



Not-For-Profit
Sporting and Recreation
Support Programme



Overview

The COVID-19 pandemic is having significant impacts on the ongoing viability of the not-for-profit sector, including income opportunities. In response, Charters Towers Regional Council has put the Community Grant Programme on hold for Round 2 2020/2021 and announced a **Not-for-Profit Sporting and Recreation Support Programme** that aims to assist those organisations that have had limited fundraising opportunities as a result of the impacts of the COVID-19 pandemic.

Objective

The objective of the Programme is to support local not-for-profit sporting and recreation organisations impacted financially as a result of the pandemic by assisting with the payment of operational costs.

Eligibility

Applicants must meet all of the following criteria:

- Have been subject to closure or otherwise highly impacted by COVID-19 restrictions
- Demonstrate that the ability for your organisation to fundraise has been impacted/restricted since March 2020 (ie. cancellation of events, BAS statement)
- Provide proof of operational costs
- Be a not-for-profit, incorporated sporting and recreation organisation located and operating within the Charters Towers Region, and benefit the communities of the Charters Towers Region
- Hold a current public liability insurance certificate to a value of not less than \$10 million
- Not be a Political party
- Have no overdue debt to Council
- Have acquitted all Community Grants received from Council.
- If successful, provide Council with a Tax Invoice for the granted amount

Ineligible

Assistance will not be provided for applications/organisations that:

- Are primarily for the benefit of an individual
- Are primarily of a commercial nature
- Are based outside of the region
- Do not align with the objectives of Council's Corporate Plan
- Are for repayments of debts or loans
- Are received after the advertised closing date/time
- Are from organisations that have outstanding Grant requirements, ie. acquittals

How much can you apply for and what can it be used for?

The maximum grant amount available is \$1,500 (excluding GST) per eligible not-for-profit sporting and recreation organisation.

Grant funds can be used for the following operational costs:

- Electricity;
- Council rates;
- Rent;
- Telecommunication charges;
- Insurance fees; and
- Licensing fees.

Please note that grant funds can be used towards any of the above payable from **1 July 2020 – 30 December 2020**. Provision of accounts/invoices as evidence of operating expenses will be required.

Applications Open: 1 October 2020

Closing Date: 30 October 2020

For further enquiries or assistance in completing the application form, please contact Charters Towers Regional Council on 07 4761 5300.

Applicant Details

Organisation Name(s)

Postal Address

Street Address

Email Address

Phone No. Fax No.

ABN

Committee Details

Please list names, email or phone contact of two (2) Committee/Board Management Members:

President/	Treasurer/
Vice President	Secretary

Phone No:	Phone No:
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Email:	Email:
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Documentation

Please provide a copy of the following with your application:

- ☐ The organisation's Certificate of Incorporation
- ☐ The organisation's Certificate of Currency for Public Liability Insurance
- ☐ The organisation's most recent Audited Financial Statements
- ☐ The organisation's bank statement, post 1 September 2020
- ☐ Invoices/accounts relating to the organisation's operating expenses payable from 1 July 2020 – 30 December 2020.

Please detail how your organisation has been impacted by COVID-19 and associated restrictions.

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Certification

To be signed by the President/Chair of the **applicant organisation**.

I certify that to the best of my knowledge the information provided as part of application are true and correct.

Information Privacy and Right to Information

The information you provide in your application will be used by the Council to process and assess your application.

If your application is successful, Council may disclose the following Information to the public:

- the information you provide in your grant application;
- the amount of funding you receive.

The Information may be used by Council for the promotion of the Not-For-Profit Sporting and Recreation Support Programme or the promotion of funding outcomes for projects in Charters Towers. For this purpose, the Information and your contact details may be provided to the media and other agencies who may contact you directly. The Council may also publish the Information in their Annual Report or on their website.

Council treats all personal information in accordance with the *Information Privacy Act 2009*. The provisions of the *Right to Information Act 2009* apply to documents in the possession of the Council.

Name Position

Signature Date

Please return:

Postal address:

Chief Executive Officer
Charters Towers Regional Council
PO Box 189
CHARTERS TOWERS QLD 4820

Hand Delivery:

Chief Executive Officer
Charters Towers Regional Council
70 Mosman Street
CHARTERS TOWERS QLD 4820

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