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| 1.0 | Opening of meeting |
| | The meeting was opened by Chair, Mayor Liz Schmidt, at 1.00pm |
| 2.0 | Attendance & Apologies |
| | <p>Attendance:</p> <p>Council: Mayor Liz Schmidt Cr Kim Farmer Cr Steven Plant Glenn Petersen, Executive Manager Infrastructure Services Nick Hall, Manager Operations Kathleen Morris, Executive Services Officer (Minutes)</p> <p>Representatives: Jenny Black John Brownson Judith Costello Kate Andison (MS Teams) Liz Miller Neil Angus Patrick Scharf</p> <p>Apologies: Martin Drydale, Chief Executive Officer (CEO) Andrew & Toni Bourke Blair Knuth Carl Martel Kylie Stretton</p> |
| 3.0 | Confirmation of minutes |
| | Minutes of the previous meeting, were confirmed by the group. |
| 4.0 | Declarations of interest |
| | Nil |
| 5.0 | Welcome |
| | <p>New Group Member:</p> <ul style="list-style-type: none"> - Kate Andison - Expressions of interest still open |
| 6.0 | Matters of discussion |
| 6.1 | <p>Disaster Recovery Funding Arrangements (DRFA)</p> <ul style="list-style-type: none"> - Update <p>Discussion:</p> <ul style="list-style-type: none"> - Road issues encouraged to be sent through as a Customer Request - Mirrambeena Road / Dotswood Road issues discussed - Marmy Creek Road on Pigeon Box Road (Water has gouged out sections) - Reports of road damage, including trees, washouts, signage, etc can be sent through to Council by phone, email, online Customer Requests – Charters Towers Regional Council or snap send solve app. - Preferred method is to send a photo through to Council - Road inspectors are frequent but encourage Customer requests - Any contact, whether it's a phone call, email, text, snap send solve app is appreciated - Grid bridge discussion, annual inspection, and maintenance program in place - Burning debris under grid bridges is not encouraged <p>Action: Comms requested outlining dangers of burning debris under grid bridges</p> |

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| 6.2 | Environmental <i>Nick Hall, Manager Operations</i> <ul style="list-style-type: none"> - Biosecurity Plan currently at the end of its life and is required by legislation to be in place - Feedback / surveys / public engagement options will be considered as part of the review - Will be sent to the RIAG email group for consideration <p>Discussion:</p> <ul style="list-style-type: none"> - Draft completed to be sent out for group feedback requested - Please respond to executiveservices@charters Towers.qld.gov.au - TMR / Ergon / Surrounding Local Governments also included as stakeholders - 2-week consultation period due 2 January 2025, to meet January Council meeting |
| 6.3 | Single Access Roads <i>Nick Hall, Manager Operations</i> <ul style="list-style-type: none"> - Roads Management Policy Review - PowerPoint presentation |
| 6.4 | Email Group Option Considerations <ul style="list-style-type: none"> - Council News/Updates for opt in email group Link: Subscribe Now – Charters Towers Regional Council - Economic Development email database (Businesses) Link: https://www.charters Towers.qld.gov.au/register-ct-business-buzz-1/register-ct-business-buzz - Council must abide by the Privacy Act and cannot give out email addresses to RIAG members - Council is unable to use the Disaster Management Warning System to send out emails |
| 6.5 | Road Addressing <ul style="list-style-type: none"> - Road Naming and Addressing Policy <p>Discussion</p> <ul style="list-style-type: none"> - Consistency with addresses and mapping - Emergency situation or mapping consistency - Road naming and addressing policy determines how roads are addressed - Process discussion around Council providing address data to Queensland Mapping, who control all mapping, however timing may take longer to implement than previous processes - State department updates / Google updates may not take place annually |
| 6.6 | Rationale and priority of maintenance and upgrades <ul style="list-style-type: none"> - Road Risk Management Policy <p>Discussion</p> <ul style="list-style-type: none"> - As above - Review of road categories - Most people are complementary about the roads, more positive feedback than negative - Negative feedback returned by access issues - Categories discuss traffic volume, function and use |
| 7.0 | General Business Area Management Plan <ul style="list-style-type: none"> - Bellyache Bush / Rubber Vine / Chinee Apple <p>Quality of Roadwork (Mingela)</p> <ul style="list-style-type: none"> - Quality of the work (Customer Request) - Scoped, priced and awarded to the contractor <p>Plain Creek Turn Off (Gregory Development Road)</p> <ul style="list-style-type: none"> - Request for a turning lane |

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| | <ul style="list-style-type: none"> - TMR jurisdiction however Council can advocate <p>Action: Customer request through to Operations requesting Council to advocate</p> <p>Saleyards</p> <ul style="list-style-type: none"> - Shower at the front of the saleyards floods the building <p>Action: Customer Request through to facilities</p> <p>Cars being left on the side of the Road</p> <ul style="list-style-type: none"> - Process discussion / Main road corridor / TMR Jurisdiction - Timing / Process requirements / Police assess / Opportunity for the owner to collect <p>Trees at Fletcher Creek and Break Neck Gully opposite side of Gainsford House</p> <ul style="list-style-type: none"> - Visibility issue / School bus accessibility / Process surrounding this request <p>Action: Customer Request through to Operations</p> <p>Balfe's Creek Toilets</p> <ul style="list-style-type: none"> - Will they be open again to the public? / Request for sign advising closed - People are breaking the locks to enter <p>Action: Customer Request through to facilities for sign if toilets are permanently closed</p> |
| 8.0 | Next Meeting |
| | 18 February 2025 |
| 9.0 | Close of Meeting |
| | There being no further business the meeting was closed at 2.22pm |

SUMMARY OF ACTIONS

| Item No. | Meeting Date | Description | Progress |
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| 6.3 | 16/10/2024 | John Brownson to send through details as discussed on Grader Grass | Pending |
| | | Kylie Stretton to send through details of Bellyache bush | Pending |
| | | Nick to further discuss, suggestion for Council to collaborate with Isaac shire / surrounding or request funding for Isaac rate payers to attend 1080 baiting | In progress |
| 6.1 | 10/12/2024 | Action: Comms requested outlining dangers of burning debris under grid bridges | Sent to Media, drafted and scheduled |
| 7.0 | 10/12/2024 | Action: Council to advocate for turning lane to Plain Creek turn off (Gregory Development Road) | Sent through as a CR for Council to advocate |
| 7.0 | 10/12/2024 | Saleyards shower | Sent through as a CR |
| 7.0 | 10/12/2024 | CR for removal of trees at Fletcher Creek and Break Neck Gully opposite side of Gainsford House | Sent through as a CR |
| 7.0 | 10/12/2024 | Trees at Fletcher Creek and Break Neck Gully opposite side of Gainsford House | Sent through as a CR |
| 7.0 | 10/12/2024 | CR for sign if Balfes Creek toilets are permanently closed | Sent through as a CR |