



## NOTICE OF GENERAL MEETING

Dear Councillors,

Notice is hereby given of a General Meeting of the Charters Towers Regional Council to be held Wednesday 21 September 2016 at 5.30pm at the CTRC Board Room, 12 Mosman Street, Charters Towers.

MP Crawley  
Chief Executive Officer

**“274 Meetings in public unless otherwise resolved**

A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 275.

**275 Closed meetings**

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
  - (a) the appointment, dismissal or discipline of employees; or
  - (b) industrial matters affecting employees; or
  - (c) the local government’s budget; or
  - (d) rating concessions; or
  - (e) contracts proposed to be made by it; or
  - (f) starting or defending legal proceedings involving the local government; or
  - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
  - (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.”

**GENERAL MEETING**  
**TO BE HELD WEDNESDAY, 21 SEPTEMBER 2016 AT 5.30 PM**  
**CTRC BOARD ROOM, 12 MOSMAN STREET, CHARTERS TOWERS**

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## 1. OPENING OF MEETING

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## 2. ATTENDANCE/APOLOGIES

Director Planning & Sustainable Development, Mr Leo Jensen, will not be attending.

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### Close of Meeting for Confidential Reports

In accordance with the *Local Government Regulation 2012 S275*, the meeting will be closed to discuss the following confidential reports:

- (e) contracts proposed to be made by it (Item 9.3); or
  - (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Item 9.1 and 9.2).
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### Opening of the Meeting for the taking of resolutions

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## 3. PRAYER

Pastor Shane Harris is scheduled to attend on behalf of the Ministers' Fraternal.

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## 4. DEPUTATIONS

Mr Shane Busiko will be attending for presentation of the Employee of the Year Award.

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## 5. DECLARATIONS OF INTEREST

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## 6. CONFIRMATION OF MINUTES

- ❖ Minutes of General Meeting held 17 August 2016.

Council is requested to confirm and endorse the action of the Chief Executive Officer in authorising an amendment to Resolution No 2031, taken at the August General Meeting.

Following the August meeting, the Department of State Development requested Council to amend the wording of its resolution to include a commitment to the management and costs associated with the ongoing operation and maintenance of the infrastructure, which was the subject of the grant applications. The amended wording is as set out below:

## 10.4 Invitation to submit detailed application for Building our Regions R2

### EXECUTIVE SUMMARY

Charters Towers Regional Council has been invited to submit detailed applications for Round 2 Building our Regions funding and as a condition require a Council resolution to do so.

### OFFICER'S RECOMMENDATION

*That Council:*

- *Endorse the lodgement of detailed applications for Building our Regions Round 2 to the Department of State Development for the following projects to be considered for shortlisting:*
  - *Replacement of runway and ancillary lighting at runway 06/24 - Charters Towers Airport; and*
  - *Mosman Creek Flood Retention Basins Project - Charters Towers*
- *If successful in either of the applications, make amendments to the 2016/17 budget to fund the commencement of the projects prior to the 30 June 2017; and*
- *Confirms its commitment to the management and costs associated with the ongoing operation and maintenance of the infrastructure.*

Resolution No.: 2031

Moved: Cr MJ Bailey

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**



MINUTES  
of the  
GENERAL MEETING  
of  
CHARTERS TOWERS REGIONAL COUNCIL  
held  
Wednesday 17 August 2016  
Commencing at 5.29pm

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## 1. OPENING OF MEETING

The Meeting was opened at **5.29pm** by Mayor ER Schmidt.

## 2. ATTENDANCE/APOLOGIES

Councillors:

Cr ER Schmidt (Mayor)  
Cr S Bennetto (Deputy Mayor)  
Cr MJ Power  
Cr AP Barr  
Cr BGW Maff  
Cr MJ Bailey  
Cr GJ Lohmann

Officers:

Mr MP Crawley – Chief Executive Officer  
Mrs M Taylor – Director Utilities & Facilities  
Mr L Jensen – Acting Director Planning & Sustainable Development  
Mr C Scott – Director Roads Infrastructure  
Mrs T Power – Director Corporate Services  
Mrs H Dixon – Corporate Governance Officer  
Mr M Griffin – Media & Communications Officer  
Mr Ian Clarke – Manager Utilities

Apologies:

No apologies were tabled.

## Close of Meeting for Confidential Reports

Resolution No.: 2018

Moved: Cr GJ Lohmann  
Seconded: Cr MJ Bailey

That in accordance with Section 275 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at **5.29pm** for discussion of the following confidential reports:

(e) contracts proposed to be made by it (Items 9.1, 9.2, 9.3, 9.4 and 9.5).

**CARRIED**

## ATTENDANCE

Mrs Dallis Von Wald joined the meeting at **5.30pm**.



## Opening of Meeting

Resolution No.: 2019

Moved: Cr S Bennetto

Seconded: Cr AP Barr

That the meeting be opened at **6.15pm**.

**CARRIED**

## ADJOURNMENT

The meeting adjourned from **6.15pm** to **6.29pm**.

## ATTENDANCE

Members of the Gallery:

Mr Ian Stockwell

Mr Arthur Wright

Mrs Dianne Wright

Mr Andrew Gurr, The Northern Miner, joined the meeting at **6.27pm**.

## 3. PRAYER

Pastor Luke Smallwood attended on behalf of the Minister's Fraternal. Pastor Smallwood delivered an opening prayer. Pastor Smallwood departed the meeting at **6.30pm**.

## 4. DEPUTATIONS

No deputations were scheduled.

## 5. DECLARATIONS OF INTEREST

Cr MJ Bailey declared, in accordance with section 173 of the Local Government Act 2009, a perceived conflict of interest, in the matter to be discussed at Item 11.4.

## 6. CONFIRMATION OF MINUTES

- ❖ Minutes of Statutory Budget Meeting held 18 July 2016:

Resolution No.: 2020

Moved: Cr MJ Power

Seconded: Cr BW Maff

That the Minutes of the Statutory Budget Meeting held 18 July 2016 be confirmed.

**CARRIED**

- ❖ Minutes of General Meeting held 20 July 2016.

Resolution No.: 2021

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Minutes of the General Meeting held 20 July 2016 be confirmed.

**CARRIED**

## 7. MAYOR'S AND COUNCILLORS' REPORTS

Mayor Schmidt tabled her diary 21.07.16 to 17.08.16 and made the following comments and observations:

Another busy month for me, rumour had it that it would start to quiet down after the first 3 months but that rumour has been dispelled.

- I have been involved in meetings with the Community Advisory Network one of which was consultation about the future of the hospital - should we revamp the old or start afresh elsewhere. It is comforting that it's planned to hold significant consultation with the community.
- Met a bike rider riding from Emerald to Richmond to raise funds for Beyond Blue
- Was involved along with staff in a very positive discussion with parties interested in the Data Centre, Solar farm and battery storage
- Proudly conducted citizenship ceremonies for 3 new Australian Citizens, it is always heart-warming to carry out this duty.
- Discussions were held with Caravan Park owners with regards the over flow and free camping situation
- There was discussion held with the Charters Towers Show executive prior to the show, I presented awards at the show on people's day and then facilitated a debrief after the show at which it was agreed to call a public meeting to discuss a way forward with community involvement and assistance for the show organizers. That meeting is tentatively scheduled for August 30th.
- There have been two meetings of a group in relation to the "10 days in the Towers" and the forming of an association as an umbrella organization which can assist with the organization of festivals and events in the town.
- I attended with the CEO and a staff member, the NQLGA Conference in Cloncurry and was formally endorsed as the chair of that organization of 27 councils. This is one of many roles I inherited with the Mayoral position and I was happy to take the role for my

term as the mayor because I think that group of councils and others have the ability to drive the northern Australian agenda. A new plan to add some teeth to the organization has been mooted and presented, Councils are supportive of the proposed move.

- I chaired the AGMs of both the Charters Towers and Mingela Branches of the QCWA on Saturday 30 July and had a thoroughly good time at both. I came out of the Charters Towers meeting as their newest member and the Mingela meeting with a good feeling about what they do and the support they give to one another and a few new friends.
- I was pleased to ride the new lift at the Library with Andrew Briggs from the Charters Towers Access Group and it was worth it to see the pleasure Andrew got from sitting on the veranda and looking down at the Gill Streetscape for the first time.
- I have taken the chair of the Eliminate Dengue Committee and am supportive as is council of the initiative to stop the spread of dengue world-wide.
- I have met with a representative of the Bush Councils Convention which is to be held here next year.
- Councillors Barr and Bailey took a tour guided by staff of the water treatment and the sewerage treatment plants and I was amazed at the science behind what goes in and what comes out of both facilities.
- I have been involved in discussion about the World Incubator and continue to converse on the future of the Incubator
- I and councillors accepted an invitation from the Towers Art Group to visit them and discuss some options for their rooms. It was a pleasure to meet and interact with this group.
- I chaired a meeting of the combined agents at the sale yards after a Wednesday cattle sale and the group has committed to regular meetings that will ensure the continued smooth running of the sale yards complex. I have attended the sale again today.
- I have met with representatives of a number of mining companies both new and existing and discussed community issues related to their operations.
- I have dealt with indigenous issues around the proposed development of a "Keeping Place" museum and cultural centre that has been in the pipe line for many years. Council is assisting the Aboriginal community to bring this project forward in line with our commitments under the ILUA with the Gudjula people.
- I have met with representatives from TAFE with the view to expanding the presence of TAFE in this town and district
- Discussed with a resident the idea of kerbside recycling
- Discussed with members of the RSL the future of the organizations and the building in Charters Towers and also about allowing and encouraging the public both travelling and local to view the collections in the RSL. The RSL members have graciously agreed to open up to anyone who wants to view their display.
- Discussion was also conducted about the proposed meatworks and how that proposal is moving forward.
- The CEO and I attended the Regional Organization of Councils and the Regional Economic Development Regional Organization of Councils (along with relevant staff) meetings in Townsville. Much is happening in this space.
- I attended at the Railway station with a representative of QR regarding the upkeep and proposed use of the facility. Public opinion was discussed and I believe there is now a plan moving forward for the facility.
- I met with the proponent of a private water park development and was provided with an update of the proposal.
- I attended the Townsville Business Women's Network gathering at the Rix Hotel and was encouraged by the number of Charters Towers business women who attended and showed an interest in the organization.
- A very worthwhile annual staff gathering was held at The World Theatre last Thursday and along with an informative presentation by the CEO a new initiative was launched where safety and performance awards were presented to members of staff, teams and departments. A very fine BBQ was provided by the Host Lions Club beforehand.
- I attended the AGM of the Charters Towers Chamber of Commerce and Mines which was well attended and a great time was had by all.

- Spoke to the proponents of a mountain bike track for Towers Hill and it was decided that they would bring a proposal to council at some time in the near future.
- Discussions were held with the Neighbourhood Watch Group.
- I had a very pleasant time with the seniors and others in Centenary Park on Saturday morning and was delighted with the entertainment provided by the Magpies and Charters Towers State High's award winning band. It was great to see those students and teachers willing to give up their Saturday to entertain us all.
- Monday saw me having morning tea with more of our esteemed senior citizens and another very tasty morning tea. If I keep this up I will need a new wardrobe.
- Yesterday was a strategic planning meeting followed by the incorporation meeting for Towers Festivals and Events Association an interim committee was formed and it was agreed that; with councils help; the group will seek incorporation through the office of fair trading and will form an overarching body that will assist with the running of events and festivals within the community for those groups that want the help.

Resolution No.: 2022

Moved: Mayor ER Schmidt  
Seconded: Cr S Bennetto

That the Mayor's activity report for 21 July 2016 to 17 August 2016 be accepted.

**CARRIED**

*Cr MJ Power reported on:*

Attendance at two meetings regarding the data centre, solar farm and battery storage project  
 Attended Greenvale community meeting with other Councillors and CEO on 27 July  
 Attended meeting regarding dengue eradication  
 Attended meeting of Towers Arts Group at Wherry House  
 Meeting with Mayor and developer regarding the establishment of a naturist camp  
 Attended the staff gathering on Thursday 11 August  
 Attended meeting regarding a proposal for a mountain bike trail  
 Attended Neighbourhood Watch meeting  
 Visited CTRC Highway and Airport Depots on Tuesday 16 August  
 Attended all markets held during the month

*Cr GJ Lohmann reported on:*

Attended the Queensland Health Community Advisory Network meeting. Cr Lohmann advised he will be participating in a working group regarding a the establishment of a permanent Patient Travel Subsidy System group  
 Attended the District Disaster Management Group meeting in Townsville to present the status of Council's Local Disaster Management Plan and the "Get Ready Programme"  
 Attended an NQ planning forum with Director Planning & Sustainable Development Mr Leo Jensen; and noted the high regard in which Mr Jensen is held in the planning fraternity  
 Chaired the Road Safety Advisory Committee meeting held ?  
 Attended meeting of Towers Arts Group at Wherry House  
 Attended meeting regarding dengue eradication  
 Attended a de-brief with the Charters Towers Show Committee and the Mayor; and a subsequent meeting following to discuss proposals from the de-brief  
 Council's strategic planning workshop held on Tuesday 16 August  
 Attended meeting to form proposed Towers Festivals' Inc. Committee on Tuesday 16 August  
 Visited CTRC Highway and Airport Depots on Tuesday 16 August  
 Attended meeting with Queensland Housing regarding the establishment of a domestic violence shelter

Cr Lohmann noted that whilst in the Scenic Rim region, he spoke with Scenic Rim Council, in relation to the town planning scheme; visited a mobile library and held discussions regarding a successful bat dispersal programme at Boonah (further information to come).  
Cr Lohmann expressed his disappointment at being unable to attend the staff gathering on 11 August and tendered his apologies.

*Cr BW Maff reported on:*

Attending a meeting with the new CEO of the NQ Sports Foundation Mr Steve Burrell  
Attended Centenary Park markets  
Attended Charters Towers Show  
Attended a meeting regarding the Wingate bursary applications  
Attended the staff gathering on Thursday 11 August  
Attended Primary Schools Inter-school Athletics  
Meeting with The World Incubator, Mr Charles Shewring and Mr Russ Broad  
Attended presentation by Lance Shepherd on his Young Endeavour journey  
Attended UnitingCare Community presentation on disbursement of the Dept of Communities' Community Drought Support Package 2015-16 auspiced by Council  
Attended Meeting with Neighbourhood Watch Group

*Cr Bennetto reported on:*

Attendance at an events management workshop with the CEO and other staff  
Attendance at meeting regarding the data centre, solar farm and battery storage project  
Attendance at meeting with caravan park owners on 25 July  
Attended Greenvale community meeting with Clrs Bailey and Power and CEO Mark Crawley  
Dalrymple Villa Board Meeting  
Planning meetings for Events  
Discussions with members of the public regarding tourism and business ideas  
Attended meeting of Towers Arts Group at Wherry House  
Attended the staff gathering on Thursday 11 August  
Chamber of Commerce meeting re developing business workshops and the Chamber of Commerce Annual General Meeting  
Visited CTRC Highway and Airport Depots on Tuesday 16 August, and expressed appreciation to Director Utilities & Facilities and Director Corporate Services for arranging same;  
Attended presentation by Lance Shepherd on his Young Endeavour journey

*Cr Barr reported on:*

Travelled to Townsville with Cr Bennetto TCC hosted by Bill O'Toole  
Attended Greenvale community meeting with Councillors and CEO Mark Crawley  
Attended meeting with caravan park owners on 26 July 2016  
Toured Water Treatment Plant and Sewerage Treatment Plant with Mayor and Cr Bailey  
Attended Road Safety Advisory Committee Meeting  
Attended the staff gathering on Thursday 11 August  
Attended meeting of Towers Arts Group at Wherry House  
Attended Council's Strategic planning session on Tuesday 16 August  
Visited CTRC Highway and Airport Depots on Tuesday 16 August  
Attended presentation by Lance Shepherd on his Young Endeavour journey  
Attended UnitingCare Community presentation on disbursement of the Dept of Communities' Community Drought Support Package 2015-16 auspiced by Council

*Cr Bailey reported on:*

Preparation for NAIDOC cricket carnival  
Travelled to Ayr to attend a Men's Shed Expo in Ayr  
Attended all markets held during the period  
Attended Greenvale community meeting with Councillors and CEO Mark Crawley  
Attended the Dalrymple Trade Training Centre Information Day  
Visited Ravenswood and the Burdekin Falls  
Attended the Plant Advisory Committee Meeting  
Toured Water Treatment Plant and Sewerage Treatment Plant with Mayor  
Attended meeting of Towers Arts Group at Wherry House



Visited Ravenswood/Millaroo attended Ravenswood markets  
Attended the staff gathering on Thursday 11 August  
Attended Meeting with Neighbourhood Watch Group  
Attended Centenary Park Seniors Week opening Saturday 13 August  
Attended Charters Towers Netball Carnival & Junior AFL games  
Attended Council's Strategic planning session on Tuesday 16 August  
Visited CTRC Highway and Airport Depots on Tuesday 16 August  
Attended presentation by Lance Shepherd on his Young Endeavour journey  
Attended UnitingCare Community presentation on disbursement of the Dept of Communities' Community Drought Support Package 2015-16 auspiced by Council  
Discussed a Men's Shed project undertaken for Cook Shire Council.

## **8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES**

CEO Mr Mark Crawley updated Council regarding the Ravenswood Chinese Cemetery Heritage Listing. The Department of Environment & Heritage Protection has recommended to the Queensland Heritage Council that the Ravenswood Mining Landscape and Chinese Settlement Area be entered in the Queensland Heritage Register as a State Heritage Place.

The community may now correspond with the Heritage Council.

### **REFERENCE DOCUMENT:**

Correspondence from Dept Environment & Heritage Protection, Ref #1105176

## **9. REPORTS FOR CONSIDERATION - CONFIDENTIAL**

### **9.1 Cleaning of public amenities – Balfes Creek**

Following the retirement on 31 July of the incumbent for Position U&F-030C described as Gardener/Plant Operator Balfes Creek, Council will need to consider its direction with the cleaning of public amenities and maintenance of the grounds of the adjoining Balfes Creek Community Hall.

### **OFFICER'S RECOMMENDATION**

#### ***That Council:***

- ***Close the Balfes Creek toilets as a facility for the travelling public; and***
- ***Further discuss the future tenancy and management of the Balfes Creek Community Hall and toilet block, with the Balfes Creek Rural Fires Warden, with a view to entering into an agreement with that organisation to undertake the general cleaning of buildings and grounds for its own and other local community activities, at no cost to Council.***

Resolution No.: 2023

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

**CARRIED**

### **REFERENCE DOCUMENT**

- Officer's Report Document No. 1104526

### EXECUTIVE SUMMARY

Consideration of the tender submissions for T012/16 - Leasing of the Kennedy Regiment Memorial Pool Complex for a proposed period of 8 years.

### OFFICER'S RECOMMENDATION

*That Council:*

- *Consider the alternative submissions received from Mount Isa Aquatics and JMS Aquatics and the differing business models proposed, particularly in regard to:*
  - *Rental of the facility as opposed to payment of management fee;*
  - *Reduced opening hours during winter as opposed to the consistent opening hours year round;*
  - *Management of the facility locally as opposed to managing it remotely with a Centre Manager; and*
  - *Exclusive coaching proposal or "growing" coaches within the facility.*
- *Appoint the preferred Lessee in accordance with the final negotiated lease document for a term of 8 years (break date after 4 years), with the intended commencement date of 1 September 2016.*

Resolution No.: 2024

Moved: Cr GJ Lohmann

Seconded: Cr BG Maff

That Tender T012/16 for the leasing of the Kennedy Regiment Memorial Pool Complex is awarded to Mount Isa Aquatics in accordance with the following conditions:

- To commence from 1 September 2016 for a proposed period of 8 years;
- A break date to occur after 4 years; and
- Further negotiations to occur after a period of 12 months on operational matters.

**CARRIED**

### REFERENCE DOCUMENT

- Officer's Report Document No. 1108330.

## 9.3 Program Management Consultancy Services - Report on engaging a consultant to undertake the Water Infrastructure Upgrade Program Implementation stage

### EXECUTIVE SUMMARY

The first phase in Council's Water Infrastructure Upgrade Program (WIUP) involved developing an extensive work plan. The plan is now completed and sets out a detailed scope, timetable, budget, financial and implementation plan for the WIUP. Implementation of the WIUP (the second phase) is now ready to commence.

Council engaged GHD Pty Ltd to undertake the first phase (QO13/15). At the time of engagement CTRC reserved the right to negotiate exclusively with GHD in relation to the provision of Services for Phase 2 and accordingly GHD were asked, at the successful completion of Phase 1, to submit an offer to deliver those services.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *That Council accept the offer from GHD Pty Ltd for \$1,645,000 (GST exclusive) for the provision of the requisite engineering services to undertake the implementation phase for Council's Water Infrastructure Upgrade Program.*

Resolution No.: 2025

Moved: Cr AP Barr  
Seconded: Cr MJ Bailey

That the Officer's recommendation be adopted.

CARRIED

## REFERENCE DOCUMENTS

- Officer's Report Document No. 1105892

## 9.4 Replacement of Air conditioning Chiller Units at Administration Centre

### EXECUTIVE SUMMARY

Summary of quotes and options for Council to consider in relation to the repairs or replacement of the Air Conditioning Chiller servicing the Administration Centre.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *Accept the quote from Engie for the supply and installation of a 230kw Clint chilled water air conditioning system, replacing the existing system at the Administration Centre at a cost of \$89,517.65 excluding GST, subject to the endorsement of the installation by the air conditioning engineering consultant.*

Resolution No.: 2026

Moved: Cr GJ Lohmann  
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

## REFERENCE DOCUMENT

- Officer's Report Document No. 1108391.

## 9.5 Hervey Range Refuse Collection Service

### EXECUTIVE SUMMARY

Council advertised in the Northern Miner and Townsville Bulletin on 24 & 25 June 2016 for a suitable applicant to provide a refuse collection service in Hervey Range. The service is set to commence **6 September 2016** for a duration of five **(5) years**, with a possible extension for a further two **(2) years**.

Council received three (3) compliant tenders, and no late tenders.



## OFFICER'S RECOMMENDATION

### *That Council:*

- *offer Tender (T011/16) for the garbage collection Service in Hervey Range to Townsville Waste Services, for the duration of five (5) years commencing 6 September 2016, with the option of a two (2) year extension;*
- *that the tendered price of \$452.10 (GST incl.) per week (\$23,509.20 annually), be accepted and adjusted annually from 1 October 2017 to reflect the average weighted CPI increases provided by the Australian Bureau of Statistics.*

Resolution No.: 2027

Moved: Cr AP Barr  
Seconded: Cr MJ Bailey

That the Officer's recommendation be adopted.

**CARRIED**

## REFERENCE DOCUMENT

- Officers Report ECM Document No. 1109553.

## 10. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

### 10.1 Request to waiver the World Theatre hire fees for community carols – 4 December 2016

## EXECUTIVE SUMMARY

The Combined Churches Ministers Fraternal requests Council waive the hire fee of The World Theatre for the annual community carols to be held 4 December 2016.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *Decline the request to waive the hire fee of The World Theatre due to the application being made outside of Round 1 of the Community Grants Application process; and*
- *Consider one or a combination of the following options as an alternative to 'In-kind Support' to cover the cost of the hire and advise the Combined Churches Ministers Fraternal that an application is to be made through the Community Grants Application process in the future:*
  - *Option 1 – Use of Councillor Discretionary Funds where the cost to hire The World Theatre is split evenly amongst all Councillors or the Portfolio Councillor/s;*
  - *Option 2 – Encourage a gold coin donation that will go towards the hire of The World Theatre; and/or*
  - *Option 3 – Encourage the Combined Churches Ministers Fraternal seek community donation/sponsorship towards the event via other community groups or schools and local businesses within Charters Towers.*

Resolution No.: 2028

Moved: Cr GJ Lohmann  
Seconded: Cr AP Barr

That Councillors assist the Combined Churches Ministers' Fraternal by way of a donation from Councillors' Discretionary Funds for the cost of hire of The World Theatre for the Community Carols on 04 December 2016.

**CARRIED**

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1107335

### 10.2 Variety Children's Charity Request Waiver of Hire Fees

#### **EXECUTIVE SUMMARY**

The Variety Children's Charity Bash has requested waiving of hire fees for the Arthur Titley Centre for their dinner on Saturday, 27 August 2016.

#### **OFFICER'S RECOMMENDATION**

*That Council:*

- *Consider agreeing to the request from Variety Children's Charity to waive the hire of the Arthur Titley Centre on Saturday, 27 August in the amount of \$150 by way Councillor Discretionary funds, subject to:*
  - *Copy of Public Liability Insurance being provided to Council, prior to the event; and*
  - *Ensuring that the facilities are left in a neat and tidy state after conclusion of the event.*

Resolution No.: 2029

Moved: Cr MJ Bailey

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1106314.

### 10.3 Request to waive bulk water purchase fees from Greenvale Depot standpipe

#### **EXECUTIVE SUMMARY**

Greenvale Horse Sports Club requests Council waive the bulk water purchase fees for a horse sports weekend to be held 5 and 6 November 2016.

#### **OFFICER'S RECOMMENDATION**

*That Council:*

- *Consider the use of Councillor discretionary funds to support this event; and*
- *Advise the writer that future requests of this nature will only be considered through the Community Grants Application process available annually as follows:*
  - *Round 1 - Apply in May for a June decision*
  - *Round 2 - Apply in November for a December decision.*

Resolution No.: 2030

Moved: Cr MJ Power  
Seconded: Cr S Bennetto

That Councillors decline to assist by way of a donation from their Discretionary Funds and advise the Greenvale Horse Sports Club in accordance with the recommendation.

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1107512

## **10.4 Invitation to submit detailed application for Building our Regions R2**

### **EXECUTIVE SUMMARY**

Charters Towers Regional Council has been invited to submit detailed applications for Round 2 Building our Regions funding and as a condition require a Council resolution to do so.

### **OFFICER'S RECOMMENDATION**

*That Council:*

- *Endorse the lodgement of detailed applications for Building our Regions Round 2 to the Department of State Development for the following projects to be considered for shortlisting:*
  - *Replacement of runway and ancillary lighting at runway 06/24 - Charters Towers Airport; and*
  - *Mosman Creek Flood Retention Basins Project - Charters Towers*
- *If successful in either of the applications, make amendments to the 2016/17 budget to fund the commencement of the projects prior to the 30 June 2017.*

Resolution No.: 2031

Moved: Cr MJ Bailey  
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1108156.

## **11. REPORTS FOR CONSIDERATION - PLANNING & SUSTAINABLE DEVELOPMENT**

### **11.1 Wingate Properties NQ sports Encouragement Bursary Nominations**

#### **EXECUTIVE SUMMARY**

NQ Sports Foundation, in partnership with Wingate Properties, called for nominations from within Charters Towers Regional Council area for the 2016 Wingate Properties North Queensland Sports Encouragement Bursary, with the successful recipient/s to receive a cheque for \$650 and an embroidered track suit jacket.

Six (6) junior athletes nominated for this bursary. These nominations were assessed by Council, with two (2) applicants selected and put forward from the Region.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *Endorse the decision to nominate two (2) applicants for the Bursary outside of the Council Meeting schedule due to time restrictions.*

Resolution No.: 2032

Moved: Cr MJ Bailey

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**

## REFERENCE DOCUMENT

- Officer's Report Document No. 1104256.

## 11.2 NQ Sportstar Awards

### EXECUTIVE SUMMARY

The annual North Queensland Sportstar Awards will be held in Townsville on Saturday, 29 October 2016. The awards recognise the efforts of the best sports people in North Queensland and encourage them to go onto greater heights. Nominations are now being sought from Member Councils for a nominee in each category.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *Approve and source the necessary funds required – Works & Services / In Kind;*
- *Determine and advise if Council would like to nominate the relevant Australia Day Award winners; and*
- *Invite nominees for the remaining categories.*

## OFFICER'S AMENDED RECOMMENDATION

Resolution No.: 2033

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That Council:

- Invite nominations from the community for all Sportstar Award categories, including the 2016 Australia Day Award winners (Senior and Junior sports categories) in the nominations; and
- Fund the attendance of Council's awardees at the Sportstar Awards from the Works & Services budget.

**CARRIED**

## REFERENCE DOCUMENT

- Officers Report ECM Document No. 1108304.

### EXECUTIVE SUMMARY

Annual compliance inspection program to be undertaken to monitor dog registrations throughout the Charters Towers Regional Council municipality.

### OFFICER'S RECOMMENDATION

*That Council:*

- *In accordance with Section 134 of the Local Government Act 2009 note and endorse:*
  - i. *A systematic inspection program to monitor compliance with Section 44 of the Animal Management (Cats and Dogs) Act 2008, namely the requirement to register dogs, for all properties located within the defined city and township areas of the region during the period 15 September 2016 to 15 December 2016.*

Resolution No.: 2034

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**

### REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1108329.

### DECLARATION OF INTEREST

Cr Bailey declared a perceived conflict of interest in accordance with section 173 of the Local Government Act 2009 and departed the meeting at **7.21pm**.

## 11.4 RL16/79 Application for Reconfiguration of 1 Lot into 3 Lots E Hill and D West

### EXECUTIVE SUMMARY

This report considers a Development Application for a Development Permit for Reconfiguring a Lot – One (1) Lot into three (3) Lots – 159 Mount Leyshon Road, Mosman Park – EP Hill. The application is recommended for approval subject to conditions.

### OFFICER'S RECOMMENDATION

*That Council:*

- *That Council approve the application for Development Permit for Reconfiguration of a Lot – One (1) Lot into three (3) Lots, made by EP Hill, on Lot 73 on DV742 and located at 159 Mount Leyshon Road, Mosman Park, subject to the following conditions:*

Condition Number	Condition	Timing
1	<b>Approved Plans</b> The approved development must be completed and maintained generally in accordance with the approved drawings and documents: P16-107 (a) Proposed Reconfiguration 11 July 2016 prepared by Atkinson and Booy Surveys Where discrepancy or conflict exists between the written conditions of this approval and the approved plan, the	At all times

Condition Number	Condition	Timing
	requirements of the written condition(s) will prevail.	
2	All conditions of this approval must be complied with in full to Council's satisfaction.	Prior to the release of the survey plan
3	The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval, have been complied with.	At the time of sealing the Survey Plan
4	The applicant is to provide, at the time of application for a building permit a detailed effluent disposal report for proposed Lots 74 and 75 demonstrating that on-site sewerage treatment systems can be established and the suitability of methods of effluent disposal within the proposed Lots 74 and 75 can be established in accordance with the Plumbing Code of Australia 2011 and the Queensland Plumbing and Wastewater code.	At Building Application Stage
5	The applicant is to provide, a 50mm water line to service proposed Lots 74 and 75.	Prior to the signing of plan of survey
6	The applicant shall, provide electricity and telecommunications connections to proposed Lots 74 and 75 to the requirements of the relevant authority. The applicant must submit to Council, either: <ul style="list-style-type: none"> <li>(a) A certificate of supply demonstrating that existing electricity supply is available to the newly created lots (74 and 75); or</li> <li>(b) A certificate of supply that the applicant has entered into an agreement with the authorised electricity supplier, Ergon, to provide electricity services to proposed Lots 74 and 75, payment has been received and the connection will be completed at a date in the future.</li> </ul>	Prior to the signing of the survey plan
7	The applicant is to provide, at the time of application for a building permit, external access from Drew Street to the property boundaries of proposed Lots 74 and 75. The crossovers must be constructed to comply with the dimensions, gradients and specifications as indicated on Council's Standard Drawing CTRC -04. <b>(See attached)</b>	Building Application Stage
8	The applicant must pay a total amount of \$16,000.00, as follows: <ul style="list-style-type: none"> <li>• Stormwater Infrastructure Charges - \$2,000 per unit (x2)</li> <li>• Roads Infrastructure Charges - \$2,000 per unit (x2)</li> <li>• Water Infrastructure Charges - \$2,000 per unit (x2)</li> <li>• Parks Infrastructure Charges - \$2,000 per unit (x2)</li> </ul> <b>Refer attached Adopted Infrastructure Charges Notice</b>	Prior to the signing of the survey plan
9	<b>Hours of Work</b> It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.	At all times



Condition Number	Condition	Timing
10	<b>Dust Control</b> It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.	At all times
11	<b>Sedimentation Control</b> It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.	At all times
12	<b>Noise During Construction and Noise in General</b> It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.	At all times
13	All new allotments shall be connected to the Charters Towers Water Reticulation System in accordance with the Plumbing and Drainage Act 2002, with appropriate connection fees being payable.	Prior to the signing of the survey plan
A1	<b>Advisory</b> It is the project manager's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work. It is the principal contractor's responsibility to ensure compliance with the Work Health and Safety Act 2011. It states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work. It is the responsibility of the person in control of the workplace to ensure compliance with the Work Health and Safety Act 2011. It states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.	At all times

Council has received this Development Application under the Sustainable Planning Act 2009 as detailed below.

**SUMMARY OF APPLICATION:**

<b>Applicant</b>	Ernest Hill
<b>Landowner</b>	ERNEST PATRICK HILL DONNA MAREE WEST
<b>Real Property Description</b>	Lot 73 on DV742
<b>Area of Site</b>	3.484 hectares
<b>Planning Scheme Zoning</b>	Rural, <i>Charters Towers Planning Scheme 2011</i>
<b>Existing Use</b>	Dwelling House
<b>Proposed Use</b>	Rural Residential
<b>Existing Approvals</b>	None
<b>Approval Sought</b>	Development Permit for Reconfiguring a Lot - One (1) Lot into Three (3) Rural Residential Lots

Resolution No.: 2035

Moved: Cr MJ Power  
Seconded: Cr AP Barr

That the Officer's recommendation be adopted, conditional upon clarification of the water connection fee and infrastructure charges.

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report ECM Document No. 1108451.

**ATTENDANCE**

Cr Bailey returned to the meeting at **7.24pm**.

**12. REPORTS FOR CONSIDERATION - ROADS INFRASTRUCTURE**

**12.1 Naming of the access road to Lot 2 on plan SP257306, Ravenswood**

**EXECUTIVE SUMMARY**

A road reserve has been created as part of the recent survey of Lot 2 on plan SP257306. This road requires a name to provide a rural address for the dwelling on this parcel.

**OFFICER'S RECOMMENDATION**

*That Council:*

- *Name the road reserve Montague Road;*
- *Install road name sign from the maintenance budget;*
- *Update Council registers; and*
- *Notify relevant Departments.*

Resolution No.: 2036

Moved: Cr MJ Bailey  
Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1107812

**12.2 Request to change the start point of Lornesleigh Road**

**EXECUTIVE SUMMARY**

Currently Broughton Road ends and Lornesleigh Road starts 250m south of the Broughton River Bridge. It would be logistically efficient to have the changeover on the south bank of the bridge.



## OFFICER'S RECOMMENDATION

### *That Council:*

- *Change the start point of Lornesleigh Road and the end point of Broughton Road to the southern bank of the Broughton River Bridge.*

Resolution No.: 2037

Moved: Cr MJ Bailey

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

**CARRIED**

## REFERENCE DOCUMENT

- Officer's Report Document No. 1107845.

## **12.3 Gill Street Reconstruction Proposal**

### **EXECUTIVE SUMMARY**

A concept plan for the Gill Street Reconstruction has been finalised. Public consultation was completed in July, with the feedback attached. To be able to proceed to the detailed design, the concept plan needs to be approved, such that the TIDS expenditure for 2016/2017 can be achieved.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *Adopt the concept plan as presented to allow Roads Infrastructure to move into the design phase;*
- *Resolve that Roads Infrastructure undertake conceptual work incorporating roundabouts at the intersections of Gill Street/Mosman Street, Racecourse Road/Boundary Street, and Gill Street/Deane Street for potential future works; and*
- *Resolve that Roads Infrastructure undertake investigation into the most appropriate location and type of pedestrian crossing options available for a new crossing in Gill Street adjacent to the Excelsior Library.*

Resolution No.: 2038

Moved: Cr AP Barr

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

**CARRIED**

## REFERENCE DOCUMENT

- Officer's Report Document No. 1107981

## **12.4 Proposal for improved access to Clarke River Crossing on Jessie Springs Road**

### **EXECUTIVE SUMMARY**

Following a request to upgrade the Clarke River crossing on the Jessie Springs Road, various options have been investigated that could improve access across this crossing.

## OFFICER'S RECOMMENDATION

*That Council:*

- *Not proceed with any upgrade of the Clarke River Crossing; and*
- *Inform the correspondent of Council's decision.*

Resolution No.: 2039

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

**CARRIED**

## REFERENCE DOCUMENT

- Officer's Report Document No. 1108164

## 12.5 Request for Bancroft Road to be sealed

### EXECUTIVE SUMMARY

Council has received correspondence from residents of Bancroft Road requesting Bancroft Road to be sealed.

## OFFICER'S RECOMMENDATION

*That Council:*

- *Undertake the sealing of Bancroft Road and Old Mount Leyshon Road to Bancroft Road,*
- *Allocate funds in the 2018/2019 budget for this project at an estimated cost of \$201,715.71; and*
- *Advise the correspondents of the outcome.*

Resolution No.: 2040

Moved: Cr MJ Power

Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

**CARRIED**

Councillors Maff and Bailey recorded a vote against the motion.

## REFERENCE DOCUMENT

- Officer's Report Document No. 1107864

## 13. REPORTS FOR CONSIDERATION - CORPORATE SERVICES

### 13.1 Monthly Rating Report

### EXECUTIVE SUMMARY

The attached report, as at the end of July 2016, provides a summary of the eleventh activity report following the issue of the 2015/2016 rates levies on 24 September 2015.

## OFFICER'S RECOMMENDATION

*That Council:*

- *Accept the rating report for August 2016 as attached to these Minutes at Annexure "A".*

Resolution No.: 2041

Moved: Cr GJ Lohmann

Seconded: Cr AP Barr

That the Officer's recommendation be adopted.

**CARRIED**

## REFERENCE DOCUMENT

- Officer's Report Document No.1107516.

## 13.2 Monthly Financial & Projects Reporting

### EXECUTIVE SUMMARY

A complete summary of Council's position as at 31 July 2016, comparing actuals to 'original budgets', is presented across the following three consolidated reports. At this early stage of the 2016/2017 financial year, 9% elapsed, operational expenditure is at 4% of original budget, whilst revenue is sitting at 1% of original budget.

The low revenue percentage can be mainly attributed to the yet-to-be levied 2016/2017 rates. Additionally Council is yet to receive the first payment of the Financial Assistance Grant (FAG). The expected date of this first payment is mid-August 2016 with an approximate value of \$1.5m. This value represents a quarter of the 2016/2017 indicative amount being \$5,998,215.

### 2015/2016

Actuals for 2015/16 continue to alter. The final position for depreciation and revaluation in particular will continue to move until final audit; mid-September.

## OFFICER'S RECOMMENDATION

*That Council:*

- *Receive the following reports, presenting the overall financial position of Council as at 31 July 2016 as attached to these Minutes at Annexure "B":*
  - *Consolidated Cashflow Statement*
  - *Consolidated Income Statement*  
*(Includes an analysis of year to date budget variances)*
  - *Consolidated Balance Sheet*
- *Refer to the following reports for the overall position of Projects as at July 31 2016*
  - *Consolidated Cashflow Statement-Capital Works* *(Payments for property, plant & equipment)*
  - *Consolidated Income Statement-Recurrent Projects* *(Recurrent Expenses - Special Projects)*

Resolution No.: 2042

Moved: Cr MJ Power  
Seconded: Cr BGW Maff

That the Officer's recommendation be adopted.

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1107577

### **13.3 Roads Program Reporting**

**EXECUTIVE SUMMARY**

The financial position of the Roads Program as at 31 July 2016 year is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

**OFFICER'S RECOMMENDATION**

*That Council:*

- *Receive the following reports representing the 2015/16 Roads Program as at 31 July 2016:*
  - 1. One page summary of overall program actuals against original budget as at 31 July 2016*
  - 2. The Roads Infrastructure Works Program identifying actuals as at 31 July plus original budgets*
  - 3. Road Maintenance activity as at 31 July 2016*

Resolution No.: 2043

Moved: Cr GJ Lohmann  
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

**CARRIED**

**REFERENCE DOCUMENT**

- Officer's Report Document No. 1108081

### **13.4 Minutes of the 3 August 2016 Plant Advisory Committee Meeting**

**EXECUTIVE SUMMARY**

The unconfirmed minutes of the 3 August 2016 Plant Advisory Committee (PAC) Meeting are tabled. Minutes will be officially confirmed at the proposed next meeting being Wednesday 7 September 2016.

**OFFICER'S RECOMMENDATION**

*That Council:*

- *Receive the unconfirmed minutes of the Plant Advisory Committee Meeting held on 3 August 2016.*

Resolution No.: 2044

Moved: Cr AP Barr  
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1108498
- 

## 14. REPORTS FOR CONSIDERATION - OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 14.1 North Queensland Local Government Association - financial statements and annual membership fees

#### EXECUTIVE SUMMARY

Information is tabled for Council's consideration regarding the North Queensland Local Government Association and its functions, its financial statements and membership fees.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Note the 2015 North Queensland Local Government Association's financial statements as tabled with this report, and*
- *Advise the NQLGA Secretariat that it supports an increase in annual membership fees from \$250 to \$350 plus GST.*

Resolution No.: 2045

Moved: Cr GJ Lohmann  
Seconded: Cr S Bennetto

That the Officer's recommendation be adopted.

CARRIED

#### REFERENCE DOCUMENT

- Officer's Report Document No. 1107776.
- 

## 14.2 Adoption of Reviewed Local Disaster Management Plan 2016 Version

#### EXECUTIVE SUMMARY

Council's Local Disaster Management Plan has been reviewed by the Local Disaster Management Group in readiness for assessment on 18<sup>th</sup> August 2016 and is required to be endorsed by Council for such assessment.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *Endorse the amendments made to the Local Disaster Management Plan 2016, as tabled.*

Resolution No.: 2046

Moved: Cr GJ Lohmann  
Seconded: Mayor ER Schmidt

That the Officer's recommendation be adopted.

**CARRIED**

Cr Lohmann expressed his appreciation to Miss Jenny Brown and Mr Mark Crawley for the high standard of work done in revising the Local Disaster Management Plan, as the plan was completely re-built. The plan is for review and assessment at the LDMG meeting on Thursday 18 August and may become the template for all disaster management plans throughout the north. Cr Lohmann advised that Council's previous disaster management plans have been of a high standard due to the work done by Miss Brown and Mr Crawley. The plan is a comprehensive plan for use in the event of the disaster.

Mayor Schmidt seconded Cr Lohmann's comments and expressed her congratulations to Miss Brown.

### REFERENCE DOCUMENT

- Officer's Report Document No. 1107784

## **14.3 Invitation to attend Connecting Asia Forum – Cairns 25<sup>th</sup> August 2016 & NHVR's Local Government Heavy Vehicle Forum – Brisbane 26<sup>th</sup> August 2016**

### **EXECUTIVE SUMMARY**

Invitations have been extended to Council's Mayor from the Premier of Queensland to attend the Connecting Asia Forum in Cairns on 25<sup>th</sup> August 2016 and from the National Heavy Vehicle Regulator to attend the inaugural Local Government Heavy Vehicle Forum in Brisbane on 26<sup>th</sup> August, 2016.

## OFFICER'S RECOMMENDATION

### *That Council:*

- *authorise the attendance of Council's Mayor at:*
  - *the Connecting Asia Forum Meeting being held in Cairns on 25<sup>th</sup> August 2016 and*
  - *the Local Government Heavy Vehicle Forum being held in Brisbane on 26<sup>th</sup> August 2016.*

Resolution No.: 2047

Moved: Cr AP Barr  
Seconded: Cr MJ Bailey

That the Officer's recommendation be adopted.

**CARRIED**

### REFERENCE DOCUMENT

- Officer's Report Document No. 1107770

## 15. MAYORAL MINUTE

No Mayoral Minutes were tabled for adoption.

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## 16. QUESTIONS WITHOUT NOTICE

### 16.1 Correspondence from the Charters Towers Regional Men's Shed

Cr Bennetto asked about correspondence from the Men's Shed dated 17 July 2016.

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### DECLARATION OF INTEREST

Cr Bailey declared a conflict of interest in the matter, in accordance with section 173 of the Local Government Act 2009, due to his association with the Charters Towers Regional Men's Shed, and departed due to a conflict of interest at **8.01 pm**.

The Men's Shed has requested that Council assist them by reducing the amount of road reserve in order to facilitate the construction of larger facilities. Director Roads Infrastructure, Mr Scott advised that the Men's Shed building and toilet block encroach upon the road reserve and recommended that Council make application to the Department of Natural Resources to reduce the Lister Street road reserve and incorporating the reduced area of the road into the reserve.

Resolution No.: 2048

Moved: Cr S Bennetto  
Seconded: Cr AP Barr

That Council request its Roads Infrastructure Directorate to make application to the Department of Natural Resources to reduce the Lister Street road reserve and incorporate the reduced area of the road into the reserve.

**CARRIED**

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### ATTENDANCE

Cr Bailey returned to the meeting at **8.04pm**.

---

### 16.2 Residents' access to the Stubley Street landfill

Cr Bailey asked about reconfiguration of the Stubley Street landfill to guide residents safely when disposing of refuse.

#### **ACTION**

Director Planning & Sustainable Development Mr Leo Jensen noted that no complaints have been received from the community in this regard and that he would raise the matter with the Manager Environmental Services.

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Cr Lohmann asked if this is able to be stipulated with the contractor. Mr Jensen advised it could be a requirement. Mr Jensen noted that it is a requirement for loads to be separated for disposal by residents, and that loads can be refused when they are brought to the tip.

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### 16.3 Re-naming of the locality of Sellheim

Cr Bailey asked about the re-naming of the locality of Sellheim as one side of the highway is named Broughton and the other is named Bredden, and Sellheim does not exist officially.

Cr Power advised that [the process for renaming of] Mingela was to be finished and that the process for [renaming of] Sellheim should commence shortly. Mr Jensen confirmed Council has only just received confirmation that the place name "Mingela: would be restored.

Cr Maff asked about the Charters Towers place names and the confusion which occurs with emergency services and whether this is likely to be rectified in the near future? Cr Power provided information on the actions which led to this.

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### 16.4 Condolences

Mr Leo Jensen advised of the passing of former staff member Mr Robert Berry, who filled the role of landfill supervisor during his employment at Council.

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### 16.5 St Columba's Church Bell Tower

Mr Leo Jensen circulated information to Councillors updating on progress with regard to St Columba's Church Bell Tower.

Mayor Schmidt confirmed a letter of support could be provided by Council if requested.

Cr Maff asked if there was any assistance we could provide the Diocese. Mr Jensen said it was his understanding this was already occurring through the Minister's Office with the Diocese.

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### 16.6 Rangers' new vehicle

Mr Jensen advised Council on the new vehicle for the rangers and will be operational from tomorrow. Mr Jensen advised that the cage is able to be transferred from vehicle to vehicle and should last a significant number of years; and the hydraulic lift takes away the need for officers to lift heavy animals. Noted that the vehicle is able to display pertinent signage as well.

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## 17. CLOSE OF MEETING

There being no further business, the General Meeting closed at **8.19pm**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 21 SEPTEMBER 2016.

Mayor

21 September 2016





# **CASH FLOW STATEMENT**

**Year Ended 30 June 2016**



	2015/2016 Original Annual	2015/2016 Amended Annual	2015/2016 Actuals YTD
<b>CASH FLOW FROM OPERATING ACTIVITIES</b>			
Receipts from Customers	22,234,905	22,755,120	24,960,774
Receipts from Contracts - RMPC, RPC, NDRRA	3,120,000	3,023,148	3,024,520
Payments to suppliers & employees benefits	(30,552,445)	(26,307,419)	(28,485,893)
Payments for RMPC and RPC	(3,120,000)	(2,670,369)	(2,590,826)
	(8,317,540)	(3,199,520)	(3,091,425)
Interest Received	1,065,281	1,165,400	1,159,491
Non capital grants & contributions	6,871,011	7,154,184	7,125,873
Non capital Flood Event Grants	-	-	-
Borrowing costs	-	-	-
<b>Net Cash inflow (outflow) from operating activities</b>	<b>(381,248)</b>	<b>5,120,064</b>	<b>5,193,939</b>
<b>CASH FLOW FROM INVESTING ACTIVITIES</b>			
<b>Payments for property, plant &amp; equipment</b>			
Central & Governance	(199,900)	(3,042)	(7,169)
Corporate Services	(2,385,950)	(1,493,821)	(1,471,264)
Planning & Sustainable Development	(872,840)	(480,263)	(450,611)
Roads Infrastructure	(4,230,559)	(6,226,216)	(6,021,787)
Facilities	(1,603,434)	(663,010)	(561,154)
Water	(5,715,188)	(1,795,472)	(1,263,737)
Sewerage	(942,100)	(603,322)	(480,869)
	(15,949,971)	(11,265,146)	(10,256,591)
Receivables-Community Loan Repayments	15,520	15,455	15,899
Receivables-Internal Loans	92,000	92,000	92,000
Proceeds from sale of property, plant & equipment	948,500	700,596	724,688
Capital grants, subsidies, contributions	5,678,459	4,790,706	4,786,382
<b>Net cash inflow (outflow) from investing activities</b>	<b>(9,215,492)</b>	<b>(5,666,389)</b>	<b>(4,637,623)</b>
<b>CASH FLOW FROM FINANCING ACTIVITIES</b>			
Proceeds from Internal Loan Borrowings	-	-	-
Repayment of Internal Loan Borrowings	(92,000)	(92,000)	(92,000)
Proceeds from External Loan Borrowings	-	-	-
Repayment of External Loan Borrowings	-	-	-
<b>Net cash flow from financial activities</b>	<b>(92,000)</b>	<b>-92,000</b>	<b>-92,000</b>
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>(9,688,740)</b>	<b>(638,325)</b>	<b>464,316</b>
<b>Opening Cash</b>			
Beginning of Reporting Period - Cash at Bank	30,103,225	31,524,098	31,524,098
Beginning of Reporting Period - Cash Floats	9,132	9,132	9,132
<b>Cash at beginning of reporting period</b>	<b>30,112,357</b>	<b>31,533,230</b>	<b>31,533,230</b>
<b>Closing Cash</b>			
End of Reporting Period - Cash at Bank	20,414,485	30,885,773	31,987,914
End of Reporting Period - Cash Floats	9,132	9,132	9,632
<b>Cash at end of reporting period</b>	<b>20,423,617</b>	<b>30,894,905</b>	<b>31,997,546</b>
<b>Cash Movement</b>			
Net Increase/(Decrease) in Cash at Bank	-9,688,740	-638,325	463,816
Net Increase/(Decrease) in Cash Floats	-	-	500
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>(9,688,740)</b>	<b>(638,325)</b>	<b>464,316</b>

Cash Flow Statement

# INCOME STATEMENT

Year Ended 30 June 2016



	2015/2016	2015/2016	2015/2016	Injection of Cash
	Original	Amended	Actuals	- Reduction in Cash
	Annual	Annual	YTD	
<b>REVENUE</b>				
<b>Recurrent Revenue</b>				
<b>Nett Rate Levies &amp; Charges</b>				
General Levies	9,678,604	9,820,200	9,729,694	99%
Waste Management Levies	1,039,771	1,028,848	1,028,750	100%
Water Allocation Levies	5,110,262	5,126,500	5,128,286	100%
Excess Water Levies	780,330	863,903	863,187	100%
Sewerage Levies	3,072,671	3,074,001	3,076,880	100%
<b>Total Nett Rate Levies &amp; Charges</b>	<b>19,681,638</b>	<b>19,913,452</b>	<b>19,826,798</b>	<b>100%</b>
<b>Fees &amp; Charges</b>				
Water Fees & charges	55,000	34,000	30,759	90%
Sewerage Fees & charges	34,000	36,000	37,433	104%
Other Fees & charges	2,247,957	2,495,714	2,668,913	107%
<b>Total Fees &amp; Charges</b>	<b>2,336,957</b>	<b>2,565,714</b>	<b>2,737,105</b>	<b>107%</b>
Interest received (includes rates & community loans)	1,067,751	1,168,479	1,162,570	99%
Sales	100,000	150,000	152,424	102%
Contract Income - RMPC, RPC, PW	3,120,000	3,023,148	3,024,520	100%
Other recurrent income	116,310	125,954	164,678	131%
<b>Operating Grants &amp; Subsidies</b>				
Federal Assistance Grant	6,485,376	6,498,265	6,498,265	100%
Central & Governance Grants	113,086	287,860	267,747	93%
Corporate Services Grants	120,000	120,000	139,499	116%
Planning & Sustainable Development Grants	121,431	203,025	175,328	86%
Roads Infrastructure Grants	28,000	33,173	33,173	100%
Facilities Grants & Subsidies	3,118	11,861	11,860	100%
Water Grants & Subsidies	-	-	-	0%
Sewerage Grants & Subsidies	-	-	-	0%
<b>Total Operating Grants &amp; Subsidies</b>	<b>6,871,011</b>	<b>7,154,184</b>	<b>7,125,873</b>	<b>100%</b>
<b>TOTAL Recurrent Revenue</b>	<b>33,293,667</b>	<b>34,100,931</b>	<b>34,193,967</b>	<b>100%</b>
<b>Capital revenue</b>				
Central & Governance C. Grants	-	-	-	0%
Corporate Services C. Grants	-	-	-	0%
Planning & Sustainable Development C. Grants	-	16,500	45,899	278%
Roads Infrastructure C. Grants	3,224,431	4,417,167	4,417,166	100%
Facilities C. Grants & Subsidies	67,278	48,325	14,603	30%
Water C. Grants & Subsidies	2,371,750	304,988	304,988	100%
Sewerage C. Grants & Subsidies	15,000	3,726	3,726	100%
<b>Total Capital Revenue</b>	<b>5,678,459</b>	<b>4,790,706</b>	<b>4,786,362</b>	<b>100%</b>
<b>TOTAL INCOME</b>	<b>38,972,126</b>	<b>38,891,637</b>	<b>38,980,349</b>	<b>100%</b>
<b>EXPENSES</b>				
<b>Recurrent expenses - Operations</b>				
Central & Governance Expenses	(3,944,500)	(3,763,788)	(3,760,309)	100%
Corporate Services Expenses	(1,429,100)	(1,473,854)	(1,292,496)	88%
Planning & Sustainable Development Expenses	(6,878,018)	(6,496,860)	(6,321,408)	97%
Roads Infrastructure Expenses	(7,078,050)	(6,435,893)	(6,446,772)	100%
Contract Roads Infrastructure Expenses - RMPC	(3,120,000)	(2,670,369)	(2,590,826)	97%
Facilities Expenses	(5,321,923)	(4,255,849)	(4,111,250)	97%
Water Expenses	(4,735,734)	(4,389,076)	(4,246,092)	97%
Sewerage Expenses	(2,087,290)	(2,172,527)	(2,132,806)	98%
<b>Total Recurrent Expenses - Operations</b>	<b>(34,574,615)</b>	<b>(31,658,216)</b>	<b>(30,901,960)</b>	<b>98%</b>
<b>Recurrent Expenses - Special Projects</b>				
Central & Governance S.Proj	(249,250)	(204,694)	(188,396)	92%
Corporate Services S.Proj	(258,100)	(120,450)	(88,105)	73%
Planning & Sustainable Development S.Proj	(969,604)	(657,994)	(520,802)	79%
Roads Infrastructure S.Proj	(10,000)	-	-	0%
Facilities S.Proj	(486,034)	(180,910)	(105,145)	58%
Water S.Proj	(106,500)	(86,572)	(74,529)	86%
Sewerage S.Proj	(155,000)	(39,997)	(11,557)	29%
<b>Total Recurrent Expenses - Special Projects</b>	<b>(2,234,488)</b>	<b>(1,290,617)</b>	<b>(968,533)</b>	<b>77%</b>
<b>Employee Benefits &amp; Recoverables</b>				
Employee Benefits	(4,304,200)	(4,513,957)	(4,401,263)	98%
Employee Benefits Recoverables	4,280,000	4,903,500	4,857,296	99%
Employee Training	(648,954)	(517,885)	(495,381)	96%
Employee Training Recoverables	660,000	757,500	761,335	101%
Central Service Contributions	1,930,018	2,050,500	1,979,993	97%
Inter-Program Transfers	1,968,221	1,996,203	1,996,203	100%
<b>Nett Employee Benefits &amp; Recoverables</b>	<b>3,885,085</b>	<b>4,675,861</b>	<b>4,698,183</b>	<b>100%</b>
Audit Fees	(180,000)	(224,000)	(142,989)	64%
Donations	(536,430)	(442,919)	(433,428)	98%
Finance costs	(31,997)	(37,897)	(35,907)	95%
Depreciation & amortisation	(6,592,901)	(7,315,400)	(7,269,329)	99%
<b>TOTAL Recurrent Expenses</b>	<b>(40,265,346)</b>	<b>(36,293,188)</b>	<b>(36,073,962)</b>	<b>97%</b>
<b>Capital operating expenses</b>				
	-	-	-	-
<b>TOTAL EXPENSES</b>	<b>(40,265,346)</b>	<b>(36,293,188)</b>	<b>(36,073,962)</b>	<b>97%</b>
<b>Nett result attributable to council</b>	<b>(1,293,220)</b>	<b>2,598,449</b>	<b>3,906,387</b>	<b>1,307,938</b>
<b>Nett Operating Position before Capital Income</b>	<b>(6,971,679)</b>	<b>(2,192,257)</b>	<b>(879,994)</b>	
<b>Nett Operating Position before Capital Income &amp; Excess Water</b>	<b>(7,752,009)</b>	<b>(3,056,160)</b>	<b>(1,743,182)</b>	
Notational Cash available for Capital including Grants	5,299,681	9,913,849	11,175,716	
Notational 'Council funded Cash' available for Capital	(378,778)	5,123,143	6,389,334	

Income Statement

## BALANCE SHEET



**Year Ended 30 June 2016**

	2015/2016	2015/2016	2015/2016
	Original Annual	Amended Annual	Actuals YTD
<b>CURRENT ASSETS</b>			
Cash at Bank & On-Call Investments	20,414,485	30,885,773	31,987,914
Cash Floats	9,132	9,132	9,632
Trade and Other Receivables	1,474,347	2,702,842	1,929,827
Inventories	637,308	578,771	591,458
Accrued revenue & prepayments	1,465,912	963,348	1,060,174
Non-current assets classified as held for sale			
<b>TOTAL CURRENT ASSETS</b>	<b>24,001,184</b>	<b>35,139,866</b>	<b>35,579,005</b>
<b>NON-CURRENT ASSETS</b>			
Receivables	54,391	55,505	55,061
Property, plant and equipment	482,098,981	483,926,983	482,940,403
Internal Loan Receivables	644,000	644,000	644,000
<b>TOTAL NON-CURRENT ASSETS</b>	<b>482,797,372</b>	<b>484,626,488</b>	<b>483,639,464</b>
<b>TOTAL ASSETS</b>	<b>506,798,556</b>	<b>519,766,354</b>	<b>519,218,469</b>
<b>CURRENT LIABILITIES</b>			
Trade and other Payables	684,444	488,589	306,342
Borrowings	(7,008)	-	-
Annual & LSL Provisions	4,097,180	3,863,910	3,931,920
Accrued Expenses & Unearned Revenue	3,080,000	2,960,530	1,218,943
<b>TOTAL CURRENT LIABILITIES</b>	<b>7,854,616</b>	<b>7,313,029</b>	<b>5,457,205</b>
<b>NON-CURRENT LIABILITIES</b>			
Trade and Other Payables	-	-	-
Borrowings	6,778	-	-
Non Current LSL Provision	741,236	843,084	843,084
Internal Loans Payable	644,000	644,000	644,000
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>1,392,014</b>	<b>1,487,084</b>	<b>1,487,084</b>
<b>TOTAL LIABILITIES</b>	<b>9,246,630</b>	<b>8,800,113</b>	<b>6,944,288</b>
<b>NET ASSETS</b>	<b>497,551,926</b>	<b>510,966,241</b>	<b>512,274,181</b>
<b>COMMUNITY EQUITY</b>			
Council Capital	334,840,821	323,474,618	320,237,845
Asset Revaluation Reserve	142,296,620	156,605,850	156,605,850
Retained Surplus/(Deficiency)	-	-	3,906,388
Cash Reserves	20,414,485	30,885,773	31,524,098
<b>TOTAL COMMUNITY EQUITY</b>	<b>497,551,926</b>	<b>510,966,241</b>	<b>512,274,181</b>

Balance Sheet

## 7. MAYOR'S AND COUNCILLORS' REPORTS

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## 8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

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## 9. REPORTS FOR CONSIDERATION - CONFIDENTIAL

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### Utilities & Facilities

#### 9.1 Alteration of fee structure for entry to Kennedy Regiment Memorial Pool

#### 9.2 Outstanding invoices for Saleyards fees

#### 9.3 Financial Hardship Instalment Arrangement sought on 2016/2017 1<sup>st</sup> Half Yearly Rates Notice

#### 9.4 Consideration of Quotations – Q004/16 contract to perform Internal Audit Services

## 10. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

There are no reports for consideration from Utilities & Facilities.

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## 11. REPORTS FOR CONSIDERATION - PLANNING & SUSTAINABLE DEVELOPMENT

### 11.1 Environmental Management System

#### EXECUTIVE SUMMARY

Council's Environmental Management System (EMS), like all systems, is an evolving document designed to improve with time, often referred to as the continuous loop of improvement.

The referenced EMS is an amended version of the existing EMS presented as a statutory policy to demonstrate Council ownership, currency and improvement, through a process of consultation and due diligence. The new policy aims to outline a set of environmental values that management and Council can drive and embrace through leadership and direction.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Endorse Council's Environmental Management System referenced as Statutory Policy S0059/PSD.*
-

**11.2 Request for site relaxation to Secondary Street Frontage being Titley Lane – construction of a shed**

**EXECUTIVE SUMMARY**

Request for a site relaxation to secondary street frontage being Titley Lane for the construction of a new shed.

**OFFICER'S RECOMMENDATION**

*That Council:*

- *Approve the request for a site relaxation to the secondary street frontage as depicted on site plans # 01/Kelso and 03/Kelso dated 25 August 2016 subject to the following conditions:*

Conditions	Timing
1. Stormwater drainage from the shed is to be reticulated to the Titley's Lane road frontage, and not directed onto the neighbouring lot to the east.	Prior to final building inspection of the shed. At all times thereafter.
2. Any external lighting installed on the shed shall not create a lighting nuisance to neighbouring land uses or passing vehicular traffic.	At all times.

**11.3 Department of Environment and Heritage Protection seeking Council's views as to an application for heritage listing of Ravenswood Mining Landscape and Chinese Settlement**

**EXECUTIVE SUMMARY**

Department of Environment and Heritage Protection seeking Council's views as to an application for heritage listing of Ravenswood Mining Landscape pursuant to the Heritage Act 1992.

**OFFICER'S RECOMMENDATION**

*That Council:*

- *Advise the Department of Environment and Heritage Protection that Council acknowledges the conflicting issues associated with this proposal and the proposed expansion of the mine operations.*
- *Encourages the Heritage Council to consider all relevant factors in its determination in particular how some middle ground may be achieved to secure ongoing economic prosperity whilst maintaining Ravenswood Heritage landscape.*

**11.4 Seeking Council's views with respect to an application for a Permit to Occupy of a section of the road reserve on Old Dalrymple Road for grazing purposes that adjoins L1/MPH968, L2/MPH13801, L1/MPH13900 and L1/MPH32518**

**EXECUTIVE SUMMARY**

An application for a Permit to Occupy of a section the of road reserve on Old Dalrymple Road for grazing purposes that adjoins L1/MPH968, L2/MPH13801, L1/MPH13900 and L1/MPH32518, Parish of Charters Towers, has been received. It is recommended that Council offer no objection with some conditions.

**OFFICER'S RECOMMENDATION**

*That Council:*

- *Offers no objection to the application for a Permit to Occupy over a section of road reserve on Old Dalrymple Road, that adjoins L1/MPH968, L2/MPH13801, L1/MPH13900 and L1/MPH32518 for grazing purposes, conditional upon the applicant complying with all statutory permit conditions imposed including:*
- 1. that access remains available to the general public;*
  - 2. fencing is to be no closer than 3 (three) metres off the centreline of the existing road drainage; and,*
  - 3. the Occupier must remove any fencing with 2 (two) weeks' notice to allow maintenance activities.*

## 11.5 MC15/181 Goldtower Development Application for Preliminary Approval for Material Change of Use

### EXECUTIVE SUMMARY

MC15/181 – Development Application for Preliminary Approval for Material Change of Use affecting a Local Planning Instrument pursuant to Section 242 of the *Sustainable Planning Act 2009* – 34-58 New Queen Road, Queenton – Goldtower Pty Ltd.

### OFFICER'S RECOMMENDATION

*That Council resolves to:*

- *Approve the application for Preliminary Approval (s.242) varying the effect of the Planning Scheme for Material Change of Use (Mixed Industry and Business Precinct) in accordance with the Goldtower Development Plan, made by Goldtower Pty Ltd, on Lots 1 & 4 on MPH21688, Lot 1 on MPH1502, Lots 1 & 2 on MPH32538, Lots 4 & 61 on SP242554, Lot 139 on SP132624 and located at 34-58 New Queen Road, Queenton, conditions as follows:*

Concurrence Agency Response – with conditions

No.	Conditions	Condition timing
Preliminary Approval for Material Change of Use – Adoption of Site-Specific Planning Instrument		
Schedule 7, Table 3, Item 1—State-controlled Road, Schedule 7, Table 3, Item 2 – Development impacting on State transport infrastructure, Schedule 7, Table 3, Item 14 – Public Passenger Transport, Schedule 7, Table 3, Item 15A - Railways —Pursuant to section 255D of the <i>Sustainable Planning Act 2009</i> , the chief executive administering the <i>Sustainable Planning Act 2009</i> nominates the Director-General of the Department of Transport and Main Roads to be the assessing authority for the development to which this development approval relates for the administration and enforcement of any matter relating to the following condition(s):		
1.	<p>The development must be carried out generally in accordance with the following plans:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Concept Plan, prepared by RPS, dated 15/10/2015, plan reference 126359-12, as amended in red.</li> <li><input type="checkbox"/> Land Use Plan, prepared by RPS Australia East Pty Ltd, dated 31/07/2015, plan reference 126359-10.</li> </ul>	At all times

2.	<p>(a) The road access locations are to be located generally in accordance with <i>Concept Plan</i>, prepared by RPS, dated 15/10/2015, plan reference 126359-12, as amended in red.</p> <p>(b) Road access works comprising a channelized right turn treatment (CHR) and an auxiliary left turn treatment (AUL(S) at the new central access point, and a CHR(S) with an AUL (S) at the eastern access point, to accommodate the proposed design vehicle for this development, must be provided generally in accordance with <i>Concept Plan</i>, prepared by RPS, dated 15/10/2015, plan reference 126359-12, as amended in red.</p> <p>(c) The road access works must be designed and constructed in accordance with DTMR's Road Planning and Design Manual.</p>	<p>(a) At all times.</p> <p>(b)and (c): Prior to the commencement of use and to be maintained at all times.</p>
3.	<p>(a) Stormwater management of the development must ensure no worsening or actionable nuisance to the State-controlled road / railway.</p> <p>(b) Any works on the land must not:</p> <ul style="list-style-type: none"> <li>(i) create any new discharge points for stormwater runoff onto the State-controlled road / railway;</li> <li>(ii) interfere with and/or cause damage to the existing stormwater drainage on the State-controlled road / railway;</li> <li>(iii) surcharge any existing culvert or drain on the State- controlled road / railway;</li> <li>(iv) reduce the quality of stormwater discharge onto the State-controlled road / railway.</li> </ul> <p>(c) RPEQ certification must be provided to the Program Delivery and Operations Unit within the Department of Transport and Main Roads, North Queensland Region (North.Queensland.IDAS@tmr.qld.gov.au), confirming that the development has been designed and constructed in accordance with parts (a) and (b) of this condition.</p>	<p>(a) At all times.</p> <p>(b) At all times</p> <p>(c) Prior to the commencement of use, prior to submitting the Plan of Survey to the local government for approval and within 20 business days of the completion of operational works for the relevant stage.</p>



4.	<p>(a) Any excavation, filling/backfilling/compaction, retaining structures, batters and other works involving ground disturbance must not:</p> <ul style="list-style-type: none"> <li>(i) de-stabilise or cause damage to the State-controlled road / railway, including all transport infrastructure or the land supporting this infrastructure, or cause similar adverse impact;</li> <li>(ii) adversely impact on the State-controlled road / railway through the addition or removal of lateral loads or additional surcharge load;</li> <li>(iii) adversely impact on the State-controlled road / railway as a result of directly or indirectly disturbing groundwater;</li> <li>(iv) result in adverse vibration and/or ground movement impacts on the State-controlled road / railway during excavation, boring, piling, construction or similar activities or otherwise adversely impact on the structural integrity of the State-controlled road / railway.</li> </ul> <p>(b) RPEQ certification must be provided to the Program Delivery and Operations Unit within the Department of Transport and Main Roads, North Queensland Region (North.Queensland.IDAS@tmr.qld.gov.au), confirming that the development has been designed in accordance with part (a) of this condition. The RPEQ certification must include:</p> <ul style="list-style-type: none"> <li>(i) the geotechnical investigations and modelling undertaken to inform the development design;</li> <li>(ii) the detailed structural engineering design drawings and supporting technical documentation for the development;</li> <li>(iii) monitoring and management plans for groundwater and vibration.</li> </ul> <p>(c) RPEQ certification must be provided to the Program Delivery and Operations Unit within the Department of Transport and Main Roads, North Queensland Region (North.Queensland.IDAS@tmr.qld.gov.au), confirming that the development has been constructed in accordance with parts (a) and (b) of this condition.</p>	<p>(a) At all times.</p> <p>(b) Prior to obtaining development approval for operational work or building work, whichever occurs first for the relevant stage.</p> <p>(c) Prior to the commencement of use, prior to submitting the Plan of Survey to the local government for approval and within 20 business days of the completion of operational works for the relevant stage.</p>
5.	The existing vehicular property access located between Lot 1 on MPH32538 and Lot 2 on MPH32538 and Flinders Highway must be permanently closed and removed.	Prior to the commencement of use.
6.	<p>(a) The applicant must register reciprocal access easements on the titles of proposed lots Lot 1 on MPH32538 and Lot 2 on MPH32538 for the shared access.</p> <p>(b) The applicant must provide to Program Delivery and Operations Unit within the Department of Transport and Main Roads, North Queensland Region (North.Queensland.IDAS@tmr.qld.gov.au) a copy of Registration Confirmation Statement/s and easement registration dealing number/s as evidence of the registration of the easement/s referred to in part (a) of this condition.</p>	<p>(a) At the time of survey plan registration.</p> <p>(b) Within 20 business days of registration of the easement.</p>

#### Council's Response - with conditions

1. The approved development must be completed and maintained generally in accordance with the following approved drawings and documents:
2. Approved plans

The approved development must be completed and maintained generally in accordance with the approved drawings and documents:

Plan/Document name	Date	Prepared by
Goldtower Development Plan and accompanying supporting plans. Please refer to <i>Appendix D</i> of report.	29-10-2015	RPS

3. Where a discrepancy or conflict exists between the written conditions of this approval and the approved plans, the requirements of the written condition(s) will prevail.
4. All conditions of this approval must be complied with in full to Council's satisfaction prior to the commencement of any use, including exempt and self- assessable uses on the site.
5. The applicant shall demonstrate and provide evidence that compliance with all conditions of this development approval and any other subsequent development approvals as a result of this development approval have been complied with at the time of commencement of the use.
6. The applicant is to comply with the Department of Infrastructure, Local Government and Planning conditions as outlined in the Department's correspondence dated 24 June, 2016. (See attached document - refer ECM Doc. 1093952)

#### OTHER DEVELOPMENT PERMITS

7. Other development permits which may be required to allow the development to be undertaken are listed below and these conditions do not affect the need to obtain such permits, namely:
  - (a) Development Permit(s) for Material Change of Use;
  - (b) Development Permit(s) for Reconfiguration of a Lot;
  - (c) Development Permit(s) for Operational Works;
  - (d) Development Permit(s) for Building Works; and
  - (e) Plumbing and Drainage Works.
8. The developer must also obtain all other permits, approvals and authorities required by other legislation.

#### RELEVANT PERIOD

9. The preliminary approval will lapse five (5) years from the date of this decision notice where Lots 1 & 4 MPH21688, Lot 1 on MPH1502, Lots 1 & 2 on MPH32538, Lots 4 & 61 on SP242554 and Lot 139 on SP132624, have not commenced a use in accordance with the preliminary approval.

## ASSESSMENT TABLES

10. This preliminary approval to vary the effect of the local planning instrument varies the level of assessment of development in the Charters Towers *Planning Scheme 2006*. The specific industrial land uses are to be in accordance with the Goldtower Development Code applicable at the time of lodgement of future development applications.

## INFRASTRUCTURE CHARGES

11. Charges relating to self-assessable and assessable development are in accordance with the relevant Adopted Infrastructure Charges Resolution or equivalent policy at the time of lodgement of any Building Works, Material Change of Use or Reconfiguration of a Lot.

## MISCELLANEOUS

12. If any item of cultural heritage is identified during site works, all work must cease and the relevant State Agency must be notified. Work can resume only after State Agency clearance is obtained. Provision and maintenance of refuse collection areas to the requirements of the Council.
13. Waste disposal bins stored outdoors must be screened from all public areas.
14. Any alteration necessary to electricity, telephone, water mains, sewerage mains and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.
15. Any building materials, equipment and the like must be appropriately tied down, placed indoors and secured on site at the time of preparation for cyclone or flood events. The on-site supervisor is to ensure that all contractors/employees take the necessary steps to secure the construction site in the event of a cyclone or flood.
16. The approved development is also required to comply with Council's Local Laws from time to time and other relevant controls.
17. Hours of work  
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994, which prohibits any construction, building and earthworks activities likely to cause nuisance noise (including the entry and departure of heavy vehicles) between the hours of 6.30 pm and 6.30 am from Monday to Saturday and at all times on Sundays or Public Holidays.
18. Dust Control  
It is the developer's responsibility to ensure compliance with the Environmental Nuisance of the Environmental Protection Act 1994 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.
19. Sedimentation Control  
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994 and Schedule 9 of the Environmental Protection Regulation 2008 to prevent soil erosion and contamination of the stormwater drainage system and waterways.
20. Noise During Construction and Noise in General  
It is the developer's responsibility to ensure compliance with the Environmental Protection Act 1994.

## ADVISORY NOTES

21. General Safety of Public During Construction  
It is the project manager's responsibility to ensure compliance with the Workplace Health and Safety Act 2011. The project manager is obliged to ensure construction work is planned and managed in a way that prevents or minimises risks to the health and safety of members of the public at or near the workplace during construction work.
22. It is the principal contractor's responsibility to ensure compliance with the Workplace Health and Safety Act 2011. The principal contractor is obliged on a construction workplace to ensure that work activities at the workplace prevent or minimise risks to the health and safety of the public at or near the workplace during the work.
23. It is the responsibility of the person in control of the workplace to ensure compliance with the Workplace Health and Safety Act 2011. The person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

- Council place property notations on all existing and any new lots created within the Goldtower Development Plan area noting that infrastructure charges are applicable and to be paid for any future land use per Council's infrastructure charge schedule prevailing at the time of application.

This notation is to be flagged on all property searches and rates searches associated with the land.

- Council authorises the Chief Executive Officer (or delegate) to commence the necessary negotiations with the State and the applicant in order to secure the portion of unallocated state land as outlined in **Appendix E**, for the purpose of road reserve.

Any costs incurred by Council, shall be met by the applicant.

#### SUMMARY OF APPLICATION

Applicant	Goldtower Pty Ltd C/-RPS
Landowner	Goldtower Pty Ltd
Real Property Description	Lots 1 & 4 MPH21688, Lot 1 on MPH1502, Lots 1 & 2 on MPH32538, Lots 4 & 61 on SP242554 and Lot 139 on SP132624
Area of Site	11.49 hectares
Planning Scheme Zoning	Industrial Zone, <i>Charters Towers Planning Scheme 2006</i>
Existing Use	Industrial shed (Lot 139 on SP132624) and single dwellings (Lot 1 on MPH1502 and Lot 1 on MPH32538)
Proposed Use	Mixed Industry Precinct
Existing Approvals	None
Approval Sought	Preliminary Approval (s.242) varying the effect of the Charters Towers Planning Scheme for Material Change of Use Development Applications in accordance with the Goldtower Development Plan, as site-specific planning instrument
Application Lodged	10 November 2015
Submission period commenced:	24 May 2016
Submission period end:	7 July 2016

## 12. REPORTS FOR CONSIDERATION - ROADS INFRASTRUCTURE

### 12.1 Acquisition for portion of Lot 1 on Plan CY25 for Cape River Bridge

#### EXECUTIVE SUMMARY

Department of Transport and Main Roads have requested that Council consent to their acquisition of a portion of Recreation and Camping Reserve, being Lot 1 on Plan CY25 for the construction of the new Cape River Bridge on the Gregory Developmental Road.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *As trustees of Lot 1 on Plan CY25 consent to Department of Transport and Main Roads obtaining a portion of the lot for road upgrading purposes.*

## 12.2 Road Safety Advisory Committee meeting held 21 June 2016

### EXECUTIVE SUMMARY

Tabled herewith are the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee meeting held 3 August 2016.

### OFFICER'S RECOMMENDATION

*That Council:*

- *Receive the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee (RSAC) meeting of 3 August 2016.*

## 12.3 Amendments to the standard drawing for crossover ramps

### EXECUTIVE SUMMARY

Roads Infrastructure has recently had the driveway ramp design revised for both residential and industrial use over the stone pitched gutter and drains.

### OFFICER'S RECOMMENDATION

*That Council:*

- *Adopt the drawing as tabled, as Council's standard drawing for crossover ramps.*

## 13. REPORTS FOR CONSIDERATION - CORPORATE SERVICES

### 13.1 Monthly Rating Report

#### EXECUTIVE SUMMARY

The attached report, as at the end of August 2016, provides a summary of the first activity report following the issue of the 2016/2017 1<sup>st</sup> half yearly rates levies on 18 August 2016. Discount closes at 4.00pm AEST on Monday 19 September 2016.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Accept the rating report for August 2016 as tabled.*

### 13.2 Monthly Financial Reporting

#### EXECUTIVE SUMMARY

A complete summary of Council's position as at 31 August 2016, comparing actuals to 'original budgets', is presented across the following three consolidated reports. At this early stage of the 2016/2017 financial year, 17% elapsed; operational expenditure is at 10% of original budget, whilst revenue is sitting at 34% of original budget.

The higher revenue percentage is a result of the half yearly 2016/2017 rates levied in August. Removal of the levied rates revenue beyond year-to-date earning gives a more accurate indicator of revenue sitting at 18% of original budget. It should also be noted that any depreciation expenditure for 2016/2017 is yet to be recognised. Inclusion of depreciation expenditure for year-to-date increases expenditure from 10% to 13%.

Council has received the first quarterly payment, \$1,499,615, of the 2016/2017 Financial Assistance Grant (FAG). The payment, reported as revenue, represents 3 months of grant funding. Therefore the August end of month position reports approximately a month of pre-paid grant revenue. The next instalment is due by the end of November 2016.

#### 2015/2016

Actuals for 2015/2016 are close to finalising. The final position for depreciation and revaluation in particular will continue to move until final audit; late-September.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Receive the following reports, presenting the overall financial position of Council as at 31 August 2016.*
  - *Consolidated Cashflow Statement*
  - *Consolidated Income Statement*
  - *Consolidated Balance Sheet*
- *Refer to the following reports for the overall position of Projects as at August 31 2016. Quarterly, commencing 30 September 2016, a detailed Project Financial report will be supplied.*
  - *Consolidated Cashflow Statement-Capital Works*  
*(Payments for property, plant & equipment)*
  - *Consolidated Income Statement-Recurrent Projects*  
*(Recurrent Expenses – Special Projects)*

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### 13.3 Roads Program Reporting

#### EXECUTIVE SUMMARY

The financial position of the Roads Program as at 31 August 2016 year is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Receive the following reports representing the 2016/17 Roads Program as at 31 August 2016:*
  1. *One page summary of the overall program actuals against original.*
  2. *The Roads Infrastructure Works Program identifying actuals plus original budgets*
  3. *Road Maintenance activity.*

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### 13.4 Adoption of Strategic Policy STRAT0031 Assets & Services Management

#### EXECUTIVE SUMMARY

STRAT0031 Assets and Services Management Policy is tabled for adoption.

The policy is designed to ensure that:

- The importance of managing Charters Towers Regional Council's infrastructure and fleet assets for present and future generations is recognised.
- The aspects of asset management are clearly understood and recognised by the Charters Towers Regional Council and its community.
- Asset management forms an integral part of the day to day operations of Council; and there is a clear direction as to how Council, as custodians of community assets, will manage those assets sustainably within an asset management framework.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Adopt the Strategic Policy STRAT0031 Assets & Services Management Policy as tabled.*

## 14. REPORTS FOR CONSIDERATION - OFFICE OF THE CHIEF EXECUTIVE OFFICER

### 14.1 Attendance at 2016 LGAQ State Conference

#### EXECUTIVE SUMMARY

Council has been invited to attend the 2016 LGAQ Annual Conference to be held at the Gold Coast from 18-20 October 2016 and the 2016 Media and Communications Forum being held at the Gold Coast on 18<sup>th</sup> October 2016.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Approve the attendance of two delegates, in accordance with Council's Membership of the Local Government Association of Queensland Inc., at the LGAQ Annual Conference being held in Gold Coast from 18-20 October 2016;*
- *Approve the attendance of further attendees (Observers);*
- *Approve the attendance of Council's Media Communications Officer at the 2016 Queensland Media and Communications Forum;*
- *Authorise Council to cover transport and accommodation costs for attendees; and*
- *Advise the LGAQ of any further motions for inclusion in the Conference agenda.*

### 14.2 Local Government Professionals Australia

#### EXECUTIVE SUMMARY

The Chief Executive Officer has been contacted by the State Board of Local Government Managers Australia (LGMA) (Queensland) to represent Queensland in the position of National President of Local Government Professionals Australia during the term May 2019 to May 2020.

The CEO requires the endorsement/support of the Council prior to accepting the nomination.

#### OFFICER'S RECOMMENDATION

*That Council:*

- *Supports the nomination of its CEO as National President of Local Government Professionals Australia from May 2019 to May 2020 including appointment to the Local Government Professional Australia National Executive from May 2017.*
- *Note the CEO will utilise annual leave entitlements to offset the time requirements of overseas travel and conference time during the 2019 National Presidential year.*

## 15. MAYORAL MINUTE

## 16. CLOSE OF MEETING