



NOTICE OF GENERAL MEETING

Dear Councillors,

Notice is hereby given of a General Meeting of the Charters Towers Regional Council to be held Wednesday 20 April 2016 at 5.30pm at the CTRC Board Room, 12 Mosman Street, Charters Towers.

MP Crawley

Chief Executive Officer

“274 Meetings in public unless otherwise resolved

A meeting is open to the public unless the local government or committee has resolved that the meeting is to be closed under section 275.

275 Closed meetings

- (1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss—
 - (a) the appointment, dismissal or discipline of employees; or
 - (b) industrial matters affecting employees; or
 - (c) the local government’s budget; or
 - (d) rating concessions; or
 - (e) contracts proposed to be made by it; or
 - (f) starting or defending legal proceedings involving the local government; or
 - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
 - (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.
- (2) A resolution that a meeting be closed must state the nature of the matters to be considered while the meeting is closed.
- (3) A local government or committee must not make a resolution (other than a procedural resolution) in a closed meeting.”

GENERAL MEETING
TO BE HELD WEDNESDAY, 20 APRIL 2016 AT 5.30pm
CTRC BOARD ROOM, 12 MOSMAN STREET, CHARTERS TOWERS

MEETING AGENDA

1. Opening of meeting.....
2. Attendance/apologies.....
3. Prayer.....
4. Deputations.....
5. Declarations of interest.....
6. Confirmation of minutes.....
7. Mayor's and councillors' reports
8. Business arising from previous meeting minutes.....
9. Reports for consideration - Utilities & Facilities.....
10. Reports for consideration - Planning & Sustainable Development
11. Reports for consideration - Roads Infrastructure.....
12. Reports for consideration - Corporate Services
13. Reports for consideration - Office of the Chief Executive Officer
14. Mayoral minute.....
15. Confidential Reports.....
16. Close of meeting

1. OPENING OF MEETING

2. ATTENDANCE/APOLOGIES

3. PRAYER

4. DEPUTATIONS

There are no deputations scheduled.

5. DECLARATIONS OF INTEREST

6. CONFIRMATION OF MINUTES

- ❖ Minutes of General Meeting held 16 March 2016.
- ❖ Minutes of Post-Election Meeting held 07 April 2016.



MINUTES
of the
GENERAL MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Wednesday 16 March 2016
Commencing at 8.30am

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1. OPENING OF MEETING

The Meeting was opened at **8.30am** by Mayor FC Beveridge.

2. ATTENDANCE/APOLOGIES

Councillors:

Cr FC Beveridge (Mayor)

Cr WOE Brewer (Deputy Mayor)

Cr JJ Cooper

Cr BP Robertson

Cr BH Robinson

Cr MJ Bailey

Cr BJ Beveridge

Officers:

Mr MP Crawley – Chief Executive Officer

Mrs M Taylor – Director Utilities & Facilities

Mr L Jensen – Acting Director Planning & Sustainable Development

Mr C Scott – Director Roads Infrastructure

Mrs T Power – Director Corporate Services

Mrs H Dixon – Corporate Governance Officer

Mr M Griffin – Media & Communications Officer

Pastor Shane Harris attended on behalf of the Ministers' Fraternal.

Apologies:

No apologies were tabled.

3. PRAYER

Pastor Harris delivered an opening prayer. Pastor Harris departed the meeting at **8.33am**.

4. DEPUTATIONS

No deputations were scheduled.

Staff members David Thorley, Steven Gallon, Steve Hancock and Peter Stanley will join the meeting at the morning tea adjournment for recognition of service awards.

5. DECLARATIONS OF INTEREST

No declarations of conflict of interest were made.

6. CONFIRMATION OF MINUTES

❖ Minutes of General Meeting held 17 February 2016.

Resolution No.: 1848

Moved: Cr WOE Brewer

Seconded: Cr BP Robertson

That the Minutes of the General Meeting held 17 February 2016 be confirmed.

CARRIED

7. MAYOR'S AND COUNCILLORS' REPORTS

Cr J Cooper reported on attendance during February & March at:

04/03 Tourism Futures Forum 2016. Cr Cooper complimented Acting Director Planning & Sustainable Development for facilitating the attendance of the Visitor Information Centre staff, and noted that regional tourism has come a long way over the past four years. Cr Cooper suggested that Visitor Information Centre staff be encouraged towards further development in terms of training and networking.

Cr Cooper expressed his appreciation to Directors and staff for their support the four year term.

Cr BJ Beveridge reported on attendance during February & March at:

18/02 Meeting at the Visitor Information Centre

19/02 opening of Tania Ault's art exhibition "Dillinga Dreaming" at The World Theatre

22/02 Visited Pentland bio-fuel facility

Met new Chief Executive Officer and Inspector at PCYC

28/02 Greenvale public forum for candidates

02/03 Ravenswood public forum for candidates

04/03 Northern Beef Producers Expo

04/03 Beef Expo Queensland Rural Blue Jeans and Bush Belles Cocktail evening

09/03 Pentland public forum for candidates at Pentland hotel

10/03 Chamber of Commerce forum for candidates

10/03 met with local indigenous group

11/03 lunch meeting with Hon Mark Bailey, Minister for Main Roads, Road Safety and Ports, and Minister for Energy and Member for Dalrymple, Shane Knuth.

16/03 Candidates' forum at Charters Towers Golf Club.

ATTENDANCE

Ms Morgan Oss, The Northern Miner, joined the meeting at **8.39am**.

Cr WOE Brewer reported on attendance during February & March at:

19/02 opening of Tania Ault's art exhibition "Dillinga Dreaming" at The World Theatre

25/02

26/02 North Queensland Sports Foundation Board Meeting

Various discussions with residents resulting in customer requests being submitted

09/03 Attended the "Say G'Day" morning tea arranged by Charters Towers Funerals

09/03 Pentland public forum for candidates at Pentland hotel

10/03 Opening of the "Women of the Outback" Shed at Charters Towers Showgrounds

- 11/03 lunch meeting with Hon Mark Bailey, Minister for Main Roads, Road Safety and Ports, and Minister for Energy and Member for Dalrymple, Shane Knuth.
Cr Brewer expressed his appreciation to Council's CEO, Directors and staff for their support over the past four years.

Cr MJ Bailey reported on attendance during February & March at:

- 19/02 meeting re condition of Blackjack Road
22/02 Visited Pentland bio-fuel facility
27/02 Regional Men's Shed Meeting
28/02 Centenary Park markets
01/03 Charters Towers 60 & Better Programme Inc. meeting. Cr Bailey advised Council that the Programme's operational rules have changed, and they are unable to use the bus to transport residents to the CBD to do their shopping. Operation of the service costs approximately \$16,000 per year. Cr Bailey asked if funding to continue the service can be sourced? Mayor Beveridge advised he will raise the matter at the Queensland Health, Community Advisory Network meeting this week.
Preparation for state cricket championships
10/03 Opening of the "Women of the Outback" Shed at Charters Towers Showgrounds
10/03 CTRC Workplace Health & Safety Committee meeting
11/03 lunch meeting with Hon Mark Bailey, Minister for Main Roads, Road Safety and Ports, and Minister for Energy and Member for Dalrymple, Shane Knuth.

Cr BH Robinson reported on attendance during February & March at:

- 19/02 Opened Tania Ault's art exhibition "Dillinga Dreaming" at The World Theatre
22/02 Visited Pentland bio-fuel facility
24/02 Library research
28/02 Greenvale public forum for candidates
03/03 Dalrymple Villa
09/03 Pentland public forum for candidates at Pentland hotel
10/03 Chamber of Commerce forum for candidates
11/03 lunch meeting with Hon Mark Bailey, Minister for Main Roads, Road Safety and Ports, and Minister for Energy and Member for Dalrymple, Shane Knuth.
14/03 Meeting with Portfolio Director
15/03 Charters Towers public forum for candidates at Charters Towers Golf Club
16/03 Zara Clark Museum Meeting

Cr BP Robertson reported on attendance during February & March at:

- 19/02 Saleyards - inspection of new lighting installation at export yards. Cr Robertson advised this area is badly in need of better lighting and asked if more funding be allocated for same.
Working with resident to resolve pest management issues at Ravenswood.
Working with resident to resolve issues regarding the mowing of unallocated state land.
Cr Robertson advised there will be two field officers in town this week from the Department of Natural Resources and he is hopeful discussion will resolve the matter.
26/02 Dalrymple Land Care meeting
28/02 Greenvale public forum for candidates
29/02 Further work on saleyards lighting
02/03 Ravenswood public forum for candidates
02/03 Saleyards attendance for Prime and Store Sale
04/03 Northern Beef Producers Expo. Cr Robertson advised there were 85 stalls but attendance seemed to be lower than previous events
04/03 Beef Expo Queensland Rural Blue Jeans and Bush Belles Cocktail evening
09/03 Pentland public forum for candidates at Pentland hotel
10/03 Opening of the "Women of the Outback" Shed at Charters Towers Showgrounds
11/03 lunch meeting with Hon Mark Bailey, Minister for Main Roads, Road Safety and Ports, and Minister for Energy and Member for Dalrymple, Shane Knuth.
15/03 Charters Towers public forum for candidates at Charters Towers Golf Club

ATTENDANCE

Mr M Griffin departed the meeting at **8.44am** and returned at **8.48am**.

Mayor FC Beveridge reported on attendance during February & March at:

19/02 opening of Tania Ault's art exhibition at TWT

22/02 Visited Pentland bio-fuel facility

22/02 Meeting at Charters Towers PCYC

24/02 tourism meeting

24/02 meeting with Broughton landholders Mr and Mrs B Hedges

26/02 NQ Dry Tropics meeting, therefore unable to attend the Dalrymple Land Care meeting

26/02 Charters Towers State High School hosted Inter-School Swimming Carnival

02/03 Addressed a meeting in Townsville with a Japanese trade delegation and Trade & Investment Queensland

03/03 Julia Creek for the launch of the rural education tourism project

04/03 MITEZ meeting, Julia Creek

04/03 Beef Expo Queensland Rural Blue Jeans and Bush Belles Cocktail evening

07/03 meeting with Assistant Commissioner Queensland Fire & Emergency, Mr Steve Barber

08/03 Zonta Club of Charters Towers, International Women's Day dinner

09/03 Attended the "Say G'Day" morning tea arranged by Charters Towers Funerals

10/03 Opening of the "Women of the Outback" Shed at Charters Towers Showgrounds

10/03 meeting with native title holders

11/03 lunch meeting with Hon Mark Bailey, Minister for Main Roads, Road Safety and Ports, and Minister for Energy and Member for Dalrymple, Shane Knuth.

14/03 motor sports meeting/s.

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

There was no business arising from the previous meeting's minutes.

9. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

9.1 Application for removal of trees >500mm King Street Road Reserve

EXECUTIVE SUMMARY

An application to remove 10-20 medium to large sized trees that pose a substantial risk to the integrity of the main that feeds the reservoirs on Towers Hill has been submitted by Council's Utilities Manager.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the removal of the trees located in the King Street Road Reserve area, removing initially down to stump level then poison as a matter of urgency to maintain the integrity of the Charters Towers' water supply.*

Resolution No.: 1849

Moved: Cr BJ Beveridge

Seconded: Cr BP Robertson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061190.

10. REPORTS FOR CONSIDERATION - PLANNING & SUSTAINABLE DEVELOPMENT

10.1 Tenure Investigation in Respect of Allotments Plan N2441 in the Former Townships of Norwood

EXECUTIVE SUMMARY

Tenure investigation in respect of allotments - Plan N2441 in the former townships of Norwood.

OFFICER'S RECOMMENDATION

That Council:

- *Approve for Planning and Sustainable Development staff to proceed with action to rectify the Tenure situation in Respect of Allotments Plan N2441 in the Former Townships of Norwood.*

Resolution No.: 1850

Moved: Cr BJ Beveridge

Seconded: Cr JJ Cooper

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1052414.

10.2 RL16/17 Town Planning Report for Reconfiguration of One Lot into Two Lots over L1/MPH1699, Parish Charters Towers

EXECUTIVE SUMMARY

RL16/17 Town Planning Report for Reconfiguration of One (1) Lot into Two (2) Lots over L1/MPH1699 Parish of Charters Towers located at 117 Towers Street, Charters Towers City.

OFFICER'S RECOMMENDATION

That Council:

- *In accordance with the Sustainable Planning Act 2009, approve the Reconfiguration of a Lot over L1/MPH1699, Parish of Charters Towers located at 117 Towers Street, Charters Towers City, subject to the following conditions:-*
 - 1. The final Survey Plan is generally in accordance with proposed plan P15-250.dwg prepared by Atkinson and Booy and dated 6 January 2016.*
 - 2. That endorsement of the Survey Plan by the Charters Towers Regional Council be effected once all of the conditions have been finalised or arrangements made regarding lodgement of security for their finalisation, pursuant to the provisions Section 3.7.2(4) of the Sustainable Planning Act 2009.*
 - 3. The development shall comply with the relevant provisions of the Charters Towers City Council Planning Scheme (July 2006)*

Part 6.13 *Reconfiguring a Lot code*
Part 6.2 *Residential Zone Code*
Part 6.15 *Heritage Overlay Code*

4. *The applicant shall pay infrastructure charges as set out in the Adopted Infrastructure Charges Notice as annexed to these Minutes at Annexure "A".*
5. *That prior to signing the Survey Plan, the applicant produce evidence that an agreement exists between the applicant and the relevant electricity authority for electricity to be connected to the proposed allotments.*
6. *If any existing public utility service including telephone, electricity, water, sewerage or gas needs to be altered or relocated to complete the subdivision, the developer must bear the cost of alteration or relocation.*
7. *All new allotments shall be connected to the Charters Towers Water/Sewerage Reticulation System in accordance with the Plumbing and Drainage Act 2002, with appropriate connection fees being payable.*
8. *The applicant shall meet the cost of installing a new 100mm sewer from SW corner of proposed lot 4 along the footpath to connect to sewer main A16e.*
9. *The applicant shall meet the cost of installing crossovers in the existing kerb and channel in Towers Street to provide vehicle access to proposed lot 3.*
10. *Any future residence on proposed lot 3 must be designed in accordance with Planning Scheme Policy – Heritage Overlay Design Guidelines (Residential).*

Resolution No.: 1851

Moved: Cr BP Robertson
Seconded: Cr WOE Brewer

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1052891.

10.3 Heart of Australia Program requests assistance with cost of visits Charters Towers

EXECUTIVE SUMMARY

Heart of Australia have requested monthly financial assistance in covering either or both accommodation and travel costs expenses to the value of \$480 and \$300 respectively, as a contribution towards the associated costs with their visits to Charters Towers on a fortnightly basis. As Heart of Australia is not a community group within our region they don't qualify for a grant.

OFFICER'S RECOMMENDATION

That Council:

- *Assist the Heart of Australia with travel and accommodation expenses for their visits to Charters Towers, by way of a one off donation of \$1,000 from the Councillors' Discretionary Funds.*

Resolution No.: 1852

Moved: Cr WOE Brewer
Seconded: Cr BH Robinson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1061507.

10.4 Safety Issues Arising from the Building Ministers' Forum held at the Gold Coast on Friday 19 February 2016.

EXECUTIVE SUMMARY

Safety issues arising from the Building Ministers' Forum held at the Gold Coast on Friday 19 February 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Notes this information report; and*
- *Writes to the Minister advising that the intended actions addressing safety issues associated with high risk building products are fully supported by Council.*

Resolution No.: 1853

Moved: Cr BJ Beveridge
Seconded: Cr JJ Cooper

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1062556.

10.5 Rodeo Arena – Weather Protection

EXECUTIVE SUMMARY

The National Barrel Horse Association (NBHA) 4D Barrel Racing recently approached Council about its recent hire for the purpose of Barrel Racing events. Due to strong rain and windy conditions the arena was flooded by rainwater and the event was cancelled due to safety concerns for participants.

OFFICER'S RECOMMENDATION

That Council:

- *Note the concerns raised by The National Barrel Horse Association;*
- *Investigate options to improve drainage options at the Equestrian facility;*

- *List for consideration at future budget deliberations, any matters requiring capital expenditure to improve drainage issues associated with the Equestrian Arena;*
- *Inform the NBHA of Council's resolution of the matter; and*
- *Reiterate through its booking arrangements that the facility is not an "all weather" facility and subject to natural elements such as rain events that may impact on scheduled events.*

Resolution No.: 1854

Moved: Cr WOE Brewer
Seconded: Cr BP Robertson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report ECM Document No. 1062941.

11. REPORTS FOR CONSIDERATION - ROADS INFRASTRUCTURE

11.1 Approval sought for guide sign location and installation

EXECUTIVE SUMMARY

A request for the installation of white on blue "caravan" guide signs at three locations within the state-controlled road corridor has been received. Council approval is sought for the location and installation, with the customer to arrange the appropriate approvals with the Department of Transport and Main Roads.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the installation of three (Department of Transport and Main Roads approved uniform traffic control devices) white on blue "caravan" guide signs on new posts at:*
 - 1. Drew Street/Flinders Highway West intersection;*
 - 2. Phillipson Road/Mount Leyshon Road intersection (at Brownson Park); and*
 - 3. Phillipson Road/Mount Leyshon Road intersection (road verge on opposite side to Brownson Park).*
- *Inform the customer of the resolution, requirement for the works to be completed at their expense and requirement for them to seek the relevant approvals from the Department of Transport and Main Roads.*

Resolution No.: 1855

Moved: Cr MJ Bailey
Seconded: Cr WOE Brewer

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061300

11.2 Request to add Dosey Springs Access Road to Council's road register to allow for maintenance activities to be undertaken by Council

EXECUTIVE SUMMARY

Dosey Springs Access Road is currently not part of Council's road register. It has been requested that the road be added to Council's register and Council maintain the roadway. Considering the road hierarchy (use), budget and resource implications to expand the road network it is recommended that Council not include Dosey Springs Access Road as part of the current network.

OFFICER'S RECOMMENDATION

That Council:

- *Does not accede to the addition of Dosey Springs Access Road to Council's road register.*

Resolution No.: 1856

Moved: Cr JJ Cooper
Seconded: Cr WOE Brewer

That the Officer's recommendation be adopted.

CARRIED

CEO Mr Mark Crawley advised on a current project aiming to trap all road assets; following on from the upgrade of grids where Council has been made aware of changes to the roads register. This will continue the process.

REFERENCE DOCUMENT

- Officer's Report Document No. 1061358.

11.3 Signage for appropriate use of Ultra High Frequency (UHF) repeater channels within the Charters Towers region

EXECUTIVE SUMMARY

The purpose of this report is to provide a course of action in relation to inappropriate radio traffic on Ultra High Frequency (UHF) repeater channels within the region. Although Council is unable to regulate the use of the radio channels it can install signage which may aid in decreasing unwanted signals.

OFFICER'S RECOMMENDATION

That Council:

- *Approve to undertake installation of 10 information signs to reduce unwanted signals on Ultra High Frequency (UHF) repeater channels within the Charters Towers region. Cost of \$15,000 to be funded from the Roads Infrastructure 2016/2017 maintenance budget.*

Resolution No.: 1857

Moved: Cr BP Robertson
Seconded: Cr WOE Brewer

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061361.

11.4 Request to add un-named road to Council's road register to allow for maintenance activities to be undertaken by Council

EXECUTIVE SUMMARY

The road connecting Broughton Road to Flat Rock Road is currently un-named and not part of Council's road register. It has been requested that the road be named and added to Council's road register and Council maintain the roadway to allow access for B-Double Trucks. It is recommended that Council not expand the current road network, however do approve use of the roadway and development of the road for B-Double use at the expense of the requestor.

OFFICER'S RECOMMENDATION

That Council:

- *Resolve to not expand the current road network; and*
- *Grant use of road and development of roadway connecting Broughton Road to Flat Rock Road at the expense of the Landholder if they choose to do so.*

Resolution No.: 1858

Moved: Cr JJ Cooper

Seconded: Cr WOE Brewer

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061389.

11.5 Road Safety Advisory Committee meeting held 1 February 2016

Mayor discussed safety concerns regarding the turnoff to Mr Bray's property at Sellheim. Director Roads Infrastructure Mr Cameron Scott advised this matter was raised with the Department of Transport & Main Roads some time ago. There has been no decision to reduce the speed or change the intersection. Mr Scott agreed that the matter could be raised again with the Department.

EXECUTIVE SUMMARY

Tabled herewith are the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee meeting held 1 February 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the unconfirmed minutes of the Charters Towers Regional Council Road Safety Advisory Committee (RSAC) meeting of 1 February 2016.*

Resolution No.: 1859

Moved: Cr BJ Beveridge
Seconded: Cr BR Robinson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061396.

12. REPORTS FOR CONSIDERATION - CORPORATE SERVICES

12.1 Monthly Rating Report

EXECUTIVE SUMMARY

The attached report, as at the end of February 2016, provides a summary of the sixth rating activity report following the issue of the 2015/2016 rates levies on 24 September 2015. Discount closed on Monday 26 October 2015.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the rating report for February 2016 as annexed to these Minutes at Annexure "B".*

Resolution No.: 1860

Moved: Cr WOE Brewer
Seconded: Cr JJ Cooper

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1060144.

12.2 Monthly Financial & Projects Reporting

EXECUTIVE SUMMARY

A complete summary of Council's overall financial position, as at 29 February 2016, comparing actuals to 'original and adopted amended budgets', is presented across the following three consolidated reports. With 67% of the 2015/2016 financial year elapsed all areas are tracking close to amended budgets. Operational expenditure is at 55% of amended budget, whilst revenue is sitting at 86% of amended budget. The high revenue percentage is a result of the 2015/2016 rates levied in September. Removal of the levied rates revenue beyond year-to-date earnings gives a more accurate indicator of revenue sitting at 70% of amended budget.

Council's Financial Assistance Grant (FAG) balance of \$5,701,628, reported as revenue, represents approximately 10 months of grant funding. Therefore the February end of month position reports approximately two months of pre-paid grant revenue. The next instalment is due by the end of May 2016 which will be the final instalment for 2015/2016.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports, presenting the overall financial position of Council as at 29 February 2016*
 - *Consolidated Cashflow Statement as annexed to these Minutes at Annexure "C"*
 - *Consolidated Income Statement as annexed to these Minutes at Annexure "D"*
 - *Consolidated Balance Sheet as annexed to these Minutes at Annexure "E"*
 - *Detailed Revenue & Operating Expenditure Report*
- *Receive the Projects Report, as at 29 February 2016*
 - *Itemising 14/15 actuals*
 - *Itemising 15/16 amended budget to 15/16 actuals*
 - *Itemising 15/16 available to spend after actuals & committed*

Resolution No.: 1861

Moved: Cr WOE Brewer
Seconded: Cr BP Robertson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061032

12.3 Roads Program Reporting

EXECUTIVE SUMMARY

The financial position of the Roads Program as at period 18, 29 February 2016, is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports representing the 2015/16 Roads Program, year to date.*
 1. *One page summary of the overall program actuals against amended budget as at period 18, 29 February 2016.*
 2. *The Roads Infrastructure Works Program identifying year to date to period 18, 29 February 2016 plus amended budgets.*
 3. *Road Maintenance activity year-to-date to period 18, 29 February 2016.*

Resolution No.: 1862

Moved: Cr MJ Bailey
Seconded: Cr BJ Beveridge

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1061035

13. REPORTS FOR CONSIDERATION - OFFICE OF THE CHIEF EXECUTIVE OFFICER

13.1 Request for Financial Support – Application for funding – State Emergency Services – Stronger Communities Programme

EXECUTIVE SUMMARY

Request for Council's financial support in respect to an application under the Stronger Communities Programme for the purchase of SES equipment for the Charters Towers Regional State Emergency Service groups.

OFFICER'S RECOMMENDATION

That Council:

- *support the application to purchase SES equipment under the Stronger Communities Programme;*
- *authorise expenditure of \$3,187.27 (exc. GST) as Council's contribution to the application; and*
- *provide a letter of support for the application.*

Resolution No.: 1863

Moved: Cr WOE Brewer
Seconded: Cr BJ Beveridge

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1056926

13.2 Seeking financial support to aid research into the spread of Melanoma

EXECUTIVE SUMMARY

Request for Council's financial support in respect to research being undertaken by the Institute of Glycomics, Griffith University, dedicated to stopping the spread of melanoma.

OFFICER'S RECOMMENDATION

That Council:

- *consider a donation of \$1400 to the Institute of Glycomics by way of Councillor's discretionary funds.*

Resolution No.: 1864

Moved: Cr BJ Beveridge
Seconded: Cr BH Robinson

That the Officer's recommendation be adopted.

Mayor F Beveridge, and Crs JJ Cooper, WOE Brewer and BP Robertson voted against the motion.
The Motion was lost 4/3.

REFERENCE DOCUMENT

- Officer's Report Document No. 1062394.

14. MAYORAL MINUTE

There were no Mayoral Minutes tabled for consideration.

ATTENDANCE

Ms Morgan Oss departed the meeting at **9.34am**.

15. CONFIDENTIAL REPORTS

Resolution No.: 1865

Moved: Cr WOE Brewer
Seconded: Cr BP Robertson

That in accordance with Section 275 of the *Local Government Regulation 2012*, the General Meeting be closed to the public at **9.38am** for discussion of the following matters:

- (e) contracts proposed to be made by it (Items 15.1, 15.2, 15.3); or
- (f) starting or defending legal proceedings involving the local government (15.4); or
- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (15.5).

CARRIED

ATTENDANCE

Mrs Tammy Power departed the meeting at **9.48am** and returned at **9.51am**.

Cr WOE Brewer departed the meeting at **9.51am** and returned at **9.52am**.

Mr Mark Crawley discussed the consideration of a discretionary funds donation of \$3000 in support of the Chamber of Commerce's promotional video production.

Resolution No.: 1866

Moved: Cr WOE Brewer
Seconded: Cr MJ Bailey

That the meeting be opened at **9.55am** the taking of resolutions.

CARRIED

ADJOURNMENT

The meeting adjourned for morning tea from 9.55am to 10.32am.

Recognition of Service awards were presented to Peter Stanley, Steven Gallon and Steve Hancock by the Mayor, during the morning tea adjournment. David Thorley was unable to attend.

UTILITIES & FACILITIES

15.1 Sole Supplier for Quotation Q002/16 Cleaning of Public Amenities - Homestead

EXECUTIVE SUMMARY

A resolution is sought from Council for the engagement of a contractor to provide cleaning and mowing services at the public amenities at Homestead.

OFFICER'S RECOMMENDATION

That Council:

- *Is satisfied that there is only one supplier reasonably available in accordance with s.235(a) of the Local Government Regulation 2012 and as a result, procure the supply of cleaning services and mowing services at the Homestead Public Amenities to the value of \$ 17,680 excluding GST from Sondra Epong conditional upon the submission of:*
 - *Either an organisational Safety Management System or consent to operate under Charters Towers Regional Council's Safety Management System; and*
 - *Evidence of Public Liability Insurance to the value of a minimum of \$5m.*

Resolution No.: 1867

Moved: Cr WOE Brewer

Seconded: Cr BJ Beveridge

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report Document No. 1060646

15.2 Air Conditioning Maintenance Contract Extension Offer

EXECUTIVE SUMMARY

Triology Queensland Pty Ltd, trading as James & More A TSC Group Holdings Pty Ltd, was contracted by Council in February 2014 (Tender T016/13) for the maintenance of Air-conditioning and Refrigeration Equipment on a twelve month basis. An extension of a further twelve months was approved by Council in accordance with the original tender specifications.

That extension has now expired, and in consideration of the caretaker provisions of the Local Government elections and to better streamline operations and budgetary planning to the financial year, it is recommended that Trilogy Queensland Pty Ltd, trading as James & More A TSC Group Holdings Pty Ltd, be offered an opportunity to continue the arrangement, for an additional four (4) months, with the amended agreement to expire 30 June 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Offer Trilogy Queensland Pty Ltd, trading as James & More A TSC Group Holdings Pty Ltd, a limited continuation to the former contract (refer Tender T016/13) for the maintenance of Council's Air-conditioning and Refrigeration Equipment, for the period 19 February to 30 June 2016, based on the existing contractual arrangements.*

Resolution No.: 1868

Moved: Cr BH Robinson

Seconded: Cr BP Robertson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

Officer's Report document No. 1061682

PLANNING & SUSTAINABLE DEVELOPMENT

15.3 Request to engage The Shirley Spectra as sole supplier of digital presentations and equipment in two bunkers on Towers Hill

EXECUTIVE SUMMARY

A resolution is sought from Council to engage The Shirley Spectra as a sole supplier to provide interactive and interpretive audio visual presentations and all digital equipment in the two WWII Bunkers, which forms part of the approved project jointly funded by Council and the Queensland Tourism Infrastructure Fund.

OFFICER'S RECOMMENDATION

That Council:

- *In accordance with s.235 (a) of the Local Government Regulation 2012, resolve 'it is satisfied that there is only one supplier who is reasonably available' to supply these services; and*
- *Accept the quotation of \$59,355 (ex GST) from The Shirley Spectra for interactive digital and audio presentations in two Towers Hill Bunkers.*

Resolution No.: 1869

Moved: Cr BJ Beveridge

Seconded: Cr BH Robinson

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officers Report – ECM Document No. 1061467.

ROADS INFRASTRUCTURE

15.4 NDRRA Restoration Works Fletcher Vale Road Gravel Claim

EXECUTIVE SUMMARY

A local contractor has made previous claims in 2013 to Council for compensation for gravel produced for, but not used on 2011 NDRRA restoration works on the Fletcher Vale Road and Jessie Springs Road. Following review of the facts available to Council an offer of \$3.10 per tonne excluding GST for 17,000 tonnes (10,000 loose m3) was resolved at the February Meeting of Council. This offer was presented to Hammer and Company. Hammer and Company have since responded that the offer is unacceptable.

OFFICER'S RECOMMENDATION

That Council:

- *Reaffirm its previous offer (Resolution No. 1842) to Hammer and Company.*

Resolution No.: 1870

Moved: Cr JJ Cooper
Seconded: Cr WOE Brewer

That the Officer's recommendation be adopted.

CARRIED

Crs MJ Bailey, BH Robinson and BJ Beveridge recorded a vote against the motion.

REFERENCE DOCUMENTS

- March 2016 Officer's Report Document No 1061583.
- February 2016 Officer's Report Document No. 1050909
- January 2016 Officer's Report Document No. 1041307

15.5 James & More (Hastie Services) – Debtor Write Off

EXECUTIVE SUMMARY

James & More Air-conditioning (Hastie Services) went into voluntary administration on 28 May 2012. James & More's debt to Council stands at \$5,569.50 inc GST being for private works undertaken by Council. Advice states no option to recover funds.

OFFICER'S RECOMMENDATION

That Council:

- *Write off the debt owing by James & More Air-conditioning (Hastie Services) for the amount of \$5,569.50 (inclusive) covered by invoices 18884 dated 20-04-2012 & 9559 dated 10-05-2012.*

Resolution No.: 1871

Moved: Cr BJ Beveridge
Seconded: Cr JJ Cooper

That the Officer's recommendation be adopted.

CARRIED

REFERENCE DOCUMENT

- Officer's Report (ECM #1051737)

16. QUESTIONS WITHOUT NOTICE

16.1 Request for support of the Chamber of Commerce's promotional video production.

Charters Towers Chamber of Commerce & Mines has requested Council's support of a regional promotional video.

Resolution No.: 1872

Moved: Cr WOE Brewer

Seconded: Cr BP Robertson

That Councillors assist with the Chamber of Commerce's regional promotional video by way of a donation of \$3 000 from the Councillors' Discretionary Funds.

CARRIED

16.2 Winter opening hours for the Kennedy Regiment Memorial Pool

Mrs Marnie Taylor discussed the proposed winter hours for the Kennedy Regiment Memorial Pool (outdoor and heated pools).

It was suggested that a record of the hours and usage be kept to measure demand.

16.3 Recreational Lake Proposal

Chief Executive Officer Mr Mark Crawley discussed correspondence from Mr A Wright requesting information on Council's expenditure on the recreational lake proposal.

Cr Robertson advised that approximately \$60 000 each was contributed by both former Charters Towers City and Dalrymple Shire Councils, in addition to the Cost Benefit Analysis commissioned by Council in 2013 (as detailed at Annexure "F" to these Minutes).

16.4 Easter Opening Hours - Stubbley Street Landfill

Acting Director Planning & Sustainable Development Mr Leo Jensen advised Councillors that the Stubbley Street landfill will be closed on Good Friday (25 March) and open on Easter Saturday, Sunday and Monday (26-28 March inclusive) from 8am to 12 noon.

16.5 Visitor Information Centre

Cr JJ Cooper advised Council that in 2015, the Visitor Information Centre had recorded 28 000 visitors, and that one in three visitors to Charters Towers visit the VIC.

16.6 Installation of lighting at Dalrymple Saleyards

Acting Director Planning & Sustainable Development Mr Leo Jensen acknowledged the work of Council's Electrician Ms Sue Ford and her assistant in installing lights at the Saleyards.

16.7 1080 Baiting Programme

Mr Jensen advised that advice to residents of the commencement of the 1080 baiting programme will be despatched on Monday 21 March. Information will be advertised in newspapers and available via Council's website.

16.8 Certificates of Appreciation – Regional Arts Development Fund

Certificates of appreciation were presented to Cr Brewer and Cr Cooper for their support with the administration of the Regional Arts Development Fund (RADF).

16.9 Appreciation

Cr BJ Beveridge acknowledged the cooperation and assistance of the Directors over four years, and noted that the Councillors' achievements have made the past four years productive. Cr Beveridge also acknowledged the work of Councillors.

Cr Brewer thanked all for the support over the term, and wished other Councillors well in the election.

Cr Robinson wished all well.

Cr Robertson thanked Council staff for their assistance and support for the duration of his association with Council, in particular the work of Mrs Marnie Taylor and Miss Jenny Brown.

16.10 Upgrade of Steel's Road

Cr Bailey asked if an upgrade of Steel's Road could be investigated for inclusion in a future budget. Director Roads Infrastructure Mr Cameron Scott advised Council's Technical Services Manager, Mr Dave Fletcher, has completed an inspection and a report will be tabled for a future meeting of Council.

16.10 Arrangements for slashing and baling at Charters Towers Airport

Cr Robertson raised the matter of Mr Billy McColl requesting access to the Charters Towers Airport reserve and the Mingela reserve to cut and bale. Director Utilities & Facilities Mrs Marnie Taylor advised on the current status of the contract for same, which concludes in December 2016.

Mr Leo Jensen noted that there are limited resources currently available to manage overgrown allotments and suggested a media release asking residents to stay on top of the mowing.

CEO Mr Mark Crawley presented Councillors with their name blocks.

17. CLOSE OF MEETING

There being no further business, the General Meeting closed at **10.56am**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 20 APRIL 2016.

Mayor

20 APRIL 2016

18. ANNEXURES TO MINUTES

Annexure "A"
Item 10.2



Adopted Infrastructure Charges Notice Section 648F - Sustainable Planning Act 2009

Applicant	Name	Brooke R Ward	
Development Application Details	Number	RL16/17	Our Ref: 1054825
	Approval Date	16 March 2016	File Ref: 05/APP/02
	Expiry Date	16 March 2020	Enquiries: Mike Power
Development Details	Nature of Development	Reconfiguration of One Lot into Two Lots	
	Real Property Description	L1/MPH1699, Parish Charters Towers	
	Property Location	117 Towers Street, Charters Towers City	
Amount of Charge	Water Supply	\$ 2,000	
	Sewerage	\$ 2,000	
	Stormwater Management	\$ 2,000	
	Transport	\$ 2,000	
	Public Park and Community Land	\$ 2,000	
	Total Charge	\$ 10,000	
Land to which Charge Applies	The charge applies to land described as	L3 on proposal plan P15-250.dwg	
Payment Details	Payee	The charge must be paid to Charters Towers Regional Council	
	When the charge is payable	The charge is payable: <input checked="" type="checkbox"/> if the charge applies to reconfiguring a lot - before the local government approves the plan of subdivision <input type="checkbox"/> if the change applies to material change of use - before the change of use happens <input type="checkbox"/> if the charge applies to building work - before the certificate for classification for the building work is issued	
Local Government Officer's Signature:			
Name:		Leo Jensen	
Position:		Acting Director Planning & Sustainable Development	
Date:			

In accordance with S.729 of the Sustainable Planning Act 2009, this document may be published on Council's website.

PO Box 189 Charters Towers Qld 4820
 ADMINISTRATION: 12 Mosman Street Charters Towers Qld 4820 Australia
 PH. (07) 4761 5300 | F. (07) 4761 5344 | E. mail@charters Towers.qld.gov.au | ABN. 67 731 313 583
 www.charters Towers.qld.gov.au



CHARTERS TOWERS REGIONAL COUNCIL
RATES AND CHARGES FOR THE FINANCIAL YEAR 2015/2016
29/2/2016

Item	General	Water	Sewerage	Waste Collection	Landfill Management	Commercial Waste	Sub Total	Excess Water	Charge Land	Legals	Sub Total	Fire Levy	Total	Last Year
Original '16/16 Levies	11,066,618.38	5,391,276.00	3,229,552.00	934,788.00	135,650.00	11,502.00	20,788,388.38	910,458.30	-	-	21,698,846.68	786,334.91	22,485,181.59	21,459,435.87
Credit Supp Levies/Recalculations	(254,012.54)	(42,473.24)	(22,688.38)	(6,600.48)	(1,079.09)	-	(326,853.73)	(2,575.65)	(7.50)	(16.00)	(329,452.88)	(6,129.52)	(335,582.40)	(659,843.34)
Supplementary Levies/Recalculations	234,829.95	39,530.63	28,528.11	7,202.12	1,073.65	-	309,164.46	2,828.34	1,255.50	176.00	313,424.30	9,658.25	323,082.55	645,294.19
Current Year Gross Levies	11,067,435.79	5,389,335.39	3,232,391.73	935,389.64	135,644.56	11,502.00	20,770,699.11	910,710.99	1,248.00	160.00	21,682,818.10	789,863.64	22,472,681.74	21,444,886.72
Add Interest	48,137.03	19,697.49	10,375.16	3,612.32	697.47	18.56	81,538.03	4,045.16	-	-	85,583.19	10,050.57	95,633.76	71,846.47
Gross Sub Total	11,115,572.82	5,407,032.88	3,242,766.89	939,001.96	136,342.03	11,520.56	20,852,237.14	914,756.15	1,248.00	160.00	21,768,401.29	799,914.21	22,568,315.50	21,516,733.19
Less:														
Council Rebates	277,147.90	-	-	-	-	-	277,147.90	-	-	-	277,147.90	-	277,147.90	260,242.53
Discount	949,134.09	261,460.57	155,964.48	45,195.34	6,416.82	581.96	1,418,733.26	43,997.47	-	-	1,462,730.73	-	1,462,730.73	1,480,641.59
Interest Write Offs	618.20	372.94	390.39	81.23	26.95	0.02	1,489.73	205.86	-	-	1,695.59	74.31	1,769.90	2,041.66
Current Year Net Levies Payable	1,226,900.19	261,833.51	156,354.87	45,276.57	6,443.77	581.98	1,697,370.89	44,203.33	-	-	1,741,574.22	74.31	1,741,648.53	1,742,925.78
Add levies O/S at 30/6/2015	9,898,572.63	5,145,199.37	3,086,412.02	893,725.39	129,696.26	10,968.58	19,154,666.25	870,552.82	1,248.00	160.00	20,026,827.07	799,839.90	20,826,666.97	19,773,807.41
	514,443.41	150,813.82	105,535.13	36,246.59	7,282.23	-	814,321.17	38,581.70	1,680.00	14,968.33	869,531.20	111,635.15	981,166.35	812,076.42
TOTAL Net O/S Levies payable	10,403,116.04	5,296,013.19	3,191,947.15	929,971.97	137,180.49	10,968.58	19,965,187.42	909,134.52	2,908.00	15,128.33	20,885,358.27	911,475.05	21,807,833.32	20,585,883.83
Less Received To Date:														
Cash Receipts (Current Year)	8,687,210.87	4,776,720.91	2,691,206.41	775,124.66	111,372.39	9,452.72	17,049,087.96	779,303.96	840.50	3,819.88	17,833,052.30	734,385.66	18,567,437.96	17,838,784.86
Credit Supp Levies/Recalcs	-	-	-	-	-	-	-	-	-	-	-	-	-	-
State Subsidy (Current Year)	192,266.83	3,400.80	-	706.00	29.00	-	196,402.63	-	-	-	196,402.63	-	196,402.63	191,009.89
Balance	1,523,639.34	515,891.48	500,740.74	155,141.31	25,779.10	1,505.86	2,723,686.83	129,830.56	2,087.50	11,308.45	2,866,903.34	177,089.39	3,043,992.73	2,556,089.08
ADD Prepaid '16/17 Levies														
Balance of Rates Control Account							G/L Account	1191-5100						
													See Below	Arrears
													(518,090.70)	(445,552.99)
													2,525,902.03	2,110,556.09

Breakdown of Levies Outstanding	Arrears %	% of Balance
Outstanding Current Year Levies (Levies Issued 24/09/15 Due 26/10/15)	2,288,736.24	75.19%
Outstanding 2015/2016 Levies & Interest	539,467.90	17.72%
Outstanding Pre 2014/2015 Levies	215,788.59	7.09%
Total Outstanding Balances	3,043,992.73	100.00%

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[Signature]

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CHARTERS TOWERS REGIONAL COUNCIL

Statement of Cash Flows

For the year ended 30 June 2016

	Notes	Orig. 15/16	Amend. 15/16	2016 Actual
Cash flows from operating activities:				
Receipts from customers		22,234,905.00	22,437,756.00	22,130,073.04
Receipts from customers-RMPC, RPC, PW		3,120,000.00	3,123,148.00	1,440,351.55
Payments to suppliers and employees		(30,552,445.00)	(30,136,883.00)	(19,649,325.10)
Payments for RMPC, RPC, PW		(3,120,000.00)	(3,120,369.00)	(1,421,142.20)
Payments for Flood Events		0.00	0.00	0.00
		(8,317,540.00)	(7,696,348.00)	2,499,957.29
Dividends received		0.00	0.00	0.00
Interest received		1,065,281.00	1,074,500.00	681,195.47
Rental income		0.00	2,200.00	2,160.00
Non-capital grants and contributions		6,871,011.00	7,070,834.00	6,102,351.06
Non-capital Flood Event Grants		0.00	0.00	0.00
Income from investments		0.00	0.00	0.00
Borrowing costs		0.00	0.00	0.00
Net cash inflow (outflow) from operating activities	40	(381,248.00)	451,186.00	9,285,663.82
Cash flows from investing activities:				
Payments for property, plant and equipment		(15,949,971.00)	(14,662,666.00)	(6,645,510.44)
Payments for intangible assets		0.00	0.00	0.00
Net movement on loans and advances		107,520.00	107,520.00	101,081.12
Proceeds from sale of property, plant and equipment	6	948,500.00	1,527,596.00	624,687.63
Capital grants, subsidies, contributions & donations		5,678,459.00	5,444,753.00	3,667,612.49
Net cash inflow (outflow) from investing activities		(9,215,492.00)	(7,582,797.00)	(2,252,129.20)
Cash flows from financing activities				
Proceeds from borrowings		0.00	0.00	0.00
Repayment of borrowings		(92,000.00)	(92,000.00)	(92,000.00)
Repayments made on finance leases		0.00	0.00	0.00
Net cash inflow (outflow) from financing activities		(92,000.00)	(92,000.00)	(92,000.00)
Net increase (decrease) in cash held		(9,688,740.00)	(7,223,611.00)	6,941,534.62
Cash at beginning of reporting period		30,112,357.00	31,533,230.00	31,533,229.71
Cash at end of reporting period	14	20,423,617.00	24,309,619.00	38,474,764.33

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

CHARTERS TOWERS REGIONAL COUNCIL**Statement of Comprehensive Income**

For the year ended 30 June 2016

	<u>Notes</u>	<u>Orig. 15/16</u>	<u>Amend. 15/16</u>	<u>2016 Actual</u>
INCOME				
Recurrent revenue				
Rates, levies and charges	4	19,681,638.00	19,800,520.00	19,939,835.88
Fees and charges	4	2,336,957.00	2,407,668.00	1,927,650.10
Rental income	4	0.00	0.00	0.00
Interest received	4	1,067,751.00	1,076,970.00	682,934.48
Sales revenue	4	100,000.00	100,000.00	99,522.73
Contract Income - RMPC, RPC, PW		3,120,000.00	3,123,148.00	1,311,081.94
Profit from investments	4	0.00	0.00	0.00
Other income	4	116,310.00	131,768.00	93,995.71
Grants, subsidies, contributions & donations	5	6,871,011.00	7,070,834.00	6,102,351.06
Flood Event Subsidies		0.00	0.00	0.00
Total recurrent revenue		33,293,667.00	33,710,908.00	30,157,371.90
Capital revenue				
Capital grants, subsidies, contributions & donations	5	5,678,459.00	5,444,753.00	3,667,612.49
Other Capital Income		0.00	0.00	0.00
Total capital revenue		5,678,459.00	5,444,753.00	3,667,612.49
TOTAL INCOME		38,972,126.00	39,155,661.00	33,824,984.39
EXPENSES				
Wages - Non Capital				
Wages Central A/cs Gross of Recoveries	7	(12,286,453.00)	(12,695,245.00)	(8,314,762.75)
Wages Service Works Nett all Recoveries		(4,699,623.00)	(4,585,978.00)	(3,267,990.75)
Wages Contract Works		(1,000,000.00)	(1,000,000.00)	(416,146.53)
Total Non Capital Wages		(17,986,076.00)	(18,281,223.00)	(11,998,900.03)
Recurrent expenses				
Materials & Services-Council	8	(12,647,742.00)	(11,965,494.00)	(3,971,650.49)
Materials & Services-Contracts		(2,120,000.00)	(2,120,000.00)	(880,294.92)
Materials & Services-NDRRA		0.00	0.00	0.00
Employee Other Costs Nett of Recoveries		(170,200.00)	(179,750.00)	(177,955.50)
Audit Fees		(180,000.00)	(180,000.00)	(103,742.26)
Donations		(536,430.00)	(494,888.00)	(346,517.70)
Finance Costs		(31,997.00)	(35,897.00)	(29,126.86)
Depreciation and amortisation	10	(6,592,901.00)	(7,315,400.00)	(4,866,417.90)
Total recurrent expenses		(22,279,270.00)	(22,291,429.00)	(10,375,705.63)
Capital Expenses	11	0.00	0.00	0.00
		0.00	0.00	0.00
TOTAL EXPENSES		(40,265,346.00)	(40,572,652.00)	(22,374,605.66)
Net operating surplus		(1,293,220.00)	(1,416,991.00)	11,450,378.73

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	<u>Notes</u>	<u>Orig. 15/16</u>	<u>Amend. 15/16</u>	<u>2016 Actual</u>
Other comprehensive income				
Increase / (decrease) in asset revaluation surplus		0.00	0.00	0.00
Available-for-sale financial assets				
Current year gains / (losses)		0.00	0.00	0.00
Reclassification to profit or loss		0.00	0.00	0.00
Cash flow hedging				
Current year gains / (losses)		0.00	0.00	0.00
Reclassification to profit or loss		0.00	0.00	0.00
Share of comprehensive income of associates		0.00	0.00	0.00
Total other comprehensive income for the year		0.00	0.00	0.00
Total comprehensive income for the year		(1,293,220.00)	(1,416,991.00)	11,450,378.73

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

CHARTERS TOWERS REGIONAL COUNCIL

Statement of Financial Position

For the year ended 30 June 2016

	Notes	Orig. 15/16	Amend. 15/16	2016 Actual
Current Assets				
Cash and cash equivalents	14	20,414,485.00	24,300,487.00	38,465,132.33
Cash Floats		9,132.00	9,132.00	9,632.00
Trade and other receivables	15	1,474,347.00	2,702,842.00	4,197,429.61
Inventories	16	637,308.00	578,771.00	549,505.74
Accrued revenue & prepayments	17	1,465,912.00	963,348.00	129,525.88
		24,001,184.00	28,554,580.00	43,351,225.56
Non-current assets classified as held for sale	18	0.00	0.00	0.00
Total current assets	3	24,001,184.00	28,554,580.00	43,351,225.56
Non-current Assets				
Trade and other receivables	15	54,389.00	54,831.00	60,539.21
Investments	19	0.00	0.00	0.00
Property, plant and equipment	21	482,098,980.00	486,527,501.00	481,862,233.30
Internal Loans Receivable		644,000.00	644,000.00	644,000.00
Total non-current assets	3	482,797,369.00	487,226,332.00	482,566,772.51
TOTAL ASSETS		506,798,553.00	515,780,912.00	525,917,998.07
Current Liabilities				
Trade and other payables	24	3,074,656.00	2,570,414.00	2,825,805.49
Borrowings	25	(7,008.00)	0.00	0.00
Provisions	28	1,706,968.00	1,782,086.00	1,756,937.44
Accrued expenses & Unearned revenue	29	3,080,000.00	2,960,530.00	0.01
Total current liabilities		7,854,616.00	7,313,030.00	4,582,742.94
Non-current Liabilities				
Trade and other payables	24	0.00	0.00	0.00
Borrowings	25	6,778.00	(1.00)	0.00
Provisions	28	741,236.00	873,084.00	873,083.65
Internal Loans Payable		644,000.00	644,000.00	644,000.00
Total non-current liabilities		1,392,014.00	1,517,083.00	1,517,083.65
TOTAL LIABILITIES		9,246,630.00	8,830,113.00	6,099,826.59
NET COMMUNITY ASSETS		497,551,923.00	506,950,799.00	519,818,171.48
Community Equity				
Capital		334,840,821.00	326,044,464.00	320,237,844.59
Asset revaluation reserve	30	142,296,618.00	156,605,849.00	156,605,850.45
Retained surplus/(deficiency)	31	0.00	0.00	11,450,378.92
Other reserves	32	20,414,485.00	24,300,486.00	31,524,097.52
TOTAL COMMUNITY EQUITY		497,551,924.00	506,950,799.00	519,818,171.48

The above Statement should be read in conjunction with the accompanying notes and the Summary of Significant Accounting Policies.

Recreational Lake

Costs associated with funding studies for the development of a Recreational Lake within Charters Towers

In the 2006-2007 financial year the former Dalrymple Shire paid an amount of \$8,333.33 and the former City Council paid an amount of \$8,333.33 which were 1/3 shares paid to the Charters Towers Chamber of Commerce and Mines. It is understood that Mr. Les Bone also contributed a 1/3 contribution.

In the 2007-2008 financial year the former Dalrymple Shire paid an amount of \$46,933.33 and the former City Council paid an amount of \$46,933.33 which were 1/3 shares paid to the Charters Towers Chamber of Commerce and Mines. It is understood that Mr. Les Bone also contributed a 1/3 contribution.

In the 2012-2013 and 2013-2014 financial years the Charters Towers Regional Council paid 18,564.00 to AEC Group for the final Cost-Benefit Analysis. Council decided to not continue to contribute any further funds to the Recreational Lake following the delivery of the Cost Benefit Analysis.

Resolution No.: 0824

Moved: Cr WOE Brewer

Seconded: Cr BP Robertson

That Council:

- Advise the community that it has carefully considered the Cost Benefit Analysis for the Charters Towers Recreational Lake and will not further pursue and develop the Lake; and
- Further advise that it is prepared to consider proposals presented from private developers to develop a water course or lake on its land (for example, Young's Block).

CARRIED

Total Costs from Council

Paid to

Charters Towers Chamber of Commerce and Mines	\$110,533.32
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AEC Group	<u>\$18,564.00</u>
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	<u>\$129,097.32</u>
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MINUTES
of the
POST ELECTION MEETING
of
CHARTERS TOWERS REGIONAL COUNCIL
held
Thursday 07 April 2016
Commencing at 5.30pm



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1. OPENING OF MEETING

The Meeting was opened at **5.30pm** by Chief Executive Officer Mr Mark Crawley.

2. ATTENDANCE/APOLOGIES

Councillors:

Cr ER Schmidt (Mayor)
Cr MJ Bailey
Cr BGW Maff
Cr GJ Lohmann
Cr MJ Power
Cr S Bennetto
Cr AP Barr

Officers:

Mr MP Crawley – Chief Executive Officer
Mrs M Taylor – Director Utilities & Facilities
Mr L Jensen – Acting Director Planning & Sustainable Development
Mr C Scott – Director Roads Infrastructure
Mrs T Power – Director Corporate Services
Miss J Brown – Executive Assistant, Chief Executive Officer
Mrs H Dixon – Corporate Governance Officer
Mrs D Von Wald – Governance Officer

Apologies:

No apologies were tabled

Members of the Gallery (in accordance with the attendance register):

Ms J Chalmers	Ms E Griffiths	Ms M Fielder
I Hollingsworth	Ms S Rowe	Mr A Rowe
Mr K Young	Mr M Homisan	Mr I Mackay
Mr M Bennetto	Ms J Collins	Ms P Edgar
Ms B Wine	Mr R Crane, Presbyterian Inland Mission	
Ms C Cocks	Mr G Cocks	Ms S Power
Mr M Macdonald	Ms M Barr	Ms N Teichmann
Ms W Emerson	Ms R Maff	Mr B Maff
Mr J Teichmann	Ms T Lohmann	Ms M Manly
Ms A Wright	Ms M Lohmann	Ms J Graham
Ms A Maff		

3. DECLARATIONS OF OFFICE

Declarations of Office were taken by the Mayor and Councillors, and assisted by Chief Executive Officer Mr Mark Crawley.

4. MAYORAL ADDRESS

Mayor Liz Schmidt welcomed Councillors, Council Officers and members of the community, noting it was comforting to see the number of people here today.

"Fellow Councillors, ladies and gentlemen

We stand here a united team in the best interest of the community.

We are a team elected by the people of Charters Towers and its regions and we will represent the wishes of this community, but it is important that we know what those wishes are so it's important that you come to any one of us with issues.

The voters have selected an amazing team with diverse skills and a mix of youth and experience, we have agreed that we bring no baggage, that we come into this room leaving all our own issues at the door and work for the betterment of the community. We begin a new era for the town and region and relish the real opportunity to move forward.

We have agreed that we will today draw a line in the sand, put the past behind us and move forward in the best interest of the community, we will look back only for the lessons from the past both positive and negative.

There can be no forward movement without those lessons from the past but we will not dwell there and we, your council, would ask that you come with us on our journey into a bright and happy future where we are indeed truly open for business, and where doors will be opened to opportunities for the community and investment in this outstanding region. We have pledged ourselves to your service tonight and that pledge is that we will stand as one in support of what is right and good.

We acknowledge that our opinions will differ from time to time and that's as it should be but we will support the majority decision.

Council staff are our employees/your employees and are skilled, valued and valuable members of this team, we will guide and encourage them, through the executive team, in the best interest of the community.

You are that community and you are our focus, we will be guided by you and we will listen.

I would like, on behalf of your elected councillors, to thank you, the community, our families, friends and supporters who have honoured us with your trust. We will move forward into a bright and prosperous future for the next four years and well beyond.

I would also like to sincerely thank the efforts of all previous councillors. No one can know how difficult it can be until they have sat in these chairs.

Onwards and upwards, Charters Towers region. We invite you along with us on this amazing journey."

Mayor Liz Schmidt
07 April 2016."

5. APPOINTMENT OF DEPUTY MAYOR

Mayor Schmidt called for nominations for the position of Deputy Mayor.

Nominations were received from Cr S Bennetto, Cr BGW Maff and Cr MJ Bailey

Votes were counted as follows:

Cr Bennetto	4 votes
Cr Maff	1 vote
Cr Bailey	2 votes

Cr Bennetto was elected as Deputy Mayor.

6. CONSIDERATION OF DATES AND TIMES FOR 2016 GENERAL MEETINGS OF COUNCIL

OFFICER'S RECOMMENDATION

That Council:

- *Vary the meetings times for the General Meetings of Council scheduled for the third Wednesday of each month in April, May and June 2016 from 8.30am commencement to 5.30pm commencement;*
- *Adopt the dates in which its General Meetings and Informal Briefings will be held from July to December 2016 in accordance with the table below;*
- *Resolve that the meetings be held in the Board Room at Council's Administration Centre, 12 Mosman Street; and*
- *Publish the General Meeting dates in accordance with s277 of the Local Government Regulation 2012.*

Close of Agenda (12noon): Wednesday of week prior to GM	Agenda distributed To Councillors Friday of week prior to GM	Councillors' Briefing 8.30am Tuesday prior to GM	General Meeting 5.30pm 3 rd Wednesday monthly
13 April 2016	15 April 2016	19 April 2016	20 April 2016
11 May 2016	13 May 2016	17 May 2016	18 May 2016
8 June 2016	10 June 2016	14 June 2016	15 June 2016
Statutory Budget Meeting			Friday 24 June 2016
13 July 2016	15 July 2016	19 July 2016	20 July 2016
10 August 2016	12 August 2016	16 August 2016	17 August 2016
14 September 2016	16 September 2016	20 September 2016	21 September 2016
12 October 2016	14 October 2016	18 October 2016	19 October 2016
19 November 2016	11 November 2016	15 November 2016	16 November 2016
7 December 2016	9 December 2016	13 December 2016	14 December 2016

Resolution No.: 1873

Moved: Cr S Bennetto
Seconded: Cr GJ Lohmann

That the Officer's recommendation be adopted.

CARRIED

7. CLOSE OF MEETING

There being no further business, the Post-Election Meeting closed at **5.50pm**.

CONFIRMED BY COUNCIL AT THE GENERAL MEETING HELD ON 20 APRIL 2016.

Mayor

20 April 2016

7. MAYOR'S AND COUNCILLORS' REPORTS

8. BUSINESS ARISING FROM PREVIOUS MEETING MINUTES

9. REPORTS FOR CONSIDERATION - UTILITIES & FACILITIES

9.1 Boar Busters Pig Weigh In Competition – Ravenswood Showground Camping Reserve

EXECUTIVE SUMMARY

Ravenswood State School Parents & Citizens (P&C) Association has requested waiving of hire fees for the Ravenswood Showground for the annual 'Boar Buster Pig Weigh In Competition' to be held on 19 June 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Accedes to the request from the Ravenswood State School P&C Association to waive the hire of the Ravenswood Showground/Camping Reserve over the period from Thursday, 16 June 2016 to Monday, 20 June 2016 inclusive, at no cost, for the Boar Buster Pig Weigh In Competition, subject to:*
 - *copies of Public Liability Insurance and a Liquor Permit being provided to Council one week prior to the event;*
 - *ensuring that the grounds are left in a neat and tidy state after conclusion of the event; and*
 - *the understanding that the reserve is not for the exclusive use of the association, as campers, not associated with the event may pay the nominated camping fees to Council's caretaker to camp at the reserve.*

10. REPORTS FOR CONSIDERATION – PLANNING & SUSTAINABLE DEVELOPMENT

10.1 RL16/28 Town Planning Report for Reconfiguration of a Lot (To provide access easement) over L1/MPH21463; L1/MPH20321 and L1/MPH21079, Parish Charters Towers

EXECUTIVE SUMMARY

RL16/28 Town Planning Report for Reconfiguration of a Lot (To provide access easement) over L1/MPH21463, L1/MPH20321 and L1/MPH21079 Parish of Charters Towers located at Sheepstation Creek, Weir Road and 593 Weir Road, Breddan.

OFFICER'S RECOMMENDATION

That Council:

- *In accordance with the Sustainable Planning Act 2009, approve the Reconfiguration of a Lot over L1/MPH21463, L1/MPH20321 and L1/MPH21079, Parish Charters Towers located at Weir Road and 593 Weir Road, Breddan subject to the following conditions:*
 1. *The final Survey Plan is generally in accordance with the Google image plan prepared by the applicant.*
 2. *That endorsement of the Survey Plan by the Charters Towers Regional Council be effected once all of the conditions have been finalised or arrangements made*

regarding lodgement of security for their finalisation, pursuant to the provisions Section 3.7.2(4) of the Sustainable Planning Act 2009.

3. *The development shall comply with the relevant provisions of the Dalrymple Shire Council Planning Scheme (August 2006)*
Part 3.7.1 Rural Planning Area Code
Part 4.6 Reconfiguring a Lot Code.

10.2 Seeking Views and Objections to Renewal of Special Leases Lots 1, 3, 4, 5 and 6/GF197

EXECUTIVE SUMMARY

Letters from DNRM enquiring as to whether or not Council has any issues regarding renewal of leases over Lots 1, 3, 4, 5 and 6/GF197.

OFFICER'S RECOMMENDATION

That Council:

- *Advise DNRM that there are no issues in respect of the proposed term lease renewals; and*
- *That Council resolve that in future the CEO or delegate be authorised to respond directly to this type of DNRM request.*

10.3 Request to waive outstanding debt owed by Sonya Gapes

EXECUTIVE SUMMARY

A request is made to waive the outstanding debt owed to Council by Sonya Gapes who incurred the debt by not paying for services provided at the Dalrymple Saleyards. Such services are associated with cattle and include feeding, yard dues for storage, destruction and disposal, and the supply and recording of National Livestock Identification System (NLIS) devices. Fees and charges were incurred between 5 June 2015 and 2 March 2016 at which time Council took action of intent to sell, pursuant of Section 6 of the Storage Liens Act 1973.

OFFICER'S RECOMMENDATION

That Council:

- *Write off the outstanding debt due to financial hardship.*

10.4 Request for Site Variation Application 48 Towers Street

EXECUTIVE SUMMARY

The application seeks Council's approval for side and rear boundary setbacks for the purposes of erecting a new shed on the subject land. The proposal is recommended for approval.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the site relaxation (setbacks) along the side and rear boundaries of L92/MPH21646, Parish of Charters Towers located at 48 Towers Street, Charters Towers City as depicted on the site plan. (Ref SR16/01 - CTCR 01 # 1070679)*

10.5 Write off outstanding infringement notice debt

EXECUTIVE SUMMARY

Request to write off an outstanding infringement notice debt for Ms Julie Pavlichuk.

OFFICER'S RECOMMENDATION

That Council:

- *Write off debt owing by debtor Ms Julie Pavlichuk for the amount of \$220.00, relating to invoice number 20780.*
-

10.6 Proposed registered dog photo competition

EXECUTIVE SUMMARY

Dog ownership is popular within Charters Towers with approximately 3,300 registered dogs estimated residing within the Region. Council through its animal management program seeks to promote the take up of dog registration and responsible pet ownership through a photo competition and offer responsible owners a fun activity for them and their registered dogs to participate in.

OFFICER'S RECOMMENDATION

That Council:

- *Endorse the proposed "Dogs of the Towers" photo competition; and*
 - *List the program for funding allocation as part of the 2016-17 budget deliberations.*
-

10.7 Visitor Information Centre Trading Hours

EXECUTIVE SUMMARY

A reduction in trading hours at the Visitor Information Centre was introduced in October 2015 in an effort to reduce overtime costs. This coincided with the beginning of the shoulder and low seasons. As the peak visitor season approaches consideration is sought to revert to original trading hours of 9am-5pm daily for the peak season in order to deliver adequate levels of service to the visitor market and local tourism industry business demands and trends during that time.

OFFICER'S RECOMMENDATION

That Council:

- *Extend the Visitor Information Centre's trading hours to the original times of 9am - 5pm daily during peak season from 23 April 2016 until mid to late September 2016 and revert to the reduced trading hours of 9.30am - 4pm daily for shoulder and low seasons annually.*
-

10.8 Request for Support - 2016 Charters Towers Country Music Festival

EXECUTIVE SUMMARY

Charters Towers Country Music Festival Committee has requested financial assistance to the value of \$15,000 for the upcoming 2016 Charters Towers Country Music Festival.

OFFICER'S RECOMMENDATION

That Council:

- *Refuse the late request for financial support due to failure to comply with Community Grants Programme policy.*
-

10.9 Request to reduce or waiver yard fees at Dalrymple Saleyards incurred by the Gold City Campdraft Association

EXECUTIVE SUMMARY

A request has been received from the Gold City Campdraft Association to reduce or waiver the yard fees charged by the Dalrymple Saleyards and incurred by the Association during the running of the Gold City Campdraft 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Refuse the request on the basis that allowing a waiver or reduction of fees would set a precedent for other users of the facility.*
 - *Invite the Gold City Campdraft Association to make application through Council's Community Grants Program in November 2016, for its 2017 event.*
-

10.10 Extension of Time for completion of Local Government Infrastructure Plan (LGIP)

EXECUTIVE SUMMARY

Council commenced the preparation of its Local Government Infrastructure Plan midway through 2015. Consultants GHD have been engaged to assist Council with the preparation of this Plan. The matter however has been in abeyance for several months due to discussions in late 2015 to further scope investigative works required as part of Council's water and sewer network. Council will not meet the previous state imposed deadline of 1 July 2016, and as a result of recent amendments to the Sustainable Planning Act 2009, can apply for an extension of time. It is pertinent that Council seek an extension of time, to allow it the ability to continue to levy infrastructure charges from the 1 July 2016.

OFFICER'S RECOMMENDATION

That Council:

- *Resolve to apply to the Minister for Infrastructure, Local Government and Planning for an extension of time (up until 30 June 2018) to allow it to fully prepare its Local Government Infrastructure Plan (LGIP). The submission will be accompanied by the required project plan outlining Council's commitment to meet its obligations within the proposed extended timeframe.*
-

10.11 MCU 16/26 Planning Report for Material Change of Use (Major Telecommunications Facility) at Lot 14 on CLK29

EXECUTIVE SUMMARY

As part of Telstra's expansion program in regional Australia and through the Federal Government's Mobile Black Spot Program, Telstra is seeking to upgrade an existing mobile telecommunications facility located at 5 Cassia Court, Greenvale (Lot 14 on CLK29). The proposal is recommended for approval subject to conditions.

OFFICER'S RECOMMENDATION

That Council:

- *Approve the Material Change of Use (Major Telecommunications Facility) on land described as Lot 14 on CLK29, located at 5 Cassia Court, Greenvale subject to the following conditions:*

<i>Condition Number</i>	<i>Condition</i>	<i>Timing</i>
<i>1</i>	<i>Plan of Development The development must be generally in accordance with the plans as outlined in the Planning Report prepared by Service Stream Mobile Communications on behalf of Telstra Corporation Limited dated February 2016. Generally in accordance with: Site Layout & Access - Preliminary Plan Q113112 S-1 dated 18.02.16 Antenna Layout - Preliminary Plan Q113112 S1-1 dated 18.02.16 South Elevation - Preliminary Plan Q113112 S3 dated 18.02.16</i>	<i>Prior to commencement, and for the life of the use</i>
<i>2</i>	<i>Construction Operating Hours Construction activities shall be carried out between the hours of 7am and 6pm, Monday to Saturday.</i>	<i>During Construction Phase</i>
<i>3</i>	<i>Community Liaison & Safety The applicant is to provide ample notice (minimum 7 days) to surrounding residents and the local school regarding the proposed construction program, and the movement of any large machinery or infrastructure so as to minimise any impacts on peak school set down and drop off periods.</i>	<i>During Construction Phase</i>
<i>4</i>	<i>Building Approvals The applicant is to secure the necessary building approvals / certifications necessary to ensure all building works are compliant with relevant codes and standards.</i>	<i>Prior to the use commencing.</i>
<i>5</i>	<i>Site Condition The site is to be appropriately managed and fenced off during the construction phase and to comply with all relevant workplace health and safety requirements governing the construction activity.</i>	<i>During construction phase</i>
<i>6</i>	<i>Amenity The site is to be kept in a safe, tidy and well maintained state.</i>	<i>At all times</i>
<i>7.</i>	<i>Parking Where possible, all construction and contractor vehicles are to park on site.</i>	<i>During construction phase</i>
<i>8</i>	<i>Waste All building wastes (e.g. plastics, papers, wires, metals), concrete spoil and the like are to be retained on site, collected and appropriately stored and then disposed of at an approved disposal site.</i>	<i>During the construction phase</i>
<i>9</i>	<i>Sediment & Erosion Control No sediment is to escape from the site. Appropriate measures are to be in place to ensure compliance with the Environmental Protection (Water) Policy 2009.</i>	<i>During Construction Phase and during the life of the use.</i>
<i>10</i>	<i>Noise The use is to comply with the requirements of the Environmental Protection (Noise) Policy 2008; and not to create a noise nuisance to any surrounding land uses.</i>	<i>During the life of the use.</i>

10.12 Quotation (RFQ) (Q001/16) Consultancy Services for Charters Towers Data Centre (CTDC) (Solar Powered)

EXECUTIVE SUMMARY

In response to Council's Request for Quotation (RFQ) (Q001/16) Consultancy Services for Charters Towers Data Centre (CTDC) (Solar Powered) that was released in February 2016, a total of four submissions were received. After assessment of these submissions, Council's assessment panel is recommending a preferred consultancy to assist Council in undertaking the feasibility and business case study for the CTDC project.

OFFICER'S RECOMMENDATION

That Council:

- *Authorise the Chief Executive Officer (or delegate) to enter into negotiations with the preferred responder (WSP Parsons Brinckerhoff) to finalise contractual conditions to undertake the business case / feasibility study for the Charters Towers Data Centre (CTDC) (Solar Powered) as outlined in their proposal dated 7th March 2016.*
- *Endorse the Acting Director's recommendations to undertake further discussions with key industry stakeholders to value-add to the consultancy assignment in developing up the project's feasibility and business case study.*

10.13 Seeking Council's views with respect to an application for a Permit to occupy a section of the road reserve (Stock Route) for water pumping purposes that adjoins L3/CLK34 Jervoise Station and L200/SP232790 Wyandotte Station

EXECUTIVE SUMMARY

An application for a Permit to Occupy a section of the road reserve (Stock Route) for water pumping purposes that adjoins L3/CLK34 Jervoise Station and L200/SP232790 Wyandotte Station has been received via the Department of Natural Resources and Mines. The applicant is the adjoining land holder, Gregory Jonsson, Jervoise Station and the application is lodged by Rodger Savory acting as the Managing Consultant for Gregory Jonsson. Application is made to occupy the entire road reserve (Stock Route) area shaded as light blue on the attached image. Recommendation is made to Council to object to the application for the whole reserve, and approve an area not greater than twenty metres in width as the area allowed to access for water pumping and indicated as a green line on the attached image and within the road reserved (Stock Route) area.

OFFICER'S RECOMMENDATION

That Council:

- *objects to the application for Permit to Occupy over the requested section of road reserve (Stock route). Indicated (light blue) on attached image; and as an alternative option,*
- *offer no objection to a partial area not greater than 20 metres in width as the area allowed to access for water pumping and indicated as a green line on the attached image and within the road reserve (Stock route) area. Such is conditional upon the applicant complying with all statutory permit conditions imposed including; Council's minimum requirements with respect to these Permits are:*
 1. *That the pipeline is to remain buried to a depth of not less than 600mm below ground level and sufficiently marked within the full distance of the Reserve so as to avoid any unintentional damage;*
 2. *Any trenching to be done within the Reserve for the purpose of burying same is suitably backfilled using stabilised sand and solid material so as to*

prevent subsidence occurring and that the surface of the Reserve as interfered with during the course of trenching is returned to a smooth condition so as to avoid any untoward traffic/public hazard, by virtue of bumps or other dangers associated with trenching;

- 3. The applicant must bare the cost of any excavation works conducted upon Council roads and such works must comply with Council specifications;*
- 4. If any existing public utility service including telephone, electricity, water etc. needs to be altered or relocated to complete the work, the applicants must bear the cost of alteration or relocation; and*
- 5. The applicant provides Council a metre and bounds description prepared by a qualified surveyor which specifies the exercised area contained within the road reserve (Stock Route) area and intended for water pumping purposes. The area will be no greater than twenty metres in width and centred in that area will be the proposed pipeline. The metes and bounds description is to be registered with the Department of Natural Resources, and copy provided to Council for its records.*

The following conditions apply to the applicant when conducting works in the area of roadways:

- 6 Fill extracted is to be compacted and reapplied to the roadway with the addition of 150mm or more of gravel applied on top to match the existing road height;*
- 7. Adequate signage to be installed warning the travelling public of the works being undertaken;*
- 8. Complete F0227 Application to carry out works on road or interfere with a road or its operation and return to Council prior to works commencing; and*
- 9. Notify Council when the works are complete.*

11. REPORTS FOR CONSIDERATION - ROADS INFRASTRUCTURE

11.1 Grid Permitting and Defect Rectification Project

EXECUTIVE SUMMARY

This report provides the options in relation to grid permitting and rectification of grid defects for all privately owned grids installed upon public roads throughout the Region.

OFFICER'S RECOMMENDATION

That Council:

- *1. Advise those landholders who continue to fail to obtain a permit of the requirement to submit an Application for Grid Permit by 30 June 2016.*
- *2. Following expiration of the 30 June 2016 deadline issue a notice under section 10 (1) (a) of the Local Law No. 24 (Gates & Grids) where:*

The responsible person has refused or failed to obtain a permit relating to the gate or grid within a reasonable time after being asked to do so by the local government.

-
- ***3. Commence inspection of all grids on Monday 2 May 2016 and advise landholders of outstanding defects with a rectification deadline of 30 November 2016. Consideration to be given on a case by case basis for specific reasons for any inability to comply.***
-

11.2 Updates to Road & Footpath Risk Management Policies

EXECUTIVE SUMMARY

In September 2015 Council adopted Road & Footpath Risk Management Policies which supply a logical framework to enact enhanced inspection regimes, defect parameters, risk ratings and response times.

These policies lead to improved prioritisation of repairs, maintenance and/or capital works programing. Following recent rain in the region it has been identified that specific intervention levels for roadside slashing and footpath mowing are required within the policies. It is recommended that the proposed intervention levels be incorporated into the respective polices.

OFFICER'S RECOMMENDATION

That Council:

- ***Adopt updates in relation to roadside slashing and footpath mowing to STRAT0028 Road Risk Management Policy and STRAT0027 Footpath Risk Management Policy.***
-

11.3 Stabilisation of Porphyry Creek Floodway on Steel Road

EXECUTIVE SUMMARY

The purpose of this report is to provide options for the stabilisation of Porphyry Creek Floodway on Steel Road to improve accessibility across the creek following rain and significantly reduce maintenance on the floodway.

OFFICER'S RECOMMENDATION

That Council:

- ***Allocate funds in the 2016/2017 budget to stabilise Porphyry Creek Floodway on Steel Road and approaches at a cost of \$15,000.***
-

11.4 Conversion of Chappel Lane to a one way street with travel direction from East to West at the intersection with Church Street only

EXECUTIVE SUMMARY

The purpose of this report is to consider the layout options available due to the narrowness of Chappel Lane. This recommendation has arisen during the design phase of the Chappel Lane reconstruction project. The design phase highlighted the safety risks associated with the current turning circle conflicts. It is recommended that Chappel Lane be changed from 2 way traffic to 1 way traffic at the intersection with Church Street, thereby removing the current safety risks.

OFFICER'S RECOMMENDATION

That Council:

- ***1. Convert Chappel Lane to a 1 way street with a travel direction from East to West at the intersection with Church Street only (the first 30 metres);***
 - ***2. Investigate the changing of the intersection controls at the Park/High Street intersection to make Park Street the through road; and***
 - ***3. Restrict the Church Street end of Chappel Lane to light vehicles only.***
-

12. REPORTS FOR CONSIDERATION – CORPORATE SERVICES

12.1 Monthly Rating Report

EXECUTIVE SUMMARY

The attached report, as at the end of March 2016, provides a summary of the seventh rating activity report following the issue of the 2015/2016 rates levies on 24 September 2015. Discount closed on Monday 26 October 2015.

OFFICER'S RECOMMENDATION

That Council:

- *Accept the monthly rating report for March 2016, as tabled.*

12.2 Monthly Financial & Projects Reporting

EXECUTIVE SUMMARY

A complete summary of Council's overall financial position, as at 14 April 2016, comparing actuals to 'original and adopted amended budgets', is presented across the following three consolidated reports. With 75% of the 2015/2016 financial year elapsed all areas are tracking close to amended budgets. Operational expenditure is at 62% of amended budget, whilst revenue is sitting at 88% of amended budget. The higher revenue percentage is a result of the 2015/2016 rates levied in September. Removal of the levied rates revenue beyond year-to-date earnings gives a more accurate indicator of revenue sitting at 75% of amended budget.

Council's Financial Assistance Grant (FAG) balance of \$5,701,628, reported as revenue, represents approximately 10 months of grant funding. Therefore the March end of month position reports approximately a month of pre-paid grant revenue. The next instalment is due by the end of May 2016 which will be the final instalment for 2015/2016.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports, presenting the overall financial position of Council as at 14 April 2016*
 - *Consolidated Cashflow Statement*
 - *Consolidated Income Statement*
 - *Consolidated Balance Sheet*
- *Receive the Projects Report, as at 31 March 2016*
 - *Itemising 14/15 actuals*
 - *Itemising 15/16 amended budget to 15/16 actuals*
 - *Itemising 15/16 available to spend after actuals & committed*

12.3 Roads Program Reporting

EXECUTIVE SUMMARY

The financial position of the Roads Program as at period 20, 31 March 2016, is presented, together with an itemised listing of all roads to which maintenance has been undertaken.

OFFICER'S RECOMMENDATION

That Council:

- *Receive the following reports representing the 2015/16 Roads Program, year to date.*
 1. *One page summary of the overall program actuals against amended budget as at period 20, 31 March 2016.*
 2. *The Roads Infrastructure Works Program identifying year to date to period 20, 31 March 2016 plus amended budgets.*
 4. *Road Maintenance activity year-to-date to period 20, 31 March 2016.*

12.4 Council Staff Christmas Gathering & 2016 Christmas closedown - Administration Centres & non-essential services

EXECUTIVE SUMMARY

Request approval for the Council Staff Christmas Gathering and the 2016 Christmas closedown for the Administration Centres and other non-essential services across Council, where partial or complete closedown is possible.

OFFICER'S RECOMMENDATION

➤ *That Council:*

- *Confirm agreement that the Christmas 2016 closedown period for the Administration Centres and other non-essential services will be from 12 noon Friday 23 December 2016 to Monday 2 January 2017 inclusive. The Administration Centres will re-open on Tuesday 3 January 2017; and*
- *Confirm agreement that in respect to the Council Staff Christmas Gathering, the closedown period for all facilities be from 12 noon Friday 16 December 2016. The Administration Centres will re-open on Monday 19 December 2016.*

13. REPORTS FOR CONSIDERATION - OFFICE OF THE CHIEF EXECUTIVE OFFICER

13.1 Third Quarter Progress Report – CTRC Operational Plan 2015/16

EXECUTIVE SUMMARY

Local Government Regulation 2012 S174 (3), requires that a progress report regarding the implementation of Council's Operational Plan be tabled for Council at quarterly intervals. The 2015/2016 Operational Plan was adopted at the 10 July 2015 Budget Meeting.

The report evidences progress achieved on the targets set, in terms of "How we will measure our performance".

OFFICER'S RECOMMENDATION

That Council:

- *Receive the Quarterly Progress Report, covering January to March 2016, on the 2015/2016 CTRC Operational Plan adopted 10 July 2015, and note the contents therein.*

13.2 Financial Contribution to Queensland on Tour NZ Trade Show Campaign

EXECUTIVE SUMMARY

Request for a financial contribution from Council, as a member of Townsville Enterprise Limited, towards the Queensland on Tour NZ Trade Show Campaign.

OFFICER'S RECOMMENDATION

That Council:

- *confirm and endorse the Chief Executive Officer's action in authorising a payment of \$550.00 (inclusive of GST) to Townsville Enterprise Limited for its participation in the Queensland on Tour NZ Trade Show Campaign.*
-

13.3 Local Government Association Queensland 2015 Conference - Responses to Matters Raised

EXECUTIVE SUMMARY

Motions for discussion and debate at the annual conference of the Local Government Association of Queensland are submitted prior to the conference for inclusion in the conference agenda.

The outcome of the conference motions are then dealt with by the Association and any correspondence returned to the host council or District Body that presented the motions when these are received from the Government.

OFFICER'S RECOMMENDATION

That Council:

- *Note the responses from the Minister for State Development and Minister for Natural Resources and Mines as it relates to the submission for Conference submitted by Council.*
-

13.4 North Queensland Regional Plan

EXECUTIVE SUMMARY

The Deputy Premier is seeking Council's support for, and willingness to work collaboratively with, the State, community and industry groups to guide the policy and strategic direction for the region with the development of a Regional Plan for the Townsville North Queensland Region.

OFFICER'S RECOMMENDATION

That Council:

- *Advise the Deputy Premier that Charters Towers Regional Council supports the development of a Regional Plan for the Townsville North Queensland Region and will work with the State, community and industry groups.*

14. MAYORAL MINUTE

15. CONFIDENTIAL REPORTS

In accordance with the Local Government Regulation 2012 S275, the meeting will be closed to discuss the following reports:

- | | |
|-----------------------------|---|
| Item 15.2 | Local Government Regulation 2012 S275
(b) industrial matters affecting employees; |
| Items 15.3, 15.4, 15.6 | Local Government Regulation 2012 S275
(e) contracts proposed to be made by it; |
| Item 15.1, 15.3, 15.4, 15.7 | Local Government Regulation 2012 S275
(g) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage. |

15.1 Request to introduce a Dingo scalp bounty

15.2 Venus Gold Battery Tourism Facility Operation

15.3 Formal Offer to Purchase L3/SP272925

15.4 Tender for Charters Towers Solar Farm T001/16

15.5 Request for reimbursement for construction of Grimstone Road

15.6 T002/16 Preferred Supplier Arrangement – Goods & Services

15.7 Service Reviews

16. CLOSE OF MEETING