
INTERNET USE POLICY

Charters Towers Excelsior Library

The Library supplies Internet access on the following terms and conditions. By using the Library's Internet service, users agree to these terms and conditions.

This policy will be reviewed and adjusted by the Librarian in Charge as appropriate. Comments and suggestions are welcomed.

Objective

The Charters Towers Regional Council Excelsior Library has undertaken the role of providing community access to information. Providing access to the Internet supports the Library's objective to maintain a high quality of service utilising new forms of information technology.

Release

By using the Library Internet Service, users release and discharge the Charters Towers Regional Council from any liability which might arise from the use of the service, including liability in relation to defamatory or offensive material or any breach of copyright which may occur as a result of use.

Users should be aware that the downloading of illegal information from the Internet could lead to prosecution.

Content

The Library does not censor access to material either in the Library or on the Internet. The library regards current filtering software as inaccurate and unreliable. These software packages do not take into account the wide range of clients who use the Internet in a public library. The use of such software may lead to both adults and children missing out on vital information. Literature on this issue is available from the State Library of Queensland's Homepage.

The Library seeks to address the concerns of parents and the community by placing Internet computers in full public view. The Library will publicise links to sites recommended for children and parents.

The Library cannot guarantee the quality of information on the Internet. It is the responsibility of the user to determine the validity, quality and relevancy of the information accessed.

The Library cannot ensure access to sites on the Internet, waiting times may be long and connections to all sites cannot be guaranteed.

Copyright

Much of the material (including software) available is copyright. Users must not breach copyright in material available on the Internet. A copyright owner is entitled to take legal action against a user who infringes his or her copyright. Unless

otherwise permitted by the *Copyright Act 1968*, unauthorised copying of a work in which copyright subsists (including digital copying) may infringe the copyright in that work. The copyright Regulations are attached for your information.

Access

The Library Internet Service is available at the Charters Towers Regional Council Excelsior Library during opening hours.

Internet booking hours are as follows:

Monday to Friday 10:00 am – 4:30 pm

Saturday 9:30 am – 11:30 am

The following services may be accessed from the Library Internet service:

- * World Wide Web pages
- * Library catalogues
- * Usenet news
- * E-mail (where users know the Internet address of their account, or through free services such as “Hotmail”). The library may be able to provide information on how to access E-mail from accounts. Please ask for assistance.
- * Electronic journals and texts
- * Discussion lists
- * Internet relay chat

The installation of applications not loaded will be considered, please see staff with your suggestions.

The Library is not responsible for restricting available content or supervising Internet use. Some material available on the Internet is unsuitable for minors. When a user is under the age of 18 years supervision or restriction of a child’s access to the Internet is the responsibility of the parent / guardian / carer. Consideration will be provided to minors who are living independently. Users over the age of 12 years and under 18 years may earn independent Internet access after attending three Internet sessions accompanied by a parent or guardian. The parent / guardian remains responsible for material accessed.

The electronic mail and World Wide Web services are not secure. Therefore, users should be careful submitting personal details or other information that could have the potential to be misused.

Bookings

To maximise Internet availability and to ensure fair access for all clients, the following booking guidelines apply:

- Public access Internet sessions are available for a maximum of one hour and a minimum of half an hour.
- Bookings may be made at the Library or by telephone at (07) 47520338
- Bookings can only be made for one session – consecutive bookings cannot be made.
- Time on the Internet may be extended, if the computer is available eg; 1/2 hour may be extended to 1 hour.
- A delay in arrival for a booking may lead to loss of session, payment may still be required for repeat offenders.
- A maximum of two people may use the computer per session.
- Group bookings may be allowed with prior arrangements.
- Time may be booked on a “walk in” basis.
- Users will be notified when possible if the equipment is unavailable for use.

(C) GRAPHIC Images

B&W – 90c

Colour – \$1.20

Users are responsible for planning time on the Internet, this especially applies to printing. Large print jobs should not be commenced at the end of a session.

Charges

Charges have been set to cover the cost of providing these services. Charters Towers Regional Council has endeavoured to keep these costs to a minimum.

Current lists of fees and charges are:

Internet - \$5.00 per hour and \$2.50 per 1/2 hour.

Payment must be made at the start of each session.

Printing costs - as listed above, under 'Printing'

Floppy discs - \$2.00 per disc / Recordable discs - \$2.00 per disc (cd's)

Refunds (for hardware failure) will be given at the discretion of the Librarian in Charge.

Revised May 2004