Birth	
	Child's Name		Date of Birth	
	Child's Name		Date of Birth	
Public Liability Insurance	<input type="checkbox"/> Policy Attached			
	Insurance Company			
	Name of Insured			
	Policy Number			
	Expiry Date			
	Amount of Cover			
Declaration	I apply for an access card to access Dalrymple Equestrian Centre and declare that:			
	<ol style="list-style-type: none"> 1. The use of the Facility in accordance with the terms hereof is deemed to be a hire of the Facility and this writing reflects the hire agreement between myself and Council; 2. I have read all of the conditions of hire as annexed hereto at Schedule 1; 3. I understand that by signing this document I am accepting all of the conditions of hire and agree to abide by same at all times that I am utilising the facility; and, 4. I hereby agree to indemnify and keep indemnified and to hold harmless the Council, its servants and agents and each of them from and against all actions costs charges expenses and damages whatsoever which may be brought or made or claimed against them or any of them arising out of or in relation to my use of the Facility under the terms of this arrangement or the use of the Facility by my children herein named. 			
	Applicant's signature		Date	

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DALRYMPLE EQUESTRIAN CENTRE**

Office Use Only			
Date Received:		Receipt No:	Amount: \$
Planning & Sustainable Development Department to Complete:			
Application complies with Council Policy	<input type="checkbox"/> Yes	<input type="checkbox"/> No	
Access Card Number allocated			
Approved:	Date:		

**SCHEDULE 1
CONDITIONS OF HIRE – HIRE AGREEMENT**

Definitions:

The Facility: means the premises constructed upon land described as L5/SP126681, Parish Charters Towers and L200/DV577: Reserve 246 (P200), Parish of Charters Towers and located at Flinders Highway, Blackjack and otherwise known as the Dalrymple Equestrian Complex.

The Applicant: means the person applying for the granting of an access card. For parents/legal guardians applying on behalf of children, includes any child proposed by the applicant as being a user of the Facility.

Council: means the Charters Towers Regional Council

Scheduled Event: means an event that Council has approved the hire of the Facility to a third party to conduct.

General Conditions

- All access card charges are to be paid in full **prior** to the issue of an access card.
- The completion and return of this Hire Agreement does not necessarily guarantee the issue of a card and access to the Facility. All applications are assessed individually and approved accordingly.
- No access to the Facility is allowed when it is being hired by third parties for a scheduled event.
- The access card is issued for the use of the applicant only. It is strictly prohibited to assign, sub-let, transfer or allow the use of your card by any other person or to allow another person to enter the premises by use of your card, whether you are on the premises or not. The only exception to this condition is a parent/legal guardian authorising the use of the facility to the children indicated on the application form. Council reserves the right to immediately de-activate the card in the event that this, or any other condition of this hire agreement, is breached.
- The applicant shall take out and keep current during the period of hire, a Public Liability Insurance Policy in a form approved by Council, in the joint names of Council and the applicant, insuring for a sum of not less than five (5) million dollars, the Council and the applicant against all actions, costs, claims, charges, expenses and damages whatsoever which may be brought or made or claimed against Council or the applicant or both arising out of or in relation to this hire agreement.

Proof of this policy must be by way of a Certificate of Currency which must be annexed to this agreement and forms part of the agreement.
- Responsibility for ground preparation to a condition safe and suitable to the type of riding being

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undertaken rests with the applicant. Any activity such as barrel racing that will cause ground surface level distortion must be restored after use. Surface conditions will vary after continual use and the applicant must inspect the surface to ensure it is appropriate and safe for the type of riding being undertaken on each and every occasion of use.

7. The applicant shall be responsible for any damage caused to the Facility by the applicant by, through or in connection with the applicant's use of same, whilst being used under his/her/their access card.
8. The applicant is responsible for leaving the Facility in a clean and tidy state and shall immediately remove all rubbish, refuse and waste matter. Any costs incurred by Council in cleaning the Facility resulting from the condition in which the applicant left the Facility shall be recoverable from the applicant. All rubbish or waste must be removed from the Facility and deposited in a lawful waste receiving area.

Entry, Vehicles and Parking

9. The issue of an access card does not authorise exclusive use of the Facility. The Facility, other than for scheduled events, is a shared facility and other authorised users may be present and using the Facility at all times.
10. The Facility has a "No glass policy" which means no glassware including bottles, cups or containers whatsoever are allowed on site.
11. The applicant must not park or drive a vehicle (including horse floats) within the Facility in contravention of any sign.
12. The applicant will not introduce any dog, cat or other domestic or exotic animal (other than a horse or pony) into the Facility.

Rider Safety and Conduct

13. The applicant must conduct themselves with consideration and respect for fellow users of the Facility.
14. A professional level of conduct in keeping with equestrian industry standards is to be maintained at all times.
15. All ridden horses must be bridled.
16. The applicant shall not ride a horse unless appropriate riding boots are worn.
17. All ridden horses must wear a saddle of an approved type which does not include jockey or training pads or short stirrups.
18. All users under the age of 18 must be supervised by an adult.
19. All users under the age of 18 shall not ride a horse unless the participant is wearing a properly fitted helmet.
20. Adult riders are advised that the wearing of helmets is highly recommended to help prevent serious injury associated with falling from a horse and contacting the surface or structures.

Horse Care

21. No users will act cruelly to any horse.
22. The Facility is **not** to be used for breaking in of horses.
23. No horses are to be left tied up for an extended period of time.
24. No unbroken horses are to be brought into the Facility without prior approval.

Time Allowed

25. Daylight hours only.

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