



Re-Supply Sub-Plan

2021-2022

Version 3 – ECM Ref: 1213833

Contents

Endorsement	2
Document Control.....	4
Amendment Control.....	4
Amendment Register	4
Purpose.....	4
Partner Agencies.....	5
Planning	5
Isolated Community Resupply.....	5
Re-supply of Stranded Persons.....	5
Re-supply to Isolated Rural Properties	6
Donated Goods	6
Retailers	6
Schools	7
Transportation.....	7
Fuel Suppliers	8
Essential Goods and Mail.....	9
Dangerous Goods Identified	9
Liaise with Major Mail Centres.....	10
Weight Limit Per Household	10
Other organisations that should be considered as retailers as they regularly provide essential goods and services to communities.....	10

Endorsement

The preparation of this Re-Supply Sub-Plan has been undertaken in accordance with the *Disaster Management Act 2003 (the Act)*, to provide for effective disaster management in the local government area.

The plan was endorsed for distribution by the Charters Towers Regional Council's Local Disaster Management Group at a Meeting held 8th November 2021:

Cr Graham Lohmann moved, seconded by Senior Sergeant Neil King that the Local Disaster Management Group endorse the following documents:

- a. Local Disaster Management Plan and Appendices
- b. Financial Sub-Plan
- c. Re-Supply Sub-Plan
- d. Public Health Sub-Plan
- e. Public Information and Warnings Sub-Plan
- f. Management of Vulnerable Persons Sub-Plan
- g. Pandemic Sub-Plan

CARRIED



Franklin C. Beveridge

Chair

Local Disaster Management Group



Aaron Johansson

Local Disaster Coordinator

Local Disaster Management Group

The plan is endorsed for distribution by the Charters Towers Regional Council.



Aaron Johansson
Chief Executive Officer
Charters Towers Regional Council



Franklin C. Beveridge
Mayor
Charters Towers Regional Council

General Meeting 17 th November 2021	Executive Summary The Local Disaster Management Plan and Sub-Plans are tabled for Council's Endorsement.	Officers Recommendation That Council endorse the Charters Towers Regional Council Local Disaster Management Plan and Sub Plans. Resolution No. 3797 Cr GJ Lohmann moved, seconded by Cr JD Mathews that Council endorse the Local Disaster Management Plan and Sub-Plans: <ul style="list-style-type: none">• Financial• Pandemic• Public Health• Public Information and Warnings• Management of Vulnerable Persons• Re-Supply CARRIED
--	--	--

Document Control

Amendment Control

The Re-Supply Sub-Plan is a controlled document. The controller of the document is the Charters Towers Local Disaster Coordinator (LDC). Any proposed amendments to this plan should be forwarded in writing to:

Local Disaster Coordinator
Charters Towers Regional Council
P O Box 189
CHARTERS TOWERS QLD 4820

Telephone: 07 4761 5300
Email: mail@charterstowers.qld.gov.au

The Local Disaster Coordinator may approve minor amendments to this document.

The Local Disaster Coordinator will ensure that any changes to the content of the document will be submitted to the Charters Towers Regional Council Local Disaster Management Group (CTRCLDMG) for approval and be endorsed by the Charters Towers Regional Council.

Amendment Register

Version No.	Issue Date	Inserted by	Action	Date
1	August 2018	Jennifer Brown (CTRC) Cr Graham Lohmann (CTRC) & Andy Pethybridge (EMC – QFES)	Initial Plan	August 2018
2	July to September 2019	Jennifer Brown (CTRC) Cr Graham Lohmann (CTRC) Cr Sonia Bennetto (CTRC) & Andy Pethybridge (EMC – QFES)	Review	August 2019
3	February 2020		Review	October 2021

Purpose

The purpose of the Re-Supply Sub-Plan is to ensure that communities and isolated properties are re-supplied with food and other essential items during times of extended isolation and that is out of the scope of the respective Business Continuity Plan.

Partner Agencies

- Retailers
- Suppliers
- District Disaster Management Group
- Queensland Fire and Emergency Services
- Queensland Police Service
- Local Government
- Australia Post
- Queensland Health
- Department of Transport and Main Roads
- Department of Agriculture and Fisheries
- Queensland Rail
- Logistic Transport providers
- Education Queensland Schools
- Independent Boarding Schools

Planning

Refer to [Queensland Re-supply Manual – M.1.205](#)

Isolated Community Re-supply

Consult with local suppliers and retailers i.e. Woolworths, Cornetts and small corner stores.

Consult with fuel suppliers.

Consult with pharmacies including Queensland Health Facilities and Dalrymple Villa.

Consult with Veterinary Services.

Consult with boarding schools.

Consult with accommodation providers in Pentland, Greenvale, Ravenswood, Homestead, Burdekin Falls Dam, Hervey Range, Hidden Valley, Belyando Crossing and farm stay providers.

Consult with Prospect Community Services regarding NDIS recipients.

Liaise with businesses and community leaders in townships.

If circumstances dictate, liaise with neighbouring LDMGs to undertake re-supply activities to isolated communities adjacent to their boundaries, where it is not practicable to undertake re-supply operations from Charters Towers. (e.g. Townsville LDMG re-supplying Hervey Range 2019 during North Queensland Monsoon Event)

Re-supply of Stranded Persons

Re-supply of stranded persons is the responsibility of Queensland Police Service (QPS).

Requests for assistance received are referred to QPS as the lead agency.

Re-supply to Isolated Rural Properties

Monitor well-being of rural properties in affected zone.

Data base of rural property owners in the region maintained by Charters Towers Regional Council. The database is reviewed at least annually for accuracy by Council's Disaster Management Officer.

In 2020 Council invited Tenders for Prequalified Helicopter Services for a period of two (2) years with the ability to extend for a third year to assist in disaster events.

Re-supply operations will be coordinated through the LDMG from Council's Airport facilities unless otherwise advised.

Aviation fuel and Jet A1 fuel is available at the Charters Towers Airport. Advice as to where the helicopters will land will be provided by the LDMG.

Donated Goods

The receipt and delivery of donated goods will be coordinated through GIVIT in partnership with the Charters Towers Ministers' Fraternal.

Retailers

Major food retailers in Charters Towers include Woolworths and Cornetts IGA.

Other food retailers include Foodworks, Norton's Corner Store, Max's Corner Store.

Bakers include Perry's Bakery and Goldfield Bakery.

Chemists/Medical Supplies – Griffiths Pharmacy, Collins Pharmacy, Charters Towers Health Service, Eventide Aged Care Facility and Dalrymple Villa

Vets – Gold City Veterinary Service, Tablelands Vet Clinic

Gas Supplier – Towers Gas and Camping and retail fuel suppliers

Ice Suppliers – Woolworths, Cornetts IGA, Whitbread Softdrinks and retail fuel suppliers

Identify delivery points

Stores are delivered to Charters Towers by road with arrangements in place for delivery direct to retailers or as otherwise defined by the LDMG.

Requests for assistance through the DDMG for use of rail and air freight.

Dry goods could be stored at Council's Airport, at the direction of the LDMG.

Delivery points in isolated communities will be identified as determined by the LDMG.

Delivery points for isolated properties will be identified as determined by the LDMG and property owners.

Forms, letters and guidelines

Refer to Sections 3.6 to 3.6.3 [Queensland Resupply Manual – M.1.205](#)

Schools

The following schools have accommodation facilities:

- All Souls St Gabriels School
- Blackheath and Thornburgh College
- Columba Catholic College
- Charters Towers School of Distance Education

Transportation

Identify suitable transport providers

- Road transports
- Rocket Run
- Fastway Couriers
- Toll Couriers
- Killametre Couriers
- Public Transport
- Helicopters
- Rail Transport
- UAV – Unmanned Aerial Vehicle
- Maritime vehicles (Flood boats)

Identify dispatch and delivery points.

Delivery of goods will be to the respective retailers and Council Airport.

There are a number of forklifts and delivery trucks available in Charters Towers to assist with the unloading of stores/equipment.

Airstrip details

Regional airstrip details include:

Charters Towers Aerodrome:

- Airstrip YCHT – 1736 metre sealed runway (06/24) with a PCN (Pavement Classification Number) of 7, capable of landing large aircraft in an emergency
- Full PAL (Pilot Activated Lighting) available with generator backup
- Secondary unsealed runway 01/19 of 1005 metre length

Ravenswood Airstrip:

- Airstrip – 977 metres gravel strip (unlit)

Pentland Airstrip:

- Airstrip – 1332 metres gravel/grass
- Solar runway lighting and solar lit windsock installed

Greenvale Airstrip:

- Airstrip – 920 metres gravel/grass
- Solar runway lighting and solar lit windsock installed

Bredden Airstrip:

- Airstrip – 1900 metres gravel/grass noting that this is not a Council maintained airstrip

Fuel Suppliers

Ensure priority fuel provision for emergency and transport vehicles.

Fuel suppliers:

- Woolworths Fuel
- Puma Roadhouse – Flinders Highway (West)
- BP Roadhouse – Flinders Highway (East)
- Burdekin Duck Roadhouse – Flinders Highway (East)
- Caltex – Gill Street
- IOR
- Independent

Council has bulk fuel storage capability at its depots.

AVGAS and Jet A1 fuel is located airside at the Charters Towers Airport.

[Queensland Resupply Manual – M.1.205](#)

Section 2.3. Essential Goods Guidance

The following goods are considered 'essential' to maintaining human and domestic animal life and or health until "business as usual" normal supply operations can recommence:

- Basic foodstuffs – preferably either dried or tinned or otherwise packaged to last 'on the shelf' without special storage requirements by the isolated communities.
- Basic cleaners, disinfectants etc. to enable communities to maintain adequate hygiene practices (subject to clearance by the transport/logistics agency).
- Baby foods, formula and nappies.
- Foodstuffs other than above to meet special dietary requirements (on certification by an appropriate authority).
- Medicines and medical supplies, water purification tablets/treatments (subject to clearance by the carrying agency).
- Dried pet foods (tinned pet food should be obtained prior to isolation).
- Fuels (subject to clearance by the carrying agency) for essential motor transport, to keep electrical generators operational to provide power for cooking, heating, lighting, refrigeration, water pumps and similar electrically powered appliances used to prepare or preserve food, maintain life, or provide purified water.
- Aviation fuel (subject to it being used for reconnaissance or to re-supply local homesteads).
- Batteries (subject to clearance by the transport/logistics agency) for powering radios, or handheld/ portable radio transmitters/receivers.
- Other goods which, in the opinion of the Assistant Commissioner, QFES (on advice from the appropriate authority), are deemed necessary to maintain the physical and/or psychological welfare of the inhabitants of the isolated communities.

The following are not considered as 'essential' goods:

- Any alcoholic drinks and canned or bottled soft drinks (except on the advice of appropriate health authorities);
- Any tobacco products;
- Entertainment equipment and electrical goods of any description (other than those to replace unserviceable household food preparation and similar goods); and
- Any merchandise to allow retailers to trade in anything other than those items considered essential to maintain human/animal health.

Dangerous Goods Identified

All pallets etc should be inspected to ensure that they DO NOT contain any dangerous goods items, eg. Aerosol Cans. (Other associated items such as batteries, cleaning agents, corrosive products, etc will only be included if subject to clearance by the carrying agency).

Liaise with Major Mail Centres

- Australia Post – Charters Towers – Daily postal service
- Mail Collection point – Licensed Post Office - Ravenswood General Store – Daily postal service
- Mail Collection point – Greenvale Rural Transaction Centre – twice weekly postal service
- Mail Collection point – Licensed Post Office - Pentland Store – Daily postal service
- Mail Collection point – Homestead Store – Community Postal Agency - Daily postal service
- Mail Collection point – Mingela Hotel – Daily postal service
- Mail Collection point – Burdekin Duck Roadhouse – Daily postal service
- Mail contractors in place from Charters Towers to deliver mail to rural properties with the region

Weight Limit Per Household

All orders for re-supply stores are vetted by the Local Disaster Management Group (LDMG) to ensure equitable distribution.

Appointment of Council Liaison Officer for the collation and coordination of local orders.

All stores delivery will be coordinated through the Retailers.

Other organisations that should be considered as retailers as they regularly provide essential goods and services to communities

Clinics

- Ravenswood Ambulance Centre – RFDS
- Joint Emergency Services Centre – Greenvale – RFDS
- Pentland Soldiers Memorial Hall – RFDS

Charity Organisations

- UnitingCare - Lifeline Community Care – Store
- Salvation Army – Store
- St Vincent De Paul – Store
- Anglican Church - Op Shop

Aged Care Facilities

- Dalrymple Villa
- Eventide

Other

- Charters Towers Rehabilitation Centre
- Prospect Community Services
- Blue Care



Re-Supply Sub-Plan – 2021-2022

PO Box 189 Charters Towers Qld 4820

ADMINISTRATION: 12 Mosman Street

Charters Towers Qld 4820 Australia

PH. (07) 4761 5300 | **F.** (07) 4761 5344

E. mail@charterstowers.qld.gov.au

ABN. 67 731 313 583

www.charterstowers.qld.gov.au